

**TENTATIVE DRAFT – SUBJECT TO CHANGE**  
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

|                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| <b>03/17/2020</b> | <b>Regular Meeting – 6:00 PM Tuesday</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Deadlines</b>  | <b>Finance – 2/4 City Manager – 2/11 City Attorney – 2/18 City Manager – 3/3 Packet – 3/11</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                   | Pledge –                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>20-0123</b>    | 1. Baby Passports (Ceremonial)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>20-0108</b>    | 2. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>20-0073</b>    | 3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>20-0117</b>    | 4. Consider Approving the Proposed Fiscal Year 2020-2021 Chamber of Commerce Work Plan Agreement in the Amount of \$62,545 (City Manager Moe) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>20-0118</b>    | 5. Consider Approving a Memorandum of Understanding Between the City of Manhattan Beach, the City of Redondo Beach and the City of Hermosa Beach Regarding the Implementation of the South Bay Beach Cities Homelessness Project (City Manager Moe) (Consent)                                                                                                                                                                                                                                                                                                   |
| <b>NO FILE</b>    | 6. City Council Assignments (City Clerk Tamura)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>20-0122</b>    | 7. Consider Adopting a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins) (Consent)                                                                                                                                                                                                                                                                                                                                                                       |
| <b>20-0041</b>    | 8. Budgeted Purchase of Proposition A Transportation Funds from the City of Maywood (Finance Director Charelian and Parks and Recreation Director Leyman) (Consent)                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>20-0061</b>    | 9. Consider Adopting a Resolution Renewing an Agreement for Three-Years to McCormick Ambulance for Emergency Ambulance Transport Services in an Amount Not-to-Exceed \$250,000 Annually (Fire Chief Drum) (Consent)                                                                                                                                                                                                                                                                                                                                             |
| <b>20-0003</b>    | 10. Consider Awarding a Contract to Vigilant Solutions, Inc. to Install Additional Fixed License Plate Readers for an Amount Not-to-Exceed \$280,000 (Police Chief Abell) (Consent)                                                                                                                                                                                                                                                                                                                                                                             |
| <b>20-0083</b>    | 11. Consider: 1) Awarding a Construction Contract to Best Contracting Services, Inc. for the Roof Replacement of the Recreation Hall and Recreation Center at Live Oak Park and the Community Building at Marine Avenue Park for \$254,600 in Response to Bid No. 1226-20; 2) Authorizing the City Manager to Execute the Agreement; 3) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$50,920 (20% Contingency); and 4) Approving the Plans and Specifications for the Project (Public Works Director Katsouleas) (Consent) |
| <b>20-0084</b>    | 12. Consider Adopting a Resolution Awarding a Professional Services Agreement to --- for Construction Management and Inspection Services for the Underground Utility Assessment District No. 19-4 Project for the Amount of --- (Public Works Director Katsouleas) (Consent)                                                                                                                                                                                                                                                                                    |
| <b>20-0091</b>    | 13. Consider Approving the Annual Progress Report for 2019 as Required by the California Department of Housing and Community Development (Community Development Director Tai) (Consent)                                                                                                                                                                                                                                                                                                                                                                         |
| <b>20-0121</b>    | 14. Consider Adopting a Resolution Approving Amendment No 1 of an Agreement with General Pump Corporation for the Repair of Booster No. 3 at Peck Reservoir and Appropriating an Additional \$21,719 (Public Works Director Katsouleas) (Consent)                                                                                                                                                                                                                                                                                                               |
| <b>20-0129</b>    | 15. Consider Adopting a Resolution of Sole Source Exception Findings Within Public Contract Code Section 3400 for Specific Materials, Products, Systems and Services for City-Related Water, Sewer and Stormwater Capital Projects (Public Works Director Katsouleas) (Consent)                                                                                                                                                                                                                                                                                 |
| <b>20-0060</b>    | 16. Conduct Public Hearing to Consider Adopting a Resolution Approving a Coastal Development Permit for the 2020 Manhattan Beach Open Volleyball Tournament August 13-16, 2020; and Request from AOS GROUP for Special Permit: Limited Alcoholic Beverage Use in the Lower South Pier Parking Lot and VIP Bleacher Seating Area Adjacent to the Stadium Court (Parks and Recreation Director Leyman) (Public Hearing)                                                                                                                                           |
| <b>20-0029</b>    | 17. Consider Approval of New Mural Artist and Locations and Allocate Public Art Trust Funds (Parks and Recreation Director Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>20-0097</b>    | 18. Consider the Manhattan Beach Education Foundation (MBEF) Donor Appreciation Community Recognition Proposal for a Donor Wall Placed in Metlox Plaza (Parks and Recreation Director Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                                |

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INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

| CEREMONIAL     | CONSENT                                                                                                                                                                                                                                                                                                                        | PUBLIC HEARING | GENERAL BUSINESS | CITY COUNCIL | INFORMATIONAL |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------|--------------|---------------|
| <b>20-0082</b> | 19. Update on Design and Construction Activities for the Senior & Scout Community Center (Public Works Director Katsouleas) (General Business)                                                                                                                                                                                 |                |                  |              |               |
| <b>20-0050</b> | 20. Conduct Public Hearing Regarding Ordinance No. 19-0010 Updating the Tree Ordinance and Consider Introducing an Ordinance Amending Manhattan Beach Municipal Code Chapter 7.16, Chapter 7.36, Chapter 7.40 and Chapter 9.72 Related to Improvements in the Public Right of Way (Public Works Katsouleas) (General Business) |                |                  |              |               |
| <b>20-0105</b> | 21. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                                            |                |                  |              |               |

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CEREMONIAL

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GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

|                   |                                                                                                                                                                                                                                                                                                            |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>04/07/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                                                                                                                                            |
| <b>Deadlines</b>  | <b>Finance – 2/25 City Manager – 3/3 City Attorney – 3/10 City Manager – 3/24 Packet – 4/1</b>                                                                                                                                                                                                             |
|                   | Pledge –                                                                                                                                                                                                                                                                                                   |
| <b>20-0111</b>    | 1. Proclamation Declaring the Month of April, 2020, as DMV/Donate Life California Month (Ceremonial)                                                                                                                                                                                                       |
| <b>20-0112</b>    | 2. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                      |
| <b>NO FILE</b>    | 3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                           |
| <b>20-0077</b>    | 4. Consider Ordering Plans, Specifications, Cost Estimates and Engineer’s Report for Annual Streetlighting and Landscaping Assessments (Finance Director Charelian) (Consent)                                                                                                                              |
| <b>20-0085</b>    | 5. Consider Adopting a Resolution Awarding a Design Services Agreement to --- for the Polliwog Park Playground Project for the Amount of --- (Public Works Director Katsouleas) (Consent)                                                                                                                  |
| <b>20-0092</b>    | 6. Formally Accept as Complete the Cycle 3 Federal SRTS Pedestrian Safety Improvements Project Constructed by Calpromax Engineering, Inc.; Authorize Filing Notice of Completion with the County Recorder; and Approve Release of Retention for \$27,484 (Public Works Director Katsouleas)                |
| <b>20-0093</b>    | 7. Formally Accept as Complete the HSIP Cycle 5 Pedestrian Safety Improvements Project Constructed by PTM General Engineering Services, Inc.; Authorize Filing a Notice of Completion with the County Recorder; and Approve Release of Retention for \$25,695 (Public Works Director Katsouleas) (Consent) |
| <b>NO FILE</b>    | 8. Consider Second Reading and Adoption of an Ordinance Updating the Manhattan Beach Municipal Code Regarding Trees (Public Works Director Katsouleas) (Consent)                                                                                                                                           |
| <b>20-0056</b>    | 9. Information and Report on Construction Hours on Saturdays (Community Development Tai) (General Business)                                                                                                                                                                                                |
| <b>20-0128</b>    | 10. Consider the Installation of Public WiFi for the Metlox Plaza (Interim Information Technology Director Griffin) (General Business)                                                                                                                                                                     |
| <b>20-0088</b>    | 11. Presentation of the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2020-2021 Through Fiscal Year 2024-2025 (Public Works Director Katsouleas) (General Business)                                                                                                                    |
| <b>20-0116</b>    | 12. Consider Approving a City Council Communications Policy (City Manager Moe) (General Business)                                                                                                                                                                                                          |
| <b>20-0113</b>    | 13. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                        |
| <b>04/14/2020</b> | <b><i>Work Plan Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                                                                                                                                          |
| <b>Deadlines</b>  |                                                                                                                                                                                                                                                                                                            |
|                   | Pledge –                                                                                                                                                                                                                                                                                                   |
|                   | 1. Work Plan Discussion                                                                                                                                                                                                                                                                                    |
| <b>04/21/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                                                                                                                                            |
| <b>Deadlines</b>  | <b>Finance – 3/10 City Manager – 3/17 City Attorney – 3/24 City Manager – 4/7 Packet – 4/15</b>                                                                                                                                                                                                            |
|                   | Pledge – Pennekamp Elementary School                                                                                                                                                                                                                                                                       |
| <b>20-0109</b>    | 1. Proclamation Declaring the Month of April, 2020, as Earth Month (Ceremonial)                                                                                                                                                                                                                            |
| <b>20-0110</b>    | 2. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)                                                                                                                                                                                                                                |
| <b>20-0114</b>    | 3. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                      |
|                   | 4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                           |
| <b>20-0089</b>    | 5. Receive an Update on the Fiber-to-the-Premises (FTTP) Pilot Area Design Project and Consider Next Steps (Public Works Director Katsouleas) (General Business)                                                                                                                                           |
| <b>20-0115</b>    | 6. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                         |
| <b>04/28/2020</b> | <b><i>Boards and Commissions Interviews – TMD Tuesday</i></b>                                                                                                                                                                                                                                              |
|                   | Pledge –                                                                                                                                                                                                                                                                                                   |

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CITY COUNCIL

INFORMATIONAL

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| <b>05/05/2020</b> | <b>Regular Meeting – 6:00 PM Tuesday</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Deadlines</b>  | <b>Finance – 3/24 City Manager – 3/21 City Attorney – 4/7 City Manager – 4/21 Packet – 4/29</b>                                                                                                                                                                                                                                                                                                                                                                                             |
|                   | Pledge – Grand View Elementary School                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                   | 1. Proclamations for the Month of May: (Ceremonial)<br>a) Declaring May 2019 as National Fire Services Day<br>b) Declaring May 2019 as National Municipal Clerks Week<br>c) Declaring May 2019 as National Peace Officers Memorial Day<br>d) Declaring May 2019 as International Firefighters Appreciation Day<br>e) Declaring May 2019 as National Public Works Week<br>f) Declaring May 2019 as National Building Safety Month<br>g) Declaring May 2019 as National Older Americans Month |
|                   | 2. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                   | 3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>20-0078</b>    | 4. Consider Approving the Assessment Engineer’s Report for Annual Levy of Streetlighting Assessments for Fiscal Year 2020-2021 (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                                                                       |
| <b>20-0079</b>    | 5. Consider the City Council’s Intention to Provide for Annual Levy and Collection of Assessments for Streetlighting Maintenance and Setting a Public Hearing for June 16, 2020 (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                      |
| <b>20-0086</b>    | 6. Consider the City Council’s Intention to Provide for Annual Levy and Collection Assessments for the Downtown Business Improvement District and Setting a Public Hearing for June 16, 2020 (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                         |
| <b>20-0070</b>    | 7. Conduct Public Hearing for Refuse Rates and Consider Adopting a Resolution for Refuse Rate Changes Effective on Utility Bills Generated from July 1, 2020 Through July 1, 2025 (Public Works Director Katsouleas) (Public Hearing)                                                                                                                                                                                                                                                       |
|                   | 8. Appointments to City Boards and Commissions (City Clerk Tamura) General Business)                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>20-0068</b>    | 9. Fee Waiver Requests Associated with Non-Profit Special Events (Parks and Recreation Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                                                           |
| <b>20-0024</b>    | 10. Consider Introducing an Ordinance Prohibiting Use of City Facilities for Campaign Events and Use of City Resources for Non-City Purposes, and Provide Direction on the Elections Policy (City Attorney Barrow and City Clerk Tamura) (General Business)                                                                                                                                                                                                                                 |
|                   | 11. Consider Approving the MOU Associated with Catalina Classic Paddleboard Race Bronze Sculpture (Parks and Recreation Director Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                 |
| <b>20-0028</b>    | 12. Update on Donation Program Policy and Options (Parks and Recreation Director Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>20-0063</b>    | 13. Park Master Plan (Parks and Recreation Director Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>20-0066</b>    | 14. Consider the Recommendation from the Cultural Arts Commission on the Polliwog Park Pavilion Request for Proposal (Parks and Recreation Leyman) (General Business)                                                                                                                                                                                                                                                                                                                       |
| <b>20-0064</b>    | 15. Presentation of the City Hall Mural Finalists (Parks and Recreation Director Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>20-0065</b>    | 16. Presentation of the Community Grant Recommendation from the Cultural Arts Commission (Parks and Recreation Director Leyman) (General Business)                                                                                                                                                                                                                                                                                                                                          |
| <b>20-0014</b>    | 17. Consider Funding Options for CalPERS Pension Liabilities (Finance Director Charelian) (General Business)                                                                                                                                                                                                                                                                                                                                                                                |
|                   | 18. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

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**INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

|            |         |                |                  |              |               |
|------------|---------|----------------|------------------|--------------|---------------|
| CEREMONIAL | CONSENT | PUBLIC HEARING | GENERAL BUSINESS | CITY COUNCIL | INFORMATIONAL |
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| <b>05/19/2020</b> | <b>Regular Meeting – 6:00 PM Tuesday</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Deadlines</b>  | <b>Finance – 4/7 City Manager – 4/14 City Attorney – 4/21 City Manager – 5/5 Packet – 5/13</b>                                                                                                                                                                                                                                                                                                                                                                                    |
|                   | Pledge –                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                  |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>06/02/2020</b> | <b>Regular Meeting – 6:00 PM Tuesday</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Deadlines</b>  | <b>Finance – 4/21 City Manager – 4/28 City Attorney – 5/5 City Manager – 5/19 Packet – 5/27</b>                                                                                                                                                                                                                                                                                                                                                                                   |
|                   | Pledge – Pacific Elementary School                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|                   | 1. Public Safety Recognition (Ceremonial)<br>a) Police Officer of the Year<br>b) Medal of Valor Recipients                                                                                                                                                                                                                                                                                                                                                                        |
|                   | 2. Recognition to Outgoing Commissioners (Ceremonial)                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                   | 3. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                   | 4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                  |
|                   | 5. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)                                                                                                                                                                                                                                                                                                                                               |
|                   | 6. Conduct Public Hearing Regarding the Adoption/Approval of Two-Year Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)                                                                                                                                                                                                                                                                                                      |
|                   | 7. Ordinance Amending Building Code Adoption to Correct Findings Pertaining to Permit Exemptions (Community Development Director Tai) (General Business)                                                                                                                                                                                                                                                                                                                          |
|                   | 8. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>06/16/2020</b> | <b>Regular Meeting – 6:00 PM Tuesday</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Deadlines</b>  | <b>Finance – 5/5 City Manager – 5/12 City Attorney – 5/19 City Manager – 6/2 Packet – 6/10</b>                                                                                                                                                                                                                                                                                                                                                                                    |
|                   | Pledge –                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>20-0080</b>    | 3. Conduct a Public Hearing Adopting a Resolution Providing for Annual Levy and Collection of Streetlighting and Landscaping District Maintenance Assessments for Fiscal Year 2020-2021 (Finance Director Charelian) (Public Hearing)                                                                                                                                                                                                                                             |
| <b>20-0087</b>    | 4. Conduct Public Hearing Adopting Resolutions Regarding Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2020-2021 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2019-2020 Assessments Collected (Finance Director Charelian) (Public Hearing) |
| <b>20-0057</b>    | 5. Consider Introducing an Ordinance Amending Building Code Adoption to Restore Permit Exemptions to Fences 7' and Under (Community Development Director Tai) (General Business)                                                                                                                                                                                                                                                                                                  |
|                   | 6. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>07/07/2020</b> | <b>Regular Meeting – 6:00 PM Tuesday</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Deadlines</b>  | <b>Finance – 5/26 City Manager – 6/2 City Attorney – 6/9 City Manager – 6/23 Packet – 7/1</b>                                                                                                                                                                                                                                                                                                                                                                                     |
|                   | Pledge –                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                   | 1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)                                                                                                                                                                                                                                                                                                                                                                                                    |
|                   | 19. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                   | 20. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                                                                                                                                                                                                                                                                                                 |
|                   | 21. Resolution Adopting the 2020 Conflict of Interest Code (City Clerk Tamura) (Consent)                                                                                                                                                                                                                                                                                                                                                                                          |
|                   | 22. Agenda Forecast (Informational)                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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|                   |                                                                                                                                                                                     |
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| <b>07/21/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                     |
| <b>Deadlines</b>  | <b>Finance – 6/9 City Manager – 6/16 City Attorney – 6/23 City Manager – 7/7 Packet – 7/15</b>                                                                                      |
|                   | Pledge –                                                                                                                                                                            |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                               |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                    |
|                   | 3. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell and Fire Chief Drum) (General Business) |
|                   | 4. Agenda Forecast (Informational)                                                                                                                                                  |
| <b>08/04/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                     |
| <b>Deadlines</b>  | <b>Finance – 6/23 City Manager – 6/30 City Attorney – 7/7 City Manager – 7/21 Packet – 7/29</b>                                                                                     |
|                   | Pledge –                                                                                                                                                                            |
|                   | 1. Human Resources Professionals Week (Ceremonial)                                                                                                                                  |
|                   | 2. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                               |
|                   | 3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                    |
|                   | 4. Agenda Forecast (Informational)                                                                                                                                                  |
| <b>08/18/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                     |
| <b>Deadlines</b>  | <b>Finance – 7/7 City Manager – 7/14 City Attorney – 7/21 City Manager – 8/4 Packet – 8/12</b>                                                                                      |
|                   | Pledge –                                                                                                                                                                            |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                               |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                    |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                  |
| <b>09/01/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                     |
| <b>Deadlines</b>  | <b>Finance – 7/21 City Manager – 7/28 City Attorney – 8/4 City Manager – 8/18 Packet – 8/26</b>                                                                                     |
|                   | Pledge –                                                                                                                                                                            |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                               |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                    |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                  |
| <b>09/15/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                     |
| <b>Deadlines</b>  | <b>Finance – 8/4 City Manager – 8/11 City Attorney – 8/18 City Manager – 9/1 Packet – 9/9</b>                                                                                       |
|                   | Pledge –                                                                                                                                                                            |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                               |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                    |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                  |
| <b>10/06/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                     |
| <b>Deadlines</b>  | <b>Finance – 8/25 City Manager – 9/1 City Attorney – 9/8 City Manager – 9/22 Packet – 9/30</b>                                                                                      |
|                   | Pledge –                                                                                                                                                                            |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                               |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                    |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                  |
| <b>10/20/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                     |
| <b>Deadlines</b>  | <b>Finance – 9/8 City Manager – 9/15 City Attorney – 9/22 City Manager – 10/6 Packet – 10/14</b>                                                                                    |
|                   | Pledge –                                                                                                                                                                            |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                               |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                    |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                  |

**TENTATIVE DRAFT – SUBJECT TO CHANGE**  
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

|                   |                                                                                                                                                                                                   |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>11/04/2020</b> | <b><i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on November 3, 2020)</i></b>                                                                                               |
| <b>Deadlines</b>  | <b>Finance – 9/22 City Manager – 9/29 City Attorney – 10/6 City Manager – 10/20 Packet – 10/28</b>                                                                                                |
|                   | Pledge –                                                                                                                                                                                          |
|                   | 1. Proclamation Declaring November 2020 as National Caregivers Month (Ceremonial)                                                                                                                 |
|                   | 2. Recognition to the Winners of the 2020 Fire Department Annual “Home Escape Plan” (Ceremonial)                                                                                                  |
|                   | 3. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                             |
|                   | 4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                  |
|                   | 5. Agenda Forecast (Informational)                                                                                                                                                                |
| <b>11/17/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                                   |
| <b>Deadlines</b>  | <b>Finance – 10/6 City Manager – 10/13 City Attorney – 10/20 City Manager – 11/3 Packet – 11/11</b>                                                                                               |
|                   | Pledge –                                                                                                                                                                                          |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                             |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                  |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                                |
| <b>12/01/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization<br/>Mayor Hadley/Mayor Pro Tem Stern</i></b>                                                                                |
| <b>Deadlines</b>  | <b>Finance – 10/20 City Manager – 10/27 City Attorney – 11/3 City Manager – 11/17 Packet – 11/25</b>                                                                                              |
|                   | Pledge –                                                                                                                                                                                          |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                             |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                  |
|                   | 3. Agenda Forecast (Informational)                                                                                                                                                                |
| <b>12/15/2020</b> | <b><i>Regular Meeting – 6:00 PM Tuesday</i></b>                                                                                                                                                   |
| <b>Deadlines</b>  | <b>Finance – 11/3 City Manager – 11/10 City Attorney – 11/17 City Manager – 12/1 Packet – 12/9</b>                                                                                                |
|                   | Pledge –                                                                                                                                                                                          |
|                   | 1. City Council Minutes (City Clerk Tamura) (Consent)                                                                                                                                             |
|                   | 2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)                                                                                                                  |
|                   | 3. One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski) (Community Development Director Tai) (Consent) |
|                   | 4. Agenda Forecast (Informational)                                                                                                                                                                |

**TENTATIVE DRAFT – SUBJECT TO CHANGE****FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

**INFORMATIONAL MEMOS**

| <b>Date Requested</b> | <b>Councilmember/<br/>Staff Requested</b> | <b>Responsible<br/>Department</b> | <b>Memo</b>                                                                        | <b>Anticipated<br/>Date</b> |
|-----------------------|-------------------------------------------|-----------------------------------|------------------------------------------------------------------------------------|-----------------------------|
| 2/19/19               | City Council                              | CD                                | Information on the Use of Single-Use Plastic Bottles at City Events and Facilities | TBD                         |
| 7/17/18               | City Council                              | CD                                | Receive and File Update on Ridership for Beach Cities Transit Line 109             | TBD                         |
| 12/3/19               | City Council                              | IT                                | Options Regarding WiFi at Metlox                                                   | 4/7/20                      |

**CITY COUNCIL REQUESTS**

| <b>Date Requested</b> | <b>Councilmember/<br/>Staff Requested</b> | <b>Responsible<br/>Department</b> | <b>Memo</b>                                                                                                                                     | <b>Anticipated<br/>Date</b> |
|-----------------------|-------------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| <b>WP</b> 3/9/18      | City Clerk                                | CC<br>IT                          | Update on Centralized Citywide Contract Management Systems                                                                                      | TBD                         |
| <b>WP</b> 3/9/18      | HR Director                               | HR                                | Comprehensive Update of Personnel Rules, Policies and Procedures Handbook                                                                       | TBD                         |
| 2/5/19                | Montgomery                                | MS                                | Information on Opt-In Insurance Program (Homeline Service Warranty)                                                                             | TBD                         |
| 5/21/19               | City Council                              | MS                                | Report on Leadership Manhattan Beach                                                                                                            | TBD                         |
| 5/21/19               | Napolitano                                | CD                                | Report on Landscaping Electric Tools as Recommended by the Sustainability Task Force                                                            | Q2 2020                     |
| 6/5/19                | City Manager                              | MS                                | Information on Purchasing Beds in a Homeless Facility                                                                                           | TBD                         |
| 7/2/19                | City Council                              | PW                                | Discuss Ground Pavement Lighting Near Joslyn Community Center                                                                                   | TBD                         |
| 8/6/19                | Napolitano                                | CD                                | Review Recommendations by the Sustainability Task Force Regarding Energy Efficiency Standards                                                   | Q2 2020                     |
| 8/6/19                | Napolitano                                | CD                                | Review Recommendations by the Sustainability Task Force Regarding Expanding Runoff Requirements to Zero Discharge for Private Properties        | Q2 2020                     |
| 9/17/19               | Hersman<br>Stern                          | CC                                | Review the Mayor's Youth Council Program                                                                                                        | TBD                         |
| 12/3/19               | City Council                              | CD                                | One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski) | 12/15/20                    |
| ---                   | PW Director                               | PW                                | Approve the Purchase of Automated Water Infrastructure Water Meters                                                                             | TBD                         |
| 12/17/19              | City Council                              | PW                                | Consideration of Sidewalk Bollards Near the Farmer's Market                                                                                     | TBD                         |
| 2/4/20                | City Council                              | PR                                | Updated Banner Policy                                                                                                                           | TBD                         |
| 2/18/20               | Hersman                                   | CD                                | Update on 100% Clean Power Alliance for City Facilities                                                                                         | TBD                         |
| 2/18/20               | City Council                              | PR                                | Analyze facility reservations utilized by non-profits and explore a "non-profit" and "local non-profit" special rate                            | TBD                         |



**TENTATIVE DRAFT – SUBJECT TO CHANGE**  
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

- |            |         |                |                  |              |               |
|------------|---------|----------------|------------------|--------------|---------------|
| CEREMONIAL | CONSENT | PUBLIC HEARING | GENERAL BUSINESS | CITY COUNCIL | INFORMATIONAL |
|------------|---------|----------------|------------------|--------------|---------------|

**FUTURE MEETINGS TO BE SCHEDULED**

| Date Requested | Councilmember/<br>Staff Requested | Responsible<br>Department | Memo | Anticipated<br>Date |
|----------------|-----------------------------------|---------------------------|------|---------------------|
| ----           | ----                              | ----                      | ---- | ---                 |

Please note that all items with “**WP**” indicate that the item was added at the  
 March 9, 2018, City Council – Work Plan Meeting