

# City of Manhattan Beach

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## Meeting Minutes - Draft

**Tuesday, May 25, 2021**

**6:00 PM**

**Zoom Meeting**

## **City Council Adjourned Regular Meeting**

### ***ELECTED OFFICIALS***

***Mayor Suzanne Hadley***

***Mayor Pro Tem Hildy Stern***

***Councilmember Steve Napolitano***

***Councilmember Richard Montgomery***

***Councilmember Joe Franklin***

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#### **A. CALL MEETING TO ORDER**

*Mayor Hadley called the meeting to order.*

#### **B. PLEDGE TO THE FLAG**

*Mayor Hadley led the Pledge of Allegiance.*

*Mayor Hadley commented that the City Council has 3 members with active duty sons serving in the military and recognized that the Memorial Day holiday is a day to honor those in the armed forces who have lost their lives while serving.*

#### **C. ROLL CALL**

*Mayor Pro Tem Stern thanked Mayor Hadley for her comments and thanked all of the other residents with family members serving in the military.*

**Present** 5 - Mayor Hadley, Mayor Pro Tem Stern, Councilmember Napolitano, Councilmember Montgomery and Councilmember Franklin

#### **D. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Management Services, Senior Deputy City Clerk Martha Alvarez provided that 2 email comments were received by the City for the May 25, 2021 City Council Adjourned Regular Meeting Budget Study Session.*

*Mayor Hadley opened the floor to public comments. The following individual spoke:*

*Jack Wollwage*

*Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.*

## E. GENERAL BUSINESS

1. Presentation of the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2021-2022 Through Fiscal Year 2025-2026 (Continued from the May 18, 2021, City Council Meeting) (Interim Public Works Director Lee). [21-0172](#)
  - a) **DISCUSS AND PROVIDE DIRECTION**
  - b) **APPROVE**

*Mayor Hadley provided that the item was continued from the May 18, 2021 Regular City Council meeting.*

*Interim Public Works Director Erick Lee introduced the item and Public Works, City Engineer Prem Kumar provided the PowerPoint presentation.*

*Mayor Hadley opened the floor to public comment.*

*Seeing no requests to speak, Mayor Hadley closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Stern, seconded by Councilmember Franklin, to approve the 5-Year Capital Improvement Program (CIP) for Fiscal Year 2021-2022 through Fiscal Year 2025-2026. The motion carried by the following vote:**

**Aye:** 5 - Mayor Hadley, Mayor Pro Tem Stern, Councilmember Napolitano, Councilmember Montgomery and Councilmember Franklin

2. Discussion of the Fiscal Year 2021-2022 Proposed Operating Budget  
(Finance Director Charelian).

[21-0169](#)

**DISCUSS AND PROVIDE DIRECTION**

*Finance Director Steve Charelian provided the PowerPoint presentation and responded to City Council questions.*

*Mayor Hadley opened the floor to public comment.*

*Seeing no requests to speak, Mayor Hadley closed the floor to public comment.*

*The City Council discussed the items in the FY 2021-2022 Proposed Budget Controllable Cost Line Items report.*

*The City Council reviewed the items listed under the General Fund within the report.*

*The following Department Heads and City staff responded to City Council questions:*

*Finance Director Steve Charelian  
Police Chief Derrick Abell  
City Clerk Liza Tamura  
City Manager Bruce Moe  
Parks and Recreation Director Mark Leyman  
City Attorney Quinn Barrow  
Senior Management Analyst George Gabriel  
Community Development Director Carrie Tai  
Interim Public Works Director Erick Lee  
Environmental Sustainability Manager Dana Murray*

*The City Council provided the following direction regarding items listed under the General Fund:*

*Review the City's closed captioning services and determine if service needs to be discontinued.*

*Provide an updated timeline of the licensing agreement for the City Store as well as provide an at-cost asset valuation of the current City Store inventory.*

*Determine if the City's Mutt Mitts are biodegradable, identify the dispensers that the City currently refills, and potentially remove those dispensers that are no longer in use.*

*Utilize candidates from the South Bay Workforce Investment Board for intern positions and other positions when feasible.*

*Finance Director Charelian provided that the City Council would now review the Internal Service Funds within the FY 2021-2022 Proposed Budget Controllable Cost Line Items report.*

*The City Council reviewed the items listed under the Building & Operations Fund and the Information Technology Fund. The City Council had no questions regarding the funds.*

*The City Council reviewed the items listed under the Fleet Fund.*

*Finance Director Charelian, City Manager Moe, and Interim Fire Chief Wolfgang Knabe responded to City Council questions.*

*The City Council reviewed the items listed under the Insurance Fund. The City Council had no questions regarding the fund.*

*Finance Director Charelian provided that the City Council did not make any cuts to the budget and that the reserve would remain at \$454,000.*

*Councilmember Napolitano requested that staff remove any unnecessary signage and replace any worn signage throughout the City. He also reiterated the need to preserve the Little Red House in Polliwog Park and it's historical documents.*

*Parks and Recreation Director Leyman responded to City Council questions.*

*Councilmember Franklin requested that staff download the Reach Manhattan Beach application onto their City phones to assist in entering future work orders.*

*City Manager Moe responded to City Council questions.*

*Councilmember Franklin requested that staff look into more cost recovery options for the City.*

*Mayor Hadley expressed her desire to add \$350,000 in costs towards homelessness services.*

*Senior Management Analyst Gabriel responded to City Council questions.*

## F. ADJOURNMENT

*At 8:43 PM, Mayor Hadley adjourned the meeting in memory of fallen service member, Chad Jenson, who passed away in 2017. Councilmember Franklin provided comments regarding Mr. Jenson.*

*The meeting was adjourned to a 4:30 PM Adjourned Regular Meeting, on Tuesday, June 1, 2021.*

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**Patricia Matson**  
**Recording Secretary**

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**Suzanne Hadley**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**