



I wish to make the following donation to support the City of Manhattan Beach. I understand that final decisions on the acceptance and placement of all donations will be made according to the City of Manhattan Beach Donation Policy.

Name: _____

Address: _____

Phone: _____

Amenity: _____ Amenity value: _____

PREFERRED LOCATION

First Choice: _____ Second Choice: _____

Choice of location is not guaranteed. If a mutually acceptable location cannot be found and approved, a full refund will be issued.

I understand that City staff makes a commitment to reasonably maintain donated amenities and trees for ten years in a manner consistent with other City property. The City will make reasonable efforts to repair damaged donated items. However, the City is not responsible for replacing items, including plaques, due to excessive damage or loss of elements at the end of ten years. I understand that the City of Manhattan Beach reserves the right to remove the donated item at any time, if deemed necessary.

My signature below indicates that I have read and understand the Parks Donation Policy and the above and agree to all the provisions and procedures as outlined.

Donor Signature: _____ Date: _____

AMENITY PLAQUE INFORMATION

(NOT AVAILABLE FOR TREES)

CHOOSE ONE

- ☐ No Plaque
- ☐ Donated in Honor of
- ☐ Donated in Recognition of
- ☐ Donated by

NAME ON PLAQUE: _____

DATE: _____

*Example:
Donated in honor of Jane Doe
on June 17, 2020*

CERTIFICATE INFORMATION

(FOR TREES ONLY)

CHOOSE ONE

- ☐ Dedicated to
- ☐ In Memory of
- ☐ In Honor of

NAME ON PLAQUE: _____

DATE: _____

OR WRITE YOUR OWN WORDING
(LIMIT 50 CHARACTERS)

Would you like to be acknowledged on the City website? (name only) ☐ Yes ☐ No