

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, June 23, 2020

6:00 PM

City Council Chambers

City Council Adjourned Regular Meeting

ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Suzanne Hadley

Councilmember Hildy Stern

Councilmember Steve Napolitano

Councilmember Nancy Hersman

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A. CALL MEETING TO ORDER

At 6:08 PM, Mayor Montgomery called the meeting to order.

B. ROLL CALL

Present 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

C. CEREMONIAL CALENDAR

None.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Councilmember Napolitano requested to remove from the Consent Calendar, Agenda Item No. 4 - MOU for Implementation of Beach Cities Green Streets Project.

A motion was made by Councilmember Hersman, seconded by Councilmember Stern, to approve the agenda, waive full reading of ordinances and remove from the Consent Calendar for individual consideration Agenda Item No. 4. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Pro Tem Hadley read for the record a public comment from Linda in the Math Department for Mira Costa High School.

Senior Deputy City Clerk Martha Alvarez confirmed that the following public comments were received by the City for the June 23, 2020, City Council Adjourned Regular Meeting.

*Elyyse Gura
DeSha Runnels
Priya Chatwani
Robert Bush
Luc Kleiner
Brandon Taylor
Gabriella Pulham
Kaila Zitron
Jon Furgison
Sean Hannaway
Kelly Rosenberg
Michael Freakins
Scott McCafferty
Rich Thomson*

Mayor Montgomery opened the floor to public comments.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

F. COVID-19

1. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

City Manager Bruce Moe reported on the EOC (Emergency Operations Center) and responded to City Council questions.

2. City Council to Consider Additional Measures to Address COVID-19.

None.

F. CONSENT CALENDAR

A motion was made by Councilmember Hersman, seconded by Councilmember Napolitano, to approve the Consent Calendar, with the exception of Agenda Item No. 4, which was individually considered under Section H - Items Removed from the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

3. Financial Reports: [20-0201](#)
a) Schedule of Demands June 4, 2020
b) Investment Portfolio for the Month Ending May 31, 2020
c) Month End Report for May 31, 2020
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

4. Consider Adopting a Resolution Approving a New Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Torrance, Redondo Beach and Hermosa Beach for Implementation of a Beach Cities Green Streets Project, and Agreement to Dissolve the Prior MOU (Public Works Director Katsouleas). [20-0216](#)

ADOPT RESOLUTION NO. 20-0065

This item was removed from the Consent Calendar and heard under Section H - Items Removed from the Consent Calendar.

5. Consider Authorizing Submittal of a Grant Application for, and receipt of, Local Early Action Planning (LEAP) State Grant Program Funds (Community Development Director Tai). [20-0219](#)

ADOPT RESOLUTION NO. 20-0074

The recommendation for this item was approved on the Consent Calendar.

6. Enterprise Project Implementation Quarterly Update of 1) Enterprise Resource Planning (ERP) and 2) Land Management System (LMS) Solutions (Interim Information Technology Director Griffin). [20-0210](#)

RECEIVE REPORT

The recommendation for this item was approved on the Consent Calendar.

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

4. Consider Adopting a Resolution Approving a New Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Torrance, Redondo Beach and Hermosa Beach for Implementation of a Beach Cities Green Streets Project, and Agreement to Dissolve the Prior MOU (Public Works Director Katsouleas). [20-0216](#)

ADOPT RESOLUTION NO. 20-0065

Public Works Director Stephanie Katsouleas responded to City Council questions.

Mayor Montgomery opened the floor to public comments.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

A motion was made by Councilmember Napolitano, seconded by Councilmember Stern, to adopt Resolution No. 20-0065, adopting a Memorandum of Understanding between the Cities of Manhattan Beach, Redondo Beach and Hermosa Beach for the Beach Cities Green Street Project. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

H. PUBLIC HEARINGS

None.

I. GENERAL BUSINESS

7. A) Consider the Following Regarding Underground Utility Assessment District (UUAD) 19-12: [20-0174](#)
- 1) Approve a Budget Adjustment of Estimated Revenues for \$6,013,519 and Appropriate that Amount from the Utility Underground Assessment District Fund for the UUAD No. 19-12 Project.
 - 2) Adopt a Resolution:
 - a. Approving an Agreement with Hot Line Construction (Hot Line) for \$1,177,327 for Construction Activities for Frontier Communications Infrastructure;
 - b. Authorizing the City Manager to Execute the Agreement;
 - c. Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$238,460 (4.5%); and
 - d. Approving the Plans and Specifications.
 - 3) Adopt a Resolution Approving an Agreement with Charter Communications (Charter) and Hot Line Construction, in a Form Approved by the City Attorney, for Payment to Hot Line of \$93,730 for UUAD 19-12 Construction Activities and Authorizing the City Manager to Execute the Agreement.
 - 4) Adopt a Resolution Approving an Amendment with NV5 for \$56,940 for Construction Inspection Services for UUAD 19-12 and Authorizing the City Manager to Execute the Amendment.
 - 5) Adopt a Resolution Approving an Agreement with Southern California Edison (SCE) in a Form Approved by the City Attorney, Authorizing an Additional Payment to SCE for \$201,783 for UUAD 19-12 Construction Activities, and Authorizing the City Manager to Execute the Agreement.
 - 6) Authorize a Payment to Frontier Communications (Frontier) for \$13,200 for Construction Inspection Services and up to \$315,474 for Cabling Services.
- B) Consider the Following Regarding Utility Underground Assessment District (UUAD) 19-14:
- 7) Approve a Budget Adjustment of Estimated Revenues for \$6,081,152 and Appropriate that Amount from the Utility Underground Assessment District Fund for the UUAD No. 19-14 Project;
 - 8) Adopt a Resolution:
 - a. Approving an Agreement with Hot Line Construction for \$1,472,923 for Construction Activities for Frontier Communications Infrastructure;
 - b. Authorizing the City Manager to Execute the Agreement;
 - c. Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$348,429 (6.5%); and
 - d. Approving the Plans and Specifications.

- 9) Adopt a Resolution Approving an Agreement with Charter Communications and Hot Line Construction, in a Form Approved by the City Attorney, for UUAD 19-14 Construction Activities for Payment to Hot Line of \$84,766 and Authorize the City Manager to Execute the Agreement;
- 10) Adopt a Resolution Approving an Amendment with NV5 for \$56,940 for Construction Inspection Services for UUAD 19-14 and Authorize the City Manager to Execute the Amendment.
- 11) Adopt a Resolution Approving an Agreement with Southern California Edison (SCE) in a Form Approved by the City Attorney, Authorizing an Additional Payment to SCE for \$191,788 for Construction Activities, and Authorizing the City Manager to Execute the Agreement.
- 12) Authorize a Payment to Frontier Communications for \$13,200 for Construction Inspection Services and up to \$288,518 for Cabling Services.

(Public Works Director Katsouleas).

a) APPROVE BUDGET ADJUSTMENTS

b) ADOPT RESOLUTION NOS. 20-0067, 20-0068, 20-0069, 20-0070, 20-0071, 20-0072 AND 20-0073

Public Works Director Stephanie Katsouleas provided the PowerPoint presentation.

City Attorney Quinn Barrow, Public Works Director Katsouleas and City Manager Bruce Moe responded to City Council questions.

Mayor Montgomery opened the floor to public comments.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

Public Works Director Katsouleas responded to City Council questions.

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to approve budget adjustments; adopt Resolution No. 20-0067, approving an agreement with Hot Line Construction, Inc. for the UUAD No. 19-12 construction project, authorizing the City Manager to approve additional work, if necessary, and approving the project plans and specifications for the UUAD No. 19-12 project; adopt Resolution No. 20-0068, approving a tri-party prevailing wages agreement with Charter Communications and Hot Line Construction, Inc. construction for work performed on the UUAD No. 19-12 construction projects; adopt Resolution No. 20-0069, approving a prevailing wages agreement with Southern California Edison Company for work performed on the UUAD No. 19-12 construction project; adopt Resolution No. 20-0070, approving an agreement with Hot Line Construction, Inc. for the UUAD No. 19-14 construction project, authorizing the City Manager to approve additional work, if necessary and approving the project plans and specifications for the UUAD No. 19-14 project; adopt Resolution No. 20-0071, approving a tri-party prevailing wages agreement with Charter Communications and Hot Line Construction, Inc. construction for work performed on the UUAD No. 19-14 construction projects; adopt Resolution No.

20-0072, approving a prevailing wages agreement with Southern California Edison Company for work performed on the UUAD No. 19-14 construction project; and adopt Resolution No. 20-0073, approving Amendment No. 1 to the Professional Services Agreement with NV5, Inc. for inspection services for the UUAD No. 19-12 and UUAD 19-14 construction projects. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

J. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

None.

K. FUTURE AGENDA ITEMS

None.

L. CITY MANAGER REPORT

None.

M. CITY ATTORNEY REPORT

None.

N. INFORMATIONAL ITEMS

None.

O. CLOSED SESSION

None.

P. ADJOURNMENT

At 6:58 PM Mayor Montgomery adjourned the meeting.

ATTEST:

Liza Tamura
City Clerk

Martha Alvarez
Recording Secretary

Richard Montgomery
Mayor