



**CITY OF MANHATTAN BEACH  
PUBLIC WORKS DEPARTMENT  
Engineering Division**

**CONTRACT CHANGE ORDER NO. 1**

PROJECT NO.: D-934

DESCRIPTION: Roof Repair at Recreation Center & Stucco Repair at Recreation Hall of Live Oak Park

TO: Best Contracting Services, Inc.

You are hereby instructed to comply with the following changes from the Contract Plans and Specifications:

SUMMARY OF CHANGES		
Description (Detailed Explanation Attached)	Change in Contract Price <sup>1</sup>	Change in Work Days
1a. Roof Repair at Recreation Center	\$14,518.75	
1b. Stucco Repair at Recreation Hall	\$6,272.10	
2. Delete Bid Item #21	(\$1,000.00)	
<b>Net Change in Contract Price and Work Days</b>	<b>\$19,790.85</b>	<b>9</b>

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

The following change is hereby made a part of the Contract Documents and shall be performed under the same terms and conditions as required by the original Contract Documents. Except as modified herein, the original Contract Documents and all prior amendments shall remain in full force and effect and all of the terms of the Contract Documents are hereby incorporated in this Change Order.

**SUMMARY OF ALL CHANGE ORDERS**

ORIGINAL CONTRACT AMOUNT .....\$254,600.00  
CCO1 .....\$19,790.85  
TOTAL .....\$274,390.85

**SUMMARY OF WORKING DAYS**

FIRST DAY OF WORK: .....05/26/2020  
CONTRACT WORKING DAYS: .....60  
TIME EXTENSION: CCO 1 ..... 9  
NEW TOTAL WORKING DAYS: .....69  
LAST DAY OF WORK:.....08/28/2020



## CHANGE ORDER DETAIL

Change Order No.: 1

PROJECT NO.: D-934

DESCRIPTION: Roof Repair at Recreation Center & Stucco Repair at Recreation Hall of Live Oak Park

The changes or interpretations described and noted herein are hereby authorized. The signed original of this order is on file in the Department of Public Works. Shown as separate paragraphs: (A) Reason for Change; (B) Description of Change; (C) Change in Contract Costs; and (D) Change in Completion Date.

### Item No. 1: Roof Repair on the Western Portion (Ceramic Studio) of the Recreation Center at Live Oak Park

A. Reason for Change:

- a. **Recreation Center (Ceramic Studio) @ Live Oak Park.** Removal of the existing roofing material revealed extensive water damage and wood rot to the plywood sheathing. The Contractor removed the damaged plywood sheathing and revealed further damage to the underlying framing. Furring for the roof cricket, roof joists and rim joist showed water damage and wood rot. Large areas of insulation appeared to be wet and cluttered with existing wood debris. City Building Inspector required the damaged wood framing to be repaired and recommended replacement of the insulation prior to installation of the new plywood sheathing.
- b. **Recreation Hall @ Live Oak Park.** Existing stucco beneath the overhang of the building was in a deteriorated condition prior to beginning work. During installation of the new roofing, areas of stucco broke apart or separated from the soffit. City directed Contractor to repair the damaged stucco in the soffit.

B. Description of Change:

- a. **Recreation Center (Ceramic Studio) @ Live Oak Park.** Scope of work included:
  - i. Demo of 30 rotten wood tapered fir strips
  - ii. Installation of 30 new tapered furring strips 20 LF long
  - iii. Installation of new Simpson LTP4 clips 24" O.C. staggered
  - iv. Saw cutting of stucco at west side of building
  - v. Demo of stucco
  - vi. Demo of 2x12 wood rim joist
  - vii. Installation of new 2x12 wood rim joist
  - viii. Installation of new Z-bar and peel and stick
  - ix. Priming and painting of new 2x12 to match existing
  - x. Installation of painted 2x12
  - xi. Installation of foil faced R-30 insulation
  - xii. Installation of 1/2-inch plywood including blocking
- b. **Recreation Hall @ Live Oak Park.** Scope of Work included:



- i. Demo of stucco at 7 areas
- ii. Installation of new metal lath, scratch, brown, and color coat sand finish.

C. Change in Contract Cost:  
Add \$20,790.85

D. Change in Completion Date:  
Add 9 Working Days

**Item No. 2: Credit for Bid Item No. 21 (Roof Repair)**

- A. Reason for Change: Bid Item No. 21 was a lump sum item that covered the replacement of plywood sheathing for a specific area of the Recreation Center, as shown on Sheet A202 of the plans. The water damage to the existing plywood sheathing far exceeded this area and extended into the framing for the roof. The Contractor engaged a subcontractor to perform the framing repairs and the installation of new plywood sheathing. The cost for installing plywood sheathing was already included in the proposal for Item No. 1 of this Change Order. To eliminate double charging for the plywood replacement, in the area identified on A202, the Extended Amount of Bid Item No. 21 will be deducted from Contract Change Order #1 Item 1.
- B. Description of Change: Deduct \$1,000.00 from Contract Change Order No. 1 Item No. 1.
- C. Change in Contract Cost:  
Deduct \$1,000.00
- D. Change in Completion Date:  
Add 0 Working Days

**SIGNATURE PAGE TO FOLLOW:**



The original Contract Price was (\$254,600.00). Contract Change Order No. 1 increased the Contract Price by (\$19,790.85). The new Contract Price will be \$274,390.85, resulting in an increase of approximately 7.77% to the original Contract.

The original Contract Time of 60 Working Days was extended by 9 Working Days per Change Order No. 1 (Final). The last contract Working Day is new 08/28/2020.

Ordered: *J. Katmear*  
Public Works Director

Date: 10/8/20

Concurred by: *[Signature]*  
City Engineer

Date: 10/08/2020

Concurred by: *Manect A. Siverz, PE*  
Project Manager

Acceptance by the Contractor:

This Change Order is in full compromise and settlement of all adjustments to Contract Time and Contract Price, and compensation for any and all delay, extended or additional field and home office overhead, disruption, acceleration, inefficiencies, lost labor or equipment productivity, differing site conditions, construction interferences and other extraordinary or consequential damages (hereinafter called "Impacts"), including any ripple or cumulative effect of these Impacts on the overall Work under the Contract arising directly or indirectly from the performance of Work described in this Change Order. By execution of this Change Order, the Contractor agrees that this Change Order constitutes a complete accord and satisfaction with respect to all claims for schedule extension, Impacts, or any costs of any nature, character or kind arising out of or incidental to this Change Order.

Name: *Bob Mares*  
Title: *BOB MARES - COO*

Date: 9/21/2020



## CHANGE ORDER PROPOSAL FORM

### 3-6.2(a) CONTRACT CHANGE ORDER PROPOSAL SUMMARY REPORT

Date July 13, 2020

CCO Proposal No. 1

Contractor or Subcontractor  
Best Contracting Services

Item No. 1

Location  
Live Oak Park (Rec Ctr & Rec Hall)

AMOUNT

#### General Contractor

1. Labor Cost:.....\$ 0.00

2. Material Cost: .....\$ 0.00

3. Equipment Cost:.....\$ 0.00

4. Special Forces/Services: .....\$ 20,585.00

Subtotal Contractor Cost\*.....\$ \_\_\_\_\_

5. Subcontractor/Sub-Subcontractor Name \_\_\_\_\_

Labor Cost.....\$ \_\_\_\_\_

Material Cost .....\$ \_\_\_\_\_

Equipment Cost.....\$ \_\_\_\_\_

Subtotal Subcontractor/Sub-Subcontractor Cost

6. Subcontractor/Sub-Subcontractor Name

Labor Cost.....\$ \_\_\_\_\_

Material Cost .....\$ \_\_\_\_\_

Equipment Cost.....\$ \_\_\_\_\_

Subtotal Subcontractor/Sub-Subcontractor Cost .....\$ \_\_\_\_\_

1% Bond .....\$ 205.85

TOTAL CONTRACT CHANGE ORDER COSTS.....\$ 20,790.85



**CHANGE ORDER PROPOSAL FORM**

**3-6.2 (f) SPECIAL FORCES/SERVICES COST REPORT**

Date July 13, 2020

CCO Proposal No. 1

Contractor or Subcontractor  
Best Contracting Services

Item No. 1

Location  
Live Oak Park (Rec Ctr & Rec Hall)

TASK NO.	DESCRIPTION	AMOUNT
1a.	Roof Repair @ Live Oak Park Rec Center (Ceramic Studio)	\$12,500.00
	Subtotal	\$12,500.00
1b.	Stucco Repair @ Live Oak Park Rec Hall	\$5,400.00
	Subtotal	\$5,400.00
	Subtotal	
SUBTOTAL MATERIAL COST		\$17,900.00

**NOTE:** An itemized list of materials, manufacturers, serial numbers, invoices, and other pertinent date shall be submitted along with the special forces/services cost report.

Overhead/profit 15% .....\$ 2,685.00

**Total Special Forces/Services/Overhead/Profit .....\$ 20,585.00**

## Change Order Request



C.O.R. # 20016-0001

G.C. #

Date: 7/7/2020

**Project Name:** 20016 / LIVE OAK AND MARINE AVE PARK

**Project #:** 20016

**To:** CITY OF MANHATTAN BEACH

**Attn:** Mamerto Estepa Jr.

1400 HIGHLAND AVE

MANHATTAN BEACH, CA 90266

**From:** Best Contracting Services, Inc.

Michael Wolfe

19027 S. Hamilton Ave.

Gardena, CA 90248-4408

**Phone:** (310) 802-5000 **Fax:** ( ) -

**Phone:** (310) 328-6969 **Fax:** (310) 380-6066

We hereby propose to make the following changes:

**Scope of work:**

Demo 30 rotten wood tapered fir strips

Install 30 new tapered wood fir strips 20' long

Install new Simpson LTP4 clips 24" O.C. staggered

Saw cut stucco at West side of building

Demo and stucco

Demo 2x12 wood rim joist

Install new 2x12 wood rim joist

Install new Z-bar and peel and stick

Prime and paint new 2 x 12 to match existing

Install painted 2 x 12

Install foil faced R-30 insulation

Install ½" plywood including blocking

Adjacent building demo stucco at 7 areas

Install new metal lath, scratch, brown, and color coat sand finish

**Change Order Price**

\$20,790.85

This price is good for 15 days. If conditions change, this price is void.

We are requesting a time extension of 10 days in conjunction with this change.

Michael Wolfe

7/7/2020

Author

Date Sent

☐ Accepted The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

## Change Order Request



C.O.R. # 20016-0001

G.C. #

Date: 7/7/2020

Project Name: 20016 / LIVE OAK AND MARINE AVE PARK

Project #: 20016

### Subcontracts

<u>Company</u>	<u>Description</u>	<u>Total</u>
PRFormance Contractors		\$20,585.00

Sub Total **\$20,585.00**

Grand Total **\$20,585.00**

<b>Subcontract</b>	<b>\$17,900.00</b>
<b>Markup Subcontract</b>	<b>\$2,685.00</b>
<b>Bond</b>	<b>\$205.85</b>
<b>Total</b>	<b>\$20,790.85</b>

# PRFormance Contractors

Lic.# 808513

PRFormance Contractors  
Phone # 562 201-3957  
Fax # 714 680-3206  
Date: June 30, 2020

341 E. Hermosa Dr.  
Fullerton Ca.  
92835

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Proposal To:  
Best Roofing  
19027 S. Hamilton Ave.  
Gardena, Ca  
90248

Job address:  
1901 N. Valley Dr.  
Manhattan Beach  
Ca.

Scope of work:  
Demo 30 rotten wood tapered fir strips  
Install 30 new tapered wood fir strips 20' long  
Install new Simpson LTP4 clips 24" O.C. staggered  
Saw cut stucco at West side of building  
Demo and stucco  
Demo 2x12 wood rim joist  
Install new 2x12 wood rim joist  
Install new Z-bar and peel and stick  
Prime and paint new 2 x 12 to match existing  
Install painted 2 x 12  
Install foil faced R-30 insulation  
Install ½" plywood including blocking

PROPOSAL AMOUNT: 12,500.00

Adjacent building demo stucco at 7 areas  
Install new metal lath, scratch, brown, and color coat sand finish

PROPOSAL AMOUNT: 5,400.00



**CITY OF MANHATTAN BEACH  
PUBLIC WORKS DEPARTMENT  
Engineering Division**

**CONTRACT CHANGE ORDER NO. 2**

PROJECT NO.: D-934  
DESCRIPTION: Roof Repair in Equipment Well of Recreation Center at Live Oak Park  
TO: Best Contracting Services, Inc.

You are hereby instructed to comply with the following changes from the Contract Plans and Specifications:

SUMMARY OF CHANGES			
Description (Detailed Explanation Attached)		Change in Contract Price <sup>1</sup>	Change in Work Days
1.	Roof Repair in Equipment Well of Recreation Center at Live Oak Park	\$19,164.75	0
<b>Net Change in Contract Price and Work Days</b>		<b>\$19,164.75</b>	<b>0</b>

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

The following change is hereby made a part of the Contract Documents and shall be performed under the same terms and conditions as required by the original Contract Documents. Except as modified herein, the original Contract Documents and all prior amendments shall remain in full force and effect and all of the terms of the Contract Documents are hereby incorporated in this Change Order.

**SUMMARY OF ALL CHANGE ORDERS**

ORIGINAL CONTRACT AMOUNT .....\$254,600.00  
CCO1.....\$19,790.85  
CCO2.....\$19,164.75  
TOTAL .....\$293,555.60

**SUMMARY OF WORKING DAYS**

FIRST DAY OF WORK: .....05/26/2020  
CONTRACT WORKING DAYS: .....60  
TIME EXTENSION: CCO1 ..... 9  
TIME EXTENSION: CCO2..... 0  
NEW TOTAL WORKING DAYS: .....69  
LAST DAY OF WORK:.....08/28/2020



### CHANGE ORDER DETAIL

Change Order No.: 2  
PROJECT NO.: D-934  
DESCRIPTION: Roof Repair in Equipment Well of Recreation Center at Live Oak Park

The changes or interpretations described and noted herein are hereby authorized. The signed original of this order is on file in the Department of Public Works. Shown as separate paragraphs: (A) Reason for Change; (B) Description of Change; (C) Change in Contract Costs; and (D) Change in Completion Date.

**Item No. 1:**

A. Reason for Change: Two (2) HVAC units on the roof of the Recreation Center at Live Oak Park were inappropriately supported on 2"x4" beams. City Senior Building Inspector required that the appropriate curbing to be installed as part of the roof repair. Architect issued a plan to construct curbs for both HVAC units, which was approved by Building Safety. City directed Contractor to construct the curbs per the approved plan.

B. Description of Change:

Construct improvements shown on the plan by IDS Group dated 7/13/20, approved by the City on 7/23/20.

Scope of work shall include:

- Disconnect ducting, electrical, T-stat, condensate line as needed
- Crane units to new location (concrete pad adjacent to building)
- Demo existing sleepers and plywood
- Install new 4"x10" (blocking) in roof framing
- Have framing inspection
- Repair damaged plywood and install 4"x8" framing
- Crane units onto curb
- Re-attach ducting, electrical, T-stat, condensate

C. Change in Contract Cost:  
Add \$19,164.75

D. Change in Completion Date:  
Add 0 Working Days

**SIGNATURE PAGE TO FOLLOW:**

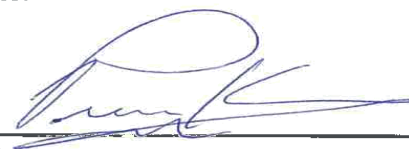


The original Contract Price was \$254,600.00. Contract Change Order No. 1 increased the Contract Price by \$19,790.85. Contract Change Order No. 2 increased the Contract Price by \$19,164.75. The new Contract Price will be \$293,555.60, resulting in an increase of approximately 15.30% to the original Contract.

The original Contract Time of 60 Working Days was extended by 9 Working Days per Change Order No. 1 and by 0 Working Days per Change Order No. 2. The last contract Working Day is 08/28/2020.

Ordered:   
Public Works Director

Date: 10/8/20

Concurred by:   
City Engineer

Date: 10/08/2020

Concurred by:  Mameet A. Elmer, PE  
Project Manager

Acceptance by the Contractor:

This Change Order is in full compromise and settlement of all adjustments to Contract Time and Contract Price, and compensation for any and all delay, extended or additional field and home office overhead, disruption, acceleration, inefficiencies, lost labor or equipment productivity, differing site conditions, construction interferences and other extraordinary or consequential damages (hereinafter called "Impacts"), including any ripple or cumulative effect of these Impacts on the overall Work under the Contract arising directly or indirectly from the performance of Work described in this Change Order. By execution of this Change Order, the Contractor agrees that this Change Order constitutes a complete accord and satisfaction with respect to all claims for schedule extension, Impacts, or any costs of any nature, character or kind arising out of or incidental to this Change Order.

Name: 

Date: 8/04/2020

Title: BOB MARS - COO



## CHANGE ORDER PROPOSAL FORM

### 3-6.2(a) CONTRACT CHANGE ORDER PROPOSAL SUMMARY REPORT

Date August 4, 2020

CCO Proposal No. 2

Contractor Best Contracting Services

Item No. 1

Location Equipment Well @ Live Oak Park  
Recreation Center

AMOUNT

#### General Contractor

1. Labor Cost:.....\$
2. Material Cost: .....\$
3. Equipment Cost:.....\$
4. Special Forces/Services: .....\$18,975.00
- Subtotal Contractor Cost•.....\$18,975.00

5. Subcontractor/Sub-Subcontractor Name \_\_\_\_\_

Labor Cost.....\$

Material Cost .....\$

Equipment Cost.....\$

Subtotal Subcontractor/Sub-Subcontractor Cost

6. Subcontractor/Sub-Subcontractor Name

Labor Cost.....\$

Material Cost .....\$

Equipment Cost.....\$

Subtotal Subcontractor/Sub-Subcontractor Cost .....\$

1%Bond .....\$ 189.75

TOTAL CONTRACT CHANGE ORDER COSTS.....\$19,164.75



**CHANGE ORDER PROPOSAL FORM**

**3-6.2 (f) SPECIAL FORCES/SERVICES COST REPORT**

Date August 3, 2020

CCO Proposal No. 2

Contractor or Subcontractor  
Best Contracting Services

Item No. 1

Location Equipment Well @ Live Oak Park  
Recreation Center

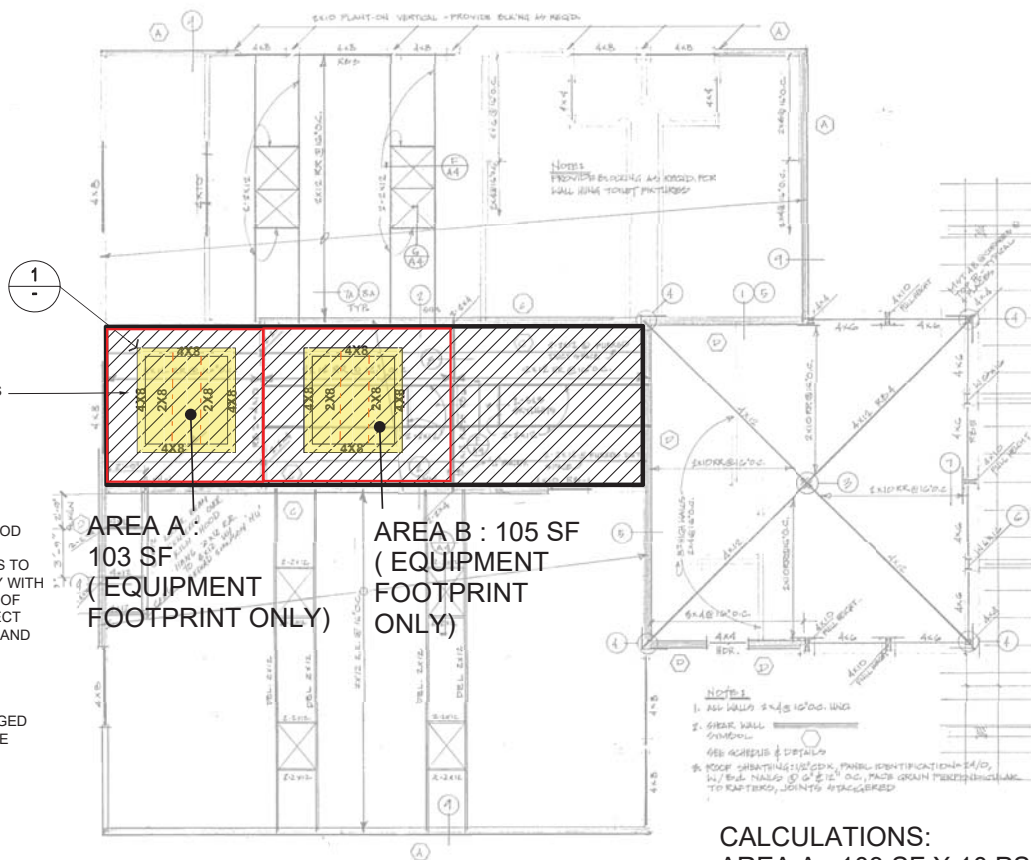
INVOICE NO.	DESCRIPTION	AMOUNT
1.	Disconnecton of and removal of two (2) HVAC units; demolition of exiting sleepers and plywood; installation of new blocking, curb, plywood; re-installation and connection of HVAC units	\$16,500.00
		\$
	Subtotal	\$16,500.00
2.		\$
		\$
	Subtotal	\$
3.		\$
		\$
	Subtotal	\$
SUBTOTAL MATERIAL COST		\$16,500.00

**NOTE:** An itemized list of materials, manufacturers, serial numbers, invoices, and other pertinent date shall be submitted along with the special forces/services cost report.

Overhead/profit 15% .....\$2,475.00

**Total Special Forces/Services/Overhead/Profit .....\$18,975.00**

# ENGINEER/ARCHITECT OF RECORD STAMP



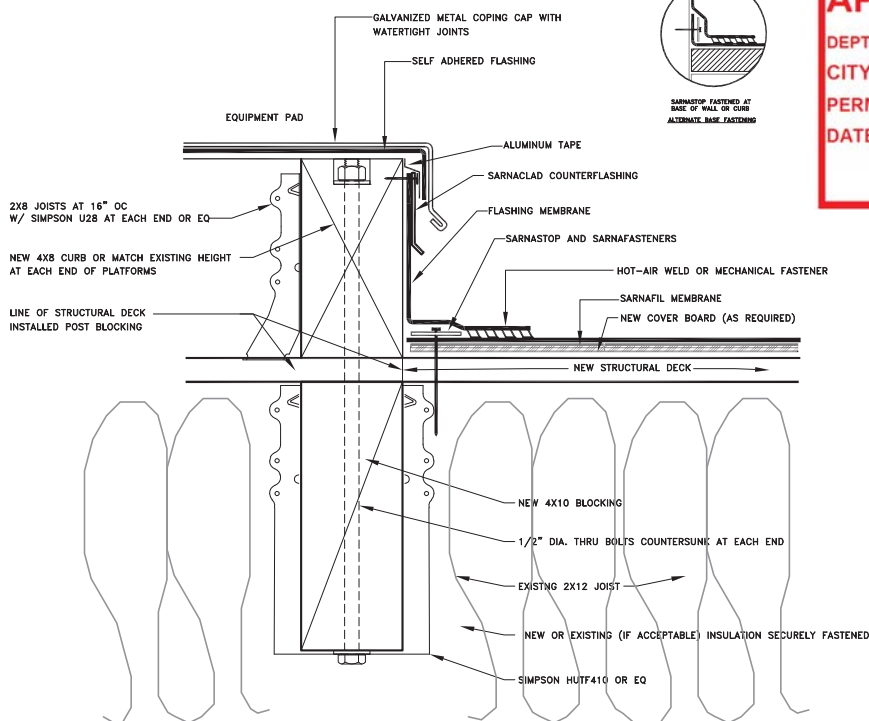
## CALCULATIONS:

AREA A: 103 SF X 10 PSF ALLOWABLE = 1,030 LBS  
UNIT WEIGHT APPROX 700 LBS < 1,030 = OK

AREA B: 105 SF X 10 PSF ALLOWABLE = 1,050 LBS  
UNIT WEIGHT APPROX 700 LBS < 1,050 = OK

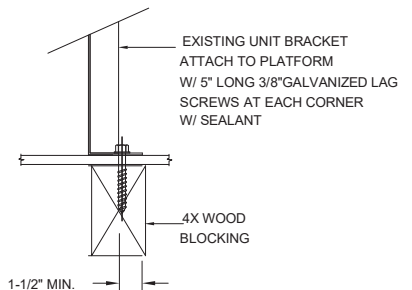
## ROOF EQUIPMENT PLAN

1/8"=1'-0"



## APPROVED

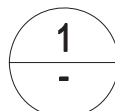
DEPT. OF COMMUNITY DEVELOPMENT  
CITY OF MANHATTAN BEACH  
PERMIT # ROOF-20-00118  
DATE: 7-23-20



## EQUIPMENT CONNECTION TO PLATFORM

**PROJECT:**  
**ROOF REPLACEMENT**  
**AT LIVE OAK PARK :**  
**RECREATION CENTER**  
1901 NORTH VALLEY  
MANHATTAN BEACH, CA

**IDS GROUP**  
7/13/20



EQUIPMENT PAD DETAIL

## Change Order Request



**C.O.R. #** 20016-0002  
**G.C. #** Field Memo #5  
**Date:** 7/27/2020

**Project Name:** 20016 / LIVE OAK AND MARINE AVE PARK

**Project #:** 20016

**To:** CITY OF MANHATTAN BEACH  
**Attn:**  
1400 HIGHLAND AVE  
  
MANHATTAN BEACH, CA 90266

**From:** Best Contracting Services, Inc.  
Michael Wolfe  
19027 S. Hamilton Ave.  
Gardena, CA 90248-4408

**Phone:** (310) 802-5000 **Fax:** ( ) -

**Phone:** (310) 328-6969 **Fax:** (310) 380-6066

We hereby propose to make the following changes:

Disconnect ducting, electrical, T-Sat, condensate line as needed.

Crane units to new location  
Demo existing sleepers and plywood  
Install new 4x10 under roof framing per drawings IDS Group dated 7/13/2020  
Have framing inspection  
Plywood area and install 4x8 framing per drawing IDS Group dated 7/13/2020  
Once roofing completed, crane units on curb  
Re attach dusting, electrical, T-stat, condensate

**Change Order Price** \$19,164.75

This price is good for 15 days. If conditions change, this price is void.

We are requesting a time extension of 6 days in conjunction with this change.

Michael Wolfe  
\_\_\_\_\_  
Author

7/27/2020  
\_\_\_\_\_  
Date Sent

☐ Accepted The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date of Acceptance

## Change Order Request



C.O.R. # 20016-0002

G.C. # Field Memo #5

Date: 7/27/2020

Project Name: 20016 / LIVE OAK AND MARINE AVE PARK

Project #: 20016

### Subcontracts

<u>Company</u>	<u>Description</u>	<u>Total</u>
PRFormance Contractors		\$18,975.00
	Sub Total	<b>\$18,975.00</b>
	Grand Total	<b>\$18,975.00</b>
	<b>Subcontract</b>	<b>\$16,500.00</b>
	<b>Markup Subcontract</b>	<b>\$2,475.00</b>
	<b>Bond</b>	<b>\$189.75</b>
	<b>Total</b>	<b>\$19,164.75</b>

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# PRFormance Contractors

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Lic.# 808513

PRFormance Contractors  
Phone # 562 201-3957  
Fax # 714 680-3206  
Date: July 23, 2020

341 E. Hermosa Dr.  
Fullerton Ca.  
92835

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Proposal To:  
Best Roofing  
19027 S. Hamilton Ave.  
Gardena, Ca  
90248

Job address:  
1901 N. Valley Dr.  
Manhattan Beach  
Ca.

Scope of work:

Disconnect ducting, electrical, T-stat, condensate line as needed  
Crane units to new location  
Demo existing sleepers and plywood  
Install new 4 x 10 under roof framing per drawing IDS GROUP dated 7/13/2020  
Have Framing inspection  
Plywood area and install 4 x 8 framing per drawing IDS GROUP dated 7/13/2020  
Once roofing completed, Crane units on curb  
Re attach ducting, electrical, T-stat, condensate

PROPOSAL AMOUNT: 16,500.00

# PRFormance Contractors

Lic.# 808513

PRFormance Contractors  
Phone # 562 201-3957  
Fax # 714 680-3206  
Date: July 23, 2020

341 E. Hermosa Dr.  
Fullerton Ca.  
92835

Proposal To:  
Best Roofing  
19027 S. Hamilton Ave.  
Gardena, Ca  
90248

Job address:  
1901 N. Valley Dr.  
Manhattan Beach  
Ca.

## Scope of work:

Disconnect ducting, electrical, T-stat, condensate line, gas lines as needed for two  
5 ton Carrier AC units. 1,000.00

Crane two units to temporary new location 1,600.00

Demo existing sleepers and plywood and haul away 1,000.00

Install new 4 x 10's under roof framing per drawing IDS GROUP dated 7/13/2020  
4,000.00

Have Framing inspection

Plywood area and install 4 x 8 framing per drawing IDS GROUP dated 7/13/2020  
5,000.00

Once roofing completed, Crane two units on curb 1,600.00

Supply two new galv. sheet metal caps 500.00

Re attach ducting, electrical, T-stat, condensate 1,800.00

PROPOSAL AMOUNT: 16,500.00



**CITY OF MANHATTAN BEACH  
PUBLIC WORKS DEPARTMENT  
Engineering Division**

**CONTRACT CHANGE ORDER NO. 3**

PROJECT NO.: D-934

DESCRIPTION: Roof Framing Repair in Equipment Well of Recreation Center at  
Live Oak Park

TO: Best Contracting Services, Inc.

You are hereby instructed to comply with the following changes from the Contract Plans and Specifications:

SUMMARY OF CHANGES			
Description (Detailed Explanation Attached)		Change in Contract Price <sup>1</sup>	Change in Work Days
1.	Roof Framing Repair in Equipment Well of Recreation Center at Live Oak Park	\$4,065.25	1
<b>Net Change in Contract Price and Work Days</b>		<b>\$4,065.25</b>	<b>1</b>

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

The following change is hereby made a part of the Contract Documents and shall be performed under the same terms and conditions as required by the original Contract Documents. Except as modified herein, the original Contract Documents and all prior amendments shall remain in full force and effect and all of the terms of the Contract Documents are hereby incorporated in this Change Order.

**SUMMARY OF ALL CHANGE ORDERS**

ORIGINAL CONTRACT AMOUNT.....\$254,600.00  
CCO1.....\$19,790.85  
CCO2.....\$19,164.75  
CCO3.....\$4,065.25  
TOTAL.....\$297,620.85

**SUMMARY OF WORKING DAYS**

FIRST DAY OF WORK: .....05/26/2020  
CONTRACT WORKING DAYS: .....60  
TIME EXTENSION: CCO1 ..... 9  
TIME EXTENSION: CCO2 ..... 0  
TIME EXTENSION: CCO3 ..... 1  
NEW TOTAL WORKING DAYS: .....70  
LAST DAY OF WORK:.....08/31/2020



### CHANGE ORDER DETAIL

Change Order No.: 3

PROJECT NO.: D-934

DESCRIPTION: Roof Framing Repair in Equipment Well of Recreation Center at  
Live Oak Park

The changes or interpretations described and noted herein are hereby authorized. The signed original of this order is on file in the Department of Public Works. Shown as separate paragraphs: (A) Reason for Change; (B) Description of Change; (C) Change in Contract Costs; and (D) Change in Completion Date.

**Item No. 1:**

- A. Reason for Change: Removal of the existing HVAC units and existing plywood sheathing revealed water damage and wood rot to the rim joist and furring strips for the roof joists. City Project Manager required the damaged wood framing to be repaired.
- B. Description of Change:
  - a. Demo existing stucco at rim joists
  - b. Shore ceiling
  - c. Replace 40 LF of furring (rib) strips
  - d. Replace two (2) damaged 2"x12" wood framing rim joists
  - e. Re-lath and stucco and paint to match existing
- C. Change in Contract Cost:  
Add \$4,065.25
- D. Change in Completion Date:  
Add 1 Working Days

**SIGNATURE PAGE TO FOLLOW:**

The original Contract Price was \$254,600.00. Contract Change Order No. 1 increased the Contract Price by \$19,790.85. Contract Change Order No. 2 increased the Contract Price by \$19,164.75. Contract Change Order No. 3 increased the Contract Price by \$4,065.25. The new Contract Price will be \$297,620.85, resulting in an increase of approximately 16.90% to the original Contract.

The original Contract Time of 60 Working Days was extended by 9 Working Days per Change Order No. 1, by 0 Working Days per Change Order No. 2, and by 1 Working Day per Change Order No. 3. The last contract Working Day is 08/31/2020.

Ordered:  Date: 10/8/20  
Public Works Director

Concurred by:  Date: 10/08/2020  
City Engineer

Concurred by:  , PE  
Project Manager

Acceptance by the Contractor:

This Change Order is in full compromise and settlement of all adjustments to Contract Time and Contract Price, and compensation for any and all delay, extended or additional field and home office overhead, disruption, acceleration, inefficiencies, lost labor or equipment productivity, differing site conditions, construction interferences and other extraordinary or consequential damages (hereinafter called "Impacts"), including any ripple or cumulative effect of these Impacts on the overall Work under the Contract arising directly or indirectly from the performance of Work described in this Change Order. By execution of this Change Order, the Contractor agrees that this Change Order constitutes a complete accord and satisfaction with respect to all claims for schedule extension, Impacts, or any costs of any nature, character or kind arising out of or incidental to this Change Order.

Name:  Date: 9/21/2020  
Title: BOB MARES - COO



## CHANGE ORDER PROPOSAL FORM

### 3-6.2(a) CONTRACT CHANGE ORDER PROPOSAL SUMMARY REPORT

Date August 13, 2020

CCO Proposal No. 3

Contractor Best Contracting Services

Item No. 1

Location Equipment Well @ Live Oak Park  
Recreation Center

AMOUNT

#### General Contractor

1. Labor Cost:.....\$\_\_\_\_\_
2. Material Cost: .....\$\_\_\_\_\_
3. Equipment Cost:.....\$\_\_\_\_\_
4. Special Forces/Services: .....\$4,025.00
- Subtotal Contractor Cost•.....\$4,025.00

5. Subcontractor/Sub-Subcontractor Name\_\_\_\_\_

Labor Cost.....\$\_\_\_\_\_

Material Cost .....\$\_\_\_\_\_

Equipment Cost.....\$\_\_\_\_\_

Subtotal Subcontractor/Sub-Subcontractor Cost

6. Subcontractor/Sub-Subcontractor Name

Labor Cost.....\$\_\_\_\_\_

Material Cost .....\$\_\_\_\_\_

Equipment Cost.....\$\_\_\_\_\_

Subtotal Subcontractor/Sub-Subcontractor Cost .....\$\_\_\_\_\_

1%Bond .....\$ 40.25

TOTAL CONTRACT CHANGE ORDER COSTS.....\$ 4,065.25



**CHANGE ORDER PROPOSAL FORM**

**3-6.2 (f) SPECIAL FORCES/SERVICES COST REPORT**

Date August 13, 2020

CCO Proposal No. 3

Contractor or Subcontractor  
Best Contracting Services

Item No. 1

Location Equipment Well @ Live Oak Park  
Recreation Center

INVOICE NO.	DESCRIPTION	AMOUNT
1.	Demo existing exterior stucco @ rim joist; shore ceiling; replace 40 LF rib strips; replace two (2) damaged 2"x12" wood framing rim joists; re-lath and stucco and paint to match existing conditions	\$3,500.00
		\$
	Subtotal	\$3,500.00
2.		\$
		\$
	Subtotal	\$
3.		\$
		\$
	Subtotal	\$
SUBTOTAL MATERIAL COST		\$3,500.00

**NOTE:** An itemized list of materials, manufacturers, serial numbers, invoices, and other pertinent data shall be submitted along with the special forces/services cost report.

Overhead/profit 15% ..... \$525.00

**Total Special Forces/Services/Overhead/Profit ..... \$4,025.00**

## Change Order Request



C.O.R. # 20016-0004

G.C. #

Date: 8/12/2020

**Project Name:** 20016 / LIVE OAK AND MARINE AVE PARK

**Project #:** 20016

**To:** CITY OF MANHATTAN BEACH

**Attn:**

1400 HIGHLAND AVE

MANHATTAN BEACH, CA 90266

**Phone:** (310) 802-5000 **Fax:** ( ) -

**From:** Best Contracting Services, Inc.

Michael Wolfe

19027 S. Hamilton Ave.

Gardena, CA 90248-4408

**Phone:** (310) 328-6969 **Fax:** (310) 380-6066

We hereby propose to make the following changes:

Demo exterior stucco at rim joists, shore ceiling, replace approx. 40LF rib strips, replace (2) damaged 2x12 wood framing rim joist, re lath, stucco and paint to match existing.

**Change Order Price**

\$4,065.25

This price is good for 15 days. If conditions change, this price is void.

We are requesting a time extension of 1 days in conjunction with this change.

Michael Wolfe

8/12/2020

Author

Date Sent

☐ Accepted The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date of Acceptance

## Change Order Request



C.O.R. # 20016-0004

G.C. #

Date: 8/12/2020

Project Name: 20016 / LIVE OAK AND MARINE AVE PARK

Project #: 20016

### Subcontracts

<u>Company</u>	<u>Description</u>	<u>Total</u>
PRFormance Contractors		\$4,025.00
	Sub Total	<b>\$4,025.00</b>
	Grand Total	<b>\$4,025.00</b>
	<b>Subcontract</b>	<b>\$3,500.00</b>
	<b>Markup Subcontract</b>	<b>\$525.00</b>
	<b>Bond</b>	<b>\$40.25</b>
	<b>Total</b>	<b>\$4,065.25</b>

# **PRFormance Contractors**

Lic.# 808513

PRFormance Contractors

Phone # 562 201-3957

Fax # 714 680-3206

Date: Aug 12, 2020

341 E. Hermosa Dr.

Fullerton Ca.

92835

Proposal To:

Best Roofing

19027 S. Hamilton Ave.

Gardena, Ca

90248

Job address:

1901 N. Valley Dr.

Manhattan Beach

Ca.

Scope of work:

Demo exterior stucco at rim joists

Shore ceiling

Replace approx. 40 L/F rib strips

Replace 2 damaged 2 x 12 wood framing rim joists

Re lath and stucco and paint to match existing

PROPOSAL AMOUNT: 3,500.00

**CITY OF MANHATTAN BEACH  
PUBLIC WORKS DEPARTMENT  
Engineering Division**

**CONTRACT CHANGE ORDER NO. 4**

PROJECT NO.: D-934  
DESCRIPTION: Adjustment in Final Bid Quantities  
TO: Best Contracting Services, Inc.

You are hereby instructed to comply with the following changes from the Contract Plans and Specifications:

<b>SUMMARY OF CHANGES</b>		
<b>Description (Detailed Explanation Attached)</b>	<b>Change in Contract Price<sup>1</sup></b>	<b>Change in Work Days</b>
1. Adjustment in Final Bid Quantities	(\$1,436.00)	0
<b>Net Change in Contract Price and Work Days</b>	<b>(\$1,436.00)</b>	<b>0</b>

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

The following change is hereby made a part of the Contract Documents and shall be performed under the same terms and conditions as required by the original Contract Documents. Except as modified herein, the original Contract Documents and all prior amendments shall remain in full force and effect and all of the terms of the Contract Documents are hereby incorporated in this Change Order.

**SUMMARY OF ALL CHANGE ORDERS**

ORIGINAL CONTRACT AMOUNT .....	\$254,600.00
CCO1.....	\$19,790.85
CCO2.....	\$19,164.75
CCO3.....	\$4,065.25
CCO4.....	(\$1,436.00)
TOTAL .....	\$296,184.85

**SUMMARY OF WORKING DAYS**

FIRST DAY OF WORK: .....	05/26/2020
CONTRACT WORKING DAYS: .....	60
TIME EXTENSION: CCO1 .....	9
TIME EXTENSION: CCO2 .....	0
TIME EXTENSION: CCO3 .....	1
TIME EXTENSION: CCO4 .....	0
NEW TOTAL WORKING DAYS: .....	70
LAST DAY OF WORK:.....	08/31/2020

## CHANGE ORDER DETAIL

Change Order No.: 4

PROJECT NO.: D-934

DESCRIPTION: Adjustment in Final Bid Quantities

The changes or interpretations described and noted herein are hereby authorized. The signed original of this order is on file in the Department of Public Works. Shown as separate paragraphs: (A) Reason for Change; (B) Description of Change; (C) Change in Contract Costs; and (D) Change in Completion Date.

### Item No. 1: Adjustment in Final Bid Quantities:

A. Reason for Change:

Due to conditions encountered during construction, modifications to the amount of Work were determined to be appropriate, and the changes were addressed by means of adjusting applicable contract quantities, as outlined below.

B. Description of Change:

ITEM	DESCRIPTION	UNIT	UNIT PRICE	BID OR CURRENT APPROVED QTY	FINAL QTY	CHANGE	CHANGE IN COST <sup>1</sup>
2	Roof Repair	SF	\$8.00	400	280.50	(119.5)	(\$956.00)
3	Finish Carpentry	LF	\$20.00	235	227	(8)	(\$160.00)
12	Finish Carpentry	LF	\$20.00	275	264	(11)	(\$220.00)
22	Rough Carpentry	LF	\$10.00	50	40	(10)	(\$100.00)

<sup>1</sup>Deduction or decrease in Contract Price is denoted in parentheses.

C. Change in Contract Cost:  
Deduct \$1,436.00

D. Change in Completion Date:  
No Change.

**SIGNATURE PAGE TO FOLLOW:**

The original Contract Price was \$254,600.00. Contract Change Order No. 1 increased the Contract Price by \$19,790.85. Contract Change Order No. 2 increased the Contract Price by \$19,164.75. Contract Change Order No. 3 increased the Contract Price by \$4,065.25. Contract Change Order No. 4 decreased the Contract Price by \$1,436.00. The new Contract Price will be \$296,184.85, resulting in an increase of approximately 16.33% to the original Contract.

The original Contract Time of 60 Working Days was extended by 9 Working Days per Change Order No. 1, by 0 Working Days per Change Order No. 2, by 1 Working Day per Change Order No. 3, and by 0 Working Days per Change Order No. 4. The last contract Working Day is 08/31/2020.

Ordered: Erick B. Lee Date: 06/07/2021  
Interim Public Works Director

Concurred by: [Signature] Date: 05/25/2021  
City Engineer

Concurred by: Manect A. Stevens, PE  
Project Manager

Acceptance by the Contractor:

This Change Order is in full compromise and settlement of all adjustments to Contract Time and Contract Price, and compensation for any and all delay, extended or additional field and home office overhead, disruption, acceleration, inefficiencies, lost labor or equipment productivity, differing site conditions, construction interferences and other extraordinary or consequential damages (hereinafter called "Impacts"), including any ripple or cumulative effect of these Impacts on the overall Work under the Contract arising directly or indirectly from the performance of Work described in this Change Order. By execution of this Change Order, the Contractor agrees that this Change Order constitutes a complete accord and satisfaction with respect to all claims for schedule extension, Impacts, or any costs of any nature, character or kind arising out of or incidental to this Change Order.

Name: Bob Mars Date: 3/30/2021  
Title: BOB MARS - SENIOR OPERATIONS EXECUTIVE