

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Tuesday, December 15, 2020

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Suzanne Hadley

Mayor Pro Tem Hildy Stern

Councilmember Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

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www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

At 6:03 PM, Mayor Hadley called the meeting to order.

B. PLEDGE TO THE FLAG

Mayor Hadley led the Pledge of Allegiance.

C. ROLL CALL

Present: 5 - Mayor Hadley, Mayor Pro Tem Stern, Councilmember Napolitano, Councilmember Montgomery and Councilmember Hersman

D. CEREMONIAL CALENDAR

1. Presentation of a Commendation to Retiring City Controller, Henry Mitzner, for Nearly 48 Years of Dedicated Service to the City.

[20-0057](#)

PRESENT

City Manager Bruce Moe provided a few remarks regarding City Controller Henry Mitzner.

Finance Director Steve Charelian provided a few remarks regarding City Controller Mitzner.

Mayor Hadley, on behalf of the City Council, presented a Commendation to retiring City Controller, Henry Mitzner, for nearly 48 years of dedicated service to the City.

Mayor Pro Tem Stern, Councilmembers Napolitano, Montgomery and Hersman thanked City Controller Mitzner for his years of service.

City Manager Moe announced and thanked the following agencies for sending Certificates of Recognition to City Controller Mitzner on his years of service and retirement:

*U.S. Representative, Congressman Ted Lieu
Los Angeles County, Supervisor Janice Hahn
City of Inglewood
City of Rancho Palos Verdes
City of Carson
City of Torrance
City of Lomita
City of Hermosa Beach*

City Manager Moe further announced that the City of Manhattan Beach will be displaying in the lobby area of City Hall, City Controller Mitzner's saying, "When it's bad out there, it's good here, and when it's good out there, it's great here" and a plaque of City Controller Mitzner will also be placed by the elevator.

City Controller Mitzner provided a few remarks about his years of service.

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Senior Deputy City Clerk Martha Alvarez confirmed that the following public comments were received by the City for the December 15, 2020, City Council Regular Meeting.

*Agenda Item No. 5
3 eComments*

*COVID Items
4 emails*

*Agenda Item No. 7a
1 email*

*Agenda Item No. 15
3 eComments
1 email*

*Agenda Item No. 16
1 eComment*

*Agenda Item No. 17
3 eComments
64 emails*

*Agenda Item No. 19
1 eComment*

*Other Items Not on the Agenda
2 emails*

Mayor Hadley opened the floor to public comments. The following individual(s) spoke:

*Amy Howorth
Lucia La Rosa Ames
Josh Murray
Lisa Chamberlain
Grace Farwell
Ann Pitts
Craig Cadwallader
Jim Burton
Mike Simms
Suzy Werre
DJ O'Brien
Allen Kirschenbaum*

Councilmember Montgomery announced that the Annual Beach Cities Toy Drive wrapping event is cancelled for 2020 due to COVID-19. However, Hermosa Beach will be collecting unwrapped toys to be donated to organizations.

Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.

F. REORGANIZATION

2. City Council Minutes: [20-0312](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of December 1, 2020

b) City Council Regular Meeting Minutes of December 1, 2020

(City Clerk Tamura).

APPROVE

A motion was made by Councilmember Montgomery, seconded by Councilmember Napolitano, to approve the City Council minutes. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Hersman

3. Consideration of a Resolution Citing the Facts of the November 3, 2020, General Municipal Election (City Clerk Tamura). [20-0272](#)

ADOPT RESOLUTION NO. 20-0142

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Stern, to adopt Resolution No. 20-0142, reciting the fact of the General Municipal Election held on Tuesday, November 3, 2020, declaring the result and statement of the vote. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Hersman

4. Consideration of a Resignation from Parking and Public Improvements Commissioner Franklin, Declare Vacant Parking and Public Improvements Commission Member At-Large Seat No. 5 (Franklin), and Direct the City Clerk to Return with a List of Interested Applicants (City Clerk Tamura). [20-0368](#)

a) **ACCEPT RESIGNATION**

b) **DECLARE VACANCY**

c) **DIRECT THE CITY CLERK TO RETURN WITH A LIST OF INTERESTED APPLICANTS**

A motion was made by Mayor Pro Tem Stern, seconded by Councilmember Hersman, to accept the resignation from Parking and Public Improvements Commissioner Joe Franklin, declare vacant the Parking and Public Improvements Commission Member-At-Large Seat No. 5 and direct the City Clerk to return with a list of interested applicants. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Hersman

5. City Council Reorganization:[20-0287](#)

- a) Recognition of Outgoing City Councilmember Nancy Hersman;
- b) Oath of Office to Re-Elected City Councilmember Steve Napolitano;
- c) Oath of Office to Re-Elected City Councilmember Richard Montgomery;
- d) Oath of Office to Newly Elected City Councilmember Joe Franklin; and
- e) Oath of Office to Re-Elected City Treasurer Tim Lilligren.
(City Clerk Tamura).

PRESENT AND ACCEPT***Recognition of Outgoing City Councilmember Nancy Hersman:***

Mayor Hadley, on behalf of the City Council presented outgoing Councilmember Hersman with a Commendation in appreciation for her years of service as Councilmember and Mayor.

Mayor Pro Tem Stern, on behalf of the City Council presented outgoing Councilmember Hersman with a City plaque.

Mayor Hadley opened the floor to past Mayors for the City of Manhattan Beach . The following individual(s) spoke:

David Lesser

Seeing no further requests to speak, Mayor Hadley closed the floor.

Councilmember Napolitano, on behalf of the City Council presented outgoing Councilmember Hersman with a John Post Manhattan Beach Pier photo.

Councilmember Montgomery, on behalf of the City Council presented outgoing Councilmember Hersman with a City logo beach towel.

Mayor Hadley announced and thanked the following agencies for sending Certificates or plaque's of Recognition to outgoing Councilmember Hersman:

U.S. Senate

U.S. Representative, Congressman Ted Lieu

Los Angeles County, Supervisor Janice Hahn

City of Inglewood

City of Rancho Palos Verdes

City of Carson

City of Torrance

City of Lomita

City of Hermosa Beach

City of Rolling Hills Estates

Mayor Hadley opened the floor to other Dignitaries on the Zoom call. The following individual(s) spoke:

Jennifer LaMarque on behalf of Los Angeles County, Supervisor Janice Hahn presented a scroll to outgoing Councilmember Hersman.

Seeing no further requests to speak, Mayor Hadley closed the floor.

City Manager Bruce Moe made brief comments and thanked outgoing Councilmember Hersman.

Councilmember Hersman made brief comments regarding her years in City Council.

Oath of Office to Re-Elected City Councilmembers Steve Napolitano and Richard Montgomery, Newly Elected City Councilmember Joe Franklin and Re-Elected City Treasurer Tim Lilligren:

Mayor Hadley introduced former Mayor and Honorable Judge Joyce Fahey.

Honorable Judge Fahey issued the Oath of Office to re-elected Councilmembers Napolitano and Montgomery, to newly elected Councilmember Franklin and re-elected City Treasurer Lilligren.

Councilmembers Napolitano, Montgomery, Franklin and City Treasurer Lilligren made brief comments.

G. ROLL CALL

Present: 5 - Mayor Hadley, Mayor Pro Tem Stern, Councilmember Napolitano, Councilmember Montgomery and Councilmember Franklin

At 8:10 PM City Council recessed and reconvened at 8:23 PM with all Councilmembers present.

H. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Mayor Hadley requested to move out of order Agenda Item No. 17 - Catalina Classic Paddleboard statue to be discussed before Agenda Item No. 15 - Parks and Recreation Commission Recommendation to Approve the 2020 Parks Master Plan.

Councilmember Napolitano requested to move from the Consent Calendar Agenda Item No. 10 - Use permit at 1419 Highland Avenue for individual consideration.

City Attorney Quinn Barrow provided clarification.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Stern, to approve the agenda, waive full reading of ordinances and move Agenda Item No. 17 to be presented as first under Section M - General Business and move Agenda Item No. 10 for individual consideration. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

I. COVID-19

6. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

City Manager Bruce Moe reported on the EOC (Emergency Operations Center) and responded to City Council questions.

7. City Council to Consider Additional Measures to Address COVID-19.

- a) Consideration of Emergency Business Loan Program to Assist Local Businesses During the COVID-19 Public Health Crisis (Finance Director Charelian). [20-0373](#)

**ADOPT STAFF'S RECOMMENDATION, INCLUDING
AUTHORIZING THE CITY MANAGER TO DEVELOP AND
IMPLEMENT AN EMERGENCY LOAN PROGRAM; APPROPRIATE
\$250,000**

Finance Director Steve Charelian provided the PowerPoint presentation.

Finance Director Charelian and City Manager Bruce Moe responded to City Council questions.

Mayor Hadley opened the floor to public comments. The following individual(s) spoke:

*Mike Simms
Alita Rethmeyer
Faith Backus
Heather Kim*

Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.

Finance Director Charelian, City Manager Moe and City Attorney Barrow responded to City Council questions.

A motion was made by Mayor Pro Tem Stern, seconded by Councilmember Montgomery, to direct staff to develop and implement an emergency loan program with the assistance of the Ad Hoc Committee and to commit and appropriate \$250,000 from the General Fund Reserves. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

J. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Montgomery, seconded by Mayor Hadley, to approve the Consent Calendar, with the exception of Agenda Item No. 10, which was individually considered under Section K - Items Removed from the Consent Calendar. The motion carried by the following vote:

8. Financial Report: [20-0337](#)
Schedule of Demands: November 25, 2020 (Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of the Approval of City Council Assignments (City Clerk Tamura). [20-0369](#)
APPROVE

The recommendation for this item was approved on the Consent Calendar.

10. One-Year Review of a Use Permit Allowing a Ground Floor Office Use at 1419 Highland Avenue (Community Development Director Tai). [20-0329](#)
RECEIVE REPORT

This item was removed from the Consent Calendar and heard under Section K
- Items Removed from the Consent Calendar.

11. Consideration of: [20-0237](#)

- a) A Resolution Approving Amendment No. 1 to a Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Torrance, Redondo Beach and Hermosa Beach and Los Angeles County Flood Control District (collectively, the Beach Cities Watershed Management Group or BC WMG) for Continued Implementation of the Storm Water Coordinated Integrated Monitoring Program (CIMP);
 - b) A Resolution Approving a Three-year Professional Services Agreement with Geosyntec Consultants, Inc., for \$1,017,986 for Implementation of the Storm Water CIMP on Behalf of the BC WMG, with an Authorized Contingency of \$131,387 for Additional Services and Monitoring as May be Requested by the BC WMG;
 - c) A Resolution Approving a Three-Year Professional Services Agreement with McGowan Consulting LLC for \$295,880 for Storm Water Coordination and Implementation Compliance Activities for the BC WMG; and
 - d) Authorizing the City Manager to Execute the Agreements, Noting That Manhattan Beach's Total Net Expenses for the Program will be \$95,611 (Public Works Director Katsouleas).
- a) **ADOPT RESOLUTION NO. 20-0144 APPROVING MOU AMENDMENT**
- b) **ADOPT RESOLUTION NOS. 20-0110 AND 20-0111 APPROVING AGREEMENTS**

The recommendation for this item was approved on the Consent Calendar.

12. Consideration of a Resolution Approving Change Order No. 2 with CT&T Concrete Paving, Inc., for the Citywide Concrete Repairs Project for a Not-to-Exceed Amount of \$250,000 (Public Works Director Katsouleas). [20-0333](#)
ADOPT RESOLUTION NO. 20-0145

The recommendation for this item was approved on the Consent Calendar.

13. Consideration of:[20-0357](#)

- a) A Resolution Awarding a Construction Agreement to Pro Finish Painting, Inc., dba Pro Finish Construction Services, Inc., for the Parking Structure Lot 4 Repairs Project (Project) for \$568,205; Approving the Plans and Specifications for the Project; and Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$95,231;
 - b) A Resolution Approving an Inspection Services Agreement with Ardurra for \$95,000;
 - c) A Resolution Approving Amendment No. 2 for \$17,500 with PCubed Associate, Inc. for Construction Support Services;
 - d) Approving an Allocation of up to \$10,000 to Secure an Alternative Parking Location for Existing Permit Holders for Five Months; and
 - e) Appropriating an Additional \$199,440 from the Unreserved Parking Fund Balance for the Project (Public Works Director Katsouleas).
- a) **ADOPT RESOLUTION NOS. 20-0146 AND 20-0147 APPROVING AGREEMENTS**
 - b) **ADOPT RESOLUTION NO. 20-0148 APPROVING AMENDMENT NO. 2**
 - c) **APPROPRIATE FUNDS**

The recommendation for this item was approved on the Consent Calendar.

**14. Consideration of a Resolution Approving Amendment No. 3 Extending the Professional Services Agreement with Granicus Inc. for Two Years Providing Citizen Engagement Services for the Amount of \$156,442 (City Clerk Tamura and Information Technology Director Hackelman).
ADOPT RESOLUTION NO. 20-0136**[20-0309](#)

The recommendation for this item was approved on the Consent Calendar.

K. ITEMS REMOVED FROM THE CONSENT CALENDAR**10. One-Year Review of a Use Permit Allowing a Ground Floor Office Use at 1419 Highland Avenue (Community Development Director Tai).
RECEIVE REPORT**[20-0329](#)

Community Development Director Carrie Tai and Community Development Department, Associate Planner Ted Faturos responded to City Council questions.

Mayor Hadley opened the floor to public comments.

Seeing no requests to speak, Mayor Hadley closed the floor to public comments.

A motion was made by Councilmember Napolitano, seconded by Councilmember Montgomery, to receive report. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

L. PUBLIC HEARINGS

None.

M. GENERAL BUSINESS

17. Request from the South Bay Boardriders Club for the City to Purchase the Catalina Classic Paddleboard Statue from the Public Art Trust Fund (Parks and Recreation Director Leyman).

[20-0365](#)

DISCUSS AND PROVIDE DIRECTION

This agenda item was considered out of order.

Parks and Recreation Director Mark Leyman provided the PowerPoint presentation.

Parks and Recreation Director Leyman, Public Works Director Stephanie Katsouleas and City Manager Bruce Moe responded to City Council questions.

Mayor Hadley opened the floor to public comments. The following individual(s) spoke:

Eric Lee

Mike Keegan

Tom Horton

Craig Cadwallader

Ann Pitt

Chris Barela

Seeing no further requests to speak, Mayor Hadley closed the floor to public comments.

City Attorney Quinn Barrow responded to City Council questions.

A motion was made by Councilmember Napolitano, seconded by Councilmember Montgomery, to direct the Arts in Public Places Committee (APPC) to further discuss the South Bay Boardriders Club request for the City to purchase the Catalina Classic Paddleboard Statue utilizing the Public Art Trust funds and return to the City Council at a later date. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

15. Consideration of the Parks & Recreation Commission Recommendation to Approve the 2020 Parks Master Plan (Continued from the December 1, 2020, City Council Meeting) (Parks and Recreation Director Leyman).

[20-0371](#)

APPROVE

Parks and Recreation Director Mark Leyman and Parks and Recreation Department, Senior Recreation Manager Jessica Vincent provided the PowerPoint presentation.

Senior Recreation Manager Vincent showed a video, "Parks Master Plan: Parks System & Overview Assessment."

Senior Recreation Manager Vincent continued to provide the PowerPoint presentation.

At 10:21 PM, Mayor Hadley requested a motion to extend the meeting.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Stern, to extend the meeting past 11:00 PM. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

Senior Recreation Manager Vincent and Parks and Recreation Director Leyman continued to provide the PowerPoint presentation.

Mayor Hadley opened the floor to public comments.

Seeing no requests to speak, Mayor Hadley closed the floor to public comments.

A motion was made by Councilmember Napolitano, seconded by Mayor Pro Tem Stern, to approve the 2020 Parks Master Plan. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

16. Consideration of a Resolution Authorizing the Issuance and Sale of Bonds to Refund Certain Pension Obligations of the City, Approving the Forms of and Authorizing Execution of a Trust Agreement and Bond Purchase Agreement, Authorizing Judicial Validation Proceedings Relating to the Issuance of Such Bonds and Authorize Actions (Finance Director Charelian). [20-0347](#)
- a) **ADOPT RESOLUTION NO. 20-0149**
- b) **AUTHORIZE RELATED ADMINISTRATIVE AND BUDGETARY ACTIONS**

Finance Director Steve Charelian provided the PowerPoint presentation.

Finance Director Charelian and KNN, Managing Director Mark Young and Strandling Yocca Carlson & Rauth, Shareholder Kevin Civale responded to City Council questions.

Mayor Hadley opened the floor to public comments.

Seeing no requests to speak, Mayor Hadley closed the floor to public comments.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Stern, to adopt Resolution No. 20-0149, authorizing the issuance of bonds to refund certain pension obligations of the City, approving the form and authorizing the execution of a trust agreement and purchase contract, authorizing judicial validation proceedings relating to the issuance of such bonds and approving additional actions related. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

17. Request from the South Bay Boardriders Club for the City to Purchase the Catalina Classic Paddleboard Statue from the Public Art Trust Fund (Parks and Recreation Director Leyman). [20-0365](#)
- DISCUSS AND PROVIDE DIRECTION**

This agenda item was considered earlier in the meeting.

18. Consideration of an Appointment to the Vacant Planning Commission Seat No. 4 (City Clerk Tamura). [20-0367](#)
- APPOINT**

City Clerk Liza Tamura provided a brief presentation regarding the vacancy for Planning Commission Seat No. 4.

City Council, by unanimous approval, appointed Robert Tokashiki to the Planning Commission, Seat No. 4.

19. Second Reading and Adoption of an Ordinance to Amend the City's Contract with CalPERS to Offer Two Years Additional Service ("Golden Handshake") and Consideration of a Resolution Approving the Early Retirement and Separation Incentive Program for City Employees (Human Resources Director Jenkins).
- a) **ADOPT ORDINANCE NO. 20-0023**
- b) **ADOPT RESOLUTION NO. 20-0143**

[20-0370](#)

Human Resources Director Lisa Jenkins provided the staff presentation.

A motion was made by Mayor Pro Tem Stern, seconded by Councilmember Franklin, to adopt Ordinance No. 20-0023, authorizing an amendment to the contract between the City Council of the City of Manhattan Beach and the Board of Administration of the California Public Employees' Retirement System.

City Attorney Quinn Attorney read the title for Ordinance No. 20-0023:

AN ORDINANCE OF THE MANHATTAN BEACH CITY COUNCIL AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

A motion was made by Mayor Pro Tem Stern, seconded by Councilmember Napolitano, to adopt Resolution No. 20-0143, approving the early retirement and separation incentive program for employees in designated classifications.

The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

N. CITY CLERK ANNOUNCEMENT

City Clerk Liza Tamura made the following announcement:

In accordance with Government Code Section 54952.3, please note that Boardmembers do not receive any compensation or stipend for attending this Manhattan Beach Capital Improvements Corporation meeting.

O. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

At 10:56 PM, the City Council recessed to the Capital Improvements Corporation Board Meeting.

I. CALL MEETING TO ORDER

At 10:56 PM, the Capital Improvements Corporation Board Meeting was called to order.

II. ROLL CALL

Present: 5 - President Hadley, Vice President Stern, Boardmember Napolitano, Boardmember Montgomery and Councilmember Franklin

III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION

President Hadley opened the floor to public comments.

Seeing no requests to speak, President Hadley closed the floor to public comments.

IV. GENERAL BUSINESS

Reorganization of the Manhattan Beach Capital Improvements Corporation to Fill the Seat Occupied by Nancy Hersman (Finance Director/CFO Charelian).

[CIC-7](#)

APPROVE

Chief Financial Officer Steve Charelian provided the staff presentation.

A motion was made by Boardmember Napolitano, seconded by Boardmember Montgomery, to appoint Councilmember Franklin as boardmember of the Capital Improvements Corporation. The motion carried by the following vote:

Aye: 5 - Hadley, Stern, Napolitano, Montgomery and Franklin

P. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING

At 10:59 PM, President Hadley adjourned the Capital Improvements Corporation Meeting to the City Council meeting.

Q. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

None.

R. FUTURE AGENDA ITEMS

Councilmember Montgomery requested for consideration to adjourn the January 5, 2021 meeting in memory of Brian Friedman.

Councilmember Napolitano requested for consideration to adjourn the January 5, 2021 meeting in memory of George Beckerson.

Mayor Pro Tem Stern requested for consideration for staff to provide an information memo on the status of the City Hall mural proposal, Councilmember Montgomery concurred.

City Manager Bruce Moe responded to City Council questions.

S. CITY MANAGER REPORT

City Manager Bruce Moe wished everyone Happy Holidays.

T. CITY ATTORNEY REPORT

City Attorney Quinn Barrow wished everyone Happy Holidays.

U. INFORMATIONAL ITEMS

None.

V. CLOSED SESSION

None.

W. ADJOURNMENT

Councilmember Napolitano suggested for consideration that there might be a need to have more frequent City Council meetings.

City Manager Bruce Moe stated that staff will evaluate agenda items and will make necessary changes to ensure more manageable City Council meetings.

At 11:06 PM, Mayor Hadley adjourned the meeting.

Martha Alvarez
Recording Secretary

Suzanne Hadley
Mayor

ATTEST:

Liza Tamura
City Clerk