

**CHECKLIST FOR BIDDERS**

The following information is required of all Bidders at the time of Bid submission:

- ☒ Completed and Signed Bid Schedule, including cover sheet (page B-1)
- ☒ Completed and Signed Contractor's Statement
- ☒ Completed References Form
- ☒ Completed Subcontractor Designation Form
- ☒ Completed, Signed and Notarized Bid Bond or Other Security Form
- ☒ Signed and Notarized Noncollusion Declaration Form
- ☒ Completed and Signed Addenda Acknowledgement Form
- ☒ Evidence satisfactory to the City indicating the capacity of the person(s) signing the Bid to bind the Bidder

Failure of the Bidder to provide all required information in a complete and accurate manner may cause the Bid to be considered non-responsive.

**BID****CITY OF MANHATTAN BEACH****ROOFING REPLACEMENT AT LIVE OAK PARK AND MARINE AVENUE PARK****TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF MANHATTAN BEACH:**

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of Manhattan Beach to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

This Bid is made with the full knowledge of the kind, quantity, and quality of the materials and Work required and, if it is accepted by the City, the Bidder shall enter into a Contract and furnish the bonds, insurance, and other documents as required by the Contract Documents within ten calendar days after award of the Contract. The Bidder agrees that failure to execute and return the Contract or the required faithful performance bond, labor and materials payment bond, warranty bond, and insurance certificates to the City within the ten calendar day period shall be sufficient cause for the rescission of the award and forfeiture of the Bid Security to the City to the extent permitted by law.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within ten calendar days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

**CITY OF MANHATTAN BEACH**

**BID SCHEDULE FOR**

**ROOFING REPLACEMENT AT LIVE OAK PARK AND MARINE AVENUE PARK**

Bidder's Name: Best Contracting Services, Inc.

Bidder's Address: 19027 S. Hamilton Avenue, Gardena, CA 90248

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

Base Bid Items as Follows: **BASE BID SCHEDULE**

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
<b>COMMUNITY BUILDING - MARINE AVE PARK</b>						
1	N/A	Demolition	LS	16 %	\$18,000.00	\$ 18,000.00
2	N/A	Roof Repair	SF	400	\$8.00	\$ 3,200.00
3	N/A	Finish Carpentry	LF	235	\$ 20.00	\$ 4,700.00
4	N/A	Waterproofing/ Flashing	EA	10	\$ 100.00	\$ 1,000.00
5	N/A	Composite Roof Tile Install	LS	70 %	\$78,800.00	\$ 78,800.00
6	N/A	Safety Protection and Staging	LS	3 %	\$ 3,000.00	\$ 3,000.00
7	N/A	Paint	LS	1 %	\$ 1,100.00	\$ 1,100.00
8	N/A	Clean	LS	2 %	\$ 2,200.00	\$ 2,200.00
9	N/A	Water Leak Testing	LS	0 %	\$ 0.00	\$ 0.00
10	N/A	QA roofing Mfr. Inspection	LS	1 %	\$ 1,000.00	\$ 1,000.00

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
<b>RECREATION HALL LIVE OAK PARK</b>						
11	N/A	Demolition	LS	11 %	\$ 7,800.00	\$ 7,800.00
12	N/A	Finish Carpentry	LF	275	\$ 20.00	\$ 5,500.00
13	N/A	Waterproofing/ Flashing	EA	8	\$ 100.00	\$ 800.00
14	N/A	TPA Roof Install	LS	72 %	\$50,100.00	\$ 50,100.00
15	N/A	Safety Protection and Staging	LS	4 %	\$ 3,000.00	\$3,000.00
16	N/A	Paint	LS	1 %	\$ 700.00	\$ 700.00
17	N/A	Clean	LS	1 %	\$ 700.00	\$ 700.00
18	N/A	Water Leak Testing	LS	0 %	\$ 0.00	\$ 0.00
19	N/A	QA Mfr. Inspection	LS	2 %	\$1,400.00	\$ 1,400.00



ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
<b>RECREATION CENTER LIVE OAK PARK</b>						
20	N/A	Demolition	LS	12 %	\$ 8,030.00	\$ 8,030.00
21	N/A	Roof Repair	LS	2 %	\$ 1,000.00	\$ 1,000.00
22	N/A	Rough Carpentry	LF	50	\$ 10.00	\$ 500.00
23	N/A	Waterproofing/ Flashing	LS	5 %	\$ 3,000.00	\$ 3,000.00
24	N/A	TPA Roof Install	LS	69 %	\$45,400.00	\$ 45,400.00
25	N/A	Safety Protection and Staging	LS	3 %	\$ 2,000.00	\$ 2,000.00
26	N/A	Paint	LS	1 %	\$ 710.00	\$ 710.00
27	N/A	Clean	LS	2 %	\$ 1,100.00	\$ 1,100.00
28	N/A	Reinstall Rooftop Equip.	LS	4 %	\$ 2,840.00	\$ 2,840.00
29	N/A	Water Leak Testing	LS	0 %	\$ 0.00	\$ 0.00
30	N/A	QA Mfr. Inspection	LS	2 %	\$ 1,420.00	\$ 1,420.00
TOTAL BASE BID SCHEDULE:						<u>\$ 249,000.00</u>

**NOTE:** Estimated quantities are for the purpose of Bid comparison only; payments will be made on the basis of actual measurement of Work completed, except for lump sum (LS) and final pay (F) quantities. (S) denotes a specialty item. (F) and (S) will be specified in the "Code" Column. The Bid Price shall include, but not limited to, sales tax and all other applicable taxes and fees. See also Section 9-2 of the General Provisions.

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
<b>ADDITIVE BID SCHEDULE</b>						
31	N/A	Abatement/Disposal Live Oak Park – Rec Hall	LS	7 %	\$5,600.00	\$ 5,600.00
TOTAL ADDITIVE BID ITEM:						\$ 5,600.00

**NOTE:** Items may be adjusted or deleted. Therefore, regardless of total actual volume (percentage) compared to estimated quantities, the unit prices provided above by the Bidder shall be applied to the final quantity when payment is calculated for these items. No adjustment in the unit prices will be allowed. The City reserves the right to not use any of the estimated quantities; and if this right is exercised, the Contractor will not be entitled to any additional compensation. Cost of all export of material shall be included in the above unit costs; no additional compensation will be granted for such expenses.

Total Bid Price = Total Bid Schedule Amount Plus (+) Additive Bid Schedule

**TOTAL BID PRICE IN DIGITS:** \$ 254,600.00

**TOTAL BID PRICE IN WORDS:** Two Hundred Fifty Four Thousand Six Hundred Dollars

The undersigned certifies to have a minimum of three consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License

Number # 456263, Class A,B,C17, C39,C48, which expires on May 31, 2020.

Signature: 

Moji Tabazadeh,  
Title: President Date: January 14 2020

Signature: 

Sean Tabazadeh,  
Title: CEO/Secretary Date: January 14, 2020

**BIDDER'S PROPOSAL – CONTRACTOR'S STATEMENT****ROOFING REPLACEMENT AT LIVE OAK PARK AND MARINE AVENUE PARK**

Fill out all of the following information. Attach additional sheets if necessary.

- (1) Bidder's Name: Best Contracting Services, Inc.
- (2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.  
N/A
- (3) Business Address: 19027 S. Hamilton Ave. Gardena, CA 90248
- (4) Telephone: (310) 328-6969 Email: estimating@bestcontracting.com
- (5) Type of Firm – Individual, Partnership, LLC or Corporation: Corporation
- (6) Corporation organized under the laws of the State of: CALIFORNIA
- (7) California State Contractor's License Number and Class: # 456263 / CLASS: A,B,C17,C39,C43  
Original Date Issued: 5/07/1984 Expiration Date: 5/31/2020
- (8) DIR Contractor Registration Number: # 1000000563
- (9) List the name and title of the person(s) who inspected the Project site for your firm:  
Jim Adib, Project Estimator
- (10) Number of years experience the company has as a contractor in construction work: 37 Years
- (11) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:  
Moji Tabazadeh, President - 19027 S. Hamilton Ave. Gardena, CA 90248 - (310) 328-6969  
Sean Tabazadeh, CEO/Secretary/RMO - 19027 S. Hamilton Ave. Gardena, CA 90248 - (310) 328-6969  
Fatemeh Tabazadeh, Treasurer - 19027 S. Hamilton Ave. Gardena, CA 90248 - (310) 328-6969
- (12) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:  
Best Roofing Company  
Best Roofing & Waterproofing, Inc.

- (13) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

None

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- (14) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five years:

- a. List the names, addresses and telephone numbers of contact persons for the parties:

None

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- b. Briefly summarize the parties' claims and defenses:

N/A

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- c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

N/A

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- (15) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

NO

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- (16) Has the company or any principal having an interest in this Bid ever failed to complete a project? If yes, explain.

NO

- (17) Has the company or any principal having an interest in this Bid ever been terminated for cause, even if it was converted to a "termination of convenience"? If yes, explain.

NO

- (18) For projects that the company or any principal having an interest in this Bid has been involved with in the last five years, did you have any claims or actions:

- a. By you against the owner? Circle one: Yes ☐ No ☒
- b. By the owner against you? Circle one: Yes ☐ No ☒
- c. By any outside agency or individual for labor compliance?  
Circle one: Yes ☐ No ☒
- d. By Subcontractors? Circle one: Yes ☐ No ☒
- e. Are any of these claims or actions unresolved or outstanding?  
Circle one: Yes ☐ No ☒

If your answer is "yes" to any part or parts of this question, explain.

N/A

- (19) Has the company or any of its principals ever been debarred by any agencies? Is yes, please explain.

NO

- (21) For all public agency projects in excess of \$15,000.00 that you are currently working on or have worked on in the past two years, provide the following information:

Project 1 Name/Number Shinn Park Main House/ 18180

Project Description Steep Slope Roofing

Approximate Construction Dates From: 10/2018 To: 2/2019

Agency Name: City of Fremont

Contact Person: Bill Shaffer Telephone: (510) 494-4746  
E:bshaffer@fremont.gov

Address: 39550 liberty Street Fremont, CA 94538

Original Contract Amount: \$ 241,750.00 Final Contract Amount: \$ 254,853.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Additional work performed as requested by owner/ client

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☐ No ☒

Did the Agency file any claims against you? Circle one: Yes ☐ No ☒

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 2 Name/Number UCSC Rachel Carson Apartment Buildings / 18125

Project Description Reroof at UCSC Rachel Carson Apt Bldgs

Approximate Construction Date From: 8/2018 To: 9/2018

Agency Name: University of California, Santa Cruz

Contact Person: Steve Irie Telephone: (831) 502-7095  
E:sirie@ucsc.edu

Address: UC Santa Cruz 1156 High Street Santa Cruz, CA 95064

Original Contract Amount: \$ 760,000.00 Final Contract Amount: \$ 778,942.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Additional work performed as requested by owner/ client

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Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☐ No ☒

Did the Agency file any claims against you? Circle one: Yes ☐ No ☒

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

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**Project 3 Name/Number** Citrus College Performing Arts / 18134

**Project Description** Reroof with Single Ply

**Approximate Construction Dates** From: 7/2018 To: 04/2019

**Agency Name:** Cordoba Corporation

**Contact Person:** Philip E. Valadez **Telephone:** (909) 376-8751  
E: PValadez@cordobacorp.com

**Address:** 1401 N. Broadway, Los Angeles, CA 90012

**Original Contract Amount:** \$ 841,316.00 **Final Contract Amount:** \$ 865,340.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Additional work performed as requested by owner/ client

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Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☐ No ☒

Did the Agency file any claims against you? Circle one: Yes ☐ No ☒

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

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**Project 4 Name/Number** Inland Empire Headquarter Building / 18007

**Project Description** Re-roof with Single Ply

**Approximate Construction Dates** From: 1/2018 To: 02/2018



Agency Name: Inland Empire Utilities Agency

Contact Person: Matthew A. Poeske Telephone: (909) 993-1600  
E: mpoeske@ieua.org

Address: 6075 Kimball Ave. Chino, CA 91708

Original Contract Amount: \$ 1,024,070.00 Final Contract Amount: \$ 1,015,307.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Work performed as requested by owner/ client

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 5 Name/Number Southwest Airlines LAX Term 1 / BL6

Project Description Roofing with Single Ply

Approximate Construction Dates From: 2/2017 To: 2/2019

Agency Name: Hensel Phelps Construction Co.

Contact Person: Emmanuelle Gonzalez Telephone: (760) 641-5855  
E:Emmanuelle.Gonzalez@henselphelps.com

Address: 18850 Von Karman Ave Suite 100 Irvine, CA 92 91711

Original Contract Amount: \$ 2,725,000.00 Final Contract Amount: \$ 4,874,063.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Additional work performed as requested by owner/ client

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No



If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 6 Name/Number Neff House / 18156

Project Description Reroof with tiles and shakes

Approximate Construction Dates From: 9/2018 To: 6/2019

Agency Name: City of La Mirada

Contact Person: Tony Moreno Telephone: (562) 902-2354  
E:amoreno@cityoflamirada.org

Address: 15515 Phoebe Ave. La Mirada, CA 90638

Original Contract Amount: \$ 309,864.00 Final Contract Amount: \$ 434,994.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Additional work performed as requested by owner/ client

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes

☒ No

Did the Agency file any claims against you? Circle one: Yes

☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

[Continue to Next Page]

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

Urban Runoff Certification. The Bidder certifies to the City that he/she has trained his/her employees and Subcontractors, if any, for Urban Runoff management and has included sufficient sums in the Bid Price to cover such costs of training as stipulated in the most current Regional Water Quality Control Board requirements, including the Municipal Separate Storm Sewer System NPDES Permit. The Contractor is responsible for all clean up and payment of all fines levied as a result of any illegal discharge (as defined in NPDES permit) occurring as a result of the Contractor's Work and/or operations.

I, the undersigned, certify and declare that I have read all the foregoing answers to the Bidder's Proposal – Contractor's Statement and know their contents. The matters stated in the Bidder's Proposal – Contractor's Statement answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is correct.

Company Best Contracting Services, Inc.

Signature: 

Name: Moji Tabazadeh

Title: President

Date: January 10, 2020

Signature: 

Name: Sean Tabazadeh

Title: CEO/Secretary

Date: January 10, 2020



Bond No. N/A**BID BOND****ROOFING REPLACEMENT AT LIVE OAK PARK AND MARINE AVENUE PARK**

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Manhattan Beach ("City"), has issued an invitation for Bids for the Work described as follows: Manhattan Beach Live Oak and Marine Avenue Park - Bid 1226-20

WHEREAS Best Contracting Services, Inc. - 19027 S Hamilton Ave, Gardena, CA 90248  
(Name and address of Bidder)

("Principal"), desires to submit a Bid to City for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and The Hanover Insurance Company  
5 Hutton Centre Dr. Suite 1060, Santa Ana, CA 92707  
(Name and address of Surety)

("Surety"), a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of 10% of Amount Bid Dollars (\$                    ), being not less than ten percent of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the City and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the City in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: 01/09/2020

"Principal"

Name: Best Contracting Services, Inc.  
Address: 19027 S Hamilton Ave,  
Gardena, CA 90248  
Telephone No.: (310) 328-6969

Signature: 

Print Name: Moji Tabazadeh  
Title: President  
Date: January 14, 2020

Signature: 

Print Name: Sean Tabazadeh  
Title: CEO/Secretary  
Date: January 14, 2020

"Surety"

Company Name: The Hanover Insurance Company  
Address: 5 Hutton Centre Dr. Suite 1060  
Santa Ana, CA 92707  
Telephone No.: \_\_\_\_\_

Signature: 

Print Name: Patrick T. Moughan  
Title: Attorney-in-Fact  
Date: 01/09/2020

**NOTE:** *This Bond must be dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.*



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT****CIVIL CODE § 1189**

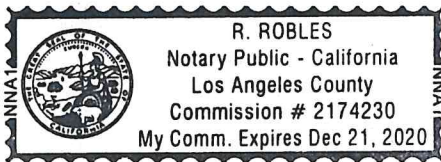
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of Los Angeles )  
On 1/13/2020 before me, R. Robles, Notary Public,  
Date Here Insert Name and Title of the Officer  
personally appeared Sean Tabazadeh, Mojtaba Tabazadeh  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~/are subscribed to the within instrument and acknowledged to me that ~~he~~/she/they executed the same in ~~his~~/her/their authorized capacity(ies), and that by ~~his~~/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Bid Bond  
Document Date: 1/9/2020 Number of Pages: Two (2)  
Signer(s) Other Than Named Above: Patrick Moughan

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: Sean Tabazadeh  
☒ Corporate Officer — Title(s): CEO/Secretary  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: Best Contracting Services, Inc.

Signer's Name: Mojtaba Tabazadeh  
☐ Corporate Officer — Title(s): President  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: Best Contracting Services, Inc.

THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

KNOW ALL PERSONS BY THESE PRESENTS:

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

**Patrick T. Moughan, Mark D. Kiger, Alec D. Martinez, and/or Jing Guo Mason**

Of **Global Risk, LLC of Los Angeles, CA** each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

**Any such obligations in the United States, not to exceed Fifty Million and No/100 (\$50,000,000) in any single instance**

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 – The Hanover Insurance Company; Adopted April 14, 1982 – Massachusetts Bay Insurance Company; Adopted September 7, 2001 – Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 29<sup>th</sup> day of March, 2017.

The Hanover Insurance Company  
Massachusetts Bay Insurance Company  
Citizens Insurance Company of America

*John C. Roche*

John C. Roche, EVP and President



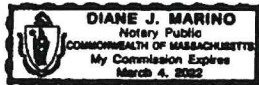
The Hanover Insurance Company  
Massachusetts Bay Insurance Company  
Citizens Insurance Company of America

*James H. Kawiecki*

James H. Kawiecki, Vice President

THE COMMONWEALTH OF MASSACHUSETTS )  
COUNTY OF WORCESTER ) ss.

On this 29<sup>th</sup> day of March, 2017 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



*Diane J. Marino*

Diane J. Marino, Notary Public  
My Commission Expires March 4, 2022

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 9th day of January, 2020.

CERTIFIED COPY

*Theodore G. Martinez*  
Theodore G. Martinez, Vice President



# CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Los Angeles }

On 11/9/2020 before me, Ashley Greenberg, Notary Public,  
(Here insert name and title of the officer)

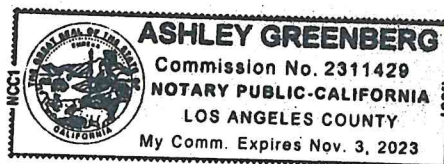
personally appeared Patrick T. Moughan,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose  
name(s) is are subscribed to the within instrument and acknowledged to me that  
he/she/they executed the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of  
which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that  
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Ashley Greenberg  
Notary Public Signature

(Notary Public Seal)



## ADDITIONAL OPTIONAL INFORMATION

### DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages \_\_\_\_\_ Document Date \_\_\_\_\_

### CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)  
☐ Corporate Officer

(Title)

- ☐ Partner(s)  
☒ Attorney-in-Fact  
☐ Trustee(s)  
☐ Other \_\_\_\_\_

## INSTRUCTIONS FOR COMPLETING THIS FORM

*This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.*

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they~~, is /are ) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
  - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
  - ❖ Indicate title or type of attached document, number of pages and date.
  - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.



**NONCOLLUSION DECLARATION FORM**  
**TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID**  
[Public Contract Code Section 7106]

**ROOFING REPLACEMENT AT LIVE OAK PARK AND MARINE AVENUE PARK**

The undersigned declares:

**Best Contracting**

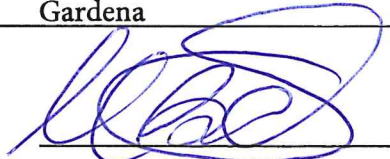
I am the CEO/Secretary of Services, Inc., the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on January 13, 2020 [date], at Gardena [city], California [state].

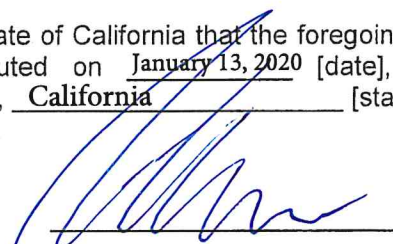
Signature:



Printed Name: Moji Tabazadeh, President

Date: January 13, 2020

Signature:



Printed Name: Sean Tabazadeh, CEO/Secretary

Date: January 13, 2020

\* SEE ATTACHED NOTARY \*

This form must be notarized.

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT****CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of Los Angeles )

On 1/13/2020 before me, R. Robles, Notary Public,

Date Here Insert Name and Title of the Officer

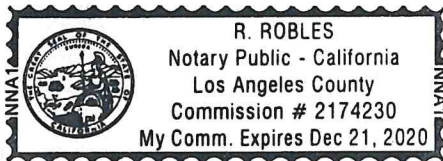
personally appeared Sean Tabazadeh, Mojtaba Tabazadeh

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~ are subscribed to the within instrument and acknowledged to me that ~~he~~ she/they executed the same in ~~his~~ her/their authorized capacity(ies), and that by ~~his~~ her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

*Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: Non Collusion Declaration

Document Date: 1/13/2020 Number of Pages: One(1)

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: Sean Tabazadeh

☒ Corporate Officer — Title(s): CEO/Secretary

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer Is Representing: Best Contracting Services, Inc.

Signer's Name: Mojtaba Tabazadeh

☐ Corporate Officer — Title(s): President

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer Is Representing: Best Contracting Services, Inc.

**ADDENDA ACKNOWLEDGMENT FORM****ROOFING REPLACEMENT AT LIVE OAK PARK AND MARINE AVENUE PARK**Bidder's Name: Best Contracting Services, Inc.

The Bidder shall signify receipt of all Addenda here, if any:

Addendum Number	Date Received	Signature
1	12/10/2019	Sean Tabazadeh, CEO/Secretary
2	12/19/2019	Sean Tabazadeh, CEO/Secretary
3	12/31/2019	Sean Tabazadeh, CEO/Secretary
4	01/07/2020	Sean Tabazadeh, CEO/Secretary

If there are more Addenda than there is room in the chart above, attach another page acknowledging receipt of the Addenda.



March 30, 2007

To Whom It May Concern:

This communication is to notify you that effective March 23, 2007 our company name, Best Roofing & Waterproofing, Inc. has been changed to Best Contracting Services, Inc.

Kindly update your records accordingly

Moji Tabazadeh,  
President

19027 S. Hamilton Avenue, Gardena, CA 90248  
Tel: (310) 328-6969 Fax: (310) 328-9176  
www.bestcontracting.com info@bestcontracting.com  
*An Equal Opportunity Employer*  
Contractor's License #456263



A0658529

ENDORSED - FILED  
In the office of the Secretary of State  
of the State of California

MAR 19 2007

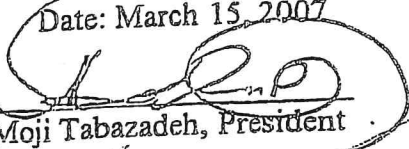
CERTIFICATE OF AMENDMENT  
OF  
ARTICLES OF INCORPORATION OF  
BEST ROOFING & WATERPROOFING, INC.

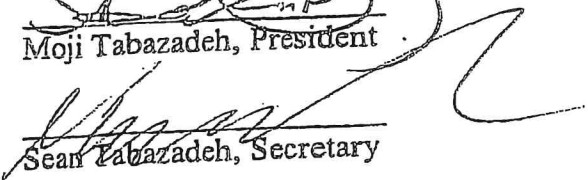
The undersigned certify that:

1. They are the President and Secretary, respectively, of Best Roofing & Waterproofing, Inc., a California corporation.
2. Article I of the Articles of Incorporation of this corporation is amended to read as follows: The name of this corporation is Best Contracting Services, Inc.
3. The foregoing amendment of Articles of Incorporation has been duly approved by the board of directors.
4. The foregoing amendment of Articles of Incorporation has been duly approved by the required vote of the shareholders in accordance with Section 902, California Corporation Code. The total number of outstanding shares of the corporation is 100. The number of shares voting in favor of amendment equaled or exceeded the vote required. The percentage vote required was more than 50%.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

Date: March 15, 2007

  
Moji Tabazadeh, President

  
Sean Tabazadeh, Secretary





**BEST CONTRACTING SERVICES, INC.**  
**MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING**

Date: June 1, 2015  
Place: 19027 S. Hamilton Ave., Gardena, California  
Nature of Meeting: Special  
Meeting called by: President  
Notice: Was waived  
Directors present: Modjtaba Tabazadeh, Sean Tabazadeh  
Directors absent: None  
Shareholders present: Sean Tabazadeh  
Shareholders absent: None  
Others present: None

**1. Call to Order**

The meeting of directors was called to order at 2:00 p.m. by Modjtaba Tabazadeh, the President of the Corporation who announced that a quorum was present. The President further announced that this meeting was held pursuant to written waiver of notice and consent to the holding of this meeting. The waiver and consent was presented to this meeting and, on a motion duly made, seconded and unanimously carried, was made a part of the records and ordered inserted in the corporation's Minute Book immediately preceding the records of this meeting.

**2. Approval of Prior Minutes**

The Minutes of the last meeting of directors was then read and approved.

**3. Adoption of Resolution**

The following resolution was considered by the Board and adopted by majority vote of the directors present:

WHEREAS, Several Public Agencies that Corporation bids or has contract with require the Corporation to authorize an individual to execute the Agreements and the Bonds required by the Contract Documents.

NOW, THEREFORE, BE IT RESOLVED, that the following persons are authorized to execute the Agreements and the Bonds required by the Contract Documents.

**Authorized persons:**

Modjtaba Tabazadeh

Sean Tabazadeh

Gary Sdao

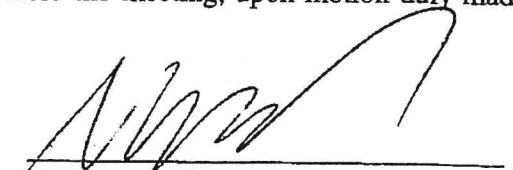
Voting for: Modjtaba, Tabazadeh, Sean Tabazadeh,

Voting against: None

4. Adjournment

There being no further business to come before the meeting, upon motion duly made, the meeting was adjourned at 2:15 p.m.

Date: June 1, 2015

  
Sean Tabazadeh, Secretary

WAIVER OF NOTICE AND CONSENT TO HOLDING  
OF SPECIAL BOARD MEETING  
OF DIRECTORS OF  
BEST CONTRACTING SERVICES, INC.

The undersigned, being the directors of BEST CONTRACTING SERVICES, INC., hereby waive notice of and consent to the holding of the special joint meeting of the directors and shareholders on June \_\_, 2015, at 2:00 p.m., at 19027 S. Hamilton Ave., Gardena, California, and agree that any business transacted at said meeting shall be as valid and legal and of the same force and effect as though said meeting were held after notice duly given.

Date: June \_\_, 2015

  
Sean Tabazadeh

  
Modjtaba Tabazadeh





## CITY OF MANHATTAN BEACH

### ADDENDUM NO. 1

#### REQUEST FOR BID (RFB)

#### Roofing Replacement at Live Oak Park and Marine Avenue Park

**Issued on December 10, 2019**

Please note the following revisions to the Request for Bid document for the Roofing Replacement at Live Oak Park and Marine Avenue Park Project. *A signed copy of this addendum must be attached to the bid.*

1. **Change in Bid Opening Date/Time.** Replace the second sentence of the first paragraph of the Notice Inviting Bids with the following:

The City will receive such Bids at the City Clerk's office, City Hall, 1400 Highland Avenue, Manhattan Beach, California 90266 up to **11:00 a.m. on Tuesday, January 14, 2020**, at which time they will be publicly opened and read aloud.

2. **Clarification on Obtaining Bid Documents.** The City does not provide hard copies of Plans and Specifications for projects. To obtain Plans, Specifications, and other Contract Documents, visit <https://www.bidsync.com>.

3. **Change in Time of Completion.** Replace the last sentence of the third paragraph of the Notice Inviting Bids with the following:

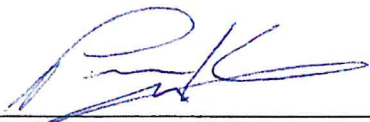
Time for completion of the Work is **60 total Working Days** from the date specified in the Notice to Proceed.

4. **Mandatory Pre-Bid Meeting/Site Visit.** Add the following paragraph to the Notice Inviting Bids:

**MANDATORY PRE-BID MEETING/SITE VISIT.** The mandatory pre-bid meeting / project site visit will be held on **Wednesday, December 18, 2019 at 10:00 a.m. & Thursday, December 19, 2019 at 3:00 p.m.** beginning at the Recreation Hall at Live Oak Park, 1901 Valley Drive, Manhattan Beach, CA 90266. Every Bidder is required to attend one (1) pre-

bid meeting/site visit. Failure of a Bidder to attend one (1) mandatory pre-bid meeting/site visit will render the Bidder's Bid non-responsive. No allowances for cost adjustments will be made if a Bidder fails to adequately examine the Project site before submitting a Bid.

This Addendum is approved by:

  
\_\_\_\_\_  
PREM KUMAR, PE, CITY ENGINEER

12/10/19  
\_\_\_\_\_  
DATE

**A SIGNED COPY OF THIS ADDENDUM MUST BE ATTACHED TO THE BID.**

I hereby acknowledge that the information contained in this addendum has been included in the bid submitted for this project.

Best Contracting Services, Inc.  
\_\_\_\_\_  
COMPANY NAME

  
\_\_\_\_\_  
SIGNATURE  
Sean Tabazadeh, CEO/Secretary

January 14, 2020  
\_\_\_\_\_  
DATE



## CITY OF MANHATTAN BEACH

### ADDENDUM NO. 2

#### REQUEST FOR BID (RFB)

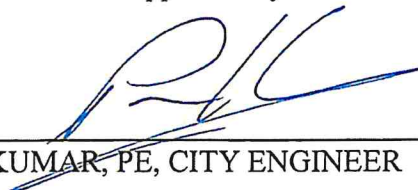
#### Roofing Replacement at Live Oak Park and Marine Avenue Park

**Issued on December 19, 2019**

Please note the following revisions to the Request for Bid document for the Roofing Replacement at Live Oak Park and Marine Avenue Park Project. *A signed copy of this addendum must be attached to the bid.*

1. **Appendix II.** The following testing reports shall be added to this section for the contractor to reference:
  - Live Oak Park – Recreation Hall and Recreation Center (Ceramic Studio) Limited Lead Survey on 12/11/2019
  - Live Oak Park – Recreation Hall and Recreation Center (Ceramic Studio) Limited Asbestos Survey on 12/11/2019
  - Marine Avenue Park – Community Building (Activity Hall) Limited Lead Survey on 12/11/2019
  - Marine Avenue Park – Community Building (Activity Hall) Limited Asbestos Survey on 12/11/2019
2. **Additive Bid Schedule.** Replace page B-5 of the Bid Documents with page B-5 (Revised, Addendum #2).

This Addendum is approved by:

  
\_\_\_\_\_  
PREM KUMAR, PE, CITY ENGINEER

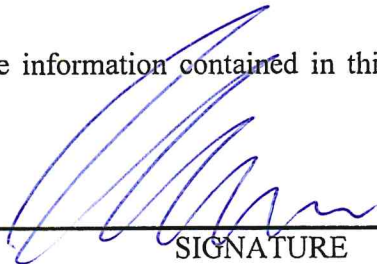
12/18/19  
\_\_\_\_\_  
DATE

**A SIGNED COPY OF THIS ADDENDUM MUST BE ATTACHED TO THE BID.**

I hereby acknowledge that the information contained in this addendum has been included in the bid submitted for this project.

Best Contracting Services, Inc.

COMPANY NAME

A handwritten signature in blue ink, appearing to read 'Sean Tabazadeh', is written over the signature line.

SIGNATURE

January 14, 2020

DATE

Sean Tabazadeh, CEO/Secretary



## CITY OF MANHATTAN BEACH

### ADDENDUM NO. 3

#### REQUEST FOR BID (RFB)

#### Roofing Replacement at Live Oak Park and Marine Avenue Park

**Issued on December 31, 2019**

Please note the following revisions to the Request for Bid document for the Roofing Replacement at Live Oak Park and Marine Avenue Park Project. *A signed copy of this addendum must be attached to the bid.*

1. **Existing Conditions for Recreation Hall at Live Oak Park.** Contractors are notified that there may be as many as five (5) layers of roofing material on the Recreation Hall at Live Oak Park, based on reports from the City's consultant for the limited asbestos and lead surveys.
2. **Clarification re: Technical Specifications Section 076200.** Paragraph 3.1B of Section 076200 was revised to identify the sheet metal to be replaced as part of the project. Replace the existing Section 076200 of the Bid Documents with the attached Section 076200 (labeled with "Addendum #3").

This Addendum is approved by:

  
\_\_\_\_\_  
PREM KUMAR, PE, CITY ENGINEER

12/31/19  
\_\_\_\_\_  
DATE

**A SIGNED COPY OF THIS ADDENDUM MUST BE ATTACHED TO THE BID.**

I hereby acknowledge that the information contained in this addendum has been included in the bid submitted for this project.

Best Contracting Services, Inc.

\_\_\_\_\_  
COMPANY NAME

  
\_\_\_\_\_  
SIGNATURE

Sean Tabazadeh, CEO/Secretary

January 14, 2020

\_\_\_\_\_  
DATE





## CITY OF MANHATTAN BEACH

### ADDENDUM NO. 4

#### REQUEST FOR BID (RFB)


#### Roofing Replacement at Live Oak Park and Marine Avenue Park

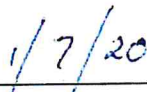
**Issued on January 7, 2020**

Please note the following revisions to the Request for Bid document for the Roofing Replacement at Live Oak Park and Marine Avenue Park Project. *A signed copy of this addendum must be attached to the bid.*

1. **Revised Bid Schedule (Page B-2).** Replace page B-2 of the Bid Documents with page B-2 (labeled "Revised – Addendum #4"). Note that Bid Item No. 5 has been revised to read "Composite Roof Tile Install".

This Addendum is approved by:

  
\_\_\_\_\_  
PREM KUMAR, PE, CITY ENGINEER

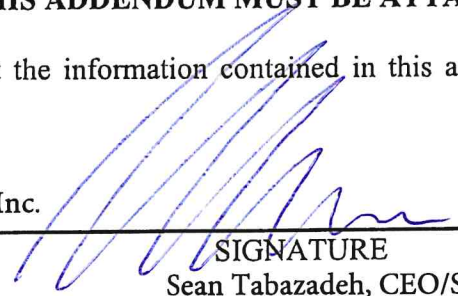
  
\_\_\_\_\_  
DATE

**A SIGNED COPY OF THIS ADDENDUM MUST BE ATTACHED TO THE BID.**

I hereby acknowledge that the information contained in this addendum has been included in the bid submitted for this project.

Best Contracting Services, Inc.

\_\_\_\_\_  
COMPANY NAME

  
\_\_\_\_\_  
SIGNATURE  
Sean Tabazadeh, CEO/Secretary

January 14, 2020  
\_\_\_\_\_  
DATE