

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Wednesday, October 2, 2019

9:00 AM

City Council Retreat

Westdrift Hotel

1400 Parkview Avenue, Manhattan Beach, CA 90266

City Council Adjourned Regular Meeting

*Mayor Nancy Hersman
Mayor Pro Tem Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano*

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:

www.citymb.info/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

At 9:09 AM, Mayor Hersman called the meeting to order.

B. ROLL CALL

City Council:

Present - Mayor Hersman, Mayor Pro Tem Montgomery, Councilmember Hadley, Councilmember Stern and Councilmember Napolitano

Staff:

Present - City Manager Bruce Moe and City Attorney Quinn Barrow

Facilitator:

Present - Mejorando Group, Co-Founder & Partner Patrick Ibarra

C. PUBLIC COMMENTS (3 MINUTES PER PERSON)

The following individual(s) spoke:

Tom Freitag

D. CITY COUNCIL RETREAT AGENDA

See attached document from Mejorando Group Facilitator Patrick Ibarra for details of the City Council Retreat.

1. OVERVIEW OF THE CITY COUNCIL RETREAT

2. "HEADWINDS: CHANGE AS A PROCESS, NOT AN EVENT"

3. REFRESHER ON THE FORM OF GOVERNMENT:

Role of the Mayor
Role of the Councilmembers
Role of the City Manager
Role of City Staff
Role of the Community

**4. STRATEGIES FOR CREATING A MORE CREDIBLE, EFFECTIVE
GOVERNING BODY**

5. GOVERNANCE: COMMUNICATION PROTOCOLS

**6. "TAILWINDS: THE CITY'S EVOLVING ROLE AS A COMMUNITY
BUILDER"**

7. NEXT STEPS

E. ADJOURNMENT

At 2:43 PM, Mayor Hersman adjourned the meeting to a 4:30 PM Closed Session meeting on October 1, 2019, in the City Council Chambers.

Martha Alvarez
Recording Secretary

Nancy Hersman
Mayor

ATTEST:

Liza Tamura
City Clerk



mejorando group



CITY COUNCIL RETREAT MEETING SUMMARY

Facilitated by
PATRICK IBARRA

October 2, 2019

HEADWINDS: **CHANGE AS A PROCESS, NOT AN EVENT**



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- Old time residents who want to keep things as they are.
- Resistance to change – generational time frame

REFRESHER ON THE COUNCIL-MANAGER FORM OF GOVERNMENT

- **Role of Mayor**

- Bring it all together
- Facilitator
- Scheduling special meetings
- Sets the agenda for Council meetings
- Ceremonial roles
- Face of City

- **Role of the City Council**

- Get it done
- Nurture neighborliness
- Contribute comments
- Listen and respond to the public
- Be visible in the community such as at events
- Be accessible
- Provide input and feedback to City Manager and City Attorney
- Be responsive
- Collaborate with each other and city staff
- Demonstrate values such as respect, patience and empathy

- **Role of City Manager**

- Communication – weekly meetings on Monday and via email and by phone
- Manage City staff
- Running the city
- No surprises to Council
- Provide regular briefings such as the Monday meetings
- Being responsive to Mayor and Councilmembers

- **Role of City Staff Members**

- Get it done
- Responsiveness to Council
- Don't screw up!
- Follow up

- **Role of Community Members**

- Vote
- Give input, thoughts, concerns and ideas
- Email full Council
- Be active – attend events, volunteers, participate in programs
- Register for City email service
- Talk to your neighbors
- Support local businesses – shop local
- Participate in local service organizations