

# **City of Manhattan Beach**

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## **Meeting Minutes - Draft**

**Tuesday, June 5, 2018**

**6:00 PM**

**Regular Meeting**

**City Council Chambers**

## **City Council Regular Meeting**

*Mayor Amy Howorth  
Mayor Pro Tem Steve Napolitano  
Councilmember Nancy Hersman  
Councilmember Richard Montgomery  
Councilmember David Lesser*

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## **A. PLEDGE TO THE FLAG**

*Hayden Levin, Pacific Elementary School, led the Pledge of Allegiance.*

## **B. ROLL CALL**

**Present:** 5 - Mayor Howorth, Mayor Pro Tem Napolitano, Councilmember Hersman, Councilmember Montgomery and Councilmember Lesser

## **C. CEREMONIAL CALENDAR**

1. Commendations Recognizing Traci Navarrette as Police Officer of the Year and Rudy Mejia as Firefighter of the Year. [18-0055](#)  
**PRESENT**

*Mayor Howorth and Police Chief Derrick Abell, on behalf of the City Council, presented a commendation recognizing Officer Traci Navarrete as Police Officer of the Year.*

*Mayor Howorth and Acting Fire Chief Derrick Abell, on behalf of the City Council, presented a commendation recognizing Firefighter Rudy Mejia as Firefighter of the Year.*

2. Recognition to Former Manhattan Beach Police Captain Randy Leaf for his Emergency Preparedness and Lifesaving Efforts. [18-0056](#)  
**PRESENT**

*Mayor Howorth and Police Chief Derrick Abell, on behalf of the City Council, presented former Manhattan Beach Police Captain Randy Leaf a certificate of recognition for his emergency preparedness and lifesaving efforts.*

*Firefighter/Paramedic James Stratton provided a brief demonstration on how to use an Automated External Defibrillator (AED).*

3. Recognition of the Manhattan Beach Middle School Competition Math Club, 8th Grade Team, for their Achievements at the 2018 Math Field Day.

[18-0063](#)

**PRESENT**

*Mayor Howorth on behalf of the City Council, presented certificates of recognition to the following 8th grade students at Manhattan Beach Middle School students for winning the 2018 Math Field Day Competition:*

*Jadan Ip  
Caroline Kiely  
Joah Lee  
Lea Pepemehmetoglu*

4. Plaques to Outgoing Commissioners: Outgoing Planning Commissioner Apostol; Outgoing Parks & Recreation Commissioners Allen and Tuffli; Outgoing Library Commissioners Kunkee and Scalabrini; Outgoing Cultural Arts Commissioners Gill and Chase; and a Certificate of Recognition to Outgoing Parking and Public Improvements Commissioner Nicholson.

[18-0227](#)

**PRESENT**

*Mayor Howorth, on behalf of the City Council, presented plaques to the following outgoing Commissioners:*

*Planning Commissioner George Apostol  
Parks and Recreation Commissioners Russel Allen and Olivia Tuffli  
Library Commissioners Elizabeth Kunkee and Isabella Scalabrini  
Cultural Arts Commissioners James Gill and Alexandra Chase*

*Mayor Howorth, on behalf of the City Council, presented a certificate to Commissioner Steve Nicholson recognizing him for his service to the Parking and Public Improvements Commission and congratulating him as he begins his term on the Parks and Recreation Commission.*

5. Recognition of Outgoing Management Analyst Kendra Davis.

[18-0228](#)

**PRESENT**

*Mayor Howorth, on behalf of the City Council, presented Management Analyst Kendra Davis with a commendation for her services.*

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

## **E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Michael Mackavoy, Acting Librarian for the Los Angeles County Manhattan Beach Public Library, announced the summer reading program and the availability of a study room at the library for teens to use. He further announced that the study room will include desserts and a therapy dog.*

*Councilmember Montgomery congratulated and thanked the Boy Scouts for putting together the Pinewood Derby.*

*Mayor Howorth announced that graduation at Mira Costa High School is on June 14, 2018 and June 13, 2018 is graduation at Manhattan Beach Middle School.*

## **F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Mark Lipps spoke about local residents taking part in the "Destination Guide" magazine, announced the next Lunch-N-Learn and spoke about the June 15 and 16, 2018, Home and Health Expo at the National Guard Armory.*

*Don McPherson spoke in opposition to Agenda Item No. 9, regarding the 900 Club.*

## **G. CONSENT CALENDAR (APPROVE)**

**A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to approve the Consent Calendar, Agenda Item Nos. 6-15 (with Mayor Pro Tem Napolitano voting "NO" on Item No. 12 - Resolution No. 18-0047 Approving a Payment to Tin Roof Bistro of \$55,515 for Storage Relocation Costs in Connection with the Sepulveda Bridge Widening Project and Councilmember Lesser stating that he is recusing himself and abstaining on Item No. 15 - Resolution No. 18-0080 Approving an Agreement Between the City of Manhattan Beach and Property Owners of Underground Utility Assessment District 4). The motion carried by the following vote:**

**Aye:** 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

### **6. City Council Minutes:**

[18-0057](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Fire Operations Study Session) of April 16, 2018
- b) City Council Adjourned Regular Meeting Minutes (Joint City Council/MBUSD Meeting) of April 23, 2018
- c) City Council Regular Meeting Minutes of May 1, 2018
- d) City Council Adjourned Regular Meeting Minutes (Work Plan Meeting) of May 16, 2018  
(City Clerk Tamura).

### **APPROVE**

**The recommendation for this item was approved on the Consent Calendar.**

7. Financial Report: [18-0201](#)  
a) Schedule of Demands: April 26, 2018 and May 10, 2018  
b) Investment Portfolio for the Month Ending April 30, 2018  
c) Month End Report for April 30, 2018  
(Interim Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

8. Resolution No. 18-0074 Approving a Master Use Permit Amendment and [RES 18-0074](#)  
Ground Lease Amendment to Allow the Conversion of One Restaurant  
Space Into Two Restaurants and Allow Personal Improvement Services  
(Metlox) (Community Development Director McIntosh).  
**ADOPT RESOLUTION NO. 18-0074**

The recommendation for this item was approved on the Consent Calendar.

9. Resolution No. 18-0075 Approving a Master Use Permit Amendment [RES 18-0075](#)  
Allowing Extended Operating Hours on Thursday Nights to 1:00 AM  
Including Physical Alterations to the Property and Increasing the Number  
of Special Events to 24 Per Year (900 Club Located at 900 Manhattan  
Avenue) (Community Development Director McIntosh).  
**ADOPT RESOLUTION NO. 18-0075**

The recommendation for this item was approved on the Consent Calendar.

10. Request to Extend for Six Months the Community Development Director's [18-0220](#)  
Authority to Conditionally Allow After-Hours Construction at the Manhattan  
Village Shopping Center (Community Development Director McIntosh).  
**AUTHORIZE DIRECTOR TO ALLOW AFTER HOURS  
CONSTRUCTION FOR SIX MONTHS**

The recommendation for this item was approved on the Consent Calendar.

11. Second Reading and Adoption of Ordinance No. 18-0016 Regulating the [18-0242](#)  
Distribution and Sale of Single-Use Plastic Straws, Utensils, and Stirrers;  
and Expanding the Existing Polystyrene Product Prohibitions in the  
Municipal Code (Community Development Director McIntosh).  
**ADOPT ORDINANCE NO. 18-0016**

The recommendation for this item was approved on the Consent Calendar.

12. Resolution No. 18-0047 Approving a Payment to Tin Roof Bistro of [RES 18-0047](#)  
\$55,515 for Storage Relocation Costs in Connection with the Sepulveda  
Bridge Widening Project (Public Works Director Katsouleas).  
**ADOPT RESOLUTION NO. 18-0047 APPROVING PAYMENT**

The recommendation for this item was approved on the Consent Calendar.  
(Mayor Pro Tem Napolitano voted "NO" on this item.)

13. Resolution No. 18-0069 Approving Amendment No. 3 to the Merchants Landscape, Inc. Contract for Up to a Three-Month Extension for Citywide Landscaping Maintenance Services in an Amount Not-to-Exceed \$141,000 (Public Works Director Katsouleas) [RES 18-0069](#)

**ADOPT RESOLUTION NO. 18-0069 APPROVING THREE MONTH EXTENSION**

The recommendation for this item was approved on the Consent Calendar.

14. Resolution No. 18-0070 Amending the Fiscal Year 2018-2019 Capital Improvement Plan for the Marine Avenue Resurfacing Project (Public Works Katsouleas). [RES 18-0070](#)

**ADOPT RESOLUTION NO. 18-0070**

The recommendation for this item was approved on the Consent Calendar.

15. Resolution No. 18-0080 Approving an Agreement Between the City of Manhattan Beach and Property Owners of Underground Utility Assessment District 4, Advancing Funds for Utility Design and Assessment Engineering Services and Authorizing the City Manager to Issue Payments to Southern California Edison, Frontier Communications and Charter Communications for Design Services, and to a Consultant for Assessment Engineering Services (Public Works Director Katsouleas). [RES 18-0080](#)

**ADOPT RESOLUTION NO. 18-0080 APPROVING AGREEMENT ADVANCING PRIVATE FUNDS**

The recommendation for this item was approved on the Consent Calendar.  
(Councilmember Lesser "recused" himself on this item.)

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*None.*

**I. PUBLIC HEARINGS**

*None.*

## J. GENERAL BUSINESS

16. Follow-Up Report for Proposed Two-Year Operating Budget for Fiscal Years 2019 and 2020 (Interim Finance Director Charelian). [18-0244](#)

**DISCUSS AND PROVIDE DIRECTION**

*Interim Finance Director Steve Charelian provided a brief staff presentation.*

*Information Technology Director Sanford Taylor provided the PowerPoint presentation regarding the proposed Employee Training Classroom.*

*Information Technology Director Taylor, Public Works Director Stephanie Katsouleas and City Manager Bruce Moe responded to City Council questions.*

*Information Technology Director Taylor provided the PowerPoint presentation on the IT Department Structure and Reorganization.*

*Information Technology Director Taylor and City Manager Moe responded to City Council questions.*

*Councilmember Hersman and Councilmember Montgomery requested an update on the initial IS Master Plan in 2013, including status on the projects, status of new prospective projects and funding for remaining projects.*

*Mayor Howorth opened the floor to public comment.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comment.*

*Councilmember Lesser requested that staff allocate enough funds for The Strand maintenance and Councilmember Montgomery concurred.*

*City Manager Moe responded to City Council questions.*

17. Resolution No. 18-0048 to Authorize Acquisition of a Temporary Construction Easement and a Permanent Highway Maintenance Easement at 3500 N. Sepulveda Boulevard (Public Works Director Katsouleas).

[RES 18-0048](#)

**CONSIDERING ADOPTING A RESOLUTION OF NECESSITY  
AUTHORIZING ACQUISITION OF A TEMPORARY  
CONSTRUCTION EASEMENT AND A PERMANENT HIGHWAY  
MAINTENANCE EASEMENT**

*Public Works Director Stephanie Katsouleas provided the staff presentation.*

*Mayor Howorth opened the floor to public comment.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comment.*

*Mayor Pro Tem Napolitano stated that he is opposed to the Sepulveda Bridge Project.*

*Councilmember Lesser, Councilmember Hersman, Councilmember Montgomery and Mayor Howorth stated that the easement would be beneficial as detailed by the proposed major benefits.*

**A motion was made by Councilmember Lesser, seconded by Councilmember Hersman, to adopt Resolution No. 18-0048. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Hersman, Montgomery and Lesser

**Nay:** 1 - Napolitano

*At 8:00 PM City Council recessed and reconvened at 8:09 PM with all Councilmembers present.*



18. Master Plan for the Citywide Wayfinding Sign Program (Public Works Director Katsouleas).

[18-0209](#)

**a) APPROVE MASTER PLAN**

**b) PROVIDE DIRECTION FOR IMPLEMENTATION**

*Public Works Director Stephanie Katsouleas provided a brief presentation and introduced Clifford Selbert of Selbert Perkins Design who provided the PowerPoint presentation.*

*Clifford Selbert, responded to City Council questions.*

*Mayor Howorth opened the floor to public comment.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comment.*

*Clifford Selbert, Public Works Director Katsouleas and City Manager Bruce Moe responded to City Council questions.*

*City Council authorized an amendment to the current agreement with Selbert Perkins Design to include an increase in \$10,000 for consultant services to provide additional research/requests made by City Council:*

- Additional options for font types;*
- Designs that incorporate the blue on current City signage;*
- Variety in prototypes.*

19. Installation of Retractable and/or Removable Safety Bollards at Strategic Locations in Downtown Manhattan Beach (Public Works Director Katsouleas).

[18-0226](#)

**PROVIDE DIRECTION**

*Public Works Director Stephanie Katsouleas provided the staff presentation.*

*Public Works Director Katsouleas and Police Chief Derrick Abell responded to City Council questions.*

*Mayor Howorth opened the floor to public comment.*

*Kelly Stroman spoke in favor of bollards placed in certain areas due to the events that happen throughout the year. She encouraged City Council to consider certain maintenance and/or projects taking place in certain areas and suggested for installation and maintenance to be combined.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comment.*

*Public Works Director Katsouleas and Police Chief Abell responded to City Council questions.*

*City Council directed staff to return with information on locations for safety bollards to be installed at schools at a future meeting.*

**A motion was made by Mayor Howorth, seconded by Councilmember Montgomery, for staff to focus on the four suggested locations for the safety bollards and return to City Council with: a) number of bollards needed, b) options of bollards, and c) costs for the various options. The motion carried by the following vote:**

**Aye:** 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*Councilmember Lesser, Mayor Howorth and Councilmember Hersman attended a tour at the Los Angeles Airport regarding future projects for the airport related pedestrian traffic.*

*Councilmember Lesser attended a dedication of the proposed extension of the Green Line into Torrance.*

*Mayor Pro Tem Napolitano and Councilmember Montgomery attended the Contract Cities Conference on May 17-20, 2018 in Indian Wells.*

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## L. FUTURE AGENDA ITEMS

20. Agenda Forecast (City Clerk Tamura). [18-0058](#)  
**DISCUSS AND PROVIDE DIRECTION**

*Mayor Howorth and Councilmember Montgomery requested to agendize a resolution supporting the energy upgrade: California's "Do Your Thing" campaign.*

*Councilmember Montgomery and Mayor Howorth requested to agendize a discussion of changing the name "Sepulveda Blvd" to "Pacific Coast Highway".*

*Mayor Pro Tem Napolitano and Mayor Howorth requested the following items:*

*-Inventory list that includes vendors that utilize pesticides, herbicides, insecticides and poisons and consider placing a ban on the chemicals utilized;  
-Information on ordinances/City policy related to panhandling, sleeping and loitering in public places; and  
-Discussion regarding posting requirements in the Sunshine Policy.*

*City Manager Bruce Moe and City Attorney Quinn Barrow responded to City Council questions.*

## M. CITY MANAGER REPORT

*None.*

## N. CITY ATTORNEY REPORT

*None.*

## O. INFORMATIONAL ITEMS

21. Recent Planning Commission Quasi-Judicial Decisions: [18-0245](#)  
Master Use Permit and Tentative Tract Map No. 08249 for the  
Development of a Mixed-Use Building at 1701 and 1707 Artesia  
Boulevard (Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

**Received and file by order of the Chair.**

22. Commission Minutes: [18-0251](#)  
This Item Contains Action Meeting Minutes for the Planning Commission  
Meeting of May 23, 2018 (Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

**Received and file by order of the Chair.**

## P. CLOSED SESSION

*None.*

**Q. ADJOURNMENT**

*At 9:51 PM Mayor Howorth adjourned the meeting.*

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**Martha Alvarez**  
**Recording Secretary**

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**Amy Howorth**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**