



Legislation Text

File #: 18-0212, **Version:** 1

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Steve S. Charelian, Interim Finance Director

Gwen Eng, Purchasing Manager

SUBJECT:

Donation of One Surplus Vehicle to the Manhattan Beach Unified School District (Interim Finance Director Charelian).

APPROVE

RECOMMENDATION:

Staff recommends that the City Council approve the donation of one surplus vehicle to the Manhattan Beach Unified School District.

FISCAL IMPLICATIONS:

This vehicle, a 2004 Mercury Marquis, has a value of approximately \$2,200.

BACKGROUND:

A Police Department vehicle, a 2004 Mercury Marquis, was taken out of front-line Police service in 2014 as part of the City's on-going fleet replacement program. At that time, the vehicle, which was still serviceable for limited duty, was re-assigned to the Volunteers in Policing (V.I.P.) program where it is used for errands, special details such as the Santa Float escort vehicle and the "Citizens on Patrol" program.

Through the City's fleet replacement program, a more serviceable vehicle (previously in front-line service) is now available to meet the needs of the V.I.P program. As a result, the 2004 Mercury Marquis will be removed from service. Standard procedure is to auction the vehicle for the best attainable value as required by the City's Municipal Code. This requirement may be waived by the City Council. The Manhattan Beach Unified School District (MBUSD) is in need of the vehicle and has requested that it be donated to them for their use.

DISCUSSION:

Staff has received a request from the Manhattan Beach Unified School District's Maintenance and Operations Department to donate the surplus Marquis for use as an administration vehicle. While the City typically sells surplus property for the best attainable value, the City has also donated vehicles and equipment to other organizations in the past, including El Camino College, Manhattan Beach Unified School District, Community Emergency Response Team, Los Angeles County Fire Lifeguards

and sister city, Santa Rosalia, Mexico. These organizations are typically either another public agency or community organizations with limited funding sources, where surplus equipment has great value.

Municipal Code Section 2.36.180 requires that surplus property be disposed of for the best attainable value, which is typically obtained through public auction. Staff has estimated, based on similar used vehicles (make, model, age, mileage, etc.), that the value is approximately \$2,200, which the City will forego by donating to this agency.

MBUSD has requested this vehicle due to their budgetary constraints and limited resources available. While the subject vehicle is no longer cost effective for the City to operate, MBUSD needs the vehicle for limited use to replace a thirty-two year old vehicle in their fleet which is beyond repair and useful life.

If approved, a release of liability will be obtained prior to donation.

PUBLIC OUTREACH/INTEREST:

There is no public outreach required for this issue.

ENVIRONMENTAL REVIEW

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW

The City Attorney has reviewed this report and determined that no further legal analysis is necessary.

Attachments:

1. Donation Request - MBUSD
2. Agreement - MBUSD