

Name	Department	How Was the Group Created/Formed	Staff Liaison	Councilmember Appointed	Are Members Appointed? By Whom?	Is There an Application Process?	Meeting Facilitator	Date/Time of Meetings	Frequency of Meetings	Location	Post Agenda	Term Limits
Senior Resources Committee (SRC)	PR	Non-profit organization formed in 2006 by residents Madonna Newburg, Patrick and Melen McBride. Officers of the club maintain the non-profit status (not a City of Manhattan Beach sponsored committee).	None. The City provides the room for monthly meetings and includes the meeting schedule in the monthly Older Adult Program newsletter.		No	Yes. You complete an application and submit a membership fee.	SRC Chair	1st Friday/10-11:30 AM	Monthly	Manhattan Heights	No	No
Manhattan Heights Senior Club	PR	Non-profit organization. Officers of the club maintain the non-profit status (not a City of Manhattan Beach sponsored club).	None. The City provides the room for monthly meetings and includes the meeting schedule in the monthly Older Adult Program newsletter.		No	No	President of the Club	2nd Friday/11:30-1:00 PM	Monthly	Manhattan Heights Park	No	No
MB Senior Club, previously Joslyn Senior Club	PR	Non-profit organization. Officers of the club maintain the non-profit status (not a City of Manhattan Beach sponsored club).	None. The City provides the room for monthly meetings and includes the meeting schedule in the monthly Older Adult Program newsletter.		No	No	President of the Club	Business Meeting: 1st Monday/11:15-11:45AM. Social Meeting: 3rd Monday/10:00-1:00PM.	Monthly	Joslyn Center	No	No
Sustainability Task Force (STF)	CD	By Council - Environmental work plan was approved and then the task force was formed and approved by Council direction.	Environmental Sustainability Manager	Not required, but the two Councilmembers currently attending are Hersman and Stern.	Community members apply and are Staff screened/selected (approx. 10-20). City Staff: City Manager/Director decision (approx. 10-20). Council: self-appointed.	Yes, for community members.	Environmental Sustainability Manager	Varies	2018-2019 - Monthly; 2019-2020 as needed	Police-Fire or Library	No	1-year term with an option of continuing on if the member is in good standing and has expressed an interest to staff. Staff will make final decision.
Sustainability Youth Task Force (SYTF)	CD	August 2018 – City Council authorized the formation of the Sustainability Youth Council (renamed the Sustainability Youth Task Force in 2020), following a recommendation from the City’s Sustainability Task Force (STF) to create a youth wing of the STF. The SYTF is essentially like a sub-committee of the STF, with a youth liaison from the SYTF invited to attend STF meetings. In March 2019 – City Council was presented with an update on the SYTF from staff and SYTF members, and authorized the continuation of the group.	Environmental Sustainability Manager	Self-appointed Councilmembers from the Sustainability Task Force. Currently, Hersman and Stern.	Students in 5-12th grade in Manhattan Beach can apply in late summer/fall and are screened by STF members and staff (approx. 10-20).	Yes	Shared between STF Members (Hersman, Stern, and 2 educator residents on the STF - Allie Bussjaeger and Meredith Brandon), City Staff - Environmental Sustainability Manager and Environmental Intern.	Varies	2018-2019 school year - met monthly for meetings and conducted outreach at community events. 2019-2020 school year - they will be meeting quarterly and will conduct 4-5 outreach events.	Varies - in person meetings typically take place in Council Chambers.	No	Yes, term lasts the school year. However, SYTF members can re-apply for subsequent years.

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Mayor's Youth Council	MS	Created by previous Mayor, Portia Cohen.	City Clerk		Students are selected by the volunteer organizers of the youth council after an interview.	Yes, the students have to apply.	Adult volunteers	Generally the first Wednesday of every month/ 5:30-7pm	Monthly during the school year from September-April.	Various off-site locations, PD Fire Facility, Joslyn Community Center, City Council Chambers	No	1 year for students. N/A for volunteers.
Beach Cities Toy Drive	MS	Non-profit organization that has existed for 25+ years.	City Clerk	None appointed, but Councilmember Montgomery is a boardmember.	Comprised of boardmembers from Manhattan Beach and Hermosa Beach.The Board decides by majority vote if they want to add new members. Manhattan Beach City Clerk staff acts as support staff.	No. Includes most or all of the same boardmembers since inception.	The boardmembers.	Varies	Monthly from August-December.	Meetings held in Manhattan Beach. Toy Drive event alternates between Manhattan Beach and Hermosa Beach every year.	No	No
Downtown Business Improvement District (BID)	FIN	The BID has been in existence since April of 1969 under the authority of the Parking and Business Improvement Area Law of 1965. This law was restrictive with the use of funds. In 1998 a proposal was made to establish a new Downtown Manhattan Beach Business Improvement District under new legislation, which is the group we have today.	Revenue Services Manager		Annual voting	No	BID Chairman	Unknown	Advisory Board to meet at least once annually.	Unknown	Yes/ Annual Meeting	No