



Legislation Text

File #: 20-0180, **Version:** 1

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Steve S. Charelian, Finance Director

Gwen Eng, Purchasing Manager

SUBJECT:

Consider Ratification of One Replacement Police Vehicle Purchase from Wondries Fleet Group in the Amount of \$44,500.24 and Appropriate \$64,131.55 from Fund Balance (Finance Director Charelian).

a) APPROVE RATIFICATION

b) APPROPRIATE FUNDS

RECOMMENDATION:

Staff recommends that City Council ratify the purchase of one replacement Police Supervisor vehicle from Wondries Fleet Group, Inc. in the amount of \$44,500.24 and appropriate \$64,131.55 from the Fleet Management Fund balance.

FISCAL IMPLICATIONS:

The Police Supervisor vehicle being replaced was involved in an accident, which resulted in the car being considered a total loss. Replacement of this vehicle was unanticipated in the current fiscal year; however, there are sufficient funds available in the Fleet Management Fund for its replacement. Additional funds (\$19,631.31) were needed to outfit the vehicle with the customary hardware, electronics and other necessary equipment.

DISCUSSION:

A Police Supervisor vehicle used by the watch commanders was involved in an accident with damage so extensive that the car was considered a total loss. This has resulted in a shortage of vehicles and the need to purchase a replacement. Quotes were requested from five vendors for in-stock vehicles which netted two responses. The cost of the replacement vehicle is \$2,597 more than a similar vehicle purchased in August 2019.

Because this vehicle purchase was needed on an emergency basis, staff proceeded with the purchase, and is now seeking City Council ratification for this expenditure as required by Municipal Code Section 2.36.120 - Emergency procurement under the auspices of emergency protective measure and scarce commodity. This purchase requires City Council approval within a sixty (60) day ratification window as well as approval of an appropriation of \$64,131.55 from the Fleet Management Fund.

PUBLIC OUTREACH:

After analysis, staff determined that public outreach was not required for this issue.

ENVIRONMENTAL REVIEW:

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW:

This purchase was effected through a standard City purchase order with the City’s customary terms and conditions applied. No further legal review is required.