



Legislation Details (With Text)

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**Title:** Update on Fiscal Year 2020-2021 City Council Work Plan Report (City Manager Moe).  
RECEIVE REPORT

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. City Council Work Plan, 2. Work Plan Summary, 3. Completed Work Plan Items

Date	Ver.	Action By	Action	Result
8/4/2020	1	City Council Regular Meeting		

**TO:**  
Honorable Mayor and Members of the City Council

**THROUGH:**  
Bruce Moe, City Manager

**FROM:**  
George Gabriel, Senior Management Analyst

**SUBJECT:**  
Update on Fiscal Year 2020-2021 City Council Work Plan Report (City Manager Moe).  
**RECEIVE REPORT**

**RECOMMENDATION:**  
Staff recommends that the City Council receive the report on the Fiscal Year 2020-2021 City Council Work Plan.

**FISCAL IMPLICATIONS:**  
There are no fiscal implications associated with the recommended action.

**BACKGROUND:**  
Based on past precedent, the City Council reviews a Work Plan document that lists the City Council’s priorities. The document allows the City Council to receive an update on projects that staff is undertaking (based on City Council direction) and allows the City Council to review projects they may want to proceed with.

The City Council’s current Work Plan was last discussed at the December 3, 2019, City Council meeting. Based on direction provided at that meeting, staff updated the Work Plan to reflect the priorities identified by City Council.

## **DISCUSSION:**

The Work Plan reflects the City Council's priorities for the coming 12 months (attached). Additionally, staff has provided a summary of all the work plan items which includes their status and target date of completion.

Among the items included in the City Council Work Plan that have been completed include:

- Election Policy (Management Services);
- Update on the City's Streetlighting Fund (Finance);
- Conduct a Comprehensive User Fee Study and Cost Allocation Plan (Finance);
- Expanded Wifi Opportunities (Information Technology);
- Fire Code Adoption (Fire Department);
- Radio Interoperability Network of the South Bay (Fire Department);
- County Fire Assessment (Fire Department);
- Uniform Citywide Wayfinding Sign Program (Public Works)
- Pedestrian Security Improvements - Bollards (Public Works)
- Solid Waste Franchise Agreement Selection Process (Public Works)
- Shared Mobility Devices Regulations (Community Development)
- Pedestrian Safety Improvements (Community Development)

In addition to the City Council Work Plan items, staff is concurrently dedicating time and resources to the following projects:

- Municipal Code Transparency Enhancements (Management Services);
- Cybersecurity Roadmap (Information Technology);
- Fire Station 2 Relocation (Information Technology);
- FirstNet Implementation / Mobile Phone Upgrades (Information Technology);
- Telephone System Upgrade (Information Technology);
- Annual Desktop and Infrastructure Refreshment (Information Technology);
- City-wide Engineering and Traffic Survey Update (Community Development);
- Gelsons Neighborhood Traffic Management Study (Community Development);
- Skechers Neighborhood Traffic Management Study (Community Development);
- Living Streets Manual Adoption (Community Development);
- Right-of-Way Permit Procedures Update (Community Development);
- Update encroachment standards (Community Development);
- Capital Improvement Program (Public Works);
- City Hall Security/Workplace Improvements (Public Works);
- Implementation of Victim Communication Technology (Police);
- Deployment of a Neighborhood Watch Strategic Plan (Police);
- Expansion of Police Department's Employee Wellness Programming (Police);
- Creation of a Coordinated Maritime Enforcement Program (Police);
- Digitization of Historical Police Records (Police);
- Update City's Financial Policies (Finance);
- Online Bidding System (Finance);
- Dial-a-Ride Software (Parks and Recreation);
- Manhattan Beach Art Center Exterior (Parks and Recreation);

- Online Payments for Business Licensing (Finance) and
- Update on City's Assessment Deferment Program (Finance)

The next tentatively agendized update to the Work Plan will be presented in quarter four of 2020.

**CONCLUSION:**

Staff recommends that the City Council receive the report on the Fiscal Year 2019-2020 City Council Work Plan.

**LEGAL REVIEW:**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

**ATTACHMENTS:**

1. City Council Work Plan
2. Work Plan Summary
3. Completed Work Plan Items