




TENTATIVE DRAFT – SUBJECT TO CHANGE
**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
 INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
4/3/2018	Regular Meeting – 6:00 PM Tuesday				
	Pledge –				
	1. Presentation of a Commendation to Hannah Bergin for Obtaining the Girl Scout Gold Award (Ceremonial)				
	2. City Council Minutes (City Clerk Tamura) (Consent)				
	3. Financial Report: Schedules of Demands: March 1, 2018 (Interim Finance Director Charelian) (Consent)				
	4. Resolution No. 18-0033 Ordering Plans, Specifications, Cost Estimates and Engineer’s Report for Annual Street Lighting and Landscaping Assessments (Interim Finance Director Charelian) (Consent)				
	5. Downtown Manhattan Beach Post Office Ten-Year Lease Agreement Renewal (Interim Finance Director Charelian) (Consent)				
	6. Conduct Public Hearing to Consider an Appeal of the Planning Commission Approval of an Application for a Master Use Permit Amendment Modifying Existing Uses Located at 451 Manhattan Beach Boulevard (Metlox, LLC) (Community Development Director McIntosh) (Public Hearing)				
	7. Conduct Public Hearing for an Ordinance Regarding Zoning Code and Text Amendments to Zoning Code Standards (Community Development Director McIntosh) (Public Hearing)				
	8. Approve the Acceptance of the Long Term Loan by Resident Warren Lichtenstein of Robert Indiana’s “LOVE” Sculpture to be Placed Near the Pier in the South Parking Lot Area (Parks and Recreation Director Leyman) (Continued from the February 20, 2018 City Council Regular Meeting) (General Business)				
	9. Status Update on Public Art Trust Fund Projects and Approval of an RFQ for a City Hall Mural (Parks and Recreation Director Leyman) (General Business)				
	10. Approve Formation and Launch the City’s Sustainability Task Force 2018-2019 (Community Development Director McIntosh) (General Business)				
	11. Request by Councilmember Montgomery to Consider Changing the Annual City Recognition of Longstanding Local Business from December to January and Recognize in June Businesses on their 25 th Anniversary (City Council)				
12. Agenda Forecast (Informational)					

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4/17/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – Pennekamp Elementary School
	1. South Bay Care a Recognition (Ceremonial)
	2. Presentation of a Proclamation Declaring the Month of April, 2018 as National Donate Life Month (Ceremonial)
	3. Presentation of a Proclamation Declaring the Month of April, 2018 as National Poetry Month (Ceremonial)
	4. Presentation of Certificates of Recognition to Mira Costa High School Students for Earning the Circle Award for Excellence in Poetry Composition (Ceremonial)
	5. City Council Minutes (City Clerk Tamura) (Consent)
	6. Financial Report: Schedules of Demands: March 15, 2018 (Interim Finance Director Charelian) (Consent)
	7. Five-Year Lease/Purchase Agreement with --- in an Amount Not-to-Exceed \$1,200,000 to Finance the Previously Approved Purchase of One E-One Paramedic Fire Engine (Interim Finance Director Charelian) (Consent)
	8. AT&T City Hall Site Five-Year Lease Agreement Renewal (Interim Finance Director Charelian) (Consent)
	9. Second Reading for an Ordinance Regarding Zoning Code and Text Amendments to Zoning Code Standards (Community Development Director McIntosh) (Consent)
	10. Resolution No. 18-0030 Awarding RFP No. --- to Tyler Technologies for Munis Enterprise Resources Planning Solution for a Three-Year Agreement Contract with \$--- Estimated Total and Adopt Resolution No. 18-0031 Awarding RFP No. --- to Tyler Technologies for EnerGov Permitting Platform for a Three-Year Agreement with \$--- Estimated Total (Information Technology Director Taylor) (Consent)
	11. Accept as Completed the Parkview Project by ---; Authorize Filing a Notice of Completion with the County Recorder; and Release the Retention in the Amount of \$--- (Public Works Director Katsouleas) (Consent)
	12. Update on Homelessness Plan (City Manager Moe) (General Business)
	13. Update on the Police Department License Plate Reader (LPR) (Police Chief Abell) (General Business)
	14. Request by the City Council/Manhattan Beach Unified School District Ad Hoc Subcommittee to Focus on Potential Safety Concerns and/or Improvements for School Safety Prevention (Police Chief Abell) (General Business)
	15. Approval of a Citywide Policy Regarding the Use of Straws and Utensils (Community Development Department McIntosh) (General Business)
	16. Review and Discussion of Solid Waste Programs (Public Works Director Katsouleas) (General Business)
	17. On-Bill Financing (Public Works Director Katsouleas) (General Business)
	18. Agenda Forecast (Informational)
4/24/2018	<i>Boards and Commissions Interviews – 6:00 PM Tuesday (Tentative)</i>
	1. Interviews

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5/1/2018	Regular Meeting – 6:00 PM Tuesday
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) a) Declaring May 12, 2018 as National Fire Services Day b) Declaring May 15, 2018 as National Peace Officers Memorial Day c) Declaring May 6-12, 2018 as National Municipal Clerks Week d) Declaring May 13-19, 2018 as National Police Week d) Declaring May 20-26, 2018 as Public Works Week f) Declaring May, 2018 as Older Americans Month
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Resolution No. --- Awarding a Construction Contract to --- for the Manhattan Village Synthetic Turf Replacement Project in the Amount of \$---; Resolution No. --- Awarding a Construction Contract to --- for the Manhattan Village Fencing and Netting Improvements Project in the Amount of \$---; Resolution No. --- Awarding a Design Services Agreement to ABC for Inspection Services for the Manhattan Village Park Improvements Projects in the Amount Not-to-Exceed \$---; Resolution No. --- Approving Amendment No. 1 to the \$49,500 Design Services Agreement with David Volz Design Landscape Architects Inc. (DVD) for an Additional \$18,800; Resolution No. --- Authorizing the Appropriation of \$1,342,287 from the Unappropriated General Fund CIP Fund Balance (Public Works Director Katsouleas) (Consent)
	5. Conduct Public Hearing Regarding the Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
	6. Annual Appointment of Boardmembers and Commissioners (City Clerk Tamura) (General Business)
	7. Update on SCE Power Reliability (Public Works Director Katsouleas) (General Business)
WORK PLAN	8. City Council Sponsorship Policy (City Manager Moe) (General Business)
WORK PLAN	9. FY 2018-2020 Proposed Budget (Interim Finance Director Charelian) (General Business)
	10. Discussion of City Donation Program (Parks and Recreation Director Leyman) (General Business)
	11. Updated Field and Use Policy and Field Revenue Options (Parks and Recreation Director Leyman) (General Business)
WORK PLAN	12. Resolution No. 18-0039 Awarding a Professional Services Agreement to --- for Design and Construction Support Services for the new Fire Station no. 2 Project in the Amount Not-to-Exceed \$--- and Appropriate \$--- (Public Works Director Katsouleas) (General Business)
	13. Discussion of Sepulveda Bridge, Tin Roof and Resolution of Necessity (Public Works Director Katsouleas) (General Business)
	14. Agenda Forecast (Informational)
5/8/2018	Budget Study Session – 6:00 PM Tuesday (Tentative)
	Pledge –
5/10/2018	Budget Study Session – 6:00 PM Thursday (Tentative)
	Pledge –

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5/15/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – Manhattan Academy
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: April 12, 2018 (Interim Finance Director Charelian) (Consent)
	3. Annual Street Lighting and Landscaping Assessments (Phase 2A) (Interim Finance Director Charelian)
	4. Annual Street Lighting and Landscaping Assessments (Phase 2B – Set Public Hearing Date) (Interim Finance Director Charelian) (Consent)
	5. Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Interim Finance Director Charelian) (Consent)
	6. Update on Mobility Plan (Community Development Director McIntosh) (Public Hearing)
	7. Annual Appointment of Boardmembers and Commissioners (Tentative) (City Clerk Tamura) (General Business)
	8. Projections on Potential Parking Meter Rate Increase; Discuss Holiday Free Parking and Adding an Additional Hour Starting at 6:00 PM (Interim Finance Director Charelian) (General Business)
WORK PLAN →	9. Parking Management (Parking Meter Solution) (Public Works Director Katsouleas) (General Business)
WORK PLAN →	10. Approve the Recommendation and Provide Direction from the Library Commission Regarding the Use of Manhattan Beach County Library Surplus Funds (Parks and Recreation Director Leyman) (General Business)
	11. Update City of Manhattan Beach Special Event Policy (Parks and Recreation Director Leyman) (General Business)
WORK PLAN →	12. Explore Pedestrian Safety Measures (Bollards) (Public Works Director Katsouleas and Police Chief Abell) (General Business)
	13. Trash RFP Proposal (Public Works Director Katsouleas) (General Business)
	14. Agenda Forecast (Informational)
5/17/2018	<i>Budget Study Session – 6:00 PM Thursday (Tentative)</i>
	Pledge –
5/22/2018	<i>Budget Study Session – 6:00 PM Tuesday (Tentative)</i>
	Pledge –

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6/5/2018	Regular Meeting – 6:00 PM Tuesday
<div>WORK PLAN</div> <div>WORK PLAN</div>	Pledge – Pacific Elementary School
	1. Public Safety Recognition: (Ceremonial) a) Police Officer of the Year b) Firefighter of the Year c) Medal of Valor Recipients
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Walkabout Events Proposals (Parks and Recreation Director Leyman) (General Business)
	5. Discussion of Merchandising and Licensing Branding for the City (Parks and Recreation Director Leyman) (General Business)
	6. Update on Report Received from SCE Regarding Manhattan Beach’s Inventory Analysis (Public Works Director Katsouleas) (General Business)
	7. Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M (Public Works Director Katsouleas) (General Business)
	8. Wayfinding Draft Masterplan (Public Works Director Katsouleas) (General Business)
	9. Agenda Forecast (Informational)
6/19/2018	Regular Meeting – 6:00 PM Tuesday
	Pledge –
	1. Proclamations for the Month of July: (Ceremonial) a) Declaring July, 2018 as Parks and Recreation Month b) Declaring July 1, 2018 as Salute to the Troops Day
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Interim Finance Director Charelian) (Public Hearing)
	5. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	6. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2018-2019 (Interim Finance Director Charelian)
	7. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2018-2019 Operating Budget and Establishing an Appropriation Limit (Interim Finance Director Charelian) (Public Hearing)
	8. Agenda Forecast (Informational)
7/3/2018	Regular Meeting – 6:00 PM Tuesday
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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7/17/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
WORK PLAN	3. Update on Revenue Enhancements (Interim Finance Director Charelian) (General Business)
WORK PLAN	4. Update on Stormwater Fund (Interim Finance Director Charelian) (General Business)
WORK PLAN	5. Update on Streetlighting (Interim Finance Director Charelian) (General Business)
WORK PLAN	6. Update on Pensions (Interim Finance Director Charelian) (General Business)
WORK PLAN	7. Establish Policy Regarding City Council Communications (City Manager Moe) (General Business)
	8. Agenda Forecast (Informational)
8/7/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Annual Investment Policy (Interim Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
8/21/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
WORK PLAN	3. Approval of Downtown Streetscape Enhancements (Community Development Director McIntosh and Public Works Director Katsouleas) (General Business)
	4. Agenda Forecast (Informational)
9/4/2018	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Napolitano/Mayor Pro Tem Hersman</i>
	Pledge –
	1. City Council Reorganization (City Clerk Tamura)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	4. Resolution Adopting the 2019 Conflict of Interest Code for the City of Manhattan Beach (City Clerk Tamura) (Consent)
	5. Capital Improvements Corporation (Interim Finance Director Charelian) (CIC)
	6. Agenda Forecast (Informational)
9/18/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
WORK PLAN	3. City Hall Security (Infrastructure Upgrades and City Staff Training) (Police Chief Abell) (General Business)
	4. Agenda Forecast (Informational)
10/2/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)

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CEREMONIAL	CONSENT	PUBLIC HEARING	GENERAL BUSINESS	CITY COUNCIL	INFORMATIONAL
10/16/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>				
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				
11/6/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>				
	Pledge –				
	1. Presentation of a Proclamation Declaring November 2018 as National Caregivers Month (Ceremonial)				
	2. City Council Minutes (City Clerk Tamura) (Consent)				
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	4. Agenda Forecast (Informational)				
11/20/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>				
	Pledge –				
	1. Presentation of Certificates of Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)				
	2. City Council Minutes (City Clerk Tamura) (Consent)				
	3. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	4. Update and Discuss of Annual Meeting with County Library Staff (Parks and Recreation Director Leyman) (General Business)				
	5. Agenda Forecast (Informational)				
12/4/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>				
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	3. Agenda Forecast (Informational)				
12/18/2018	<i>Regular Meeting – 6:00 PM Tuesday</i>				
	Pledge –				
	1. City Council Minutes (City Clerk Tamura) (Consent)				
	2. Financial Report: Schedules of Demands: (Date) (Interim Finance Director Charelian) (Consent)				
	3. Facility Strategic Plan as Related to the Parks Master Plan (Parks and Recreation Director Leyman) (General Business)				
	4. Agenda Forecast (Informational)				

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CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

INFORMATIONAL MEMOS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
4/18/17	Napolitano	PW	Report on the Future Plans and Grant Funding Opportunities Regarding National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Requirements	Q2 2018
4/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018 (6/5/18)
6/20/17	Napolitano	PW	Report on Street Lighting Fund Cost Reduction Assessments	TBD
3/9/18	Taylor	IT	Update on Portable Recording Equipment	TBD


WORK PLAN

CITY COUNCIL REQUESTS

Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
5/30/17	Napolitano	PR	Policy Discussion of City Sponsorship of Community Events	5/1/18
9/19/17	City Council	PR	Report on Mural Program Using the Public Art Trust Fund	4/3/18
5/30/17	City Council	CC	Discussion of Potential Additional City Services: Passport Services and City Store	TBD
11/7/17	Howorth	FD	Discussion of City's Emergency/Information Communication Dissemination to the Public	4/16/18
11/7/17	Napolitano Hersman	FN	Projections on Potential Parking Meter Rate Increase (Holiday Free Parking) and Adding an Additional Hour Starting at 6:00 PM	5/15/18
11/21/17	Howorth	PR	Update and Discussion of Annual Meeting with County Library Staff (County of Los Angeles – Library Commission Meeting November 19, 2018)	11/20/18
11/21/17	Howorth	IT	Discussion of a Working Group on Technology Focusing on Residents Interface with Technology	TBD
2/6/18	City Council	PW	Update on Best Practices Regarding Residential Food Waste in the Surrounding Cities and Residential Service Data	TBD
2/20/18	Howorth	PD	Report on Automated License Plate Readers (Vigilant)	4/17/18
2/20/18	Napolitano Howorth	PD	Discussion of School Ad Hoc Committee Meeting to Focus on Potential Safety Concerns and/or Improvements for School Safety Prevention	4/17/18
3/6/18	Montgomery	MS	Discussion of New Changes to SB 415 Regarding Consolidated Elections with the Los Angeles County and the Possibility of Changing March 5, 2019 Election	5/15/18
3/9/18	McIntosh	CD	Update on State Housing Laws	January 2019

WORK PLAN

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	Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date	
	3/9/18	Lesser Montgomery Howorth	PW CD	Discussion of Downtown Business Employees Overflow Parking	March 2019	
	3/9/18	City Council	CD IT CA	Discussion of Telecom Facilities with an Updated Ordinance	Summer 2018	
	3/9/18	Montgomery	CD	Assessment Regarding Pending Projects for the Traffic Engineer	TBD	
	3/9/18	Hersman	FD HR	Update on Recruitment of Fire Management Open Executive Positions	6/30/18	
	3/9/18	Montgomery Howorth Hersman	IT	Update on City Website	Fall 2018	
	3/9/18	City Council	IT	Update on New City URL (.gov)	Summer 2018	
	3/9/18	Howorth Hersman	CD	Update on Manhattan Beach Boulevard and Sepulveda Boulevard Property (Rite Aid)	TBD	
	3/9/18	Napolitano	CD	Infrastructural Aesthetics/Design Initiative for Public Projects	TBD	
	3/9/18	Lesser Napolitano Hersman	FD	Emergency Preparedness (Internal and External Training)	December 2018	
	3/9/18	Zadroga-Haase	HR	Collective Bargaining Negotiations with 6 Labor Groups	January 2019	
	3/9/18	Zadroga-Haase	HR	Employee Handbook	March 2019	
	3/9/18	Abell Espinosa	PD FD	Police and Fire Software Updates and Solutions (Dispatch, Database, CAD and Emergency Notification System)	June 2019	
	3/9/18	Taylor	IT	Update on IT Master Plan	June 2019	
	3/9/18	Tamura Taylor	CC IT	Centralized Citywide Contract Management Systems (Part of IT Master Plan)	June 2019	
	3/9/18	Espinosa	FD	Interoperability Network of the South Bay	4/16/18	
	3/9/18	Charelian	FN	Update on User Fee Cost Allocation Study	October 2019	

FUTURE MEETINGS TO BE SCHEDULED

	Date Requested	Councilmember/ Staff Requested	Responsible Department	Memo	Anticipated Date
			MS	Joint City Council/Beach Cities Health District Meeting	TBD
			MS	Joint City Council/Manhattan Beach Unified School District Meeting	4/13/18
	1/31/17	Taylor	IT	Fiber Master Plan Study Session	TBD
	3/6/18	City Council	FD	Fire Operations Study Session	4/16/18
	3/6/18	City Council	CD	Short-Term Rentals Study Session	TBD

 **WORK PLAN**

Please note that all items with this arrow indicate that the item was added at the March 9, 2018 City Council – Work Plan Meeting