

# City of Manhattan Beach

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## Meeting Minutes - Draft

**Tuesday, September 3, 2019**

**6:00 PM**

**Regular Meeting**

**City Council Chambers**

## **City Council Regular Meeting**

*Mayor Nancy Hersman  
Mayor Pro Tem Richard Montgomery  
Councilmember Suzanne Hadley  
Councilmember Hildy Stern  
Councilmember Steve Napolitano*

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#### A. PLEDGE TO THE FLAG

*Allie Bussjaeger led the Pledge of Allegiance.*

**Present:** 5 - Mayor Hersman, Mayor Pro Tem Montgomery, Councilmember Hadley, Councilmember Stern and Councilmember Napolitano

#### B. ROLL CALL

**Present:** 5 - Mayor Hersman, Mayor Pro Tem Montgomery, Councilmember Hadley, Councilmember Stern and Councilmember Napolitano

#### C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring the Month of September, 2019, as "National Preparedness Month." [19-0352](#)

##### **PRESENT**

*Mayor Hersman, on behalf of the City Council, presented a proclamation to Fire Chief Daryn Drum declaring the Month of September 2019 as "National Preparedness Month."*

2. Presentation of a Commendation to Outgoing Information Technology Director Sanford Taylor. [19-0359](#)

##### **PRESENT**

*Mayor Hersman and City Manager Bruce Moe, on behalf of the City Council, presented outgoing Information Technology Director Sanford Taylor with a commendation recognizing his work and service to the City of Manhattan Beach.*

## **D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*Councilmember Napolitano requested to remove from the Consent Calendar, Agenda Item No. 5 – Beach Cities Partnership for Youth, and Agenda Item No. 6 – City Council Assignments.*

*Councilmember Hadley requested to remove from the Consent Calendar, Agenda Item No. 8 - Independent Cities Association Installation Event and Agenda Item No. 9 - Contract Amendment No. 1 with Rincon Consultants, Inc. for an Environmental Impact Report (EIR) for the Sunrise Senior Assisted Living Project.*

**A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Hadley, to approve the agenda, waive the full reading of ordinances, and remove from the Consent Calendar for individual consideration, Agenda Item Nos. 5, 6, 8 and 9. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

## **E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Donna Barney and Karen Wooldridge announced the "Stand in the Sand 4 Peace & Climate Action," on Saturday, September 21, 2019, at 8:00 AM, at the Manhattan Beach Pier.*

*Allie Bussjaeger announced "Coastal Cleanup Day," on Saturday, September 21, 2019, from 9:00 AM - 11:30 AM, at the base of the Manhattan Beach Pier. She further announced that the Sustainability Youth Council is now accepting applications online for the 2019-2020 academic calendar year.*

*Manhattan Beach Chamber of Commerce, President/CEO Kelly Stroman announced "The Best of Manhattan Awards," stated that the nomination period closes on September 8, 2019, and that the award ceremony will take place, October 17, 2019, at the Westdrift Hotel.*

*Former Councilmember Amy Howorth announced, on behalf of South Bay Families Connected, the Families Connected Speaker Series, "Media Moms & Digital Dads: A Fact-not-Fear Approach to Parenting in the Digital Age," on Thursday, September 19, 2019, from 6:30 PM - 8:00 PM, at the Hermosa Valley School, Multi-Purpose Room.*

*Mayor Pro Tem Montgomery congratulated the Parks and Recreation Department staff for a successful AVP event.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*The following individuals spoke:*

Mark Lipps  
Amy Howorth  
Allie Bussjaeger  
Maroun Aboutanos  
Lucia La Rosa Ames  
David Miller  
George Kaufman  
Suzanne Lerner  
Tony Choueke  
Robert Correa  
Lisa Middleman  
Tami Zamrazil  
Jim Burton  
Jose Ramirez  
Unknown Speaker

**G. CONSENT CALENDAR (APPROVE)**

*City Attorney Quinn Barrow clarified that there were some revisions to Resolution No. 19-0075 under Agenda Item No. 10 - Resolution Revising Conditions of Approval Imposed on the 900 Club that the revised resolution was distributed to the public and City Council prior to the meeting.*

*Mayor Pro Tem Montgomery announced that he would be abstaining from Agenda Item No. 8 - Consider Approving the Application from Independent Cities Association for an Installation Event.*

**A motion was made by Councilmember Napolitano, seconded by Councilmember Hadley, to approve the Consent Calendar, with the exception of Agenda Item Nos. 5, 6, 8 and 9, which were individually considered immediately after the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

**3. City Council Minutes:**[19-0253](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of August 6, 2019
- b) City Council Regular Meeting Minutes of August 6, 2019
- c) City Council Special Meeting Minutes (Closed Session) of August 12, 2019
- d) City Council Regular Meeting Minutes (Cancelled) of August 20, 2019 (City Clerk Tamura).

**APPROVE**

**The recommendation for this item was approved on the Consent Calendar.**

4. Financial Reports: [19-0318](#)  
a) Schedules of Demands July 18, 2019, and August 1, 2019  
b) Investment Portfolio for the Month Ending July 31, 2019  
c) Month End Report for July 31, 2019  
(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

5. Consider Participation in The Beach Cities Partnership for Youth and Appointment of Mayor Hersman as the City of Manhattan Beach Representative on the Steering Committee (City Manager Moe). [19-0338](#)

**APPOINT**

This item was removed from the Consent Calendar and heard under Section H  
- Items Removed from the Consent Calendar.

6. Consider a Resolution Appointing Council Representatives to the New Hawthorne Municipal Airport (KHHR) Communities Network to Address Airport Noise Impacts; and 2) Approve the Mayor's Proposed Changes to City Council Assignments for the South Bay Cities Council of Governments and the Los Angeles World Airports Community Noise Roundtable (City Manager Moe). [19-0337](#)

**a) ADOPT RESOLUTION NO. 19-0076**

**b) APPROVE CITY COUNCIL ASSIGNMENTS**

This item was removed from the Consent Calendar and heard under Section H  
- Items Removed from the Consent Calendar.

7. Consider Approving the Addition of a New City Council Work Plan Item Titled, "City Council Communications Policy," to the Fiscal Year 2019-2020 City Council Work Plan (City Manager Moe). [19-0350](#)

**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

8. Consider Approving the Application from Independent Cities Association for an Installation Event (Parks and Recreation Director Leyman). [19-0357](#)

**APPROVE**

This item was removed from the Consent Calendar and heard under Section H  
- Items Removed from the Consent Calendar.

9. Consider Approving Contract Amendment No. 1 with Rincon Consultants, Inc. for an Additional \$79,440 for the Preparation of an Environmental Impact Report (EIR) for the Sunrise Senior Assisted Living Project Located at 250-400 North Sepulveda Boulevard (Cost Reimbursed by Sunrise) (Interim Community Development Director Gibson). [19-0316](#)

**ADOPT RESOLUTION NO. 19-0082**

This item was removed from the Consent Calendar and heard under Section H  
- Items Removed from the Consent Calendar.

10. Consider Adopting a Resolution Revising Conditions of Approval Imposed on the 900 Club (Interim Community Development Director Gibson). [19-0343](#)

**ADOPT RESOLUTION NO. 19-0075**

The recommendation for this item was approved on the Consent Calendar.

11. Consider: 1) Awarding a Construction Contract to CT&T Concrete Paving, Inc. for the Citywide Concrete Repairs Project for \$192,900; 2) Authorizing the City Manager to Approve Additional Work, if Necessary, for up to \$37,100; and 3) Approving the Plans and Specifications for the Project (Public Works Director Katsouleas). [19-0315](#)

**ADOPT RESOLUTION NO. 19-0080**

The recommendation for this item was approved on the Consent Calendar.

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

5. Consider Participation in The Beach Cities Partnership for Youth and Appointment of Mayor Hersman as the City of Manhattan Beach Representative on the Steering Committee (City Manager Moe). [19-0338](#)

**APPOINT**

*Councilmember Napolitano clarified that the City of Manhattan Beach is already participating in The Beach Cities Partnership for Youth. He further requested to change "Mayor" to "Councilmember" to allow flexibility for future Mayor's when assigning Council assignments.*

*City Manager Bruce Moe responded to City Council questions.*

*Mayor Hersman opened the floor for public comments.*

*Seeing no requests to speak, Mayor Hersman closed the floor for public comments.*

**A motion was made by Councilmember Napolitano, seconded by Mayor Pro Tem Montgomery, to appoint Mayor Hersman as the City of Manhattan Beach representative on the Steering Committee. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

6. Consider a Resolution Appointing Council Representatives to the New Hawthorne Municipal Airport (KHHR) Communities Network to Address Airport Noise Impacts; and 2) Approve the Mayor's Proposed Changes to City Council Assignments for the South Bay Cities Council of Governments and the Los Angeles World Airports Community Noise Roundtable (City Manager Moe).

[19-0337](#)

**a) ADOPT RESOLUTION NO. 19-0076**

**b) APPROVE CITY COUNCIL ASSIGNMENTS**

*Mayor Pro Tem Montgomery provided a brief background on the Hawthorne Municipal Airport Network Committee.*

*Mayor Hersman opened the floor for public comments. The following individual(s) spoke:*

*Maroun Aboutanos regarding noise from Hawthorne airport.*

*Seeing no further requests to speak, Mayor Hersman closed the floor for public comments.*

**A motion was made by Councilmember Napolitano, seconded by Mayor Pro Tem Montgomery, to adopt Resolution No. 19-0076, appointing Mayor Pro Tem Montgomery to serve on the Hawthorne Municipal Airport Communities Network Committee and approve the City Council Assignments with the proposed changes for the South Bay Cities Council of Governments and the Los Angeles World Airports Community Noise Roundtable. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

8. Consider Approving the Application from Independent Cities Association for an Installation Event (Parks and Recreation Director Leyman).

[19-0357](#)

**APPROVE**

*At 7:11 PM Mayor Pro Tem Montgomery recused himself from the dais. He stated that while he has no financial interest in the decision, he is the new incoming President for Independent Cities Association.*

*Parks and Recreation Director Mark Leyman responded to City Council questions.*

*Mayor Hersman opened the floor for public comments. The following individual(s) spoke:*

*Jill Lankin in support of the event.*

*Seeing no further requests to speak, Mayor Hersman closed the floor for public comments.*

**A motion was made by Councilmember Hadley, seconded by Councilmember Napolitano, to approve the application from the Independent Cities Association. The motion carried by the following vote:**

**Aye:** 4 - Hersman, Hadley, Stern and Napolitano

**Recused:** 1 - Montgomery

*At 7:20 PM Mayor Pro Tem Montgomery returned to the dais.*

9. Consider Approving Contract Amendment No. 1 with Rincon Consultants, Inc. for an Additional \$79,440 for the Preparation of an Environmental Impact Report (EIR) for the Sunrise Senior Assisted Living Project Located at 250-400 North Sepulveda Boulevard (Cost Reimbursed by Sunrise) (Interim Community Development Director Gibson). [19-0316](#)

**ADOPT RESOLUTION NO. 19-0082**

*Councilmember Hadley provided a brief statement on the process regarding costs for Environmental Impact Report (EIR), and wanted the public to know that all costs are reimbursed by the developer.*

*Mayor Hersman opened the floor for public comments.*

*Seeing no requests to speak, Mayor Hersman closed the floor for public comments.*

**A motion was made by Councilmember Hadley, seconded by Mayor Pro Tem Montgomery, to adopt Resolution No. 19-0082, approving Amendment No. 1 with Rincon Consultants, Inc. for professional services to provide an Environmental Impact Report (EIR) for Sunrise Senior Assisted Living project located at 250-400 North Sepulveda Boulevard. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

**I. PUBLIC HEARINGS**

*None.*



## J. GENERAL BUSINESS

12. Update on Homelessness Initiatives and Consider Adoption of a Resolution Approving an Agreement in the Amount of \$330,665 with Los Angeles County to Provide Homelessness Coordination, Training and Case Management Services to the Beach Cities of Manhattan Beach, Hermosa Beach, and Redondo Beach (City Manager Moe). [19-0348](#)
- a) **RECEIVE REPORT**
- b) **ADOPT RESOLUTION NO. 19-0085**
- c) **DISCUSS AND PROVIDE DIRECTION**

*Management Services Senior Management Analyst George Gabriel provided the staff presentation.*

*Mayor Hersman opened the floor for public comments.*

*Seeing no requests to speak, Mayor Hersman closed the floor for public comments.*

*Senior Management Analyst Gabriel responded to City Council questions.*

**A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Hadley, to adopt Resolution No. 19-0085, approving an agreement with the County of Los Angeles for \$330,665 to provide homelessness coordination, training and case management services to the Beach Cities of Manhattan Beach, Hermosa Beach and Redondo Beach. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

*At 7:44 PM City Council recessed and reconvened at 7:54 PM with all Councilmembers present.*

13. Update on Emergency Preparedness Program (Fire Chief Drum). [19-0333](#)
- RECEIVE AND FILE**

*Fire Department, Battalion Chief Scott Hafdel provided the PowerPoint presentation.*

*Mayor Hersman opened the floor for public comments. The following individual(s) spoke:*

*Tom Freytag*

*Seeing no further requests to speak, Mayor Hersman closed the floor for public comments.*

*Battalion Chief Hafdel responded to questions.*

*Mayor Hersman thanked staff for the report.*

**This item was received and filed by order of the Chair.**

14. Proposed Donation Policy and Donation Program Options (Parks and Recreation Director Leyman).

[19-0029](#)

**a) APPROVE POLICY**

**b) PROVIDE DIRECTION ON DONATION PROGRAMS**

*Parks and Recreation Director Mark Leyman provided the PowerPoint presentation and responded to City Council questions.*

*Mayor Hersman opened the floor for public comments.*

*Seeing no requests to speak, Mayor Hersman closed the floor for public comments.*

*Parks and Recreation Director Leyman responded to City Council questions.*

*The City Council provided direction to staff and asked that this item return with updates on the Donation Program Policy, along with options.*

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

15. **City Council Reports.**

*None.*

16. Consider Request by Mayor Hersman and Mayor Pro Tem Montgomery to Direct the Planning Commission to Consider Revisions to Use Permit Requirements for Short-Term Rentals in Commercial Zones (Interim Community Development Director Gibson).

[19-0361](#)

**DISCUSS AND PROVIDE DIRECTION**

*Community Development Department Planning Manager Laurie Jester provided a brief staff presentation.*

*Planning Manager Jester and City Attorney Quinn Barrow responded to City Council questions.*

*Mayor Hersman opened the floor for public comments. The following individual(s) spoke:*

*Neil Leventhal  
Kathy Clark  
Tony Choueke*

*Seeing no further requests to speak, Mayor Hersman closed the floor for public comments.*

*Planning Manager Jester responded to City Council questions.*

*After City Council discussion, the City Council took no action.*

17. Consider Request by Mayor Pro Tem Montgomery and Councilmember Stern to Discuss Waiving Solar Permit Fees (Interim Community Development Director Gibson).

[19-0364](#)

**DISCUSS AND PROVIDE DIRECTION**

*Mayor Hersman opened the floor for public comments. The following individual(s) spoke:*

*Tami Zamrazil*

*Seeing no further requests to speak, Mayor Hersman closed the floor for public comments.*

*City Manager Bruce Moe responded to City Council questions.*

*After City Council discussion, the City Council took no action.*

18. Consider Request by Councilmember Hadley and Mayor Pro Tem Montgomery to Discuss the Beautification of the Downtown Area (Public Works Director Katsouleas).

[19-0366](#)

**DISCUSS AND PROVIDE DIRECTION**

*Mayor Hersman opened the floor for public comments. The following individual(s) spoke:*

*Jill Lankin*

*Seeing no further requests to speak, Mayor Hersman closed the floor for public comments.*

*Councilmember Napolitano requested for staff to return with items to be considered to beautify the Downtown area. Councilmember Hadley and Mayor Pro Tem Montgomery concurred.*

19. Consider Request by Councilmember Hadley and Mayor Pro Tem Montgomery Amending the City's Banner Policy (Parks and Recreation Director Leyman).

[19-0363](#)

**DISCUSS AND PROVIDE DIRECTION**

*City Attorney Quinn Barrow and City Manager Bruce Moe provided clarification and responded to City Council questions.*

*Mayor Hersman opened the floor for public comments.*

*Seeing no requests to speak, Mayor Hersman closed the floor for public comments.*

*Councilmember Hadley requested for staff to return with a review of the banner policy that includes guidelines for what types of banners are allowed to be displayed. Mayor Pro Tem Montgomery and Councilmember Napolitano concurred.*

## L. FUTURE AGENDA ITEMS

**20. Agenda Forecast (City Clerk Tamura).  
DISCUSS AND PROVIDE DIRECTION**

[19-0184](#)

*Councilmember Napolitano requested consideration of the following items:*

- Energy efficiency standards to be reviewed by the Sustainability Task Force and provide recommendations. This matter was referenced to the Sustainability Task Force.*
- Recommendations from the Sustainability Task Force regarding expanding runoff requirements to zero discharge for businesses and residents. This matter was referenced to the Sustainability Task Force.*
- Consideration to possibly eliminate construction on Saturday's, Councilmember Hadley concurred.*

*Mayor Hersman requested consideration of the following items:*

- Consideration to have joint meetings with City Council and Boards and Commissions moved to earlier in the calendar year. Mayor Hersman directed for a handbook amendment to come back for City Council consideration.*

- Review of the City's task forces, Councilmember Napolitano concurred.*

*Mayor Pro Tem Montgomery requested discussion on mid-year budget reallocation to increase budgeted sponsorship to various programs in the community (ie. TEDx), Mayor Hersman concurred.*

*Mayor Hersman requested staff to provide a review of the Mayor's Youth Council program, Councilmember Stern concurred.*

## M. CITY MANAGER REPORT

*City Manager Bruce Moe introduced Interim Community Development Director Jeffery Gibson.*

## N. CITY ATTORNEY REPORT

*None.*

## O. INFORMATIONAL ITEMS

**21. Recent Planning Commission Quasi-Judicial Decisions:  
Use Permit- New Firehouse- 1400 Manhattan Beach Boulevard- City of  
Manhattan Beach (Interim Community Development Director Gibson).  
INFORMATION ITEM ONLY**

[19-0341](#)

**This item was received and filed by order of the Chair.**

**22. Commission Minutes:**[19-0358](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of June 17, 2019 (Parks and Recreation Director Leyman)
- b) Planning Commission Meeting Minutes (Cancelled) of August 14, 2019 (Interim Community Development Director Gibson)
- c) Parking and Public Improvements Commission Meeting Minutes (Cancelled) of August 22, 2019 (Interim Community Development Director Gibson).

**INFORMATION ITEM ONLY**

This item was received and filed by order of the Chair.

**P. CLOSED SESSION**

None.

**Q. ADJOURNMENT**

*At 10:10 PM, Mayor Hersman adjourned the meeting to a 5:00 PM Closed Session meeting on Tuesday, September 17, 2019, in the City Council Chambers.*

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**Martha Alvarez**  
**Recording Secretary**

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**Nancy Hersman**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**