

TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL		CONSENT		PUBLIC HEARING		GENERAL BUSINESS		CITY COUNCIL		INFORMATIONAL	
4/2/2019		Regular Meeting – 6:00 PM Tuesday - City Council Reorganization Oath of Office for Newly Elected Councilmembers									
Deadlines		Finance – 2/19 City Manager – 2/26 City Attorney – 3/5 City Manager – 3/19 Packet – 3/27									
19-0110 19-0099 19-0105 19-0129 19-0162 19-0138 19-0111 CIC-2 19-0114	Pledge –										
	1. Resolution Citing the Facts of the March 5, 2019, General Municipal Election (City Clerk Tamura) (Reorganization)										
	2. City Council Minutes (City Clerk Tamura) (Reorganization)										
	3. City Council Reorganization Report (Reorganization)										
	4. Financial Report: Schedules of Demands: February 28, 2019 (Finance Director Charelian) (Consent)										
	5. Declare Vacant Planning Commission Seat No. 3 (Sandra Seville-Jones, and Direct the City Clerk to Return with a List of Interested Applicants (City Clerk Tamura) (Consent)										
	6. Consideration of Ordering Plans, Specification, Cost Estimates and Engineer’s Report for Annual Streetlighting and Landscaping Assessments (Finance Director Charelian) (Consent)										
	7. Consideration of Awarding RFP No. 1177-19 to --- Approving an Agreement for the Purchase of Storage Area Network Solution and Installation Services with an Estimated Value of \$---; and Consideration of Awarding RFP No. 1190-19 to --- Approving an Agreement for the Purchase of Enterprise Backup Solution and Installation Services with an Estimated Value \$--- (Information Technology Director Taylor) (Consent)										
	8. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director Charelian) (CIC)										
19-0114		9. Agenda Forecast (Informational)									
4/9/2019		CIP Study Session – 6:00 PM Tuesday									
Deadlines											
		Pledge –									
4/16/2019		Regular Meeting – 6:00 PM Tuesday									
Deadlines		Finance – 3/5 City Manager – 3/12 City Attorney – 3/19 City Manager – 4/2 Packet – 4/10									
19-0085 19-0088 19-0130 19-0151 19-0157 19-0029 WP 19-0098	Pledge – Pennekamp Elementary School										
	1. Recognition to Manhattan Beach’s Certified Green Businesses (Ceremonial)										
	2. Proclamation Declaring the Month of April, 2019 as Earth Month (Ceremonial)										
	3. City Council Minutes (City Clerk Tamura) (Consent)										
	4. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)										
	5. Consideration of Awarding RFP No. 1201-19 to Audurra Group, Inc. dba AndersonPenna Partners, Inc. for Engineering Design Services for the Street Resurfacing Project for \$155,763 (Public Works Director Katsouleas) (Consent)										
	6. Consideration of the Purchase of Solar Pathway Lights from First Light Technologies in the Amount of \$67,092 and Waive Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.140 (Public Works Director Katsouleas) (Consent)										
	7. Conduct Public Hearing Regarding Ordinance No. 19--- Updating the Tree Ordinance (Public Works Director Katsouleas and Community Development Director McIntosh) (Public Hearing)										
	8. Proposed Donation Policy from the Parks and Recreation Commission and Donation Program Options (Parks and Recreation Director Leyman) (General Business)										
19-0098		9. Agenda Forecast (Informational)									

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4/30/2019	<i>Boards and Commissions Interviews – 6:00 PM Tuesday (Tentative)</i>
Deadlines	
	Pledge –
5/7/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 3/26 City Manager – 4/2 City Attorney – 4/9 City Manager – 4/23 Packet – 5/1
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) <ul style="list-style-type: none"> a) Declaring May 2019 as National Fire Services Day b) Declaring May 2019 as National Municipal Clerks Week c) Declaring May 2019 as National Peace Officers Memorial Day d) Declaring May 2019 as National Police Week e) Declaring May 2019 as National Public Works Week f) Declaring May 2019 as National Building Safety Month g) Declaring May 2019 as Older Americans Month
	2. Recognition to Manhattan Beach Police Department Volunteers (Ceremonial)
	3. Recognition of Student Participants from the Grades of Green Waste Campaign for Competing to Win Sustainability Grant Funding (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
19-0140	6. Consideration of City Council’s Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 18, 2019 (Finance Director Charelian) (Consent)
19-0141	7. Consideration of Approving the Assessment Engineer’s Report for Annual Levy of Streetlighting Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Consent)
WP	8. Personnel Rules Update (Human Resources Director Jenkins) (Consent)
	9. Appointments to City Boards and Commissions (City Clerk Tamura) (General Business)
	10. Proposed Two-Year Operating Budget for Fiscal Year --- and --- (Finance Director Charelian) (General Business)
	11. Agenda Forecast (Informational)
5/14/2019	<i>Budget Study Session #1 – 6:00 PM Tuesday (Tentative)</i>
Deadlines	
	Pledge –
5/16/2019	<i>Budget Study Session #2 – 6:00 PM Thursday (Tentative)</i>
Deadlines	
	Pledge –

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5/21/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 4/9 City Manager – 4/16 City Attorney – 4/23 City Manager – 5/7 Packet – 5/15
19-0139 WP 19-0112	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Consideration of Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting June 18, 2019 for a Public Hearing (Finance Director Charelian) (Consent)
	4. Appointments to City Boards and Commissions (Tentative) (City Clerk Tamura) (General Business)
	5. Update on Revenue Enhancements, Stormwater Fund and Streetlighting and Landscaping (Finance Director Charelian) (General Business)
	6. Consideration of an Agreement with --- for a Three-Year Contract for Sand Dune Park Restoration Services with an Estimated Value of \$---; Waive Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.140 (Parks and Recreation Director Leyman) (Consent)
	7. Update on Citywide Signage Options and Priorities (Public Works Director Katsouleas) (General Business)
	8. Agenda Forecast (Informational)
5/23/2019	<i>Budget Study Session #3 – 6:00 PM Thursday (Tentative)</i>
Deadlines	
	Pledge –
6/3/2019	<i>Parks and Recreation Commission, Cultural Arts Commission and Library Commission Joint Meeting – 6:00 PM Monday</i>
Deadlines	
	Pledge –

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6/4/2019	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Hersman/Mayor Pro Tem Montgomery</i>
Deadlines	Finance – 4/23 City Manager – 4/30 City Attorney – 5/7 City Manager – 5/21 Packet – 5/29
19-0113	Pledge – Pacific Elementary School
	1. City Council Reorganization Report (Reorganization)
	2. Public Safety Recognition (Ceremonial) a) Police Officer and Firefighter of the Year b) Medal of Valor Recipients (Tentative)
	3. Recognition to Outgoing Commissioners (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	6. Consideration of Awarding RFP No. 1176-19 to --- Approving a Five-Year Lease Agreement for Multifunction Devices with an Estimated Value of \$--- (Information Technology Director Taylor) (Consent)
	7. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2019-2020 Operating Budget and Establishing an Appropriation Limit (Finance Director Charelian) (Public Hearing)
	8. Conduct Public Hearing Regarding the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	9. Conduct Public Hearing Regarding a Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
19-0032	10. Conduct Public Hearing Regarding Consideration of Amending the Manhattan Beach Municipal Code, Section 13.02 Regulation of Telecommunications Facilities, and Making a Determination of Exemption Under CEQA (Community Development Director McIntosh) (Public Hearing)
CIC-3	11. Update on Centralized Citywide Contract Management Systems (Information Technology Director Taylor and City Clerk Tamura) (General Business)
	12. Information on Ramifications/Update of Federal Communications Commission Decisions on Telecommunication Devices/Facilities (City Manager Moe) (General Business)
	13. Report on Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System) (Police Chief Abell) (General Business)
	14. Update on Emergency Preparedness (Acting Fire Chief Abell) (General Business)
	15. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director Charelian) (CIC)
	16. Agenda Forecast (Informational)

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6/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/7 City Manager – 5/14 City Attorney – 5/21 City Manager – 6/4 Packet – 6/12
19-0142	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Consider of Adopt Ordinance No. 19--- to Adopt a Resolution Amending Manhattan Beach Municipal Code Section 13.02 Regulation of Telecommunications Facilities (Community Development Director McIntosh) (Consent)
	4. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2019-2020 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse the Fiscal Year 2018-2019 Assessments Collected (Finance Director Charelian) (Public Hearing)
	5. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
	6. Approval of an Additional \$24,500 and Disbursement of Funds from the Public Art Trust Fund for the Installation of Seven Murals in Manhattan Beach City Facilities (Parks and Recreation Director Leyman) (General Business)
	7. Information on the Use of Single-Use Plastic Bottles at City Events and Facilities (Community Development Director McIntosh) (General Business)
	8. Report on Pipes Throughout the City and Maintenance/Replacement Schedule (Aviation Boulevard Sinkhole) (Public Works Director Katsouleas) (General Business)
19-0144	9. Agenda Forecast (Informational)
19-0047	
6/19/2019	<i>Planning Commission and Parking and Public Improvements Commission Joint Meeting – 6:00 PM Wednesday</i>
Deadlines	
	Pledge –
7/2/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 5/21 City Manager – 5/28 City Attorney – 6/4 City Manager – 6/18 Packet – 6/26
19-0147	Pledge –
	1. Proclamation Declaring July 2019 as Parks and Recreation Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	4. Conduct Public Hearing for Consideration of Amendments to the Municipal Code and Local Coastal Program (LCP) Related to Residential Regulations for Location of Air Conditioning Units (Community Development Director McIntosh) (Public Hearing)
	5. Agenda Forecast (Informational)
7/16/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/4 City Manager – 6/11 City Attorney – 6/18 City Manager – 7/2 Packet – 7/10
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Conduct Public Hearing Approving the Annual Stormwater Service Fee for Fiscal Year 2019-2020 (Finance Director Charelian) (Public Hearing)
	4. Agenda Forecast (Informational)

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8/6/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 6/25 City Manager – 7/2 City Attorney – 7/9 City Manager – 7/23 Packet – 7/31
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
8/20/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 7/9 City Manager – 7/16 City Attorney – 7/23 City Manager – 8/6 Packet – 8/14
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
9/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 7/23 City Manager – 7/30 City Attorney – 8/6 City Manager – 8/20 Packet – 8/28
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
9/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/6 City Manager – 8/13 City Attorney – 8/20 City Manager – 9/3 Packet – 9/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
10/1/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 8/20 City Manager – 8/27 City Attorney – 9/3 City Manager – 9/17 Packet – 9/25
	Pledge –
	1. Declaring October 2019 as National Community Planning Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	4. Update on User Fee Cost Allocation Study (Finance Director Charelian) (General Business)
	5. Agenda Forecast (Informational)
10/15/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/3 City Manager – 9/10 City Attorney – 9/17 City Manager – 10/1 Packet – 10/9
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
11/5/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 9/17 City Manager – 9/24 City Attorney – 10/1 City Manager – 10/22 Packet – 10/30
	Pledge –
	1. Proclamation Declaring November 2019 as National Caregivers Month (Ceremonial)
	2. Recognition to the Winners of the 2019 Fire Department Annual “Home Escape Plan” (Ceremonial)
	4. City Council Minutes (City Clerk Tamura) (Consent)
	5. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	6. Agenda Forecast (Informational)

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11/18/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/8 City Manager – 10/15 City Attorney – 10/22 City Manager – 11/5 Packet – 11/13
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/3/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 10/22 City Manager – 10/29 City Attorney – 11/5 City Manager – 11/19 Packet – 11/27
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
12/17/2019	<i>Regular Meeting – 6:00 PM Tuesday</i>
Deadlines	Finance – 11/5 City Manager – 11/12 City Attorney – 11/19 City Manager – 12/3 Packet – 12/11
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	Taylor	IT	Update on Portable Recording Equipment	Q3 2019
WP 3/9/18	HR Director	HR	Employee Handbook	July 2019
5/30/17	City Council	CC	Discussion of Potential City Store	TBD
WP 3/9/18	Abell Fire Chief	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	TBD
7/17/18	Napolitano	PW	Overview of Requirements for Stormwater Permit	Q1 2019
		PW	Update on Parking Management (Parking Meter Solution)	TBD
2/19/19	Montgomery	PW	Consideration of Providing Custodial Services at Roundhouse Aquarium	TBD

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
WP 3/9/18	HR Director	HR	Collective Bargaining Negotiations with Labor Groups	TBD
3/9/18	City Council	MS	Proposed Draft City Council Communications Policy	TBD
6/5/18	City Council	PW	Update on Wayfinding Signage Options and Priorities	9/3/19
7/17/18	City Council	FN	Update of Options for Increasing Stormwater Service Fees for the Fiscal Year 2019-2020 (Finance Subcommittee)	Spring 2019
8/8/18	Howorth	CD	Presentations on Ocean Desalination Plan Proposed by West Basin Municipal Water District	TBD
8/21/18	Lesser	FD	County Fire Special Study	5/21/19
9/19/18 1/2/19	Hersman Montgomery	PD	Additional Possible Locations for ALPR Cameras on Sepulveda Blvd. and Artesia (Including Private Businesses)	10/1/19
11/20/18	Napolitano	PW	Feasibility Study Conducted in 60-Days Considering the Space and Possibility of Expanding the Little Red House	4/9/19
7/17/18	City Council	CD	Receive and File Update on Ridership for Beach Cities Transit Line 109	TBD
11/20/18	City Council	CD	Update on Leafblowers Including Recommendations by the Sustainability Task Force	5/21/19
12/18/18	City Council	CD	Report on Roundabouts in Lieu of Stop Signs	6/4/19
12/18/18	City Council	CD	Update on Cost Estimates and ADA Accessibility for the Proposed Catalina Classic Paddleboard Race Bronze Sculpture at the South End of the Pier	TBD
2/5/19	Montgomery	MS	Information on Opt-In Insurance Program (Homeline Service Warranty)	TBD
2/5/19	Napolitano	MS PR	Discussion of Beach Buggies	5/21/19
2/5/19	Montgomery	MS	Discussion of Electioneering at Public Facilities	TBD
2/5/19	Montgomery	CD	Information Regarding Cannabis and Potential Tax Revenue	8/20/19

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Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
3/6/19	Lesser	PW	Return with a 6-Month Report Regarding the Safe Routes to School Pedestrian Improvements Project on Blanche Road and 29 th Street	9/17/19
3/6/19	Montgomery	PW	Discussion of Possible Installment of Parking Meters on Parkview Avenue	6/18/19

FUTURE MEETINGS TO BE SCHEDULED

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
		CC	Joint Meeting with Manhattan Beach Unified School Districts	TBD
		CC	Work Plan Meeting	TBD
		CC	Fiber Master Plan Study Session	TBD

Please note that all items with “**WP**” indicate that the item was added at the
March 9, 2018, City Council – Work Plan Meeting