

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

<div>CEREMONIAL</div> <div>CONSENT</div> <div>PUBLIC HEARING</div> <div>GENERAL BUSINESS</div> <div>CITY COUNCIL</div> <div>INFORMATIONAL</div>	
02/04/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	City Manager – 12/24 Finance – 12/31 City Attorney – 1/7 City Manager – 1/21 Packet – 1/29
	Pledge – Manhattan Beach Middle School National Anthem – Manhattan Beach Middle School Band
	1. Proclamation Declaring February 16-22, 2020 as National Engineers Week (Ceremonial)
20-0031	2. City Council Minutes (City Clerk Tamura) (Consent)
20-0047	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
20-0025	4. Consider Adopting a Resolution Amending the Conflict of Interest Code for the City of Manhattan Beach; and Consider Adopting a Resolution Approving a Conflict of Interest Code for the Manhattan Beach Capital Improvement Corporation (City Manager Moe and City Attorney Barrow) (Consent)
	5. Consider Introduction of an Ordinance Extending the Prohibition of Shared Mobility Devices from Being Placed or Operated in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City Regarding Shared Mobility (City Manager Moe) (Consent)
NO FILE	6. Consider Adopting a Resolution Approving a Memorandum of Understanding with the Manhattan Beach Firefighters’ Association (Human Resources Jenkins) (Consent)
20-0039	7. Consider Awarding a Professional Design Service Agreement to AECOM Technical Services, Inc. for the 2020 Storm Drain Master Plan Update Project for \$250,000 (Public Works Director Katsouleas) (Consent)
20-0055	8. Consider Introducing an Ordinance to Prohibit the Sale of Tobacco Products in the City (City Manager Moe and City Attorney Barrow) (General Business)
20-0024	9. Consider Introduction of Ordinance No. 19--- Prohibiting Use of City Facilities for Campaign Events and Use of City Resources for Non-City Purposes, and Provide Direction on the Elections Policy (City Attorney Barrow and City Clerk Tamura) (General Business)
20-0016	10. Consider an Agreement with the Downtown Manhattan Beach Business Professional Association (DMBBPA) dba: Manhattan Beach Certified Farmer’s Market (MBCFM) for the Management of a Certified Farmer’s Market and Utilization of City Property and Right-of-Way (Finance Director Charelian) (General Business)
20-0007	11. Approve Updated Banner Policy (Parks and Recreation Director Leyman) (General Business)
20-0015	12. Consider the Parking and Public Improvements Commission Recommendation to Incorporate Proposed Crosswalk Enhancements Into New or Ongoing Projects as Part of the City’s Capital Improvements Plan and Pursue Funding Opportunities (Community Development Director Tai) (General Business)
20-0038	13. Consider Waiving Formal Bidding per MBMC Section 2.36.140 and Consider Adopting a Resolution Awarding an Agreement with Core and Main, Inc. for the Budgeted Purchase of an Advanced Metering Infrastructure (AMI) System in an Amount Not-to-Exceed \$3,500,000 for the Water Meter Upgrade and Automation Project (Public Works Director Katsouleas) (General Business)
20-0032	14. Agenda Forecast (Informational)

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02/18/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	City Manager – 1/7 Finance – 1/14 City Attorney – 1/21 City Manager – 2/4 Packet – 2/12
	Pledge – American Martyrs School National Anthem
20-0053	1. Recognition to Jeanne Hendricks from MBCERT for Providing CPR Training to Over 1,000 Individuals in Manhattan Beach (Ceremonial)
20-0051	2. City Council Minutes (City Clerk Tamura) (Consent)
20-0046	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	4. Consider Adopting an Ordinance to Prohibit the Sale of Tobacco Products in the City (City Manager Moe and City Attorney Barrow) (General Business)
	5. Consider Adopting an Ordinance Extending the Prohibition of Shared Mobility Devices from Being Placed or Operated in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City Regarding Shared Mobility (City Manager Moe) (Consent)
20-0023	6. Receive the Fiscal Year 2019-2020 Mid-Year Budget Report and Update on Fiscal Year 2020-2021 Budget (Finance Director Charelian) (Consent)
20-0003	7. Consider Awarding a Contract to Vigilant Solutions, Inc. to Install Additional Fixed License Plate Readers for an Amount Not-to-Exceed \$280,000 (Police Chief Abell) (Consent)
20-0041	8. Budgeted Purchase of Proposition A Transportation Funds from the City of Maywood (Parks and Recreation Director Leyman) (Consent)
20-0040	9. Conduct Public Hearing Regarding the Renewal of the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
NO FILE	10. Conduct Continued Public Hearing Regarding Citywide User Fee Schedule and Cost Allocation Plan (Finance Director Charelian) (Public Hearing)
NO FILE	11. Consider Approving the Proposed Fiscal Year 2019-2020 Chamber of Commerce Work Plan Contract in Amount of \$--- (City Manager Moe) (General Business)
NO FILE	12. Consider Approving a City Council Communications Policy (City Manager Moe) (General Business)
20-0027	13. Review of City Council Assignments and Additional Staff-Supported Groups Within the City (City Clerk Tamura) (General Business)
20-0026	14. Enterprise Project Implementation Update of 1) Enterprise Resource Planning (ERP) and 2) Land Management System (LMS) Solutions (Interim Information Technology Director Griffin) (General Business)
20-0030	15. Agenda Forecast (Informational)

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03/03/2020	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Montgomery/Mayor Pro Tem Hadley</i>
Deadlines	City Manager – 1/21 Finance – 1/28 City Attorney – 2/4 City Manager – 2/18 Packet – 2/26
	Pledge – Mira Costa High School
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
20-0061	3. Consider Adopting a Resolution Awarding an Agreement to McCormick Ambulance for Emergency Ambulance Transport Services in an Amount Not-to-Exceed \$250,000 Annually (Fire Chief Drum) (Consent)
20-0052	4. Consider Adopting a Resolution Awarding RFP No. 1220-20 to Environmental Science Associates for an Agreement for Development of a Climate Resiliency Program with an Estimated Value of \$345,765, partially funded by a \$225,000 grant (Community Development Director Tai) (Consent)
	5. UUAD 19-4 Bond Sale (Finance Director Charelian) (General Business)
20-0049	6. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian) (CIC)
	7. Agenda Forecast (Informational)
03/17/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 2/4 City Manager – 2/11 City Attorney – 2/18 City Manager – 3/3 Packet – 3/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
20-0060	3. Consider Adopting a Resolution Approving a Coastal Development Permit for the 2020 Manhattan Beach Open Volleyball Tournament August 13-16, 2020; and Request from AOS GROUP for Special Permit: Limited Alcoholic Beverage Use in the Lower South Pier Parking Lot and VIP Bleacher Seating Area Adjacent to the Stadium Court (Parks and Recreation Director Leyman) (Public Hearing)
20-0050	4. Conduct Public Hearing Regarding Ordinance No. 19-0010 Updating the Tree Ordinance (Public Works Katsouleas) (Public Hearing)
	5. Information on a Possible Pilot Program for Beach Buggies (City Manager Moe) (General Business)
20-0029	6. Consider Approval of New Mural Artist and Locations and Allocate Public Art Trust Funds (Parks and Recreation Director Leyman) (General Business)
20-0048	7. Consider Introducing an Ordinance Amending Manhattan Beach Municipal Code Chapter 7.16, Chapter 7.36, Chapter 7.40 and Chapter 9.72 Related to Improvements in the Public Right of Way (Public Works Director Katsouleas) (General Business)
	8. Agenda Forecast (Informational)

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04/07/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 2/25 City Manager – 3/3 City Attorney – 3/10 City Manager – 3/24 Packet – 4/1
<div>20-0028</div> <div>20-0056</div> <div>20-0014</div>	Pledge –
	1. Proclamation Declaring the Month of April, 2019, as Earth Month (Ceremonial)
	2. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)
	3. Proclamation Declaring the Month of April, 2019, as DMV/Donate Life California Month (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	6. Update on Donation Program Policy and Options (Parks and Recreation Director Leyman) (General Business)
	7. Park Master Plan (Parks and Recreation Director Leyman) (General Business)
	8. Information and Report on Construction Hours on Saturdays (Community Development Tai) (General Business)
	9. Options Regarding WiFi at Metlox (Interim Information Technology Director Griffin) (General Business)
	10. Consider Funding Options for CalPERS Pension Liabilities (Finance Director Charelian) (General Business)
	11. CIP (Public Works Director Katsouleas)
	12. Agenda Forecast (Informational)
04/14/2020	<i>Work Plan Meeting – 6:00 PM Tuesday</i>
Deadlines	
	Pledge –
	1. Work Plan Discussion
04/21/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 3/10 City Manager – 3/17 City Attorney – 3/24 City Manager – 4/7 Packet – 4/15
	Pledge – Pennekamp Elementary School
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	4. Fiber Master Plan (Public Works Director Katsouleas) (General Business)
	5. Quarterly Update on the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe) (General Business)
	6. Agenda Forecast (Informational)
04/28/2020	<i>Boards and Commissions Interviews – TMD Tuesday</i>
	Pledge –

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05/05/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 3/24 City Manager – 3/21 City Attorney – 4/7 City Manager – 4/21 Packet – 4/29
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) <ul style="list-style-type: none"> a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Municipal Clerks Week c) Declaring May 2019 as National Peace Officers Memorial Day d) Declaring May 2019 as International Firefighters Appreciation Day e) Declaring May 2019 as National Public Works Week f) Declaring May 2019 as National Building Safety Month g) Declaring May 2019 as National Older Americans Month
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	4. Appointments to City Boards and Commissions (City Clerk Tamura) General Business)
	5. Consider Approving the MOU Associated with Catalina Classic Paddleboard Race Bronze Sculpture (Parks and Recreation Director Leyman) (General Business)
	6. Agenda Forecast (Informational)
05/19/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 4/7 City Manager – 4/14 City Attorney – 4/21 City Manager – 5/5 Packet – 5/13
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
06/02/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 4/21 City Manager – 4/28 City Attorney – 5/5 City Manager – 5/19 Packet – 5/27
	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial) <ul style="list-style-type: none"> a) Police Officer of the Year b) Medal of Valor Recipients
	2. Recognition to Outgoing Commissioners (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	5. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	6. Conduct Public Hearing Regarding the Adoption/Approval of Two-Year Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)
	7. Ordinance Amending Building Code Adoption to Correct Findings Pertaining to Permit Exemptions (Community Development Director Tai) (General Business)
	8. Agenda Forecast (Informational)
06/16/2020	Regular Meeting – 6:00 PM Tuesday
Deadlines	Finance – 5/5 City Manager – 5/12 City Attorney – 5/19 City Manager – 6/2 Packet – 6/10
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
20-0057	3. Consider Introducing an Ordinance Amending Building Code Adoption to Restore Permit Exemptions to Fences 7' and Under (Community Development Director Tai) (General Business)
	4. Agenda Forecast (Informational)

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07/07/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/26 City Manager – 6/2 City Attorney – 6/9 City Manager – 6/23 Packet – 7/1
	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	7. City Council Minutes (City Clerk Tamura) (Consent)
	8. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	9. Resolution Adopting the 2020 Conflict of Interest Code (City Clerk Tamura) (Consent)
	10. Agenda Forecast (Informational)
07/21/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/9 City Manager – 6/16 City Attorney – 6/23 City Manager – 7/7 Packet – 7/15
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell and Fire Chief Drum) (General Business)
	4. Agenda Forecast (Informational)
08/04/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/23 City Manager – 6/30 City Attorney – 7/7 City Manager – 7/21 Packet – 7/29
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
08/18/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 7/7 City Manager – 7/14 City Attorney – 7/21 City Manager – 8/4 Packet – 8/12
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
09/01/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 7/21 City Manager – 7/28 City Attorney – 8/4 City Manager – 8/18 Packet – 8/26
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
09/15/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/4 City Manager – 8/11 City Attorney – 8/18 City Manager – 9/1 Packet – 9/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
10/06/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/25 City Manager – 9/1 City Attorney – 9/8 City Manager – 9/22 Packet – 9/30
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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10/20/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/8 City Manager – 9/15 City Attorney – 9/22 City Manager – 10/6 Packet – 10/14
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
11/04/2020	<i>Regular Meeting – 6:00 PM Wednesday (General Municipal Elections on November 3, 2020)</i>
Deadlines	Finance – 9/22 City Manager – 9/29 City Attorney – 10/6 City Manager – 10/20 Packet – 10/28
	Pledge –
	1. Proclamation Declaring November 2020 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2020 Fire Department Annual “Home Escape Plan” (Ceremonial)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	5. Agenda Forecast (Informational)
11/17/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/6 City Manager – 10/13 City Attorney – 10/20 City Manager – 11/3 Packet – 11/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/01/2020	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hadley/Mayor Pro Tem Stern</i>
Deadlines	Finance – 10/20 City Manager – 10/27 City Attorney – 11/3 City Manager – 11/17 Packet – 11/25
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/15/2020	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 11/3 City Manager – 11/10 City Attorney – 11/17 City Manager – 12/1 Packet – 12/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands (Finance Director Charelian) (Consent)
	3. One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski) (Community Development Director Tai) (Consent)
	4. Agenda Forecast (Informational)

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

INFORMATIONAL MEMOS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
2/19/19	City Council	CD	Information on the Use of Single-Use Plastic Bottles at City Events and Facilities	TBD
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	City Clerk	CC IT	Update on Centralized Citywide Contract Management Systems	TBD
WP 3/9/18	HR Director	HR	Comprehensive Update of Personnel Rules, Policies and Procedures Handbook	TBD
2/5/19	Montgomery	MS	Information on Opt-In Insurance Program (Homeline Service Warranty)	TBD
5/21/19	City Council	MS	Report on Leadership Manhattan Beach	TBD
5/21/19	Napolitano	CD	Report on Landscaping Electric Tools as Recommended by the Sustainability Task Force	Q2 2020
6/5/19	City Manager	MS	Information on Purchasing Beds in a Homeless Facility	TBD
7/2/19	City Council	PW	Discuss Ground Pavement Lighting Near Joslyn Community Center	TBD
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Energy Efficiency Standards	Q2 2020
8/6/19	Napolitano	CD	Review Recommendations by the Sustainability Task Force Regarding Expanding Runoff Requirements to Zero Discharge for Private Properties	Q2 2020
9/17/19	Hersman Stern	CC	Review the Mayor's Youth Council Program	TBD
9/17/19	Hersman	CC	Review the City's Existing Task Forces	TBD
10/15/19	Napolitano	MS	Draft Letter from Utility Service Partners Private Label, Inc. Regarding the City's Non-Endorsement	TBD
12/3/19	City Council	CD	One Year Update on Application Previously Approved to Allow an Office Use on the Ground Floor of a Building at 1419 Highland Avenue (Zebrowski)	12/15/20
12/3/19	City Council	CD	Information Regarding Construction and the Possibility of Modifying Construction Hours on Saturdays	4/7/20
12/3/19	City Council	IT	Options Regarding WiFi at Metlox	4/7/20
	PW Director	PW	Approve the Purchase of Automated Water Infrastructure Water Meters	TBD
12/17/19	City Council	PW	Consideration of Sidewalk Bollards Near the Farmer's Market	TBD
	PW Director	PW	Relocating Certain Solar Powered Flashing Beacon Located on the West Side of Highland Avenue and	TBD

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CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
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FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		CC	Joint Meeting with Manhattan Beach Unified School Districts	TBD
8/6/19	City Council	CM	Tri-City Submit with City of Redondo Beach and Hermosa Beach to Discuss Homelessness Grant	TBD
9/25/19	City Council	PW	Fiber Master Plan Study Session	TBD

Please note that all items with “**WP**” indicate that the item was added at the
 March 9, 2018, City Council – Work Plan Meeting