



Legislation Text

File #: 20-0027, **Version:** 1

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Liza Tamura, City Clerk

Martha Alvarez, Senior Deputy City Clerk

Patricia Matson, Deputy City Clerk

SUBJECT:

Requests by Mayor Hersman, Mayor Pro Tem Montgomery and Councilmember Napolitano to Review the Lists of City Council Assignments and City Task Forces/Committees/Groups Within the City and Determine Whether to Modify the Lists (City Clerk Liza Tamura).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends that the City Council review the lists of City Council Assignments and City Task Forces/Committees/Groups and discuss and provide direction regarding whether to modify the lists.

FISCAL IMPLICATIONS:

There are no other fiscal implications associated with the recommended action.

BACKGROUND:

At the September 17, 2019, City Council meeting, Mayor Hersman, Mayor Pro Tem Montgomery and Councilmember Napolitano requested to agendize a review of all City Council Assignments and City Task Forces/Committees/Groups. The attached City Council Assignments includes various government and community-related committees in which Councilmembers are designated to attend the meetings of these groups, some of which receive staff support. The Mayor has the discretionary responsibility to review the list and recommend revisions with City Council approval.

DISCUSSION:

City Council Assignments

Over time, many of the title designations of the City Council committees have become obsolete and are in need of revision. For example, the Manhattan Beach Unified School District Ad Hoc Committee no longer functions as an “ad hoc” committee under the general definition.

The following definitions are available for reference when considering revisions to the titles:

Ad Hoc

Literal translation from Latin, “to this.” Formed or used for specific or immediate problems or needs with a limited scope.

Business Improvement District

A geographically defined area within a City, in which services, activities and programs are paid for through a special assessment which is charged to all members within the district in order to equitably distribute the benefits received and the costs incurred to provide the agreed-upon services, activities and programs.

Club

An association of persons for some common object usually jointly supported and meeting periodically. A group identified by some common characteristic.

Committee

A body of persons delegated to consider, investigate, take action on, or report on some matter.

Council

A group elected or appointed as an advisory or legislative body. An executive body whose members are equal in power and authority.

Subcommittee

A subdivision of a committee usually organized for a specific purpose.

Task Force

A temporary grouping under one leader for the purpose of accomplishing a definite objective.

Youth Council

A Youth Council is a formal “board” of young people that provides representation or a “voice” for youth in the community. Youth Councils are typically associated with an organization or a government body (e.g. municipality) to which they provide recommendations and guidance around issues affecting young people.

City Task Forces/Committees/Groups

In addition to the formalized City Council Assignments, there are eight other City Task Forces/Committees/Groups that have been identified by department heads. The list is attached as “City Task Forces/Committees/Groups” and provides detailed information as to how each group was formed, the level of staff support, the frequency and location of the meetings, term limits, as well as how the members are appointed.

CONCLUSION:

Staff recommends that the City Council review the lists of City Council Assignments and City Task Forces/Committees/Groups and discuss and provide direction regarding whether to modify the lists.

PUBLIC OUTREACH:

After analysis, staff determined that public outreach was not required for this issue.

ENVIRONMENTAL REVIEW:

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW:

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

ATTACHMENTS:

1. City Council Assignments
2. City Task Forces/Committees/Groups