

Special Event Cost Estimates  
FY 2021

Event	Departments	Detail	Rate	Hrs	Cost	Fee Waiver	City costs to organizer	3rd party costs
<b>American Martyrs 5K</b>	Fire Department	Fire Marshal	279.94	2	\$559.88	(\$419.91)	\$139.97	
		Public Assembly Permit	274.00	1	\$274.00	(\$205.50)	\$68.50	
<b>75% Fee Waiver</b>	Police Department	Traffic Sergeant	205.21	4	\$820.84	(\$615.63)	\$205.21	
		3 x Community Services Officer	107.80	10.5	\$1,131.90	(\$848.93)	\$282.98	
		CSO- Animal Control	117.96	3.5	\$412.86	(\$309.65)	\$103.22	
		6 x Police Officers	164.00	21.5	\$3,526.00	(\$2,644.50)	\$881.50	
		Police Officer (Motor)	165.00	0	\$0.00	\$0.00	\$0.00	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$606.75)	\$202.25	
	Public Works Department	Labor & Materials	2110.50	1	\$2,110.50	(\$1,582.88)	\$527.63	
	Community Development	Traffic Engineer	159.12	0.5	\$79.56	(\$59.67)	\$19.89	
					<b>\$9,724.54</b>	<b>-\$7,293.41</b>	<b>\$2,431.14</b>	<b>\$0.00</b>
<b>MB Little League Opening Day Parade</b>	Fire Department	Fire Marshall	279.94	2	\$559.88	(\$559.88)	\$0.00	
	Police Department	Detective	153.81	3	\$461.43	(\$461.43)	\$0.00	
<b>100% Fee Waiver</b>		Police Officer (Motor)	165.00	4	\$660.00	(\$660.00)	\$0.00	
		Community Services Officer	107.80	3	\$323.40	(\$323.40)	\$0.00	
		Community Services Officer (Animal)	117.96	3	\$353.88	(\$353.88)	\$0.00	
		Traffic Sergeant	205.21	4	\$820.84	(\$820.84)	\$0.00	
		2 x Police Officers	164.00	6.5	\$1,066.00	(\$1,066.00)	\$0.00	
	Parks & Recreation	Recreation Program Manager	137.37	10	\$1,373.70	(\$1,373.70)	\$0.00	
		Special Event application fee	809.00	1	\$809.00	(\$809.00)	\$0.00	
	Public Works Department	Labor & Materials	2016.00	1	\$2,016.00	(\$2,016.00)	\$0.00	
	Community Development	Traffic Engineer	159.12	0.5	\$79.56	(\$79.56)	\$0.00	
	Parking	meters			\$266.00	(\$266.00)	\$0.00	
					<b>\$8,789.69</b>	<b>-\$8,789.69</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Richstone Pier-to-Pier Walk</b>	Police Department	Community Services Officer	107.80	11	\$1,185.80	(\$889.35)	\$296.45	
<b>75% Fee Waiver</b>	Fire Department	Public Assembly Permit	274.00	1	\$274.00	(\$205.50)	\$68.50	
	Fire Department	Fire Marshall- no charges	279.94	0	\$0.00	\$0.00	\$0.00	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$606.75)	\$202.25	
	Public Works Department	No Services Provided	0.00	0	\$0.00	\$0.00	\$0.00	
	Parking	Pier Lot	2.00	246	\$492.00	(\$369.00)	\$123.00	
	Community Development	Traffic Engineer	159.12	1	\$159.12	(\$119.34)	\$39.78	
					<b>\$2,919.92</b>	<b>-\$2,189.94</b>	<b>\$729.98</b>	<b>\$0.00</b>

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Event	Departments	Detail	Rate	Hrs	Cost	Fee Waiver	City costs to organizer	3rd party costs
<b>Grand View 5K</b>	Fire Department	Public Assembly Permit	274.00	1	\$274.00	(\$274.00)	\$0.00	
		Fire Marshal- no charges	279.94	0	\$0.00	\$0.00	\$0.00	
<b>100% Fee Waiver</b>	Police Department	4 x Police Officers	164.00	12.5	\$2,050.00	(\$2,050.00)	\$0.00	
		CSO- Animal Control	117.96	8	\$943.68	(\$943.68)	\$0.00	
		Community Services Officer	107.80	11	\$1,185.80	(\$1,185.80)	\$0.00	
		Detective		0	\$0.00	\$0.00	\$0.00	
		Traffic Sergeant		0	\$0.00	\$0.00	\$0.00	
		Police Sergeant		0	\$0.00	\$0.00	\$0.00	
		Traffic Lieutenant	219.83	6	\$1,318.98	(\$1,318.98)	\$0.00	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$809.00)	\$0.00	
		Banner Permit	273.00	1	\$273.00	(\$273.00)	\$0.00	
	Public Works Department	No Services Provided		0	\$0.00	\$0.00	\$0.00	
	Community Development	Traffic Engineer	159.12	1	\$159.12	(\$159.12)	\$0.00	
	Parking				\$0.00	\$0.00	\$0.00	
					<b>\$7,013.58</b>	<b>(\$7,013.58)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>MBEF Wine Auction</b>	Fire Department	Assembly Permit	476.00	1	\$476.00	(\$476.00)	\$0.00	
	Fire Department	Fire Services Officer	177.76	10	\$1,777.60	(\$1,777.60)	\$0.00	
<b>100% Fee Waiver</b>	Police Department	Police Officers	164.00	41.5	\$6,806.00	(\$6,806.00)	\$0.00	
		CSO- Animal Control	117.96	7.5	\$884.70	(\$884.70)	\$0.00	
		Community Services Officer	107.80	15.5	\$1,670.90	(\$1,670.90)	\$0.00	
		Traffic Lieutenant	219.83	14	\$3,077.62	(\$3,077.62)	\$0.00	
		Traffic Sergeant	205.21	9.5	\$1,949.50	(\$1,949.50)	\$0.00	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$809.00)	\$0.00	
	Public Works Department				\$0.00	\$0.00	\$0.00	
	Community Development				\$0.00	\$0.00	\$0.00	
	Parking				\$910.00	(\$910.00)	\$0.00	
					<b>\$18,361.32</b>	<b>(\$18,361.32)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Grand Prix Bike Race</b>	Fire Department	2 x Fire Fighter/Paramedics (R22)	177.76	17	\$3,021.92	(\$2,266.44)	\$755.48	
	Fire Department	Fire Permit Major Event	476.00	1	\$476.00	(\$357.00)	\$119.00	
<b>75% Fee Waiver</b>	CSC - Crowd Mgmt	In addition to PD Services - CSC	9200.00	1	\$9,200.00	\$0.00	\$0.00	\$9,200.00
	Police Department	Community Service Officer	107.80	35.5	\$3,826.90	(\$2,870.18)	\$956.73	
		Traffic Sergeant	203.01	12	\$2,436.12	(\$1,827.09)	\$609.03	
		Traffic Lieutenant	219.83	12	\$2,637.96	(\$1,978.47)	\$659.49	
		Police Officer	164.00	29.5	\$4,838.00	(\$3,628.50)	\$1,209.50	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$606.75)	\$202.25	
	Public Works Department	Labor & Materials	10790.30	1	\$10,790.30	(\$8,092.73)	\$2,697.58	
	Community Development	Traffic Engineer	159.12	1	\$159.12	(\$119.34)	\$39.78	
					<b>\$38,195.32</b>	<b>-\$21,746.49</b>	<b>\$7,248.83</b>	<b>\$9,200.00</b>

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Event	Departments	Detail	Rate	Hrs	Cost	Fee Waiver	City costs to organizer	3rd party costs
HomeTown Fair	Fire Department	Public Assembly Permit	476.00	1	\$476.00	(\$476.00)	\$0.00	
		Fire Marshal	279.94		\$0.00	\$0.00	\$0.00	
100% Fee Waiver		Fire Services Officer			\$0.00	\$0.00	\$0.00	
	Police Department	10x Police Officer	164.00	162.5	\$26,650.00	(\$26,650.00)	\$0.00	
		6x Community Service Officers	107.80	70	\$7,546.00	(\$7,546.00)	\$0.00	
		Motor Officer	171.69	23.5	\$4,034.72	(\$4,034.72)	\$0.00	
		Detective	158.56	23.25	\$3,686.52	(\$3,686.52)	\$0.00	
		Traffic Sergeant	203.01	37	\$7,511.37	(\$7,511.37)	\$0.00	
		Traffic Lieutenant	219.83	28.5	\$6,265.16	(\$6,265.16)	\$0.00	
		Police Sergeant	205.21	17	\$3,488.57	(\$3,488.57)	\$0.00	
	CSC - Crowd Mgmt	In addition to PD Services - CSC			\$14,400.00	\$0.00	\$0.00	\$14,400.00
	Meridian Rental Solutions	Better Barriers			\$5,500.00	\$0.00	\$0.00	\$5,500.00
	Parks & Recreation	Recreation Supervisor	84.24	3	\$252.72	(\$252.72)	\$0.00	
		Rec Leader II (A)	32.36	199	\$6,439.64	(\$6,439.64)	\$0.00	
		Sr. Rec Leader (A)	36.61	18	\$658.98	(\$658.98)	\$0.00	
		Banner Permit	273.00	1	\$273.00	(\$273.00)	\$0.00	
		Special Event application fee	809.00	1	\$809.00	(\$809.00)	\$0.00	
	Public Works Department	Labor and Material	16129.20	1	\$16,129.20	(\$16,129.20)	\$0.00	
	Community Development	Traffic Engineer	159.12	2	\$318.24	(\$318.24)	\$0.00	
					<b>\$104,439.11</b>	<b>-\$84,539.11</b>	<b>\$0.00</b>	<b>\$19,900.00</b>
MB 10K Run	Fire Department	3 x FF/PM	131.44	9	\$1,182.96	(\$1,182.96)	\$0.00	
		1 x Fire Captain	160.91	2	\$321.82	(\$321.82)	\$0.00	
100% Fee Waiver		1 x Engineer	148.01	2	\$296.02	(\$296.02)	\$0.00	
	Police Department	4x Community Service Officers	107.80	11	\$1,185.80	(\$1,185.80)	\$0.00	
		2x CSO - Animal Control	117.96	9.5	\$1,120.62	(\$1,120.62)	\$0.00	
		6x Police Officer	164.00	22.5	\$3,690.00	(\$3,690.00)	\$0.00	
		Police Sergeant	205.21	8.5	\$1,744.29	(\$1,744.29)	\$0.00	
		Traffic Sergeant	203.01	5.5	\$1,116.56	(\$1,116.56)	\$0.00	
		Traffic Lieutenant	219.83	6	\$1,318.98	(\$1,318.98)	\$0.00	
	Contemporary Services Corp	Crowd management			\$6,000.00	\$0.00	\$0.00	\$6,000.00
	Public Works Department	Labor and Material	25024.30	1	\$25,024.30	(\$25,024.30)	\$0.00	
	Community Development	Traffic Engineer	159.12	1	\$159.12	(\$159.12)	\$0.00	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$809.00)	\$0.00	
	Parking	meters			\$458.00	(\$458.00)	\$0.00	
					<b>\$44,427.46</b>	<b>-\$38,427.46</b>	<b>\$0.00</b>	<b>\$6,000.00</b>
American Martyrs Parish Fair	Fire Department	Fire Permit (Special Event - Major)	476.00	1	\$476.00	(\$357.00)	\$119.00	
75% Fee Waiver						\$0.00	\$0.00	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$606.75)	\$202.25	
							\$0.00	
							\$0.00	
					<b>\$1,285.00</b>	<b>-\$963.75</b>	<b>\$321.25</b>	<b>\$0.00</b>

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Event	Departments	Detail	Rate	Hrs	Cost	Fee Waiver	City costs to organizer	3rd party costs
North End Holiday Stroll	Fire Department	3 x FF/PM	131.44		\$0.00	\$0.00	\$0.00	
		1 x Fire Captain	160.91		\$0.00	\$0.00	\$0.00	
100% Fee Waiver		1 x Engineer	148.01		\$0.00	\$0.00	\$0.00	
	Police Department	2x Community Service Officers	107.80	8	\$862.40	(\$862.40)	\$0.00	
		CSO - Animal Control	117.96		\$0.00	\$0.00	\$0.00	
		2x Police Officer	164.00	8	\$1,312.00	(\$1,312.00)	\$0.00	
		Police Sergeant	205.21		\$0.00	\$0.00	\$0.00	
		Traffic Sergeant	203.01		\$0.00	\$0.00	\$0.00	
		Traffic Lieutenant	219.83		\$0.00	\$0.00	\$0.00	
	Contemporary Services Corp	Crowd management			\$0.00	\$0.00	\$0.00	\$0.00
	Public Works Department	Labor and Material			\$0.00	\$0.00	\$0.00	
	Community Development	Traffic Engineer	159.12	4	\$636.48	(\$636.48)	\$0.00	
	Parks & Recreation	Special Event application fee	809.00	1	\$809.00	(\$809.00)	\$0.00	
	Parking	meters			\$458.00	(\$458.00)	\$0.00	
					<b>\$4,077.88</b>	<b>-\$4,077.88</b>	<b>\$0.00</b>	<b>\$0.00</b>
Holiday Fireworks		Police Officer Motor	171.69	6.5	\$1,115.99	(\$1,115.99)	\$0.00	
		2 x Police Sergeant	205.21	12.5	\$2,565.13	(\$2,565.13)	\$0.00	
100% Fee Waiver		Sergeant Personnel and Training	165.53	10	\$1,655.30	(\$1,655.30)	\$0.00	
		Traffic Lieutenant	219.83	17	\$3,737.11	(\$3,737.11)	\$0.00	
		Traffic Sergeant	203.01	15	\$3,045.15	(\$3,045.15)	\$0.00	
		Watch Commander Sergeant	205.21	10.5	\$2,154.71	(\$2,154.71)	\$0.00	
	CSC - Crowd Mgmt	In addition to PD Services - CSC			\$29,000.00	\$0.00	\$0.00	\$29,000.00
	Meridian Rental Solutions	Better Barriers			\$9,800.00	\$0.00	\$0.00	\$9,800.00
\$7500 covered by sponsorship	United Site Services	fencing and porta potties			\$9,700.00	\$0.00	\$0.00	\$9,700.00
	Parks & Recreation	Rec Supervisor	84.24	16	\$1,347.84	(\$1,347.84)	\$0.00	
		Sr. Rec Leader (A)	36.31		\$0.00	\$0.00	\$0.00	
		6 x Rec Leader II (A)	32.36	51	\$1,650.36	(\$1,650.36)	\$0.00	
		4 x Rec Leader I (A)	30.23	12	\$362.76	(\$362.76)	\$0.00	
		Special Event application fee	809.00	1	\$809.00	(\$809.00)	\$0.00	
	Public Works Department	Labor & Materials	31385.00	1	\$31,385.00	(\$31,385.00)	\$0.00	
	Community Development	Traffic Engineer	159.12	1	\$159.12	(\$159.12)	\$0.00	
	Parking				\$0.00	\$0.00	\$0.00	
					<b>\$98,487.46</b>	<b>-\$49,987.46</b>	<b>\$0.00</b>	<b>\$48,500.00</b>
					<b>\$337,721.27</b>	<b>-\$243,390.08</b>	<b>\$10,731.20</b>	<b>\$83,600.00</b>

Three additional "Legacy" events have been included for banner hanging only. These events include "Walk with Sally", Sophisticated Snoops, and Sandpipers Holiday Homes Tour.

Total costs	\$337,721.27
total City costs to organizers	\$10,731.20
total 3rd party costs	\$83,600.00