

# City of Manhattan Beach

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## Meeting Minutes - Draft

**Wednesday, June 20, 2018**

**6:00 PM**

**Joint City Council/Planning Commission and Parking and  
Public Improvements Commission Meeting  
Police/Fire Conference Room  
400/420 15th Street Manhattan Beach, CA 90266**

## **City Council Adjourned Regular Meeting**

*Mayor Amy Howorth  
Mayor Pro Tem Steve Napolitano  
Councilmember Nancy Hersman  
Councilmember Richard Montgomery  
Councilmember David Lesser*

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#### **A. CALL MEETING TO ORDER**

*Mayor Pro Tem Napolitano called the meeting to order at 6:00 PM.*

#### **B. PLEDGE TO THE FLAG**

*Mayor Pro Tem Napolitano led the pledge of allegiance.*

#### **C. ROLL CALL**

*City Council*

*Present - Mayor Pro Tem Napolitano, Councilmember Hersman, Councilmember Montgomery and Councilmember Lesser.*

*Absent - Mayor Howorth*

*Planning Commission*

*Present - Commissioner Fournier, Commissioner Seville-Jones, Commissioner Burkhalter, and Commissioner Morton.*

*Absent - Commissioner Thompson*

*Parking and Public Improvements Commission*

*Present - Commissioner Longhurst, Commissioner Paralusz, and Commissioner Lipps*

*Absent - Commissioner Delk and Commissioner Franklin*

*Staff*

*Present - City Manager Bruce Moe, City Attorney Quinn Barrow, Community Development Director Anne McIntosh, City Clerk Liza Tamura, Acting Planning Manager Eric Haaland, Traffic Engineer Erik Zandvliet, Senior Deputy City Clerk Martha Alvarez, and Management Analyst George Gabriel.*

#### **D. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*None.*

## E. GENERAL BUSINESS

1. Review Work Plan items for the Fiscal Year 2018-2019 that will be before the Planning and Parking and Public Improvements Commissions (Community Development Director McIntosh). [18-0288](#)

### **DISCUSS AND PROVIDE DIRECTION**

*Community Development Director Anne McIntosh introduced the Planning Commission Work Plan for City Council consideration.*

*Planning Commission Chair Sandra Seville-Jones provided an overview of the Planning Commission Work Plan items.*

*Community Development Director Anne McIntosh and Planning Commission Chair Seville-Jones discussed and responded to City Council questions regarding the follow Planning Commission Work Plan items:*

- 1. Short-Term Rentals*
- 2. Accessory Dwelling Units*
- 3. Sepulveda Corridor Study*
- 4. Manhattan Village Mall Expansion Project*
- 5. Modernize Parking Standards*
- 6. Environmental Sustainability Work Plan for 2018-2020*
- 7. Update on State Housing Laws*
- 8. Telecom Facilities with an Updated Ordinance*
- 9. Automated Permitting Software Solution*

*Additionally, the City Council, Planning Commission, and Staff discussed two items that warranted future discussion items that included:*

- 1. Use Permit Conditions and Enforcement*
- 2. Review of Land Use Definitions of Recent Trends*

*City Council provided direction regarding the proposed Planning Commission Work Plan to:*

- 1. Direct the Sustainability Task Force to explore a graywater ordinance and/or requirements,*
- 2. Explore adding a Planning Commissioner or Parking and Public Improvements Commissioner to the Sustainability Task Force, and*
- 3. Direct the Planning Commission to discuss the Telecom Facilities Updated Ordinance.*

*Traffic Engineer Erik Zandvliet introduced the Parking and Public Improvements Commission Work Plan for City Council consideration.*

*Community Development Director Anne McIntosh and Traffic Engineer Erik Zandvliet responded to City Council questions regarding the follow Parking and Public Improvement Commission Work Plan items:*

- 1. Modernize Parking Standards*
- 2. Pedestrian Safety Improvements*
- 3. Downtown Business Employees Overflow Parking*
- 4. Parking Management (Parking Meter Solution)*
- 5. Telecom Facilities with an Updated Ordinance*
- 6. Pedestrian Security Improvements*

*Additionally, the City Council, Parking and Public Improvements Commission, and Staff discussed four items not identified within the staff report that included:*

- 1. Report on New Striping and Dedicated Bike Lanes*
- 2. Streetlighting Needs*
- 3. Speed Humps*
- 4. Parking Garage Incentives*

*City Council provided direction regarding the proposed Parking and Public Improvement Commission Work Plan to direct the Parking and Public Improvements Commission to agendize discussion of the encroachment permit ordinance and make recommendations regarding revisions to the current ordinance and potential enforcement actions.*

## **F. ADJOURNMENT**

*At 8:01 PM the City Council adjourned to the 4:30 PM Closed Session Meeting on Tuesday, July 3, 2018, in the City Council Chambers in said City.*

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**George Gabriel**  
**Recording Secretary**

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**Amy Howorth**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**