



**Manhattan Beach  
Unified School District**

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City of Manhattan Beach  
1400 Highland Avenue  
Manhattan Beach Ca. 90266  
Attention: Purchasing department

March 7, 2018

Dear City of Manhattan Beach,

The Manhattan Beach Unified School Districts Maintenance Department has learned that there is a 2004 Mercury Marquee that has been retired by the police department. We are greatly interested in this vehicle.

It would be replacing a 1986 Plymouth K car that has been in service for more than 32 years, and retired from Redondo Beach unified School District over 15 years ago. The (K) car is no longer safe to operate and not economically feasible to repair. We have been facing budget cuts for many years now and a new vehicle is not in the budget. We also have an aging small fleet of trucks and vans that we have been able to maintain, but the K car is not one of them.

The Mercury would be a great fit for our department as the Director needs to attend meetings outside of the district area and the current vehicle is unsafe at anything over 35 miles per hour. Also, I often take groups of contractors/vendors to different school sites and the current vehicle cannot be utilized.

The Manhattan Beach Unified School District and the Maintenance department would be grateful for your consideration for the donation of the 2004 Mercury Marquee.

Sincerely,

Paul Ruta

Director of Maintenance and Operations  
Manhattan Beach Unified School District