

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Thursday, June 4, 2020

12:00 PM

City Council Chambers

City Council Adjourned Regular Meeting

ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Suzanne Hadley

Councilmember Hildy Stern

Councilmember Steve Napolitano

Councilmember Nancy Hersman

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A. CALL MEETING TO ORDER

At 12:00 PM, Mayor Montgomery called the meeting to order.

B. ROLL CALL

Present 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

C. CEREMONIAL CALENDAR

None.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Hersman, seconded by Councilmember Stern, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

E. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Senior Deputy City Clerk Martha Alvarez confirmed that the following public comments were received by the City for the June 4, 2020, City Council Adjourned Regular Meeting.

*Lucia de LaRosa Ames
Shila Williams
Mary and Jim Kelley
Paul Scoldsan
Bob Beverly
Lindsey Stone
Daniel Stephenson
Loretta Raftery
Ted Cohen
Jill Lamkin
Joe Franklin
Nick Day
Vicky Purvis
Becky McCalla
Tallie Dennis
Joseph Fusco
Gary Osterhout
Erin Fleming
Unknown Caller Voicemail*

Mayor Montgomery opened the floor to public comments. The following individual (s) spoke:

*Kelly Stroman
Heather Kim*

Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.

City Manager Bruce Moe provided an update on the curfew in place.

F. COVID-19

1. An Urgency Ordinance of the City of Manhattan Beach Amending [20-0110](#)
Urgency Ordinance No. 20-0012-U to Modify Regulations of Residential
and Commercial Evictions in Response to the Spread of Covid-19, and
Declaring the Urgency Thereof (City Attorney Barrow).
ADOPT ORDINANCE NO. 20-0016-U

City Attorney Quinn Barrow provided the staff presentation and responded to City Council questions.

Mayor Montgomery opened the floor to public comments.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

City Attorney Quinn Barrow read the title of Urgency Ordinance No. 20-0016-U:

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to adopt Urgency Ordinance No. 20-0016-U, amending Urgency Ordinance No. 20-0012-U to modify regulations of residential and commercial evictions in response to the spread of COVID-19.

*AN URGENCY ORDINANCE OF THE CITY OF MANHATTAN BEACH AMENDING
URGENCY ORDINANCE NO. 20-0012-U TO MODIFY REGULATIONS OF
RESIDENTIAL AND COMMERCIAL EVICTIONS IN RESPONSE TO THE SPREAD
OF COVID-19, AND DECLARING THE URGENCY THEREOF*

*Prior to the vote, Mayor Montgomery stated that there are audio problems on the
livestream and TV channels and that Information Technology staff is working on the
technical issue.*

The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern,
Councilmember Napolitano and Councilmember Hersman

2. Discussion of Outdoor Dining and Retail Options on the Public Right-of-Way (Sidewalks or Parking Spaces) and Private Property for Restaurants and Businesses to Accommodate Social Distancing Measures Required by State and County Protocols to Limit the Spread of COVID-19.

Community Development Director Carrie Tai provided the staff presentation.

Community Development Director Tai, City Manager Bruce Moe, Finance Director Steve Charelian, Traffic Engineer Erik Zandvliet and Police Chief Derrick Abell responded to City Council questions.

Mayor Montgomery opened the floor to public comments. The following individual (s) spoke:

*Jill Lamkin
Kelly Stroman*

Seeing no further requests to speak, Mayor Montgomery closed the floor to public comments.

Community Development Director Tai and City Manager Moe responded to City Council questions.

A motion was made by Mayor Pro Tem Hadley, to approve Community Development's checklist and guidelines as presented for outdoor dining and retail options on the public right-of-way and private property for restaurants and businesses to accommodate social distancing measures required by State and County protocols to limit the spread of COVID-19, with a deadline of June 22, 2020, for business owners to submit applications to Community Development for review and these permits will expire by 10:00 PM, on September 7, 2020, with three days for take down by the businesses.

Note, prior to the substitute motion made by Councilmember Hersman there was no second to Mayor Pro Tem Hadley's motion.

Community Development Director Tai responded to City Council questions.

A substitute motion by Councilmember Hersman, seconded by Mayor Pro Tem Hadley, to finalize everything by Tuesday, June 9, 2020, send out a notice to the Downtown residents, with a deadline of June 22, 2020, for business owners to submit their application to Community Development for review and September 13, 2020, as the end date for these permits to expire. A friendly amendment accepted by the maker of the motion, to allow outdoor parking decks to be up through September and wrap up on Monday, September 28, 2020.

Mayor Pro Tem Hadley withdrew her second to the motion.

A substitute motion by Councilmember Hersman, seconded by Councilmember Napolitano, to direct staff to finalize everything by Tuesday, June 9, 2020, send out a notice to the Downtown residents, with a deadline of June 22, 2020, for business owners to submit their application to Community Development for review and September 13, 2020, as the end date for these permits to expire. A friendly amendment accepted by the maker of the motion, to allow outdoor parking decks to be up through September and wrap up on Monday, September 28, 2020. The motion carried by the following vote:

Aye: 3 - Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

Nay: 2 - Mayor Montgomery and Mayor Pro Tem Hadley

3. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

City Manager Bruce Moe reported that on Tuesday, June 9, 2020, staff will provide a report on the re-opening of Parks and Recreation facilities, dog runs, ping pong tables and batting cages.

4. City Council to Consider Additional Measures to Address COVID-19.

None.

G. CONSENT CALENDAR

A motion was made by Councilmember Hersman, seconded by Councilmember Napolitano, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Montgomery, Mayor Pro Tem Hadley, Councilmember Stern, Councilmember Napolitano and Councilmember Hersman

5. City Council Minutes:

[20-0126](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of April 29, 2020

b) City Council Adjourned Regular Meeting Minutes of May 1, 2020

(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

6. Financial Reports: [20-0156](#)
a) Schedule of Demands May 14, 2020
b) Investment Portfolio for the Month Ending April 30, 2020
c) Month End Report for April 30, 2020
(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

7. Consider Adopting a Resolution Approving a Five-Year Agreement with HdL, Coren & Cone to Provide Property Tax Reporting, Analytic and Audit Services for an Estimated Cost of \$69,000 (Finance Director Charelian). [20-0179](#)

ADOPT RESOLUTION NO. 20-0060 APPROVING AN AGREEMENT

The recommendation for this item was approved on the Consent Calendar.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

I. PUBLIC HEARINGS

None.

J. GENERAL BUSINESS

8. Fiscal Year 2020-2021 Proposed Budget Discussion (Finance Director Charelian).

Finance Director Steve Charelian provided the PowerPoint presentation.

Parks and Recreation Director Mark Leyman responded to City Council questions regarding special events.

City Council gave the following direction:

Remove Concerts in the Park (Major Budget Cuts - General Fund - Special Events)

Remove Grand Prix Bike Race (Major Budget Cuts - General Fund - Special Events)

Finance Director Charelian, Parks and Recreation Director Leyman and City Manager Bruce Moe responded to City Council questions regarding Citywide program cuts.

Councilmember Napolitano requested for staff to return in three to four months and for City Council to re-assess the budget, Mayor Montgomery concurred.

Finance Director Charelian and City Manager Moe responded to City Council questions.

Community Development Director Carrie Tai responded to City Council questions regarding historic preservation.

City Council directed staff to approve the removal of Major Program Changes Citywide (Item Nos. 1-20) with the exception of Item Nos. 8, 14, 17, 18, 19 and 20.

Finance Director Charelian responded to City Council questions.

At 3:43 PM City Council recessed and reconvened at 3:50 PM with all Councilmembers present.

Finance Director Charelian and City Manager Moe responded to City Council questions.

City Clerk Liza Tamura and City Manager Moe responded to City Council questions regarding the supplemental request for the Citywide Contract Management Solution.

Public Works Director Stephanie Katsouleas and Interim Information Technology Director Patrick Griffin responded to City Council questions regarding the supplemental request for an Online Bidding Portal.

Human Resources Director Lisa Jenkins and City Manager Moe responded to City Council questions regarding the supplemental requests to upgrade two Accountants, Human Resource Assistant and Police Department Administrative Clerk II positions to reflect the nature of work.

Police Chief Derrick Abell responded to City Council questions regarding the supplemental requests for the Police Department.

Mayor Montgomery opened the floor to public comments.

Seeing no requests to speak, Mayor Montgomery closed the floor to public comments.

Mayor Montgomery announced that the budget discussion will continue at the next City Council meeting.

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

None.

L. FUTURE AGENDA ITEMS

None.

M. CITY MANAGER REPORT

None.

N. CITY ATTORNEY REPORT

None.

O. INFORMATIONAL ITEMS

None.

P. CLOSED SESSION

**I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN
CLOSED SESSION**

City Attorney Quinn Barrow announced the following Closed Session.

**CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)**

Agency Negotiators:

Bruce Moe, City Manager

Lisa Jenkins, Human Resources Director

Employee Groups:

Manhattan Beach Firefighters' Association

Manhattan Beach Fire Management Association

Manhattan Beach Police Officers Association

Manhattan Beach Police Management Association

Manhattan Beach Mid-Management Employee Association

Manhattan Beach Part-Time Employees' Association

Unrepresented (Executive, Management and Confidential)

Teamsters Local 911

II. RECESS INTO CLOSED SESSION

At 5:09 PM, Mayor Montgomery announced that City Council would recess into Closed Session.

III. RECONVENE INTO OPEN SESSION

At 5:58 PM, the City Council reconvened into Open Session with all Councilmembers present.

IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION

City Attorney Quinn Barrow announced that City Council gave direction to its labor negotiators and there was no other reportable action taken.

M. CITY MANAGER REPORT (CONTINUED)

City Manager Bruce Moe reported that City staff is following up on any protests activities and acting accordingly and also the City will be maintaining curfew to match the County's curfew.

Q. ADJOURNMENT

At 6:05 PM, Mayor Montgomery adjourned the meeting to 6:00 PM, Tuesday, June 9, 2020, in City Council Chambers.

Martha Alvarez
Recording Secretary

Richard Montgomery
Mayor

ATTEST:

Liza Tamura
City Clerk