

Paul Ruta, Director of
Maintenance & Facilities

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Manhattan Beach Unified School District

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City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, Ca. 90266
Attention: Purchasing Department

April 25, 2019

Dear City of Manhattan Beach,

The Manhattan Beach Unified School District's Maintenance Department has learned that there is a 2002 Ford Ranger Utility bed that has been retired by your Maintenance Department. We are greatly interested in this vehicle.

It would be used in our maintenance department to replace older, inoperable vehicles for travel within our district for repairs and general maintenance of our school facilities. We have been facing budget cuts for many years now and a new vehicle is not in the budget. We currently have an aging small fleet of trucks and vans that we maintain however, this 2002 Ford Ranger would be a helpful addition to our department. The vehicle would be used by one of our maintenance employees in order to better serve the district.

The Manhattan Beach Unified School District and the Maintenance Department would be grateful for your consideration of the donation of this 2002 Ford Ranger utility bed truck.

Sincerely,
Paul Ruta

Director of Maintenance and Facilities
Manhattan Beach Unified School District