



## Legislation Text

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**File #:** 19-0183, **Version:** 1

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Lisa Jenkins, Human Resources Director

**SUBJECT:**

Consider Adopting Resolution No. 19-0038 Amending the City Manager's Employment Agreement to Provide a 3% Merit Adjustment and a Smart Phone Allowance (Human Resources Director Jenkins).

**ADOPT RESOLUTION NO. 19-0038 APPROVING AMENDMENT NO. 1 TO CITY MANAGER'S EMPLOYMENT AGREEMENT**

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**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 19-0038 amending the City Manager's employment agreement to provide a 3% merit adjustment to his base salary, and provide a \$75 smart phone allowance in lieu of providing a smart phone.

**BACKGROUND:**

The City Council hired Bruce Moe as City Manager on February 6, 2018. His employment agreement provides that, after a performance evaluation process, the City Council may consider merit adjustments commensurate with the City Manager's performance. The City Council performed its annual performance evaluation of the City Manager in March 2019.

**DISCUSSION:**

The current employment agreement with the City Manager commenced on February 6, 2018. The current employment agreement was effective on that same date. Following his first year of employment as City Manager, the City Council met in closed session on March 6 and March 19, 2019, to conduct a performance evaluation of the City Manager.

Based upon the evaluation, the City Council has directed the City Attorney to draft an amendment to the Agreement providing for a three percent merit increase. If approved, the amended monthly salary of \$21,887.50 will become effective April 6, 2019. In addition, the City Manager has requested that the City provide him a smart phone allowance in lieu of providing a phone. Currently, the City provides him with a smart phone.

The draft amendment is attached.

**LEGAL REVIEW:**

The City Attorney has approved the amendment as to form.

**ATTACHMENTS:**

1. Resolution No. 19-0038
2. Amendment No. 1 to Bruce Moe's Employment Agreement