

# City of Manhattan Beach

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## Meeting Minutes - Draft

**Tuesday, July 20, 2021**

**6:00 PM**

**Regular Meeting**

**City Council Chambers**

**Public Participation Via Zoom and In-Person at City Council  
Chambers**

### **City Council Regular Meeting**

#### ***ELECTED OFFICIALS***

***Mayor Suzanne Hadley***

***Mayor Pro Tem Hildy Stern***

***Councilmember Steve Napolitano***

***Councilmember Richard Montgomery***

***Councilmember Joe Franklin***

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:

[www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes](http://www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes)

#### **A. CALL MEETING TO ORDER**

*Mayor Hadley called the meeting to order.*

#### **B. PLEDGE TO THE FLAG**

*Mayor Hadley led the Pledge of Allegiance.*

#### **C. ROLL CALL**

**Present:** 5 - Mayor Hadley, Mayor Pro Tem Stern, Councilmember Napolitano, Councilmember Montgomery and Councilmember Franklin

#### **D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Maria Tirabassi, Vice President of Operations for Northrop Grumman Aerospace Systems Space Park, in Celebration of her Retirement after Thirty-Two Years of Service.

[21-0202](#)

##### **PRESENT**

*On behalf of the City Council, Mayor Hadley presented a Certificate of Recognition to Maria Tirabassi in celebration of her retirement after thirty-two years of service for Northrop Grumman Aerospace Systems Space Park.*

*Mayor Hadley stated that the City appreciates its vaccination partners and recommended that eligible individuals should get the vaccine to limit further spread of COVID-19.*

## **E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Stern, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

*Mayor Hadley stated that all five Councilmembers were present in the meeting and that under Governor Newsom's Emergency Order, it is acceptable to have Councilmembers participating virtually and in-person.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Councilmember Franklin spoke in memory of former Manhattan Beach resident, Conner Henderson, who lost his life after a tragic accident on July 16, 2021.*

*Public Works Director Erick Lee provided an update regarding the progress of the installation of payment kiosks at Metlox Plaza.*

*Councilmember Montgomery provided an update regarding Leadership Manhattan Beach (LMB) and encouraged interested individuals to apply for the Class of 2022. He stated that interested parties should contact the Executive Director of LMB, Kathleen Terry, at (310) 938-1538.*

*Mayor Hadley restated that the application deadline for the Class of 2022 is August 10, 2021, and that classes start on September 15, 2021.*

*Mayor Hadley stated that there are two Manhattan Beach residents that are in Tokyo to participate in the Summer Olympics and wished them well. She provided that Alix Klineman is a member of Team USA Beach Volleyball and Isabelle Connor is a member of the Rhythmic Gymnastics Group National Team.*

*Management Services, Senior Deputy City Clerk Martha Alvarez confirmed that the City received the following public comments prior to the start of the July 20, 2021 City Council meeting:*

*Agenda Item No. 1  
1 eComment*

*Agenda Item No. 6  
15 eComments  
20 emails*

*Agenda Item No. 7  
3 emails*

*Other Items Not On The Agenda  
5 emails*

*Mayor Hadley opened the floor to public comments. The following individual(s) spoke:*

*Diana Skaar  
Josh Murray  
Hudson Matter  
Fred Taylor  
Andrew Goldstein  
Angela Nelson  
Kim Brant-Lucich  
Heather Kim  
Steve Packwood*

*Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.*

**G. CONSENT CALENDAR (APPROVE)**

A motion was made by Mayor Pro Tem Stern, seconded by Councilmember Montgomery, to approve the Consent Calendar. The motion carried by the following vote:

**Aye:** 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

**2.** City Council Minutes: [21-0039](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of July 6, 2021

b) City Council Regular Meeting Minutes of July 6, 2021

(City Clerk Tamura).

**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

**3.** Financial Reports: [21-0155](#)

a) Schedule of Demands June 24, 2021, and July 1, 2021

b) Investment Portfolio for the Month Ending May 31, 2021

c) Month End Report for May 31, 2021

(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

**4.** Consideration of a Resolution Awarding a Professional Services [21-0226](#)

Agreement to Dudek for Preparation an Update of the City's General Plan Housing Element and Supporting Environmental Documentation with a Not-to-Exceed Amount of \$333,652.50 (Partially Offset by a \$150,000 Local Early Action Planning (LEAP) Grant) (Community Development Director Tai).

**ADOPT RESOLUTION NO. 21-0061**

The recommendation for this item was approved on the Consent Calendar.

**5.** Consideration of a Resolution Approving Amendment No. 1 to the [21-0187](#)

Professional Services Agreement with SA Associates for \$100,000 for Additional Project Management Consulting Services for the Engineering Division (Public Works Director Lee).

**ADOPT RESOLUTION NO. 21-0062**

The recommendation for this item was approved on the Consent Calendar.

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*None.*

## I. PUBLIC HEARINGS

*None.*

## J. GENERAL BUSINESS

6. Consideration of the History Advisory Board's Proposals Regarding Bruce's Beach (City Manager Moe).

[21-0218](#)

- a) **APPROVE LANGUAGE AND DESIGN**
- b) **ALLOCATE FUNDING FROM THE PUBLIC ARTS TRUST FUND**
- c) **AUTHORIZE SOLICITATION OF BIDS**
- d) **AUTHORIZE CITY MANAGER TO AWARD CONTRACTS NOT-TO-EXCEED \$20,000 TOTAL**

*City Manager Bruce Moe introduced Management Services, Policy & Management Analyst Alexandria Latragna who provided the PowerPoint presentation.*

*Policy & Management Analyst Latragna and Bruce's Beach History Advisory Board Member Kristin Long responded to City Council questions.*

*Mayor Hadley opened the floor to public comments. The following individual(s) spoke:*

*Roy*

*Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.*

*Bruce's Beach History Advisory Board Member Long responded to City Council questions.*

*The City Council referred this subject item back to the Bruce's Beach History Advisory Board and directed staff to post the remaining History Advisory Board meeting recordings to the City's website as soon as possible.*

*Policy & Management Analyst Latragna and City Manager Moe responded to City Council questions.*

*At 8:31 PM, the City Council recessed and reconvened at 8:44 PM with all Councilmembers present.*

7. Consideration of Continuing the Analysis of Transferring Prosecution Services of State Misdemeanors Utilizing the Los Angeles County District Attorney, and Potentially Contracting with the City of Redondo Beach for Prosecution and Homeless Court Services (City Manager Moe).

[21-0201](#)

**DISCUSS AND PROVIDE DIRECTION**

*City Manager Bruce Moe introduced Assistant to the City Manager George Gabriel who provided the PowerPoint presentation.*

*Assistant to the City Manager Gabriel and City Attorney Quinn Barrow responded to City Council questions.*

*Mayor Hadley opened the floor to public comments. The following individual(s) spoke:*

*Steve Packwood*

*Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.*

*Assistant to the City Manager Gabriel responded to City Council questions.*

*The City Council provided the following direction to staff:*

- 1) Continue analysis of contracting with the City of Redondo Beach for prosecution and homeless court services.*
- 2) Apply for Measure H grant funds by August 10, 2021, to fund homeless court services specifically, in addition to funds dedicated toward outreach provided by Harbor Interfaith Services.*
- 3) Report back to the City Council once the City of Redondo Beach provides a cost estimate for prosecution and homeless court services.*
- 4) Do not contact the District Attorney's Office yet regarding County requirements for consent to prosecute state misdemeanors.*

*Assistant to the City Manager Gabriel confirmed City Council's direction.*

*City Attorney Barrow responded to a previous question posed by Councilmember Franklin regarding serious felonies and non-serious felonies.*

*Mayor Pro Tem Stern clarified that the City Council's direction also included the desire for staff to continue to pursue the opportunity to discuss homeless court services with Los Angeles County.*

8. Consideration of a Resolution Approving the Issuance of Certificates of Participation Not-to-Exceed \$9.7 Million to Reconstruct Fire Station No. 2 and Related Documents (Finance Director Charelian). [21-0199](#)

**ADOPT RESOLUTION NO. 21-0063**

*Finance Director Steve Charelian provided the staff presentation and responded to City Council questions.*

*Mayor Hadley opened the floor to public comments. The following individual(s) spoke:*

*Steve Packwood  
Andrew Goldstein*

*Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.*

*Finance Director Charelian and Managing Director of KNN Public Finance and Municipal Advisor to the City, Mark Young, responded to City Council questions.*

**A motion was made by Councilmember Montgomery, seconded by Councilmember Franklin, to adopt Resolution No. 21-0063, approving a second supplement to trust agreement, a second amendment to site and facilities lease, a second amendment to lease agreement, a certificate purchase contract, an official statement, a continuing disclosure certificate, and authorizing the taking of certain actions in connection with the execution and delivery of not to exceed \$9,700,000 certificates of participation (Fire Station No. 2) series 2021. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

**K. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

*At 10:12 PM, the City Council recessed to the Capital Improvements Corporation Board Meeting.*

**I. CALL MEETING TO ORDER**

*At 10:12 PM, the Capital Improvements Corporation Board Meeting was called to order.*

**II. ROLL CALL**

**Present:** 5 - President Hadley, Vice President Stern, Boardmember Napolitano, Boardmember Montgomery and Boardmember Franklin

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

*President Hadley opened the floor to public comments.*

*Seeing no requests to speak, President Hadley closed the floor to public comments.*



#### IV. GENERAL BUSINESS

9. Consideration of a Resolution Approving a Second Supplement to the Trust Agreement, a Second Amendment to the Site and Facilities Lease, a Second Amendment to the Lease Agreement, a Certificates Purchase Contract, a Second Amendment to the Assignment Agreement, and Authorizing the Taking of Certain Actions in Connection with the Execution and Delivery of Not-to-Exceed \$9,700,000 Certificates of Participation to Construct Fire Station No. 2 (Finance Director Charelian).

[CIC-8](#)

**ADOPT RESOLUTION NO. CIC-10**

*Chief Financial Officer Steve Charelian provided the staff presentation.*

*President Hadley opened the floor to public comments.*

*Seeing no requests to speak, President Hadley closed the floor to public comments.*

**A motion was made by Boardmember Montgomery, seconded by Boardmember Napolitano, to adopt Resolution No. CIC-10, approving a second supplement to trust agreement, a second amendment to site and facilities lease, a second amendment to lease agreement, a purchase contract, a second amendment to assignment agreement; authorizing the taking of certain actions in connection with the execution and delivery of not to exceed \$9,700,000 certificates of participation (Fire Station No. 2) series 2021. The motion carried by the following vote:**

**Aye:** 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

#### **L. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING**

*At 10:16 PM, President Hadley adjourned the Capital Improvements Corporation Meeting to the Regular City Council Meeting with all Councilmembers present.*

**M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*Councilmember Montgomery reported that he attended the League of California Cities Board Meeting last week in San Diego, CA, at no cost to the City.*

*Mayor Hadley inquired if there was any discussion of SB9 and SB10 at the Board Meeting.*

*Councilmember Montgomery confirmed that there was and that he would send an email with details regarding the discussion to the Community Development Director and the City Manager.*

*Councilmember Napolitano requested, in the interest of everyone's safety, to revert back to conducting the City Council meetings via Zoom until the indoor mask rules change. There were no objections from the City Council.*

*Mayor Hadley stated that the August 3, 2021 City Council meetings would be conducted entirely via Zoom and that the mode of participation for future meetings would be considered on a meeting by meeting basis.*

**N. FUTURE AGENDA ITEMS**

*Mayor Hadley requested that the City Council consider going dark on either December 21, 2021 or January 4, 2022. The City Council discussed the matter and decided that they would continue to consider the request and asked that the City Manager weigh in on the matter.*

*City Manager Bruce Moe, City Attorney Quinn Barrow, and City Clerk Liza Tamura responded to City Council questions.*

**O. CITY MANAGER REPORT**

*City Manager Moe provided an update regarding COVID-19 and the Emergency Operations Center (EOC).*

*Mayor Hadley urged everyone to get the COVID-19 vaccine.*

**P. CITY ATTORNEY REPORT**

*None.*

**S. ADJOURNMENT**

*At 10:28 PM, Mayor Hadley stated that the next City Council meeting would occur via Zoom on August 3, 2021 and that there would be a 4:00 PM Adjourned Regular Meeting followed by a 6:00 PM Regular Meeting.*

*The City Council adjourned the meeting in memory of Conner Henderson.*

**Q. INFORMATIONAL ITEMS**

*City Clerk Liza Tamura requested that Mayor Hadley address the Informational Items before officially adjourning the meeting.*

**10. Commission Minutes: [21-0222](#)**

This Item Contains Minutes of the following City Commission Meetings:

- a) Parks and Recreation Commission Meeting Minutes of April 26, 2021 (Parks and Recreation Director Leyman)
- b) Library Commission Meeting Minutes of May 10, 2021 (Parks and Recreation Director Leyman)
- c) Parks and Recreation Commission Meeting Minutes of May 24, 2021 (Parks and Recreation Director Leyman)
- d) Library Commission Meeting Minutes of June 14, 2021 (Parks and Recreation Director Leyman)

**INFORMATION ITEM ONLY**

**This item was received and filed by order of the Chair.**

**11. Recent Planning Commission Quasi-Judicial Decision: [21-0224](#)**

Retroactive Request for Two Variances to Construct a 524 Square-Foot Addition to an Existing Single-Family Residence at 2602 Maple Avenue; and Adoption of an Environmental Determination in Accordance with the California Environmental Quality Act (Sean and Golita MacIntyre Trust) (Community Development Director Tai).

**INFORMATION ITEM ONLY**

**This item was received and filed by order of the Chair.**

**R. CLOSED SESSION**

*None.*

## **S. ADJOURNMENT**

*At 10:30 PM, Mayor Hadley adjourned the meeting to the 4:00 PM Adjourned Regular Meeting on Tuesday, August 3, 2021.*

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**Patricia Matson**  
**Recording Secretary**

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**Suzanne Hadley**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**