



## Legislation Details (With Text)

**File #:** 19-0330 **Version:** 1

**Type:** Consent - Staff Report **Status:** Agenda Ready

**In control:** City Council Regular Meeting

**On agenda:** 8/6/2019 **Final action:**

**Title:** Updated Fiscal Year 2019-2020 City Council Work Plan Report (City Manager Moe).  
RECEIVE REPORT

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. City Council Work Plan

| Date     | Ver. | Action By                    | Action | Result |
|----------|------|------------------------------|--------|--------|
| 8/6/2019 | 1    | City Council Regular Meeting |        |        |

**TO:**  
Honorable Mayor and Members of the City Council

**THROUGH:**  
Bruce Moe, City Manager

**FROM:**  
George Gabriel, Senior Management Analyst

**SUBJECT:**  
Updated Fiscal Year 2019-2020 City Council Work Plan Report (City Manager Moe).  
**RECEIVE REPORT**

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### RECOMMENDATION:

Staff recommends that the City Council receive the report on the Fiscal Year 2019-2020 City Council Work Plan.

### FISCAL IMPLICATIONS:

There are no fiscal implications associated with the recommended action.

### BACKGROUND:

Based on precedent, the City Council reviews a Work Plan document that lists the City Council's priorities. The document allows the City Council to receive an update on projects that staff is undertaking (based on City Council direction) and allows the City Council to review projects they may want to proceed with.

The City Council's current Work Plan was discussed at the April 23, 2019, City Council meeting. Based on direction provided at that meeting, staff updated the Work Plan to reflect the priorities identified by City Council.

At the July 2, 2019, City Council meeting, City Council requested that the report return at a future City Council meeting and directed staff to update the Fiscal Year 2019-2020 City Council Work Plan report with suggested City Council edits.

**DISCUSSION:**

The Work Plan reflects the City Council's priorities for the coming 12 months (attached). Additionally, staff has provided a summary of all the work plan items that includes their status and target-date of completion.

Staff regularly returns to the City Council with quarterly updates to the Work Plan and has the opportunity to reassess Work Plan items and seek direction from the City Council. The next tentatively agendized update to the Work Plan will be presented in the third quarter of 2019.

Staff has evaluated work plans developed by other cities and revised the City Council Work Plan to provide an updated design, greater clarity, and more information on City Council initiatives. The City Council Work Plan now features consistent layouts, priority levels on projects, funding sources, and images. Priority levels are organized in the following A, B, and C categories with the following definitions.

- A - Critical
- B - Important
- C - Normal

**CONCLUSION:**

Staff recommends that the City Council receive the report on the Fiscal Year 2019-2020 City Council Work Plan.

**LEGAL REVIEW:**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

**ATTACHMENT:**

1. City Council Work Plan