

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE PARKS AND RECREATION COMMISSION**  
**Manhattan Beach City Hall**  
**1400 Highland Ave.**  
**Manhattan Beach, CA 90266**  
**March 25, 2019**  
**6:00 PM**

**CONTENTS**

**A. CALL TO ORDER**

The meeting was called to order at 6:00 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Turkmany, Karger, Allard, Greenberg, Weiner, Nicholson and Apostol

Absent: None

**D. APPROVAL OF MINUTES**

Commissioner Turkmany moved to approve the February 25, 2019 minutes as written.

Commissioner Allard seconded the motion. The motion passed.

Ayes: Commissioners Turkmany, Karger, Allard, Weiner, Greenberg, Nicholson, and Apostol

Noes: None

Abstain: None

Absent: None

**E. CEREMONIAL**

None

**F. AUDIENCE PARTICIPATION (3-Minute Limit)**

Commissioner Turkmany opened the floor to audience participation.

Seeing none, the floor was closed.

**G. GENERAL BUSINESS**

**Discussion of Donation Policy** – Director Leyman reported that there is a meeting scheduled with Public Works for March 26<sup>th</sup> to work out details on the specific donation programs. The item has been moved to July but if all information is received in a timely manner, we may be able to move it to an earlier City Council meeting. Commissioner Greenberg stated that the policy looks great and commended the ad-hoc committee.

Commissioner Nicholson suggested a small edit to section V – City Donation Catalog, first sentence. Suggests changing wording to “funded by the City”.

Commissioner Weiner stated that the Beach Reporter had mentioned a donation to the Botanic Garden and wondered how that donation would have worked under this policy. Director Leyman stated that in this case, it would required an the agreement with the City. He added that it is possible that it may have been allowed through the MOU with the City.

## **H. COMMISSION ITEMS**

Commissioner Greenberg mentioned that AYSO had won some big games and should be recognized. Director Leyman stated that the process is for the organization to request recognition through the City Clerk's office. The City Council will decide if they would like to recognize at a City Council meeting or a commission meeting. Commissioner Turkmany will reach out to Russ Allen.

**Salute to the Troops** – Linda Robb reported that the challenge coins have been ordered. The The Satin Dollz plus the five piece brass band have been booked and are in the contract process. The Coast Guard Honor Guard have not yet responded.

Commissioner Karger reported that she is working on getting the Girl Scouts and will not be available for the Joint Commission Meeting.

## **I. STAFF ITEMS –**

Director Leyman summarized recent City Council actions and gave the following updates. March 6, 2019 – officially adopted the City logo and authorized development of a style guide. Staff is working on trademarking and licensing. There will be a slow rollout for consistency. This could involve partnerships for merchandising including AVP. Partnerships will be examined going forward to evaluate whether merchandising will be beneficial.

Commissioner Nicholson if this affects the North End BID's marketing program and whether they will be required to conform. Director Leyman stated that it will be a discussion during the wayfinding project. Commissioner Greenberg informed that the North End BID received approval from City Council for their current branding.

The City Council approved the MBO Volleyball tournament. Directed staff to prepare an ordinance prohibiting short term rentals

Staff was directed to prepare an ordinance regarding short term rentals.

Library Commission recommendations were approved – Family Place, Window Cleanings, increase ½ time librarian to full time. LA County and MBUSD are working together to see if any of the surplus funds can be used at Mira Costa High School.

Funds were approved for replacement of glass panels on Light Gate. The original material was experimental and has broken down.

Department updates:

Miraposa Fitness Station – Feedback from text survey so far: 33 like, 5 dislike – Equipment has been delivered and is being stored at the City Yard. We have an engineer on board and hope to see designs soon.

Pickleball – Feedback from text survey: 27 like, 11 dislike – Although the factual details are on the poster, there seems to be some misunderstanding about the effect on the tennis courts. Commissioner Weiner asked about the possibility of using one court at Live Oak. If one tennis court could be used as a pickleball court for a few hours a day, that might help. Director Leyman stated that it has been discussed, but not pursued. He added that it would be useful to analyze usage by time of day to determine if there is time when the courts are less busy.

Parks Master Plan – The ad-hoc committee has done two park tours to look at sites, amenities

and options. A google drive folder has been created and will be shared with the ad-hoc committee. Commissioner Nicholson shared that he thought it was interesting that there is a significant amount of open space near the sand dune that is fenced off that could be made more available to the public. Commissioner Greenberg added that many ideas, big and small, were tossed around during the tours so it will be fun to see what comes out of it. Commissioner Nicholson mentioned that he is interested in adding sand volleyball courts so people do not have to go all the way to the beach to play.

Commissioner Greenberg asked if there are any large Parks and Rec items coming up on the City Council schedule. Director Leyman replied that the Joint Commission Meeting on June 3<sup>rd</sup>, and Donation Policy are the next major items. Commissioner Turkmany asked the commissioners to send any recommendation for new workplan items to Linda Robb.

The Polliwog Park playground equipment replacement community input meeting is scheduled for Monday, April 29<sup>th</sup> at 6:00 p.m. Four playground manufacturers will be there to present their concepts. The meeting is scheduled for 1 hour but will likely last a little longer with a light dinner served to make it easier for families to participate. Based on input received from the public, final design concepts will be presented on Tuesday, May 28<sup>th</sup> to the Commission. The commission should be picking one design that day, but if it is not possible to pick one they can narrow down. Commissioner Greenberg stated that he would be most comfortable making a decision if there is significant public input. He recommended advertising the meeting through the five elementary school newsletters.

Mark explained that once a design is chosen, the specs will be written for the RFP. The manufacturers have been provided with the CAD designs for Polliwog so they can overlay their designs. The manufacturers have been given suggestions as to what we feel would be good for the community. Commissioner Turkmany suggested that it is possible that a manufacturer would drop themselves from the process based on the community input meeting. Director Leyman informed the commission that ultimately the City will contract with one company for the equipment and surfacing with a tentative budget of \$1,000,000.

#### **J. ADJOURNMENT**

Commissioner Turkmany moved to adjourn. Commissioner Greenberg seconded the motion. The motion passed. The meeting was adjourned at 7:05 pm.

Ayes:	Commissioners Turkmany, Karger, Allard, Weiner, Greenberg, Nicholson and Apostol
Noes:	None
Abstain:	None
Absent:	None