



## Legislation Text

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**File #:** 17-0283, **Version:** 1

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Liza Tamura, City Clerk

Mark Leyman, Parks and Recreation Director

George Gabriel, Management Analyst

**SUBJECT:**

Accept Resignation for Library Commissioner Hustvedt, Declare Vacant Library Commission Seat No. 2 and Appoint (City Clerk Tamura).

**ACCEPT RESIGNATION, DECLARE VACANCY, AND APPOINT**

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**RECOMMENDATION:**

Staff recommends that the City Council:

1. Accept the resignation from Library Commissioner Hustvedt;
2. Declare Vacant Library Commission Seat No. 2 (Hustvedt); and
3. Appoint from the list of applicants interviewed on May 2, 2017.

**FISCAL IMPLICATIONS:**

There are no fiscal implications associated with the proposed recommendation. However, should the City Council consider Option 1, sufficient funds are available in the City Clerk's budget to conduct outreach efforts.

**BACKGROUND:**

The Library Commission consists of six members and serves in an advisory capacity to the City Council regarding library services provided by the Los Angeles County Library System to the citizens of Manhattan Beach. The Commission also acts as a liaison between the City and public/private community groups supportive of library services.

On June 14, 2017, Commissioner Hustvedt tendered his letter of resignation to the City; therefore, effectively leaving the Library Commission, Seat No. 2, Member-at-Large seat, vacant. Commissioner Hustvedt stated that he has accepted a job offer in New York City and has begun to move there along with his family.

**DISCUSSION:**

Per Ordinance No. 1975, if a vacant seat has more than 18 months remaining in its term, the new member would complete the original term and then seek reappointment via the regular procedures

for the next three-year term.

As such, the new member appointed to this seat will complete the original term of office (expiring May 31, 2019) and then be eligible for reappointment to the succeeding three-year term from June 1, 2019 to May 31, 2022.

Upon City Council direction, the City Clerk's office historically declares vacancies and conducts public outreach for interested candidates to immediately fill vacant commission seats. However, staff is recommending that the City Council appoint from the list of interested candidates that participated in the most recent Annual Interview and Appointment Process on May 2, 2017. 11 individuals interviewed for the Library Commission and they are listed as follows:

Interested Applicants:

Six applicants that were not appointed to a Commission are currently eligible and maintain interest in appointment to the Library Commission:

- Janet Jones
- Tracey Windes
- Judith Bloom
- Chris Primm
- Dr. Cyrus Adami
- Mercedes Morton

Ineligible

Seat No. 2 is a member-at-large not available to students. Therefore, the applicants below are ineligible to serve on the Library Commission.

- Isabella Scalabrini (appointed to Library Commission)
- Olivia Tuffli (appointed to Parks and Recreation Commission)

Staff recommends that the City Council appoint from the eligible and interested list to fill the existing vacancy for Seat No. 2 on the Library Commission.

**POLICY ALTERNATIVE:**

**ALTERNATIVE #1:**

Upon City Council's approval to declare this seat vacant, the City Council can direct staff to conduct public outreach and advertise the vacant seat in the Beach Reporter, City Hall & Joslyn Community Center bulletin boards, the City's website, the City's social media channels and send an e-notification to website subscribers. Staff will then schedule interviews and agenda the appointment to this seat at a future City Council meeting.

**PROS:**

- Provide additional opportunity for the community to apply for this open seat.

**CONS:**

- Staff resources dedicated towards advertising vacancy and gathering applications.

-Duplicative efforts to advertise and appoint applicants from most recent list established through the Interview and Appointment Process on May 2, 2017.

**PUBLIC OUTREACH/INTEREST:**

If City Council direct the staff to conduct public outreach, a notice will be published in the Beach Reporter, City Hall bulletin boards, the City website Boards and Commissions page, the City social media channels, and an e-notification to website subscribers.

**LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

**Attachment/Attachments:**

1. Marc Hustvedt Resignation Letter