



**COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles**

700 W. Main Street • Alhambra, CA 91801

Tel: 626.262.4511 • TDD: 626.943.3898 • www.lacdc.org

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger
Commissioners

Monique King-Viehland
Executive Director

May 25, 2018

Bruce Moe, City Manager
City of Manhattan Beach
1400 Highland Ave.
Manhattan Beach, CA 90266-4756

Dear Mr. Moe:

**ACCEPTANCE OF CITY'S APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING GRANT FUNDS**

On May 16, 2018, the City of Manhattan Beach notified the Community Development Division that they wished to change their proposed CDBG Revolving Grant Fund (Grant Fund) project from the *Installation of Americans with Disabilities Act (ADA) Compliant Curb Ramps* to the *Manhattan Senior Villas ADA Pathway Project*. There are no issues with this change, and the application for \$213,602 in Grant Funds is approved (Grant Fund guidelines limit recipients to twice their annual allocation). Please review and sign the attached Grant Fund Agreement, and return to:

Community Development Commission/Housing Authority
of the County of Los Angeles
Community Development Division
Attn: Raymond White
700 W. Main Street
Alhambra, CA 91801

After execution of the attached Agreement, we will send you a Reimbursable Contract Amendment to add the \$213,602 to your City's allocation and the funds will be transferred to the City's funding pool.

Please contact Raymond White, Analyst, at Raymond.white@lacdc.org or (626) 586-1756 if you have any questions. Thank you for using the Grant Fund to improve opportunities for persons with disabilities and "Putting Dollars Into Action."

Sincerely,

SCOTT STEVENSON, Director
Community Development Division

SS:LJ:RDW:rb
K:\GMU COMMON\Revolving Grant Fund\Manhattan Beach\RevolvingGmtFundLtrll.docx

Attachment

c: Tina Gall, CDBG Consultant

**We Build Better Lives
& Better Neighborhoods**



**AGREEMENT BETWEEN THE CITY OF MANHATTAN BEACH AND
THE COMMUNITY DEVELOPMENT COMMISSION OF THE
COUNTY OF LOS ANGELES
FOR COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING GRANT FUNDS**

This Agreement is made on this ____ day of _____, 2018, by and between the City of Manhattan Beach, (hereinafter City) a municipal corporation, and the Community Development Commission of the County of Los Angeles (hereinafter Commission) to facilitate the transfer of Community Development Block Grant (CDBG) Revolving Grant Funds (Grant Fund) to the City from the Commission for CDBG-eligible projects.

RECITALS

- A. The City has executed a three-year cooperation agreement with the Commission concerning CDBG funds for Fiscal Years (FY) 2018-2019, 2019-2020, and 2020-2021.
- B. The City is in compliance with the requirements described in CDD-GMU Bulletin 17-0021, *Revision to Community Development Block Grant (CDBG) Revolving Grant Fund Guidelines*, dated December 13, 2017.
- C. The City and the Commission now desire to enter into an agreement under which the City would receive \$213,602 from the Grant Fund for the following project, Manhattan Senior Villas Americans with Disabilities Act (ADA) Pathway Project, as described below:

Remove non-compliant dirt and gravel pathway and replace with approximately 250 linear feet of an ADA-compliant concrete pathway connecting Manhattan Village Park and Athletic Field to Manhattan Senior Villas that includes grading and compaction, installation of ADA-compliant perimeter railing, ADA-compliant directional signage, installation of an ADA-compliant curb ramp and gutter, 1,500 square feet of ADA-compliant pathway striping, and ADA parking lot stall striping.

NOW, THEREFORE, the parties agree as follows:

- 1. **TRANSFER.** The Commission agrees to assign \$213,602 from the Grant Fund to the City. These funds will be added to the City's grant allocation for the purpose of calculating the City's drawdown requirement.
- 2. **CONSIDERATION.** The assigned funds will be transferred to the City upon final approval by the Board of Commissioners of the Commission.
- 3. **REPAYMENT.** Beginning in FY 2019-2020, the City will repay a minimum of \$75,000 to the Grant Fund. The funds will be transferred from the City's annual allocation each year until repaid. The City may request transfer of an additional amount from their funding pool to the Grant Fund at any time upon notifying the Commission. The amount transferred will be indicated in their annual

Reimbursable Contract Amendment.

4. **BEST EFFORTS.** The Commission shall use its best efforts to obtain any consent required of any other governmental or administrative agency to implement the transfer of \$213,602 to the City. The City agrees to execute any and all additional documents to expend the funds in the timeframe outlined in their application.
5. **TERM.** The Agreement is effective on the date above written for both parties to complete their mutual obligations under this Agreement, and expires on June 30, 2022, or when the Grant Fund has been fully repaid.
6. **TERMINATION.** This Agreement cannot be terminated until the full amount has been repaid.
7. **NOTICE.** Notices shall be deemed delivered three (3) business days after mailed by U.S. Mail or when delivered in person with written acknowledgement of the receipt thereof. The City and the Commission may designate a different address or addresses for notices to be sent by giving written communication of such change of address to all other parties entitled to receive notice.

To City: Bruce Moe, City Manager
 City of Manhattan Beach
 1400 Highland Ave.
 Manhattan Beach, CA 90266-4756

To Commission: Scott Stevenson, Director
 Community Development Commission/
 Housing Authority of the County of Los Angeles
 Community Development Division
 700 W. Main Street
 Alhambra, CA 91801

8. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date written above.

COMMUNITY DEVELOPMENT COMMISSION
OF THE COUNTY OF LOS ANGELES

CITY OF MANHATTAN BEACH,
a municipal corporation

BY: _____
MONIQUE KING-VIEHLAND
Executive Director
Community Development Commission
of the County of Los Angeles

Name

Title

APPROVED AS TO PROGRAM:
Community Development Division

ATTEST:

BY: _____
SCOTT STEVENSON
Director

_____, City Clerk

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

APPROVED AS TO FORM:

BY: _____
Deputy

Name

Title