



## Legislation Details (With Text)

**File #:** 19-0489 **Version:** 1  
**Type:** Gen. Bus. - Staff Report **Status:** Agenda Ready  
**In control:** City Council Regular Meeting  
**On agenda:** 12/3/2019 **Final action:**  
**Title:** Quarterly Update on the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe).  
RECEIVE REPORT  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. City Council Work Plan, 2. Completed Work Plan Items, 3. Work Plan Summary

Date	Ver.	Action By	Action	Result
12/3/2019	1	City Council Regular Meeting		

**TO:**  
Honorable Mayor and Members of the City Council

**THROUGH:**  
Bruce Moe, City Manager

**FROM:**  
George Gabriel, Senior Management Analyst

**SUBJECT:**  
Quarterly Update on the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe).  
**RECEIVE REPORT**

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**RECOMMENDATION:**  
Staff recommends that the City Council receive the update on the City Council Work Plan.

**FISCAL IMPLICATIONS:**  
There are no fiscal implications associated with the recommended action.

**BACKGROUND:**  
The City Council's current Work Plan was created at the April 23, 2019, City Council meeting. Based on direction provided at that meeting, staff updated the Work Plan to reflect the priorities identified by City Council.

**DISCUSSION:**  
The Fiscal Year 2019-2020 Work Plan reflects the City Council's priorities for the year (attached). Additionally, staff has provided a summary of all the work plan items which reflect their status, priority level, funding source, previous target date of completion and current target date of completion.

Since the last update provided to the City Council, the items below have been completed:

- Fire Code Adoption (Fire Department);
- Radio Interoperability Network of the South Bay (Fire Department);
- County Fire Assessment (Fire Department);
- Building Code Update (Community Development); and
- Body Worn Camera Replacement Project (Police Department).

In addition to the City Council Work Plan items, staff is concurrently dedicating time and resources to the following projects:

- Upgrading Agenda Management Solution (Management Services);
- Municipal Code Transparency Enhancements (Management Services);
- Prohibition on Sale of Tobacco Products (Management Services);
- Implementation of Civility Policy (Management Services);
- Conflict of Interest Code Adoption (Management Services);
- Implementation of Ticketing Policy (Management Services)
- Cybersecurity Roadmap (Information Technology);
- Fire Station 2 Relocation (Information Technology);
- FirstNet Implementation / Mobile Phone Upgrades (Information Technology);
- Telephone System Upgrade (Information Technology);
- Annual Desktop and Infrastructure Refreshment (Information Technology);
- City-wide Engineering and Traffic Survey Update (Community Development);
- Gelsons Neighborhood Traffic Management Study (Community Development);
- Skechers Neighborhood Traffic Management Study (Community Development);
- Living Streets Manual Adoption (Community Development);
- Right-of-Way Permit Procedures Update (Community Development);
- Review of Green and Energy Codes to Implement “Reach Codes” (Community Development);
- Update encroachment standards (Community Development);
- Capital Improvement Program (Public Works);
- Sidewalk Enhancements in Downtown Area (Public Works);
- Measure R/M Implementation and Project Selection (Public Works);
- City Hall Security/Workplace Improvements (Public Works);
- Implementation of Victim Communication Technology (Police);
- Deployment of a Neighborhood Watch Strategic Plan (Police);
- Expansion of Police Department’s Employee Wellness Programming (Police);
- Enhancement of the Mental Health Evaluation Team (Police);
- Creation of a Coordinated Maritime Enforcement Program (Police); and
- Digitization of Historical Police Records (Police).

Staff regularly returns to the City Council with quarterly updates to the Work Plan. The next opportunity the City Council will review the Work Plan will be at a study session in the March-April timeframe. This allows City Council priorities to be included in the Fiscal Year 2020-2021 Budget.

## **CONCLUSION:**

Staff recommends that the City Council receive the update on the City Work Plan.

**LEGAL REVIEW:**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

**ATTACHMENTS:**

1. City Council Work Plan
2. Completed Work Plan Items
3. Work Plan Summary