

**TENTATIVE DRAFT – SUBJECT TO CHANGE**  
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
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<b>02/18/2020</b>	<b>Regular Meeting – 6:00 PM Tuesday</b>
<b>Deadlines</b>	<b>City Manager – 1/7 Finance – 1/14 City Attorney – 1/21 City Manager – 2/4 Packet – 2/12</b>
	Pledge – American Martyrs School National Anthem
<b>20-0053</b>	1. Recognition to Jeanne Hendricks from MBCERT for Providing CPR Training to Over 1,000 Individuals in Manhattan Beach (Ceremonial)
<b>20-0051</b>	2. City Council Minutes (City Clerk Tamura) (Consent)
<b>20-0046</b>	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
<b>NO FILE</b>	4. Consider Approving the Proposed Fiscal Year 2019-2020 Chamber of Commerce Work Plan Contract in Amount of \$--- (City Manager Moe) (General Business)
<b>NO FILE</b>	5. Second Reading Adopting an Ordinance to Prohibit the Sale of Tobacco Products in the City (City Manager Moe and City Attorney Barrow) (Consent)
<b>20-0076</b>	6. Second Reading Adopting an Ordinance Extending the Prohibition of Shared Mobility Devices from Being Placed or Operated in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City Regarding Shared Mobility (City Manager Moe) (Consent)
<b>20-0023</b>	7. Receive the Fiscal Year 2019-2020 Mid-Year Budget Report and Update on Fiscal Year 2020-2021 Budget (Finance Director Charelian) (Consent)
<b>20-0061</b>	8. Consider Adopting a Resolution Renewing an Agreement for Three-Years to McCormick Ambulance for Emergency Ambulance Transport Services in an Amount Not-to-Exceed \$250,000 Annually (Fire Chief Drum) (Consent)
<b>20-0052</b>	9. Consider Adopting a Resolution Awarding RFP No. 1220-20 to Environmental Science Associates for an Agreement for Development of a Climate Resiliency Program with an Estimated Value of \$345,765, Partially Funded by a \$225,000 Grant (Community Development Director Tai) (Consent)
<b>20-0040</b>	10. Conduct Public Hearing Renewing the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
<b>20-0090</b>	11. Conduct Continued Public Hearing to Consider the Citywide User Fee Schedule and Cost Allocation Plan (Finance Director Charelian) (Public Hearing)
<b>20-0038</b>	12. Consider Waiving Formal Bidding per MBMC Section 2.36.140 and Consider Adopting a Resolution Awarding an Agreement with Core and Main, Inc. for the Budgeted Purchase of an Advanced Metering Infrastructure (AMI) System in an Amount Not-to-Exceed \$3,500,000 for the Water Meter Upgrade and Automation Project (Public Works Director Katsouleas) (General Business)
<b>20-0071</b>	13. Consider Adopting a Resolution Approving Financing Documents and Authorizing the Execution of and Delivery of Limited Obligation Improvement Bonds for Underground Utility Assessment District 19-4 (Finance Director Charelian) (General Business)
<b>20-0027</b>	14. Review of City Council Assignments and Additional Staff-Supported Groups Within the City (City Clerk Tamura) (General Business)
<b>20-0026</b>	15. Enterprise Project Implementation Update of 1) Enterprise Resource Planning (ERP) and 2) Land Management System (LMS) Solutions (Interim Information Technology Director Griffin) (General Business)
<b>NO FILE</b>	16. Consider Approving a City Council Communications Policy (City Manager Moe) (General Business)
<b>20-0030</b>	17. Agenda Forecast (Informational)

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 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

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| CEREMONIAL | CONSENT | PUBLIC HEARING | GENERAL BUSINESS | CITY COUNCIL | INFORMATIONAL |
|------------|---------|----------------|------------------|--------------|---------------|

<b>03/03/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Montgomery/Mayor Pro Tem Hadley</i></b>
<b>Deadlines</b>	<b>City Manager – 1/21 Finance – 1/28 City Attorney – 2/4 City Manager – 2/18 Packet – 2/26</b>
	Pledge – Bella Jacobson
<b>20-0072</b>	1. City Council Minutes (City Clerk Tamura) (Consent)
<b>20-0069</b>	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
<b>20-0049</b>	3. Initiate Proposition 218 Waste Hauling Rate Process (Public Works Director Katsouleas) (Consent)
<b>NO FILE</b>	4. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian) (CIC)
	5. Consider Adopting a Resolution Approving a Conflict of Interest Code for the Manhattan Beach Capital Improvement Corporation (City Manager Moe and City Attorney Barrow) (Consent)
<b>20-0025</b>	6. Consider Adopting a Resolution Amending the Conflict of Interest Code for the City of Manhattan Beach (City Manager Moe and City Attorney Barrow) (General Business)
	7. Agenda Forecast (Informational)

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

<b>03/17/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 2/4 City Manager – 2/11 City Attorney – 2/18 City Manager – 3/3 Packet – 3/11</b>
	Pledge –
<b>20-0073</b>	1. City Council Minutes (City Clerk Tamura) (Consent)
<b>20-0003</b>	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
<b>20-0041</b>	3. Consider Awarding a Contract to Vigilant Solutions, Inc. to Install Additional Fixed License Plate Readers for an Amount Not-to-Exceed \$280,000 (Police Chief Abell) (Consent)
	4. Budgeted Purchase of Proposition A Transportation Funds from the City of Maywood (Finance Director Charelian and Parks and Recreation Director Leyman) (Consent)
<b>20-0082</b>	5. MBEF Donor Wall (Parks and Recreation Director Leyman) (Consent)
<b>20-0083</b>	6. Update on Design and Construction Activities for the Senior & Scout Community Center (Public Works Director Katsouleas) (Consent)
<b>20-0084</b>	7. Consider: 1) Awarding a Construction Contract to Best Contracting Services, Inc. for the Roof Replacement of the Recreation Hall and Recreation Center at Live Oak Park and the Community Building at Marine Avenue Park for \$254,600 in Response to Bid No. 1226-20; 2) Authorizing the City Manager to Execute the Agreement; 3) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$50,920 (20% Contingency); and 4) Approving the Plans and Specifications for the Project (Public Works Director Katsouleas) (Consent)
	8. Consider Adopting a Resolution Awarding a Professional Services Agreement to --- for Construction Management and Inspection Services for the Underground Utility Assessment District No. 19-4 Project for the Amount of --- (Public Works Director Katsouleas) (Consent)
<b>20-0060</b>	9. Consider Approving the Annual Progress Report for 2019 as Required by the California Department of Housing and Community Development (Community Development Director Tai) (Consent)
<b>20-0050</b>	10. Conduct Public Hearing to Consider Adopting a Resolution Approving a Coastal Development Permit for the 2020 Manhattan Beach Open Volleyball Tournament August 13-16, 2020; and Request from AOS GROUP for Special Permit: Limited Alcoholic Beverage Use in the Lower South Pier Parking Lot and VIP Bleacher Seating Area Adjacent to the Stadium Court (Parks and Recreation Director Leyman) (Public Hearing)
	11. Conduct Public Hearing Regarding Ordinance No. 19-0010 Updating the Tree Ordinance and Consider Introducing an Ordinance Amending Manhattan Beach Municipal Code Chapter 7.16, Chapter 7.36, Chapter 7.40 and Chapter 9.72 Related to Improvements in the Public Right of Way (Public Works Katsouleas) (Public Hearing)
<b>20-0068</b>	12. Information on a Possible Pilot Program for Beach Buggies (City Manager Moe) (General Business)
<b>20-0024</b>	13. Fee Waiver Requests Associated with Non-Profit Special Events (Parks and Recreation Leyman) (General Business)
<b>20-0029</b>	14. Consider Introducing an Ordinance Prohibiting Use of City Facilities for Campaign Events and Use of City Resources for Non-City Purposes, and Provide Direction on the Elections Policy (City Attorney Barrow and City Clerk Tamura) (General Business)
	15. Consider Approval of New Mural Artist and Locations and Allocate Public Art Trust Funds (Parks and Recreation Director Leyman) (General Business)
	16. Agenda Forecast (Informational)

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

<b>04/07/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 2/25 City Manager – 3/3 City Attorney – 3/10 City Manager – 3/24 Packet – 4/1</b>
	Pledge –
	1. Proclamation Declaring the Month of April, 2019, as Earth Month (Ceremonial)
	2. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)
	3. Proclamation Declaring the Month of April, 2019, as DMV/Donate Life California Month (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
<b>20-0077</b>	5. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	6. Consider Ordering Plans, Specifications, Cost Estimates and Engineer’s Report for Annual Streetlighting and Landscaping Assessments (Finance Director Charelian) (Consent)
<b>20-0085</b>	7. Consider Adopting a Resolution Awarding a Design Services Agreement to --- for the Polliwog Park Playground Project for the Amount of --- (Public Works Director Katsouleas) (Consent)
<b>20-0028</b>	8. Update on Donation Program Policy and Options (Parks and Recreation Director Leyman) (General Business)
<b>20-0063</b>	9. Park Master Plan (Parks and Recreation Director Leyman) (General Business)
<b>20-0066</b>	10. Consider the Recommendation from the Cultural Arts Commission on the Polliwog Park Pavilion Request for Proposal (Parks and Recreation Leyman) (General Business)
<b>20-0056</b>	11. Information and Report on Construction Hours on Saturdays (Community Development Tai) (General Business)
	12. Options Regarding WiFi at Metlox (Interim Information Technology Director Griffin) (General Business)
<b>20-0088</b>	13. Presentation of the Proposed 5-Year Capital Improvement Program (CIP) for Fiscal Year 2020-2021 Through Fiscal Year 2024-2025 (Public Works Director Katsouleas) (General Business)
	14. Agenda Forecast (Informational)
<b>04/14/2020</b>	<b><i>Work Plan Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	
	Pledge –
	1. Work Plan Discussion
<b>04/21/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 3/10 City Manager – 3/17 City Attorney – 3/24 City Manager – 4/7 Packet – 4/15</b>
	Pledge – Pennekamp Elementary School
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
<b>20-0089</b>	4. Receive an Update on the Fiber-to-the-Premises (FTTP) Pilot Area Design Project and Consider Next Steps (Public Works Director Katsouleas) (General Business)
	5. Quarterly Update on the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe) (General Business)
	6. Agenda Forecast (Informational)
<b>04/28/2020</b>	<b><i>Boards and Commissions Interviews – TMD Tuesday</i></b>
	Pledge –

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GENERAL BUSINESS

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INFORMATIONAL

<b>05/05/2020</b>	<b>Regular Meeting – 6:00 PM Tuesday</b>
<b>Deadlines</b>	<b>Finance – 3/24 City Manager – 3/21 City Attorney – 4/7 City Manager – 4/21 Packet – 4/29</b>
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Municipal Clerks Week c) Declaring May 2019 as National Peace Officers Memorial Day d) Declaring May 2019 as International Firefighters Appreciation Day e) Declaring May 2019 as National Public Works Week f) Declaring May 2019 as National Building Safety Month g) Declaring May 2019 as National Older Americans Month
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
<b>20-0078</b>	4. Consider Approving the Assessment Engineer’s Report for Annual Levy of Streetlighting Assessments for Fiscal Year 2020-2021 (Finance Director Charelian) (Consent)
<b>20-0079</b>	5. Consider the City Council’s Intention to Provide for Annual Levy and Collection of Assessments for Streetlighting Maintenance and Setting a Public Hearing for June 16, 2020 (Finance Director Charelian) (Consent)
<b>20-0086</b>	6. Consider the City Council’s Intention to Provide for Annual Levy and Collection Assessments for the Downtown Business Improvement District and Setting a Public Hearing for June 16, 2020 (Finance Director Charelian) (Consent)
<b>20-0070</b>	7. Conduct Public Hearing for Refuse Rates and Consider Adopting a Resolution for Refuse Rate Changes Effective on Utility Bills Generated from July 1, 2020 Through July 1, 2025 (Public Works Director Katsouleas) (Public Hearing)
	8. Appointments to City Boards and Commissions (City Clerk Tamura) General Business)
	9. Consider Approving the MOU Associated with Catalina Classic Paddleboard Race Bronze Sculpture (Parks and Recreation Director Leyman) (General Business)
<b>20-0064</b>	10. Presentation of the City Hall Mural Finalists (Parks and Recreation Director Leyman) (General Business)
<b>20-0065</b>	11. Presentation of the Community Grant Recommendation from the Cultural Arts Commission (Parks and Recreation Director Leyman) (General Business)
<b>20-0014</b>	12. Consider Funding Options for CalPERS Pension Liabilities (Finance Director Charelian) (General Business)
	13. Agenda Forecast (Informational)
<b>05/19/2020</b>	<b>Regular Meeting – 6:00 PM Tuesday</b>
<b>Deadlines</b>	<b>Finance – 4/7 City Manager – 4/14 City Attorney – 4/21 City Manager – 5/5 Packet – 5/13</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CITY COUNCIL

INFORMATIONAL

<b>06/02/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 4/21 City Manager – 4/28 City Attorney – 5/5 City Manager – 5/19 Packet – 5/27</b>
	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial) a) Police Officer of the Year b) Medal of Valor Recipients
	2. Recognition to Outgoing Commissioners (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	5. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	6. Conduct Public Hearing Regarding the Adoption/Approval of Two-Year Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)
	7. Ordinance Amending Building Code Adoption to Correct Findings Pertaining to Permit Exemptions (Community Development Director Tai) (General Business)
	8. Agenda Forecast (Informational)
<b>06/16/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 5/5 City Manager – 5/12 City Attorney – 5/19 City Manager – 6/2 Packet – 6/10</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
<b>20-0080</b>	3. Conduct a Public Hearing Adopting a Resolution Providing for Annual Levy and Collection of Streetlighting and Landscaping District Maintenance Assessments for Fiscal Year 2020-2021 (Finance Director Charelian) (Public Hearing)
<b>20-0087</b>	4. Conduct Public Hearing Adopting Resolutions Regarding Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2020-2021 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2019-2020 Assessments Collected (Finance Director Charelian) (Public Hearing)
<b>20-0057</b>	5. Consider Introducing an Ordinance Amending Building Code Adoption to Restore Permit Exemptions to Fences 7' and Under (Community Development Director Tai) (General Business)
	6. Agenda Forecast (Informational)
<b>07/07/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 5/26 City Manager – 6/2 City Attorney – 6/9 City Manager – 6/23 Packet – 7/1</b>
	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	14. City Council Minutes (City Clerk Tamura) (Consent)
	15. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	16. Resolution Adopting the 2020 Conflict of Interest Code (City Clerk Tamura) (Consent)
	17. Agenda Forecast (Informational)

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<b>07/21/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 6/9 City Manager – 6/16 City Attorney – 6/23 City Manager – 7/7 Packet – 7/15</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell and Fire Chief Drum) (General Business)
	4. Agenda Forecast (Informational)
<b>08/04/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 6/23 City Manager – 6/30 City Attorney – 7/7 City Manager – 7/21 Packet – 7/29</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>08/18/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 7/7 City Manager – 7/14 City Attorney – 7/21 City Manager – 8/4 Packet – 8/12</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>09/01/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 7/21 City Manager – 7/28 City Attorney – 8/4 City Manager – 8/18 Packet – 8/26</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>09/15/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 8/4 City Manager – 8/11 City Attorney – 8/18 City Manager – 9/1 Packet – 9/9</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>10/06/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 8/25 City Manager – 9/1 City Attorney – 9/8 City Manager – 9/22 Packet – 9/30</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>10/20/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 9/8 City Manager – 9/15 City Attorney – 9/22 City Manager – 10/6 Packet – 10/14</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

<b>11/04/2020</b>	<b><i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on November 3, 2020)</i></b>
<b>Deadlines</b>	<b>Finance – 9/22 City Manager – 9/29 City Attorney – 10/6 City Manager – 10/20 Packet – 10/28</b>
	Pledge –
	1. Proclamation Declaring November 2020 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2020 Fire Department Annual “Home Escape Plan” (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	5. Agenda Forecast (Informational)
<b>11/17/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 10/6 City Manager – 10/13 City Attorney – 10/20 City Manager – 11/3 Packet – 11/11</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>12/01/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hadley/Mayor Pro Tem Stern</i></b>
<b>Deadlines</b>	<b>Finance – 10/20 City Manager – 10/27 City Attorney – 11/3 City Manager – 11/17 Packet – 11/25</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>12/15/2020</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
<b>Deadlines</b>	<b>Finance – 11/3 City Manager – 11/10 City Attorney – 11/17 City Manager – 12/1 Packet – 12/9</b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski) (Community Development Director Tai) (Consent)
	4. Agenda Forecast (Informational)



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**INFORMATIONAL MEMOS**

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
2/19/19	City Council	CD	Information on the Use of Single-Use Plastic Bottles at City Events and Facilities	TBD
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD
12/3/19	City Council	IT	Options Regarding WiFi at Metlox	4/7/20

**CITY COUNCIL REQUESTS**

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
<b>WP</b> 3/9/18	City Clerk	CC IT	Update on Centralized Citywide Contract Management Systems	TBD
<b>WP</b> 3/9/18	HR Director	HR	Comprehensive Update of Personnel Rules, Policies and Procedures Handbook	TBD
2/5/19	Montgomery	MS	Information on Opt-In Insurance Program (Homeline Service Warranty)	TBD
5/21/19	City Council	MS	Report on Leadership Manhattan Beach	TBD
5/21/19	Napolitano	CD	Report on Landscaping Electric Tools as Recommended by the Sustainability Task Force	Q2 2020
6/5/19	City Manager	MS	Information on Purchasing Beds in a Homeless Facility	TBD
7/2/19	City Council	PW	Discuss Ground Pavement Lighting Near Joslyn Community Center	TBD
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Energy Efficiency Standards	Q2 2020
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Expanding Runoff Requirements to Zero Discharge for Private Properties	Q2 2020
9/17/19	Hersman Stern	CC	Review the Mayor’s Youth Council Program	TBD
12/3/19	City Council	CD	One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski)	12/15/20
	PW Director	PW	Approve the Purchase of Automated Water Infrastructure Water Meters	TBD
12/17/19	City Council	PW	Consideration of Sidewalk Bollards Near the Farmer’s Market	TBD

**FUTURE MEETINGS TO BE SCHEDULED**

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
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Please note that all items with “**WP**” indicate that the item was added at the March 9, 2018, City Council – Work Plan Meeting