

# FACILITY RESERVATIONS

reservations@citymb.info • (310) 802-5410

	Resident Youth Service Organization	Resident Non-Profit	Resident	Non-Resident	Commercial
<b>JOSLYN CENTER</b>	<b>HOURLY RATES</b>				
Auditorium (170 people max)	\$35	\$95	\$165	\$200	\$230
Kitchen* (10 people max)	\$10	\$20	\$35	\$45	\$50
Sunrise Room (30 people max)	\$10	\$20	\$40	\$50	\$60
Sunset Room (20 people max)	\$10	\$20	\$40	\$50	\$60
Surf Dance Studio Room (30 people max)	\$25	\$50	\$70	\$90	\$120
<b>MANHATTAN HEIGHTS</b>					
Auditorium (150 people max)	\$25	\$65	\$135	\$175	\$205
Kitchen* (10 people max)	\$10	\$20	\$35	\$45	\$50
Meeting Room (20 people max)	\$10	\$20	\$40	\$50	\$60
<b>MARINE AVE PARK</b>					
Marine Hall (50 people max)	\$20	\$45	\$60	\$75	\$105

Facilities are reserved during business hours only (Monday – Friday: 8am-10pm, Saturday & Sunday: 8am-8pm).

Reservations must be made 10 business days in advance.

Changes or cancellations must be made five (5) business days in advance.

\*May only be rented in conjunction with a room or facility reservation.

\$25 Nonrefundable Application Fee. Facility amenities are billed at \$15 per item (i.e. PA system, podium, projector, etc.).

All fees based on an hourly rate, minimum of 2 hour rental. Rental time must include all set-up and clean-up time.

\$300 Cleaning/Damage Deposit per room, refunded within three (3) to four (4) weeks at the conclusion of rental.

Additional staff time will be billed at the City's fully burdened rates.