



City of Manhattan Beach

Solid Waste RFP Process Overview

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Agenda

- Schedule for RFP Process
- Background & Survey Findings
- Key Regulations
- Existing Services
- Potential Service Enhancements
- Next Steps



RFP Process Schedule

Activity	Target Date
1. RFP Development, Review and Approval	January – April, 2018
• Present RFP package to Council for approval	May 15, 2018
2. RFP Bidding, Addenda and Due Date	May – Aug., 2018
3. Evaluation and Interviews	Aug. – Nov., 2018
• Present to City Council; select contractor(s) for negotiations	November 2018
4. Finalize Contract and Award to Hauler	December 3, 2018
5. Order equipment, distribute educational materials, conduct informational meetings and prepare for transition	January – May 2019
6. New contract begins	June 1, 2019



Background

- Current Hauler: Waste Management
 - June 1, 2011 - June 30, 2018 (7 Years)
 - 24 month extension option available
- City plans to extend contract to allow sufficient time for procurement process.
- City conducted refuse services survey from September 28th – November 3rd
- Evaluated current services and potential enhancements



Key Survey Findings: RESIDENTS

- 78% are Happy or Extremely Happy with WM
 - Curbside Trash/Recycling and Bulky Item Collection is Extremely Important (86% and 80%)
- A majority of residents surveyed indicated that these services are Neutral, Not Important or Not Used:
 - HHW, Temporary Bin Rental, Shredding Events, Backyard Composting Classes, Collection Drives, Facility Tours and Contests (ranges from 56% - 81%)
- 85% of residents are motivated to reduce waste because “It’s the right thing to do.”



Other Key Survey Findings* - Highlights

Survey Query	Residents (190)	Businesses (15)
Quality of curbside collection is “Most Liked” and “Most Important”	85%	60%
Reaching WM – Phone calls	75%	73%
Want a smaller 20-gallon cart	30%	N/A
Have used the WM webpage	45%	13%
Top 3 avenues to receive information from:	35% Bill Inserts 33% Newspaper/ magazine 25% Newsletters	46% Brochures 33% Newspaper/ magazine 20% Social media 20% Internet
Prefer email outreach method	58%	67%

* The complete survey results are provided in an attachment to the staff report. 5



Key Regulations

- AB 939** Established statewide landfill diversion goal of 50% by 2000.
- AB 341** Mandatory Commercial Recycling starting in 2012; and state diversion goal of 75% by 2020.
- AB 1826** Mandatory Commercial Organics Recycling Program (by April, 2016)



Key Regulations (cont.)

- SB 1383** Air emission and Edible Food Recovery Programs (approved in Sept. 2016; under development)
- AB 1594** No diversion credit for green material used as alternative daily cover (ADC) after January 1, 2020
- New Regulations in China (National Sword)

Manhattan Beach is part of Los Angeles Regional Agency (LARA) – LARA Diversion rate was 63% in 2016.



Our Waste Stream

Avenues for Disposal of Waste Generated in Manhattan Beach

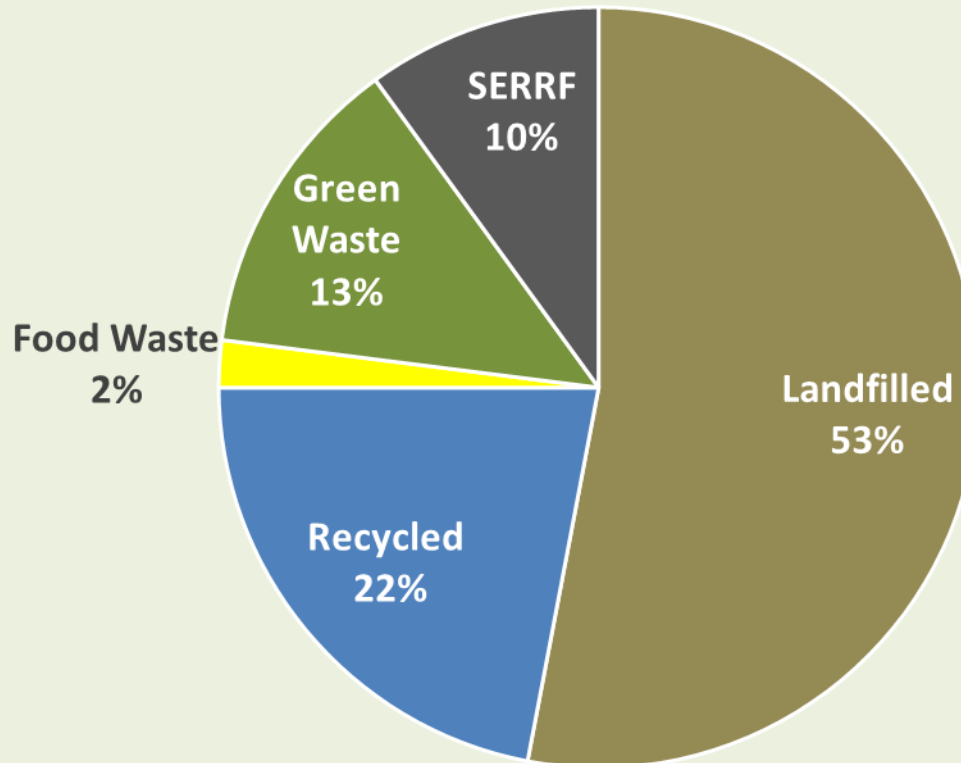
Waste Management Collection (City contract)	3rd Party Recycling (vendor collection)
Self Hauling (property owner removal)	Construction and Demolition (development)



Our Waste Stream

Where the Trash Goes That's Collected by Waste Management.....
Manhattan Beach's Waste Management waste collection data for
calendar year 2016

CY 2016 Waste Stream



Existing **RESIDENTIAL** Services

Core Services

- Curbside collection
 - Trash, recycling, and organic/green waste:
 - 35, 65, and 95-gallon cart options
- Bulky item collection (3)
- Door-to-door HHW

Other Services Offered

- Holiday tree collection
- Discount compost bins
- Compost classes
- Temporary bin rental
- Abandoned item pick-up
- Sharps mail-back program
- Shred events
- Facility tours
- Collection drives
- Recycling contest



Existing **COMMERCIAL** Services

- Onsite collection
 - Trash, Recycling, and Organic and Green waste
- Fee-based bulky collection
- Recycling containers (no additional charge)
- Food waste carts (no additional charge)
- Processing of mixed commercial waste
- Free commercial/local organization audits
- Green business certification program



Existing CITY Services

- City facilities collection
 - Refuse, recycling, hazardous waste, inert material, green waste
- Street and park litter collection
- Abandoned item collection
- City-sponsored events – refuse and recycling collection
- City Partnership Support
 - Free school recycling
 - Free lunchboxes to incoming 1st graders
 - Grades of Green; school assemblies; outreach



Other Key Contract Provisions

- City bills all residential and commercial customers.
- WM bills for roll-off box, temporary bin service, and compost bin co-pays.
- Hauler-collected minimum diversion requirement (62% for 2018)



2 Proposed Service Reductions

1. Eliminate Collection Drives
(incorporated into other proposed services)
2. Eliminate Facility Tours and Contests



4 Proposed Residential Enhancements

1. Add 20-gal residential cart option
2. Enhance automated residential collection
 - (e.g., manual assist to automated service)
3. Provide curbside collection reuse/donation program
 - (e.g., clothes, shoes, household items)
4. Expand recycling collection to include carpet, mattresses and other unique items.



1 Proposed Commercial Enhancement

1. Solicit creative ideas from haulers to address unique solid waste challenges in the downtown/pier area



5 Other RFP Considerations

1. Allow City to choose vendors for reusable lunch boxes distributed to schools
2. Assist with mandatory compliance and outreach for AB 341, AB 1826, and SB 1383
3. 7-year contract term plus up to 36-month extension at City's option (aligns with Prop 218 process)
4. Consider hauler-managed customer billing or hybrid approach
5. Clarify integrity guidelines during RFP solicitation process



The Next Step...

Finalize RFP elements and Draft Contract Documents for Council approval

Activity	Target Date
1. RFP & Contract Development, Review and Approval	January – April, 2018
• Present RFP package to Council for approval	May 15, 2018
2. RFP Bidding, Addenda and Due Date	May – Aug., 2018
3. Evaluation and Interviews	Aug. – Nov., 2018
• Present to City Council; select contractor(s) for negotiations	November 2018
4. Finalize Contract and Award to Hauler	December 4, 2018
5. Order equipment, distribute educational materials, conduct informational meetings and prepare for transition	January – May 2019
6. New contract begins	June 1, 2019



Council Direction: RFP

Provide direction on inclusion or exclusion of these waste hauling services and RFP enhancements:

Recommend to Keep:

1. Curbside collection: trash, recycling, and organic/green waste:
 - ☐ 35, 65, and 95-gallon cart options
 - ☐ Add 20-gallon cart
2. Bulky item collection (3)
3. Door-to-door HHW
4. Holiday tree collection
5. Discount compost bins
6. Compost classes
7. Temporary bin rental
8. Abandoned item pick-up
9. Sharps mail-back program
10. Shred events
11. Facility tours

Recommend to Eliminate:

1. Collection drives
2. Recycling contest



Council Direction: RFP

Provide direction on inclusion or exclusion of these waste hauling services and RFP enhancements:

Recommend to Ad:

Residential

1. 20-gal residential cart option
2. Enhanced automated residential collection
3. Curbside collection reuse/donation program
4. Expand recycling collection to include carpet, mattresses and other unique items.

Commercial

1. Solicit creative ideas from haulers to address unique solid waste challenges in the downtown/pier area

Other Contract Terms

1. City chooses vendors for reusable lunch boxes
2. Assistance with mandatory compliance for AB 341, AB 1826, and SB 1383
3. 7-year contract term plus up to 36-month extension at City's option (aligns with Prop 218 process)
4. Hauler-managed customer billing or hybrid approach
5. Clarify integrity guidelines during RFP solicitation process



Council Direction: Appointment

Provide direction on whether City Council would like to appoint a **Council Subcommittee** to provide additional recommendations to City Council for:

1. Input during RFP approval/release.
2. Evaluation of initial proposals received.
3. Final hauler selection to award the contract.

