

**CITY OF MANHATTAN BEACH  
MINUTES OF THE LIBRARY COMMISSION**

September 10, 2018  
6:00 p.m.  
City Council Chambers

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**A. CALL TO ORDER**

The meeting was called to order at 6:00 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Elasowich, Casady, Schreiner, Windes, Jones, Owen

Absent: none

**D. APPROVAL OF MINUTES**

Commissioner Jones moved to approve the July 9, 2018 minutes with the following changes requested by Commissioner Windes:

P. 2, Paragraph 3 – Strike sentence “Commissioner Windes stated that if she were a student, she would want to know the criteria for receiving an award.”

P. 2, Paragraph 4 – strike sentence “Commissioner Windes is concerned that the librarians are very possessive of their libraries.”

P. 3, Paragraph 11 – Second sentence, change “is” to “may” to read “Commissioner Windes stated that having the event during the school day may not be a good idea.”

P. 4, Paragraph 1 – Clarify that the Late Night at the Library is organized by the Cultural Arts Division

The spelling of Mr. Rowe was corrected throughout from Roe.

Commissioner Casady seconded the motion. The motion passed.

Ayes: Commissioners Elasowich, Casady, Schreiner, Windes, Jones, Owen

Nays: None

Abstain: None

Absent: None

**E. CEREMONIAL**

Recognition of Manhattan Beach Library Outstanding Summer Readers – The Commission with the assistance of Michael Mackavoy and Claire Moore, presented Logan Hamalainen, Maddy Pieronek, Camille Jorenby and Brendan Jorenby with Certificates of Achievement for their achievements in the summer reading program. Commissioner Casady stated that he was curious as to how Camille and Brendan Jorenby were such voracious readers and

that he found out that they do not have iPhones or iPads, aside from the school issued iPads.

Recognition of Michael Mackavoy, Children's Librarian – The Commission thanked Mr. Mackavoy for assisting two homeless women to obtain bus tickets so they could join their family.

#### **F. AUDIENCE PARTICIPATION**

Chair Elasowich opened the floor to audience participation.

Librarian's Report – Michael Mackavoy, Interim Library Manager announced programming that would be in held in September. Over 3,000 people attended programs this summer and over 600 children and teens participated in the summer reading program. The Polynesian music and dance program was a big success with 120 attendees. The library is gearing up for the Fall and getting back to Story time. They are introducing a new story time program for 3-5 year olds called Smarty pants Story time, which is geared to prepare children for school. A Spanish story time is also planned.

Afterschool activities will be held Wednesday afternoons. On the 1<sup>st</sup> Wednesdays of the month, there will be a performer. October is Hispanic Heritage month. Bilingual family music concerts. 2<sup>nd</sup> Wednesdays of the month will feature the library mobile maker space MakeMo, focusing on science, technology, engineering, art and math (STEAM) activities. The 3<sup>rd</sup> Wednesdays will be feature I Count movies. The 4<sup>th</sup> & 5<sup>th</sup> Wednesdays will be art activities.

Commissioner Jones offered to reach out to Northrop Grumman to possibly work with the library on the STEM (minus the art component) activities. Mr. Mackavoy accepted her offer.

Commissioner Windes inquired about having a Blind Date with a Book event at the library. Mr. Mackavoy is supportive.

Kelly Hulbert, Assistant Regional Administrator for L.A. County Library system – Ms. Hulbert spoke about Mr. Mackavoy and the great role model and inspiration he is for children at the library and especially for the boys at the library.

#### **G. GENERAL BUSINESS**

Discussion of Commission workplan items:

Commissioner Casady asked for the commissioners to start thinking about a January Library Lunch Club. He will reach out to Pages bookstore to start the process of choosing an author. Commissioner Windes mentioned that pricing for the event should take into consideration that not everyone will want to buy a book. For example, if people from the same family attend, they may not each need a book. Manager Kelso stated that it would be easier to have two separate prices, one with a book and one without.

Commissioner Casady also asked the commissioners to think about different ways to get the word out, as not all of the planned avenues for the last event worked as well as was hoped. There was some discussion about partnering the Chamber of Commerce. Commissioner Jones recommended finding out what needs to be done to get traction with

the various groups. Commissioner Casady stated that a small graphic that can be inserted into an electronic newsletter, with a link to the event page, could be effective. Commissioner Windes feels that it is important to make it easier to pay for the tickets. Commissioner Casady will reach out to the Chamber to research payment options. Manager Kelso stated that if the City will be paying for services associated with the event, payment should be coming directly to the City. If payment is going to another entity (i.e. Pages, Chamber of Commerce) a contract will be necessary. Manager Kelso will look into alternative payment options.

Commissioner Windes pointed out that the author should also be exclusive to the Lunch Club event and not also appear at Pages within a close timeframe.

Commissioner Elasowich mentioned that the weather in January might require the event to be held indoors which would affect how many people could attend.

Commissioner Windes stated that there wasn't much press associated with the first event. Commissioner Elasowich stated that the commission could work on that closer to the event.

Commissioners Windes and Jones suggested the event should be in the 3<sup>rd</sup> week of January instead of mid-January and rest of the commission agreed. Commissioner Jones suggested that a subject could somehow be related to New Years resolutions.

**School Library usage** - Commissioner Windes reported that she and Commissioner Schreiner had reached out to Dr. Matthews and Michelle Syverson, who are very busy with the start of school, and were unable to schedule a meeting. Mr. Matthews and Ms. Syverson will be in contact when they are available.

Commissioner Elasowich reached out to the school librarians. The librarians are not having a meeting until September 26<sup>th</sup>, after which they and will get back to Commissioner Elasowich to schedule an October meet and greet. Mondays and Fridays seem to be the most available days at the library.

There was some discussion about the Cultural Arts Public Arts Trust Fund and whether it could be used for joint events at the library, with the Cultural Arts Commission. Commissioner Jones volunteered to research the criteria for the use of the Public Arts Trust Fund. Commissioner Casady asked her to confirm whether or not the funds could be used for performing arts.

Commissioner Jones asked if the Commission would like to review some of her ideas at the next meeting. The commission was in agreement to add it to the agenda.

#### **H. COMMISSION ITEMS**

Commissioner Windes volunteered to check the dates of proposed events at the library to make sure they do not conflict with other City events.

#### **I. STAFF ITEMS**

Manager Kelso announced that the November meeting falls on Veterans Day. The Commission decided to reschedule the meeting for November 5<sup>th</sup>, 2018.

The Library Commission library surplus funds recommendations review by City Council has been moved to November. Manager Kelso will send a staff report and the commission can discuss at next meeting.

**J. ADJOURNMENT**

Commissioner Windes moved to adjourn the meeting. Commissioner Schreiner seconded the motion. The motion passed.

Ayes: Commissioners Casady, Elasowich, Kunkee, Schreiner, Windes, Scalabrini

Nays: None

Abstain: None

Absent: None

The meeting was adjourned at 7:27 PM.