

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Thursday, September 9, 2021

6:00 PM

Regular Meeting

Zoom Meeting

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Hildy Stern

Mayor Pro Tem Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

Councilmember Suzanne Hadley

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www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

Mayor Hadley called the meeting to order.

B. PLEDGE TO THE FLAG

Mayor Hadley led the Pledge of Allegiance.

C. ROLL CALL

Present: 5 - Mayor Hadley, Mayor Pro Tem Stern, Councilmember Napolitano, Councilmember Montgomery and Councilmember Franklin

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Mayor Pro Tem Stern, seconded by Councilmember Montgomery, to approve the agenda and waive full reading of ordinances with Councilmember Napolitano removing Agenda Item No. 8 from the consent calendar for individual consideration. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

E. REORGANIZATION

1. City Council Reorganization: [21-0180](#)
- a) Public Comments on Reorganization
 - b) Recognition of Outgoing Mayor Hadley
 - c) Selection of Mayor
 - d) Selection of Mayor Pro Tem
(City Clerk Tamura).

APPROVE

Mayor Hadley opened the floor to public comments.

Seeing no requests to speak, Mayor Hadley closed the floor to public comments.

Mayor Pro Tem Stern, Councilmember Napolitano, Councilmember Montgomery and Councilmember Franklin recognized outgoing Mayor Hadley for her service during her tenure as Mayor of Manhattan Beach.

On behalf of LA County Supervisor Janice Hahn, South Bay Deputy Jennifer LaMarque and City of Hermosa Beach Mayor Justin Massey presented outgoing Mayor Hadley with plaques and certificates and thanked her for her service during her tenure as Mayor of Manhattan Beach.

Outgoing Mayor Hadley made brief comments thanking her family, colleagues and staff.

A motion was made by Mayor Hadley, seconded by Councilmember Montgomery, to nominate Mayor Pro Tem Stern as Mayor. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

Mayor Stern made brief comments thanking her family, colleagues and staff and announced her Kindness Initiative.

A motion was made by Mayor Stern, seconded by Councilmember Montgomery, to nominate Councilmember Napolitano as Mayor Pro Tem. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

Mayor Pro Tem Napolitano made brief comments thanking everyone for their support.

F. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

At 6:40 PM, the City Council recessed to the Capital Improvements Corporation Board Meeting.

I. CALL MEETING TO ORDER

At 6:40 PM, the Capital Improvements Corporation Board Meeting was called to order.

II. ROLL CALL

Present: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION

Vice President Stern opened the floor to public comments.

Seeing no requests to speak, Vice President Stern closed the floor to public comments.

IV. GENERAL BUSINESS

2. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian).

[CIC-9](#)

ELECT A NEW PRESIDENT AND VICE PRESIDENT

Chief Financial Officer Steve Charelian provided the staff presentation.

A motion was made by Boardmember Napolitano, seconded by Boardmember Franklin, to appoint Vice President Stern as the new President. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

A motion was made by President Stern, seconded by Boardmember Montgomery, to appoint Boardmember Napolitano as the new Vice President. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

G. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATIONS AND RECONVENE CITY COUNCIL MEETING

At 6:44 PM, President Stern adjourned the Capital Improvements Corporation Meeting, and reconvened the Regular City Council Meeting, with all City Councilmembers present.

H. CEREMONIAL CALENDAR

3. Presentation of Certificates of Recognition to the Manhattan Beach Rotary Club for Their Support of the Community Throughout the COVID-19 Pandemic.

[21-0204](#)

PRESENT

Mayor Stern, on behalf of the City Council, presented Certificates of Recognition to the Manhattan Beach Rotary Club for their support of the community throughout the COVID-19 pandemic and introduced Parks and Recreation, Recreation Services Manager Jan Buike, who provided further details. Rotarian Susan Adams accepted the certificates on behalf of the Manhattan Beach Rotary Club.

I. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Police Officer Gibbons of the Manhattan Beach Police Department K-9 Unit announced the 3rd Annual Downtown Manhattan Beach Car Show that will be held September 26, 2021 from 10:00 AM – 2:00 PM.

Kelly Stroman of the Manhattan Beach Chamber of Commerce announced that the Best of Manhattan voting will run online at manhattanbeachchamber.com/BOM until September 21, 2021.

Brittney Olaes of the Roundhouse Aquarium announced the International Coastal Cleanup Day that will be held September 18, 2021 from 9:00 AM – 11:30 AM at the Manhattan Beach Pier.

City Manager Bruce Moe announced the 9/11 20th Anniversary Remembrance Ceremony that will be held on Saturday, September 11, 2021 at 9:00 AM on the corner of 15th Street and Valley Drive.

Kelsey Brandin announced the Volley4Sound coed Volleyball 4S Tournament that will be held on Sunday, October 11, 2021 at the Hermosa Beach Pier. For more information go to www.volley4sound.com.

Mayor Stern announced that voting for the Recall Election will end on Tuesday, September 14, 2021.

J. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Stern opened the floor to public comments. The following individual(s) spoke:

*Lucia La Rosa Ames
Julie Justus McGinity
Josh Murray
Andrew Goldstein
Fred Taylor
Steve DeBaets*

Seeing no further requests to speak, Mayor Stern closed the floor to public comments.

K. COVID-19**4. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**

City Manager Bruce Moe reported on the EOC (Emergency Operations Center) and sought direction on how the City Council would like to hold the September 21, 2021 City Council Meeting.

The City Council provided direction that the Tuesday, September 21, 2021 City Council Meeting will be held via Zoom.

L. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Montgomery, seconded by Councilmember Franklin, to approve the Consent Calendar, with the exception of Agenda Item No. 8, which was individually considered under Section H – Items Removed from the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

5. City Council Minutes:

[21-0206](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of August 24, 2021

b) City Council Regular Meeting Minutes of August 24, 2021

(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

6. Financial Reports: [21-0260](#)
a) Schedule of Demands August 5, 2021, August 12, 2021 and August 19, 2021
b) Investment Portfolio for the Month Ending July 31, 2021
c) Month End Report for July 31, 2021
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

7. Consider Designating a Voting Delegate and Alternates to the 2021 [21-0117](#)
League of California Cities Annual Conference; Authorize the Delegate
and Alternates Voting Authority on Proposed Resolution(s) Being
Considered at the Conference (City Clerk Tamura).
a) **APPROVE VOTING DELEGATE AND ALTERNATES**
b) **AUTHORIZE VOTING AUTHORITY**

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of Ratification of an Agreement with DropFusion IV, LLC [21-0275](#)
for Onsite COVID-19 Testing in the Amount of \$100,000 and Appropriate
\$100,000 from the General Fund (Human Resources Director Jenkins).
a) **ADOPT RESOLUTION NO. 21-0077**
b) **RATIFY AGREEMENT FOR ONSITE COVID-19 TESTING**
c) **APPROPRIATE FUNDS**

This item was removed from the Consent Calendar and heard under Section H
- Items Removed from the Consent Calendar.

M. ITEMS REMOVED FROM THE CONSENT CALENDAR

8. Consideration of Ratification of an Agreement with DropFusion IV, LLC for Onsite COVID-19 Testing in the Amount of \$100,000 and Appropriate \$100,000 from the General Fund (Human Resources Director Jenkins). [21-0275](#)
- a) **ADOPT RESOLUTION NO. 21-0077**
 - b) **RATIFY AGREEMENT FOR ONSITE COVID-19 TESTING**
 - c) **APPROPRIATE FUNDS**

Mayor Pro Tem Napolitano questioned spending \$100,000 on testing.

City Manager Moe responded to City Council questions.

Mayor Stern opened the floor to public comments.

Seeing no requests to speak, Mayor Stern closed the floor to public comments.

A motion was made by Councilmember Montgomery, seconded by Mayor Stern, to adopt resolution No. 21-0077, ratify agreement for onsite COVID-19 testing and appropriate \$100,000 from the General Fund. The motion carried by the following vote:

Aye: 4 - Stern, Montgomery, Franklin and Hadley

Nay: 1 - Napolitano

N. PUBLIC HEARINGS

9. Conduct Public Hearing for Consideration of Adopting Resolutions [21-0203](#)
Regarding Renewal of Downtown Business Improvement District (BID)
for Fiscal Year 2021-2022 Including Authorization to Collect
Assessments; Ratification of the District Advisory Board; Authorization to
Enter Into an Agreement with the Downtown Manhattan Beach Business
and Professional Association; and Authorization to Disburse
Assessments Collected Through July 31, 2021 (Finance Director
Charelian).
- a) **CONDUCT PUBLIC HEARING**
 - b) **ADOPT RESOLUTION NOS. 21-0075 AND 21-0076**
 - c) **RATIFY BOARD**
 - d) **AUTHORIZE THE DISBURSEMENT OF ASSESSMENTS
COLLECTED THROUGH JULY 31, 2021**

*Finance Director Steve Charelian introduced Financial Services Manager Libby
Bretthauer who provided the staff presentation.*

Mayor Stern opened the floor to public comments. The following individual(s) spoke:

*Jim Burton
Don McPherson*

*For the record, Councilmember Montgomery asked City Attorney Quinn Barrow to
respond to the question by Don McPherson. City Attorney Barrow responded that the
item was properly noticed and properly agendaized. He added there is no merit to Mr.
McPherson's claim that if the Council approves this item, there would be a Brown Act
violation.*

**A motion was made by Councilmember Montgomery, seconded by Mayor Pro
Tem Napolitano, to adopt Resolution No. 21-0075 and Resolution No. 21-0076,
approve to ratify the board and authorize to disburse assessments collected
through July 31, 2021. The motion carried by the following vote:**

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

O. GENERAL BUSINESS

10. Request by Councilmember Hadley and Councilmember Montgomery to [21-0280](#)
Discuss Establishing a Dedicated Homeless Outreach Housing
Navigator and Reserving Beds for Manhattan Beach (City Manager
Moe).

DISCUSS AND PROVIDE DIRECTION

City Manager Moe introduced Assistant to the City Manager George Gabriel who provided the PowerPoint presentation.

Assistant to the City Manager Gabriel, Police Chief Derrick Abell and Harbor Interfaith Homeless Services Coordinator Ramon Rendon responded to City Council questions.

Mayor Stern opened the floor to public comments. The following individual(s) spoke:

*Lucia La Rosa Ames
Debbie Vaness
Rita Crabtree-Kampe*

Mayor Stern closed the floor to public comments.

A motion was made by Councilmember Hadley, seconded by Councilmember Montgomery, to direct staff to return to the City Council with the necessary agreements and funding appropriations to contract for a dedicated homeless outreach housing navigator. The motion carried by the following vote:

Aye: 4 - Stern, Montgomery, Franklin and Hadley

Nay: 1 - Napolitano

A motion was made by Councilmember Montgomery to direct staff to delay action on contracting for a dedicated homeless outreach housing navigator with the stipulation that we ask our homeless coordinator to contact SBCCOG and see what difference it would make, if any, if we move it forward ourselves on the decision on the Measure H grant. Motion failed for lack of a second.

A motion was made by Councilmember Montgomery, seconded by Councilmember Hadley to lease two beds minimum for a period of a year from SHARE! Collaborative dedicated to homeless. The motion carried by the following vote:

Aye: 4 - Stern, Montgomery, Franklin and Hadley

Nay: 1 - Napolitano

At 9:34 PM the City Council recessed and reconvened at 9:45 PM with all Councilmembers present.

11. Discuss and Provide Direction on Potential Additional Water Runoff Reduction Measures in the City for New Commercial and Residential Construction (Continued from the August 3, 2021, City Council Meeting) (Community Development Director Tai).

[21-0259](#)

DISCUSS AND PROVIDE DIRECTION

Community Development Director Carrie Tai introduced Community Development, Environmental Sustainability Manager Dana Murray who provided the PowerPoint presentation.

Community Development Director Tai and Environmental Sustainability Manager Murray responded to City Council questions.

Mayor Stern opened the floor to public comments. The following individual(s) spoke:

Craig Cadwallader

Mayor Stern closed the floor to public comments.

A motion was made by Mayor Stern, seconded by Mayor Pro Tem Napolitano, to create a new Work Plan Item and direct staff to research on the benefits and consequences and opportunities for low impact development regulations. The motion failed by the following vote:

Aye: 2 - Stern and Napolitano

Nay: 3 - Montgomery, Franklin and Hadley

Due to the fact that the motion failed, staff will continue with business as usual and not add any additional runoff regulations to new construction.

12. Update on Upcoming Clean Power Alliance (CPA) Default Rate Change to 100% Green Power and Associated Outreach Schedule (Community Development Director Tai).

[21-0281](#)

RECEIVE AND FILE

Community Development Director Carrie Tai introduced Community Development Environmental Sustainability Manager, Dana Murray and Executive Director of the Clean Power Alliance, Ted Bardacke who provided the PowerPoint presentation.

Community Development Director Tai, Environmental Sustainability Manager Murray and Executive Director of the Clean Power Alliance Bardacke responded to City Council questions.

Mayor Stern opened the floor to public comments.

Seeing no requests to speak, Mayor Stern closed the floor to public comments.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Napolitano to extend the meeting past 11:00 PM. The motion carried by the following vote:

Aye: 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

P. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

13. **City Council AB 1234 Reports.**

Councilmember Montgomery and Mayor Pro Tem Napolitano provided brief reports on the Independent Cities Association Summer Seminar 2021 from August 26, 2021 – August 29, 2021 in Santa Barbara, CA, that both attended.

14. Consider Request by Councilmember Napolitano and Councilmember Hadley to Discuss Prohibiting Timeshares (City Manager Moe).

[21-0279](#)

DISCUSS AND PROVIDE DIRECTION

City Manager Moe stated this item needed a third vote for Staff to proceed with this item and come back with additional information.

Councilmember Montgomery and Mayor Stern both concurred to add their support to this item for a future agenda.

Q. FUTURE AGENDA ITEMS

Councilmember Hadley requested for Council consideration to modify the Business Recognition Program to add additional milestone years (5, 15 and 20 years) to the Longstanding Local Business Award for local businesses. Councilmember Montgomery and Councilmember Franklin both concurred.

Mayor Pro Tem Napolitano requested for consideration for Staff to agendaize a discussion for the City to make up the difference of \$400,000 that is needed to start building the Scout House/Senior Center. Councilmember Montgomery and Mayor Stern both concurred.

City Manager Moe stated that per prior mention during Item No.4, Staff will place on the agenda consideration of whether the COVID-19 vaccination should be mandatory for employees.

R. CITY MANAGER REPORT

None.

S. CITY ATTORNEY REPORT

None.

T. INFORMATIONAL ITEMS

- 15.** Agenda Forecast (City Clerk Tamura). [21-0217](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

- 16.** Commission Minutes: [21-0282](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Planning Commission Meeting Minutes of August 25, 2021
(Cancelled) (Community Development Director Tai).

INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

U. CLOSED SESSION

None.

V. ADJOURNMENT

At 11:42 PM, Mayor Stern adjourned the meeting in memory of former Parks and Recreation Commissioner Sue Allard. Councilmember Montgomery also requested a moment of silence in memory of City of Azusa Councilmember Uriel Macias. The meeting was adjourned to the 3:00 PM Adjourned Regular Meeting on Monday, September 13, 2021.

Caroline Choi
Recording Secretary

Hildy Stern
Mayor

ATTEST:

Liza Tamura
City Clerk