



## Legislation Text

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**File #:** 13-0398, **Version:** 2

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

David N. Carmany, City Manager

**FROM:**

Bruce Moe, Finance Director

Gwen Eng, General Services Manager

**SUBJECT:**

Award of Bid for the Budgeted Purchase of Two Toyota Tacoma Replacement Trucks for the Police Department to Penske Toyota in the Amount of \$59,478.00.

**APPROVE**

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**RECOMMENDATION:**

This agenda item was pulled from the Consent Calendar at the September 3, 2013 City Council meeting and continued to the September 10, 2013 Adjourned Regular City Council meeting.

Staff recommends that the City Council award Bid #938-14 to Penske Toyota for the purchase of two budgeted replacement Toyota Tacoma trucks in the amount of \$59,478.00.

**FISCAL IMPLICATIONS:**

Funds totaling \$65,458 are budgeted in the FY 2013-2014 Fleet Management Fund for the purchase and equipping of these vehicles. The vehicles cost \$59,478.00 - the remaining budgeted funds of \$5,980.00 will be used to outfit the vehicles with customary hardware, electronics and any other necessary equipment.

**BACKGROUND:**

The FY 2013-2014 budget includes the replacement of 44 vehicles in the City's fleet that need to be purchased in order to maintain service levels, reduce repair costs and provide for cost-effective fleet operations. The list represents "catch-up" years when the fleet was not actively replaced due to budget constraints. Where possible and practical, alternative fuel vehicles have been selected.

**DISCUSSION:**

These two budgeted replacement vehicles recommended for purchase are Toyota Tacoma pickup trucks for the Police Department (Parking and Animal Control). The trucks are replacing two Go-4's (compact three-wheeled vehicles used for parking control). While the department continues to employ compact types of vehicles similar to the Go-4 for the majority of its parking enforcement duties, the department specified the Toyota Tacoma trucks since the vehicles can be used for both traffic and animal control duties, providing greater flexibility. The selection of these vehicles has been approved by the using department and the City's fleet manager.

A total of four bid responses were received. The bid comparison (Attachment 1) shows the aggregate price, including sales tax (the 1% local sales tax return to the City has been applied to the Manhattan Beach Toyota bid) and fees (the lowest bid is indicated in bold font). Penske Toyota was the lowest bidder. As a result, staff recommends that the City Council award Bid #938-14 to the lowest responsive bidder, Penske Toyota, in the amount of \$59,478.00.

If this purchase is approved, the existing units will be retired and sent to auction. The auction amount will be determined by vehicle and market conditions. The new vehicles will arrive in approximately 2-3 months.

**CONCLUSION:**

Staff recommends that the City Council award Bid #938-14 to Penske Toyota for the purchase of two budgeted replacement Tacoma trucks in the amount of \$59,478.00.

Attachment:

1. Bid #938-14 Comparison for Toyota Tacoma (2)