

# City of Manhattan Beach

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## Meeting Minutes - Draft

**Tuesday, September 15, 2020**

**6:00 PM**

**Regular Meeting**

**City Council Chambers**

## **City Council Regular Meeting**

### ***ELECTED OFFICIALS***

***Mayor Richard Montgomery***

***Mayor Pro Tem Suzanne Hadley***

***Councilmember Hildy Stern***

***Councilmember Steve Napolitano***

***Councilmember Nancy Hersman***

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:  
[www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes](http://www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes)

## **A. CALL MEETING TO ORDER**

*At 6:01 PM, Mayor Montgomery called the meeting to order.*

## **B. ROLL CALL**

**Present:** 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

## **C. CEREMONIAL CALENDAR**

1. Presentation of a Baby Passport to Clem and MaryEllen Udovich, [20-0284](#)  
Welcoming Manhattan Beach's Newest Resident Callie Mae Udovich.  
**PRESENT**

*Mayor Montgomery, on behalf of the City Council, presented Clem and MaryEllen Udovich, with a Baby Passport for Manhattan Beach's newest resident, Callie Mae Udovich.*

## **D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*Mayor Montgomery, on behalf of the City Clerk's request, continued the City Council Regular Meeting Minutes of September 1, 2020, to the September 15, 2020, City Council Regular Meeting.*

**A motion was made by Councilmember Hersman, seconded by Councilmember Stern, to approve the agenda as amended and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

**E. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Senior Deputy City Clerk Martha Alvarez confirmed the following public comments were received by the City for the September 15, 2020, City Council Regular Meeting.*

*COVID-19 Topics*

*1 eComment*

*2 emails*

*Agenda Item No. 7 - LA County Grant for up to \$150,000*

*1 eComment*

*Agenda Item No. 9 - Agreement with Willdan Engineering*

*1 eComment*

*Agenda Item No. 11 - Renewal of the Downtown Business Improvement District*

*1 eComment*

*Agenda Item No. 12 - Parking Meter Rates*

*1 eComment*

*Agenda Item No. 13 - Residence Inn*

*1 eComment*

*Agenda Item No. 14 - Planning Commission Quasi-Judicial Decisions*

*1 eComment*

*Other Comments Not On The Agenda*

*1 eComment*

*5 emails*

*Mayor Montgomery opened the floor to public comments. The following individual (s) spoke:*

*Josh Murray*

*Nicole Maheu and JR Curley*

*Karen Wooldridge and Donny Barny*

*Mike Zisliis*

*Heather de Roos*

*Martha Koo*

*Joe Franklin*

*Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.*

*Mayor Montgomery provided the following updates:*

*-Manhattan Beach Fire Department Firefighters assisting with the wildfires.*

*-Manhattan Beach Police Department responding to Employment Development Department (EDD) unemployment card thefts.*

*-Disrespectful and inappropriate emails sent to City Councilmembers.*

*Councilmember Hersman stated that if residents are receiving EDD mail, not addressed to anyone in their household, they should report it to the Manhattan Beach Police Department.*

## **F. COVID-19**

### **2. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.**

*City Manager Bruce Moe reported on the EOC (Emergency Operations Center).*

*Parks and Recreation Director Mark Leyman provided an update on upcoming special events for the City of Manhattan Beach and responded to City Council questions.*

*City Council directed staff to speak with Manhattan Beach Holiday Fireworks founder and producer Pete Moffett regarding the 2020 Manhattan Beach Holiday Fireworks show.*

### **3. City Council to Consider Additional Measures to Address COVID-19.**

*Councilmember Napolitano inquired about the possible expansion of Shellbacks for outdoor dining due to the narrow small street.*

*Community Development Director Carrie Tai and City Manager Bruce Moe responded to City Council questions.*

*City Council directed staff to work with the Subcommittee and see what can be implemented by City staff to assist restaurants.*

*Mayor Montgomery inquired about any updates from the Los Angeles County's regulations regarding playground equipment.*

*Parks and Recreation Director Mark Leyman and City Manager Bruce Moe responded to City Council questions.*

*Mayor Pro Tem Hadley inquired about children's recreational programs and after school programs.*

*Parks and Recreation Director Mark Leyman responded to City Council questions.*

**G. CONSENT CALENDAR (APPROVE)**

A motion was made by Councilmember Hersman, seconded by Councilmember Napolitano, to approve the Consent Calendar and continue the City Council Regular Meeting Minutes of September 1, 2020 as listed on Agenda Item No. 4. The motion carried by the following vote:

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

**4.** City Council Minutes: [20-0170](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of September 1, 2020

b) City Council Regular Meeting Minutes of September 1, 2020

(City Clerk Tamura).

**APPROVE**

The recommendation for this item was approved on the Consent Calendar for the City Council Adjourned Regular Meeting Minutes of September 1, 2020 and the City Council Regular Meeting Minutes of September 1, 2020, were continued to a future meeting.

**5.** Financial Report: [20-0253](#)

Schedule of Demands: August 20, 2020 (Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

**6.** Consideration Designating a Voting Delegate and Alternates to the 2020 [20-0159](#)

League of California Cities Annual Conference; Authorize the Delegate and Alternates Voting Authority on Proposed Resolution(s) Being Considered at the Conference (City Clerk Tamura).

**a) APPROVE VOTING DELEGATE AND ALTERNATES**

**b) AUTHORIZE VOTING AUTHORITY**

The recommendation for this item was approved on the Consent Calendar.

**7.** Consideration of Formally Authorizing the Submittal of an Application for [20-0279](#)

a Los Angeles County Grant for up to \$150,000 and Approval of Youth Employment Plan for the Polliwog Park Playground Replacement Project (Parks and Recreation Director Leyman).

**ADOPT RESOLUTION NO. 20-0113**

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of Formally Authorizing the Submittal of an Application for State of California Parks & Water Bond 2018 Proposition 68 Per Capita Grant Funds for up to \$199,955 for the Polliwog Park Playground Replacement Project (Parks and Recreation Director Leyman). [20-0282](#)

**ADOPT RESOLUTION NO. 20-0112**

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of Ratification of an Agreement with Willdan Engineering for Code Enforcement Services to Safeguard Public Health (Police Chief Abell). [20-0271](#)

**a) ADOPT RESOLUTION NO. 20-0109**

**b) RATIFY AGREEMENT FOR ENFORCEMENT SERVICES  
REQUIRED FOR THE COVID-19 PANDEMIC**

The recommendation for this item was approved on the Consent Calendar.

10. Consideration of Waiving Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.150 and Adopting a Resolution Approving a Three-Year Agreement with Dell for Microsoft Enterprise Software Licensing with an Estimated Total Value of \$324,144 (Information Technology Director Hackelman). [20-0257](#)

**a) WAIVE FORMAL BIDDING**

**b) ADOPT RESOLUTION NO. 20-0099**

The recommendation for this item was approved on the Consent Calendar.

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*None.*

## I. PUBLIC HEARINGS

11. Conduct Public Hearing for Consideration of Adopting Resolutions [20-0232](#)  
Regarding Renewal of Downtown Business Improvement District (BID)  
for Fiscal Year 2020-2021 Including Authorization to Collect  
Assessments; Ratification of the District Advisory Board; Authorization to  
Enter Into an Agreement with the Downtown Manhattan Beach Business  
and Professional Association; and Authorization to Disburse  
Assessments Collected through August 31, 2020 (Finance Director  
Charelian).
- a) **CONDUCT PUBLIC HEARING**  
b) **ADOPT RESOLUTION NOS. 20-0106 AND 20-0107**  
c) **RATIFY BOARD**

*Mayor Montgomery opened the public hearing.*

*Finance Director Steve Charelian provided the staff presentation.*

*Mayor Montgomery opened the floor to public comments. The following individual (s) spoke:*

*Jill Lamkin*

*Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.*

*Mayor Montgomery closed the public hearing.*

**A motion was made by Mayor Pro Tem Hadley, seconded by Councilmember Hersman, to adopt Resolution No. 20-0106, overruling protests and providing for the annual levy and collection of assessments for the existing Downtown Manhattan Beach Business Improvement District, pursuant to California Streets and Highways Code Section 36500 et. seq. (The Parking & Business Improvement Law of 1989); adopt Resolution No. 20-0107, approving an agreement with the Downtown Manhattan Beach Business Improvement District and the Downtown Manhattan Beach Business and Professional Association; and ratify the BID Advisory Board of Directors. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

12. Conduct Public Hearing for Coastal Development Permits to Approve an Increase to Parking Meter Rates for On-Street and Parking Lot Meters in the Appealable and Non-Appealable Coastal Zones (Finance Director Charelian).

[20-0280](#)

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT RESOLUTION NOS. 20-0114 AND 20-0115**

*Mayor Montgomery opened the public hearing.*

*Finance Director Steve Charelian provided the PowerPoint presentation.*

*Mayor Montgomery opened the floor to public comments.*

*Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.*

*Mayor Montgomery closed the public hearing.*

*Finance Director Charelian responded to City Council questions.*

**A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to adopt Resolution No. 20-0114, approving a Coastal Development Permit to increase public parking rates by twenty-five cents within the appealable portion of the City's Coastal Zone - CA 20-08 and adopt Resolution No. 20-0115, approving a Coastal Development Permit to increase public parking rates within the non-appealable portion of the City's Coastal Zone - CA 20-09. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman



**J. GENERAL BUSINESS**

13. Request by Mayor Montgomery for a Status Update on Recent Police Activity at the Residence Inn by Marriott, Located at 1700 North Sepulveda Boulevard (Police Chief Abell).

[20-0286](#)**DISCUSS AND PROVIDE DIRECTION**

*Police Chief Derrick Abell provided an introduction to the agenda item.*

*Police Lieutenant Matt Sabosky provided the staff presentation.*

*Lieutenant Sabosky and City Attorney Quinn Barrow responded to City Council questions.*

*Councilmember Hersman requested to see the Conditional Use Permit (CUP) regarding the conditions for the Residence Inn by Marriott, Councilmember Napolitano concurred.*

*Mayor Montgomery opened the floor to public comments. The following individual (s) spoke:*

*Ian Zieger*

*Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.*

*Community Development Director Carrie Tai responded to City Council questions.*

*City Attorney Barrow provided clarification.*

*Police Chief Abell provided an update for the residents around the area.*

**A motion was made by Councilmember Hesman, seconded by Mayor Pro Tem**

**Hadley, to bring the Residence Inn's CUP for an annual review as soon as possible. The motion carried by the following vote:**

**Aye:** 5 - Montgomery, Hadley, Stern, Napolitano and Hersman

*City Attorney Barrow clarified that residents within 500 feet will be noticed at least ten days prior to the meeting as well as the property owners.*

*Police Chief Abell reminded the public comment speakers regarding this agenda item that they will be provided information throughout the process.*

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*None.*

**L. FUTURE AGENDA ITEMS**

*Councilmember Stern requested for consideration to conduct an additional Community Forum: Policing and Partnerships in Manhattan Beach as a follow up to the Police Town Hall meeting, Councilmember Hersman concurred.*

*Councilmember Napolitano inquired about the pros and cons about Zoom meetings and if the number of participants could be retrieved for each Zoom meeting.*

*City Manager Bruce Moe stated that he would return to City Council with an update.*

*Mayor Pro Tem Hadley requested that the City Council consider at a future agenda the current agenda item for the City of Redondo Beach's discussion of a pallet shelter transitional housing opportunity at Aviation Park, Councilmember Napolitano and Councilmember Hersman concurred.*

*City Council directed staff to return with a report on the discussion by the City of Redondo Beach regarding a pallet shelter transitional housing opportunity at Aviation Park, whether this would affect the joint agreement between the Beach Cities regarding homelessness and an update on State program Room Key.*

*Mayor Montgomery requested for consideration an update regarding waste pick-up at Tacolicious/Nando Milano Building.*

*City Manager Bruce Moe and Community Development Director Carrie Tai provided an update and responded to City Council questions.*

**M. CITY MANAGER REPORT**

*None.*

**N. CITY ATTORNEY REPORT**

*None.*

**O. INFORMATIONAL ITEMS**

- 14.** Recent Planning Commission Quasi-Judicial Decisions: [20-0283](#)  
Proposed Master Use Permit Amendment to Allow Full Liquor Service in Conjunction with Food Service at an Existing Restaurant with Beer and Wine at 1131 Manhattan Avenue, Part of a Multi-Tenant Building at 1125-1131 Manhattan Avenue and 133 Manhattan Beach Boulevard, and Make an Environmental Determination in Accordance with the California Environmental Quality Act (Nando Milano LA, LLC/Vullo) (Community Development Director Tai).

**INFORMATION ITEM ONLY**

**This item was received and filed by order of the Chair.**

**P. CLOSED SESSION**

*None.*

**Q. ADJOURNMENT**

*At 8:38 PM, Mayor Montgomery adjourned the meeting in memory of Steve Oliveira.*

*Meeting was adjourned to 4:00 PM, on Tuesday, October 6, 2020, in City Council Chambers.*

---

**Martha Alvarez**  
**Recording Secretary**

---

**Richard Montgomery**  
**Mayor**

**ATTEST:**

---

**Liza Tamura**  
**City Clerk**