

FACILITY RESERVATIONS

reservations@citymb.info • (310) 802-5410

| | Resident Youth Service Organization | Resident | Non-Resident | Commercial |
|-------------------------------------------|----------------------------------------|----------|--------------|------------|
| JOSLYN CENTER | | | | |
| Auditorium (170 people max) | \$25 | \$150 | \$175 | \$215 |
| Kitchen (10 people max) | \$10 | \$25 | \$35 | \$50 |
| Sunrise Room (30 people max) | \$10 | \$25 | \$45 | \$60 |
| Sunset Room (20 people max) | \$10 | \$25 | \$45 | \$60 |
| Surf Dance Studio Room (30 people max) | \$15 | \$40 | \$80 | \$100 |
| MANHATTAN HEIGHTS | | | | |
| Auditorium (150 people max) | \$25 | \$135 | \$150 | \$190 |
| Kitchen (10 people max) | \$10 | \$25 | \$45 | \$50 |
| Meeting Room (20 people max) | \$10 | \$25 | \$35 | \$50 |
| MARINE AVE PARK | | | | |
| Marine Hall (50 people max) | \$15 | \$45 | \$60 | \$120 |

Facilities are reserved during business hours only (Monday – Friday: 8am-10pm, Saturday & Sunday: 8am-8pm).

Reservations must be made 10 business days in advance.

Changes or cancellations must be made five (5) business days in advance.

\$25 Nonrefundable Application Fee

All fees based on an hourly rate, minimum of 2 hour rental. Rental time must include all set-up and clean-up time.

\$300 Cleaning/Damage Deposit per room, refunded within three (3) to four (4) weeks at the conclusion of rental.

\$15 per hour staff fee applies to groups over 50.

PARK RESERVATIONS

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| | Resident | Non-Resident | Commercial |
|-----------------------------------------------|----------|--------------|------------|
| Gazebo (50 people max) | \$20 | \$35 | \$80 |
| Amphitheater (1000 people max) | \$75 | \$120 | \$200 |
| 1 Picnic Table Pad (25 people max) | \$15 | \$25 | \$50 |
| 2 Picnic Table Pad (50 people max) | \$25 | \$35 | \$70 |
| 3 Picnic Table Pad (75 people max) | \$35 | \$45 | \$80 |
| Sand Dune Table Pad (50 people max) | \$25 | \$35 | \$50 |

Parks are reserved during daylight hours only (8am to dusk).

Reservations must be made 10 business days in advance.

Changes or cancellations must be made five (5) business days in advance.

All fees based on an hourly rate, minimum of 2 hour rental. Rental time must include all set-up and clean-up time.

\$50 Cleaning/Damage Deposit per area if party is under 99, \$300 for parties over 100.

Deposit refunded within three (3) to four (4) weeks at the conclusion of rental.

\$15 per hour staff fee applies to groups over 50.

May bring in one (1) six (6) – foot table, 10 chairs (lawn or beach chairs only) and one (1) 10x10 pop up tent for shade with all sides open.