

2006

COPY

**MEMORANDUM OF UNDERSTANDING
FOR EXCHANGE OF EMERGENCY SERVICES BETWEEN
THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY
AND THE CITY OF MANHATTAN BEACH FIRE DEPARTMENT**

This Memorandum of Understanding is authorized by the Board of Supervisors of the County of Los Angeles and the City Council of the City of Manhattan Beach in the Agreement for the Exchange of Fire Protection and Rescue Services, Automatic Aid/Initial Action dated May 9, 2000. It is also authorized by elements of the County of Los Angeles Uniform Mutual Assistance Agreement, Fire Protection and Rescue Services, executed on January 20, 1965, by the Board of Supervisors of the County of Los Angeles and the City Council of the City of Manhattan Beach. The provisions of this Memorandum of Understanding shall become effective and operational on May 26, 2006.

The purpose of this Memorandum of Understanding is to outline the procedures for carrying out an automatic aid/initial action response and pre-arranged local mutual aid by the Consolidated Fire Protection District of Los Angeles County, hereinafter referred to as "LAC", and the City of Manhattan Beach Fire Department, hereinafter referred to as "MHB". This Memorandum of Understanding is a guide for day-to-day operations and is not intended to replace or adjust the California Master Mutual Aid Agreement or program.

AMOUNT AND TYPE OF ASSISTANCE

The exchange of fire protection and emergency medical services (EMS) described below is intended to provide for the dispatch of the nearest or most appropriate respective MHB or LAC resource(s) to assist regular jurisdictional units with fire, EMS and other emergency responses occurring in the areas described below and depicted on the attached exhibits. The response is for ALL types of emergency incidents and includes initial and greater alarms.

A. RESPONSE BY MHB TO LAC

1. MHB Engine 22 as fourth due engine into portions of LAC Station 160's jurisdiction as detailed on:

Exhibit 1

2. MHB Engine 22 as ninth due engine into portions of LAC Stations 21, 160 and 161's jurisdictions as detailed on:

Exhibit 2

3. MHB Engine 22 as 16th due engine into all of Stations 2, 56 and 106's jurisdictions as detailed on:

Exhibit 3

B. RESPONSE BY LAC TO MHB

1. LAC Engine 160 to a portion of Station 22's jurisdiction as detailed on:

Exhibit 4

2. LAC will respond up to a total of three (3) engines, one (1) truck and one (1) Battalion Chief into all areas of MHB, both "North" and "South", on greater alarm incidents including move up station coverage and alternates. LAC units may respond directly to the incident or to station(s) for all incident coverage. This includes any other Area "G" City station as long as a MOU between that City and LAC is in effect. Specifics are in the Area G Automatic/Mutual Aid Guide dated February 15, 2005. The response areas and use of LAC units are detailed on:

Exhibit 5 and Schedule A, Manhattan Beach Fire Area "G" Mutual Aid -**NORTH**

Exhibit 6 and Schedule B, Manhattan Beach Fire Area "G" Mutual Aid -**SOUTH**

The pre-designated Fire Station Order list for the MHB Dispatch Zones is 160, 21, 161, 162, 158, 159. However, actual units responded and/or moved up are determined by LAC Command and Control at the time of dispatch.

METHODS OF DISPATCH

Upon receipt of an alarm in any automatic aid/initial action area, the dispatch center receiving the alarm shall dispatch the proper assignment and immediately notify the other jurisdiction by telephone and request the agreed-upon assistance from their respective department. All requests for aid shall be via the jurisdictional dispatch center. Persons assigned as dispatch personnel from both departments are authorized to send and receive such requests.

To request aid, MHB's contract dispatch center, South Bay Regional Communications Center ("South Bay" or "RCC") shall call LAC Fire Command and Control, ("LA") on the direct telephone line ("Ring Down" or "Hot Line"). Back up dial phone numbers for "LA" are (310) 675-0303, primary, or (310) 677-1181, secondary. LAC shall use the direct telephone "Ring Down" line to South Bay/RCC to request resources from MHB.

LIMITATIONS

If the agreed-upon automatic aid/initial action response from either department is not available or either agency's resources are temporarily depleted, the assisting agency need not respond. Both departments will cooperate at the time of dispatch to utilize the most appropriate alternative. Normally, LAC will respond the nearest company(s) for response to the incident. For station move up coverage, either the nearest engine or the nearest priority move up engine will be utilized at the discretion of LAC.

PARAMEDIC RESPONSE AND AMBULANCE TRANSPORTATION

Upon request for a MHB engine to respond into LAC for an EMS incident, LAC will simultaneously request a private ambulance and respond a LAC paramedic unit. Upon request for a LAC engine into MHB for an EMS incident, MHB will provide an ambulance and a paramedic unit.

COMMUNICATIONS

When a MHB unit responds into LAC jurisdiction, the unit shall normally contact "LA" on Blue 1 (470.5625 MHz) for status keeping purposes, size up reports and INITIAL assignments. In Battalion 18 (Hawthorne, Lawndale area), VHF Tac 23 (154.4150) shall be used for fire ground operations. In Battalion 14 (Palos Verdes area), VHF Tac 17 (154.4300) shall be used for fire ground operations. For major incidents, LAC may establish a formal Communications Plan which may utilize different white and/or blue channels. MHB units should be alert to such changes and use the alternate channels if assigned. "LA" normally monitors State White 1 as a common agency frequency.

When a LAC unit responds into MHB jurisdiction, that unit shall contact "South Bay" on State White 1 (154.280) for status keeping purposes. Upon arrival on scene, the LAC unit shall immediately check in with the Incident Commander and obtain a MHB tactical radio. It shall be returned upon release from the incident. South Bay/RCC shall provide LAC Engine 160 with one permanent portable hand held radio for direct communication with MHB and South Bay/RCC.

Both agencies reserve the flexibility to change any and all radio frequencies assigned to a particular incident due to multiple incident activity. Both agencies will give careful consideration to the radio capability of ALL resources assigned to their incident before making those frequency changes.

Equipment and frequencies available for use may be periodically changed by either or both agencies through an addendum to this MOU. The addendum would be approved and signed by the Fire Chief of MHB and the Fire Chief of LAC. Copies would be distributed to ALL appropriate parties.

INCIDENT COMMAND

The senior officer of the first arriving unit will take necessary action dictated by the situation. Overall command of the incident will be assumed by the jurisdictional department upon its arrival at the scene. The aiding department will remain in command of their personnel. The officer of the aiding department will contact the Incident Commander for resource coordination and assignments. The resources of the aiding department will be released from the incident by the jurisdictional department as soon as practical.

INCIDENT REPORTING

Each department shall be responsible for obtaining needed information to complete their reports for incidents within their respective jurisdictions. Assisting units shall cooperate with the jurisdictional units to provide appropriate information for the completion of all incident reports.

TRAINING

Joint training will be carried out periodically for the purpose of maintaining efficient interdepartmental coordination and operational efficiency.

MISCELLANEOUS PROVISIONS PARTICULAR TO SOUTH BAY CITIES

This Memorandum of Understanding is specific for the South Bay, Area "G" Cities. It is not a uniform Los Angeles County Fire Department Memorandum of Understanding.

LAC will use General Provisions of the Area "G" Automatic/Mutual Aid Manual as operating guides when applicable and appropriate. Paragraphs 5, 6, and 7 do not apply.

MHB and LAC will jointly provide a quality orientation program to their operational staff including an exchange of exhibits and district information, command system procedures and expectations, communication equipment and procedures, apparatus and equipment familiarity, etc. A good working relationship between field personnel shall be developed and maintained.

LAC units assigned to station coverage will respond Code 3 (Code R) if requested by MHB.

LAC response under this MOU is limited to the specific type and amount of units listed. The use of an alternate LAC engine and truck on a fourth alarm in addition to (beyond) the designated total of three engines and one truck becomes a "Mutual Assistance". Request subject to the approval of the LAC duty chief. Requests for special equipment and special operations crews are processed separately from this MOU and come exclusively under the Mutual Assistance Agreement. Requests for assistance from Region I come under California Master Mutual Aid procedures.

Per existing LAC policy, a LAC Battalion Chief is responded on all greater alarm mutual aid incidents as an Agency Representative. At the Incident Commander and Battalion Chief's discretion, that Battalion Chief may also be assigned to an operational or command staff position.

REVISIONS

This Memorandum of Understanding may be revised, amended or canceled with thirty days notice by mutual agreement of the Fire Chief of the Consolidated Fire Protection of Los Angeles County and the Fire Chief of the City of Manhattan Beach Fire Department.

It is agreed that substantial reductions of fire protection services by either agency shall be cause for reconsideration of this Agreement.

5/25/06
DATE

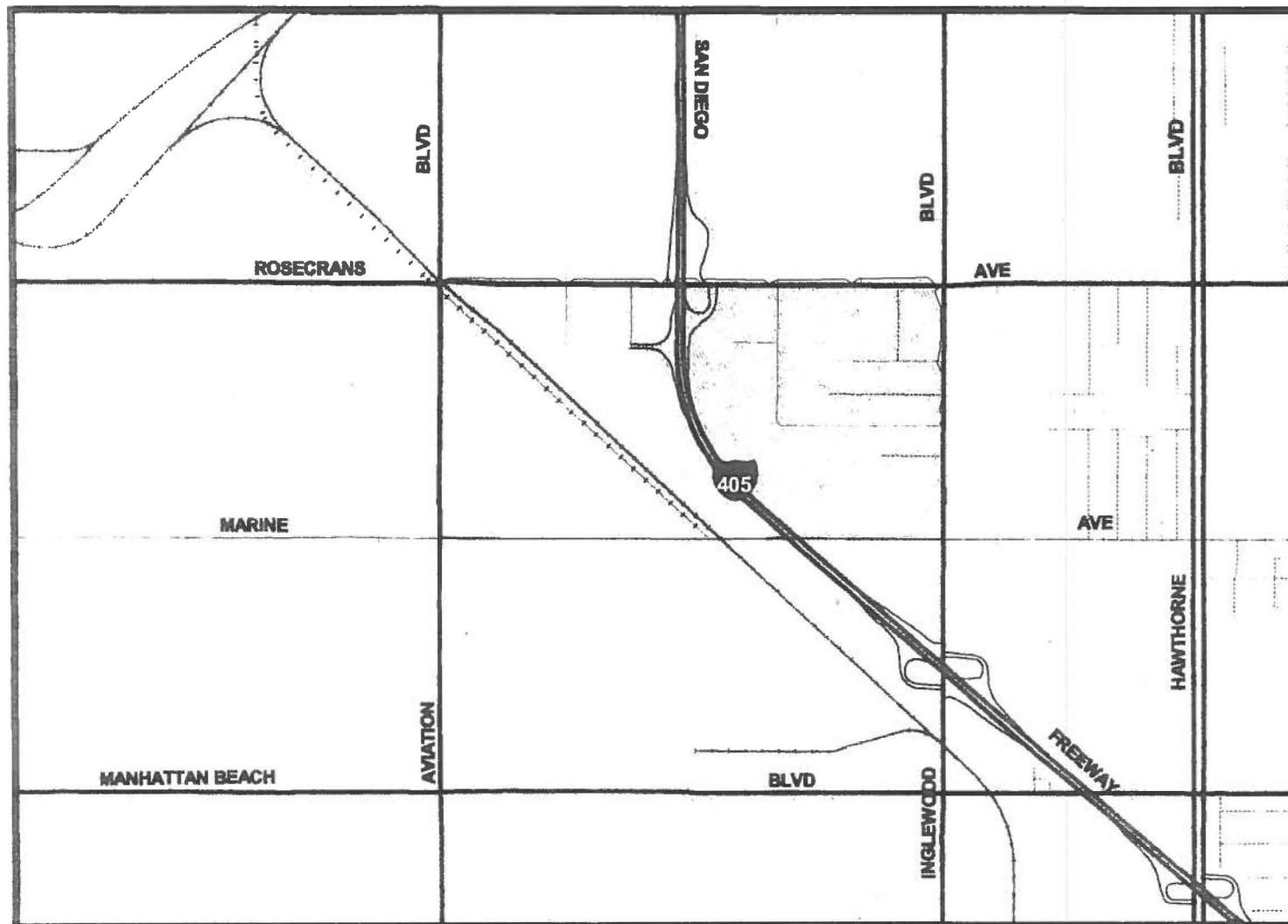
P. Michael Freeman
P. MICHAEL FREEMAN, FIRE CHIEF
CONSOLIDATED FIRE PROTECTION DISTRICT
OF LOS ANGELES COUNTY

5-16-06
DATE

Dennis Groat
DENNIS GROAT, FIRE CHIEF
CITY OF MANHATTAN BEACH FIRE DEPARTMENT

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**Manhattan Beach/LAC
Exhibit 1
City to District**



0.2 0 0.2 0.4 Miles

County of Los Angeles
Fire Department



SCHEDULE A

NORTH

(North of and including
Manhattan Beach Blvd.)

MANHATTAN BEACH FIRE

Area "G" Mutual Aid

<u>1ST Alarm</u>	<u>B21, E21, R21, E22, E11, T61 (or T32)</u>	
<u>2ND Alarm</u>	Engine <u>+ELS</u>	Fire
	Engine <u>+LAC</u>	Cover Manhattan Beach Station 1
	Engine <u>+RDB</u>	Cover Hermosa Beach Station 1
Alternate Engine <u>LAC</u> , Alternate Truck <u>LAC</u>		

<u>3RD Alarm</u>	Engine <u>LAC</u>	Fire
	Engine <u>RDB</u>	Fire
	Engine <u>ELS</u>	Fire
	Truck <u>+ELS</u>	Fire
	B/C <u>+RDB</u>	Fire
	Engine <u>+LAC</u>	Cover Manhattan Beach Station 1
	Engine <u>+TOR</u>	Cover Hermosa Beach Station 1
Alternate Engine <u>LAC</u> , Alternate B/C <u>ELS</u>		

<u>4TH Alarm</u>	Engine <u>LAC</u>	Fire
	Engine <u>RDB</u>	Fire
	Engine <u>ELS</u>	Fire
	Engine <u>LAC</u>	Fire
	Engine <u>TOR</u>	Fire
	Truck <u>ELS</u>	Fire
	Truck <u>+TOR</u>	Fire
	B/C <u>RDB</u>	Fire
	B/C <u>+LAC</u>	Fire
	Engine <u>+LAC</u>	Cover Manhattan Beach Station 1
	Engine <u>+TOR</u>	Cover Hermosa Beach Station 1
Alternate Engine <u>LAC</u> , Alternate Truck <u>LAC</u> , Alternate B/C <u>TOR</u>		

<u>Additional Alarms</u>	Region One Request For Resources As Needed
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+RED indicates add resource for that alarm

Area "G" Commitment
Strike Team Commitment

1 Engine, 1 B/C
 1 Engine Company

SCHEDULE B

SOUTH

(South of and not including
Manhattan Beach Blvd.)

MANHATTAN BEACH FIRE

Area "G" Mutual Aid

<u>1ST Alarm</u>	<u>B21, E21, R21, E22, E11, T61 (or T32)</u>	
<u>2ND Alarm</u>	Engine <u>+RDB</u>	Fire
	Engine <u>+ELS</u>	Cover Manhattan Beach Station 1
	Engine <u>+LAC</u>	Cover Hermosa Beach Station 1
	Alternate Engine <u>LAC</u> , Alternate Truck <u>ELS</u>	
<u>3RD Alarm</u>	Engine <u>ELS</u>	Fire
	Engine <u>LAC</u>	Fire
	Engine <u>RDB</u>	Fire
	Truck <u>+TOR</u>	Fire
	B/C <u>+ELS</u>	Fire
	Engine <u>+LAC</u>	Cover Manhattan Beach Station 1
	Engine <u>+TOR</u>	Cover Hermosa Beach Station 1
	Alternate Engine <u>LAC</u> , Alternate Truck <u>ELS</u> , Alternate B/C <u>RDB</u>	
<u>4TH Alarm</u>	Engine <u>ELS</u>	Fire
	Engine <u>LAC</u>	Fire
	Engine <u>RDB</u>	Fire
	Engine <u>LAC</u>	Fire
	Engine <u>TOR</u>	Fire
	Truck <u>TOR</u>	Fire
	Truck <u>+LAC</u>	Fire
	B/C <u>ELS</u>	Fire
	B/C <u>+LAC</u>	Fire
	Engine <u>+LAC</u>	Cover Manhattan Beach Station 1
	Engine <u>+TOR</u>	Cover Hermosa Beach Station 1
	Alternate Engine <u>LAC</u> , Alternate Truck <u>LAC</u> , Alternate B/C <u>TOR</u>	
<u>Additional Alarms</u>	Region One Request for Resources as Needed	

+RED indicates add resource for that alarm

Area "G" Commitment

1 Engine, 1 B/C

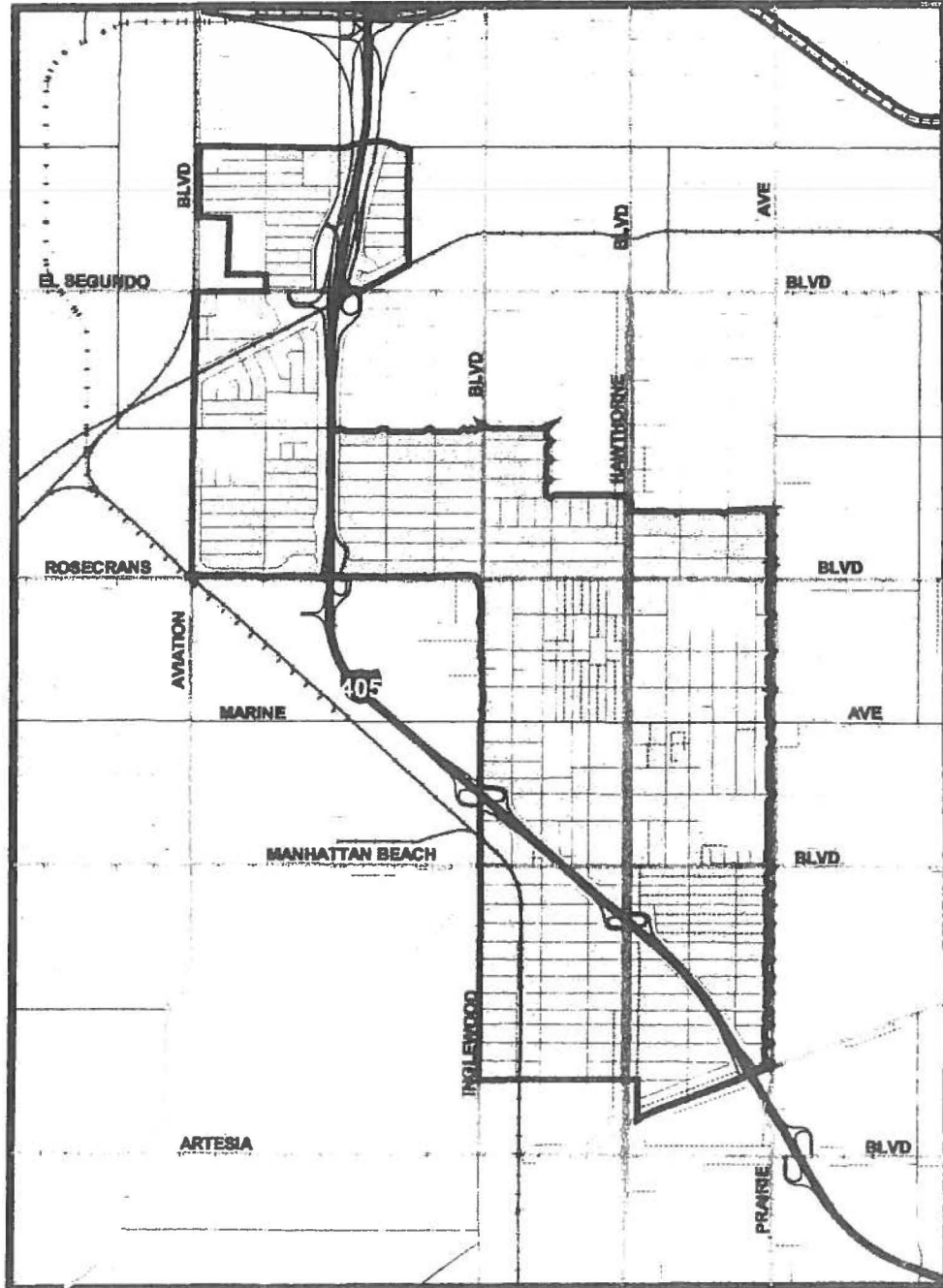
Strike Team Commitment

1 Engine Company

Manhattan Beach/LAC

Exhibit 2

City to District



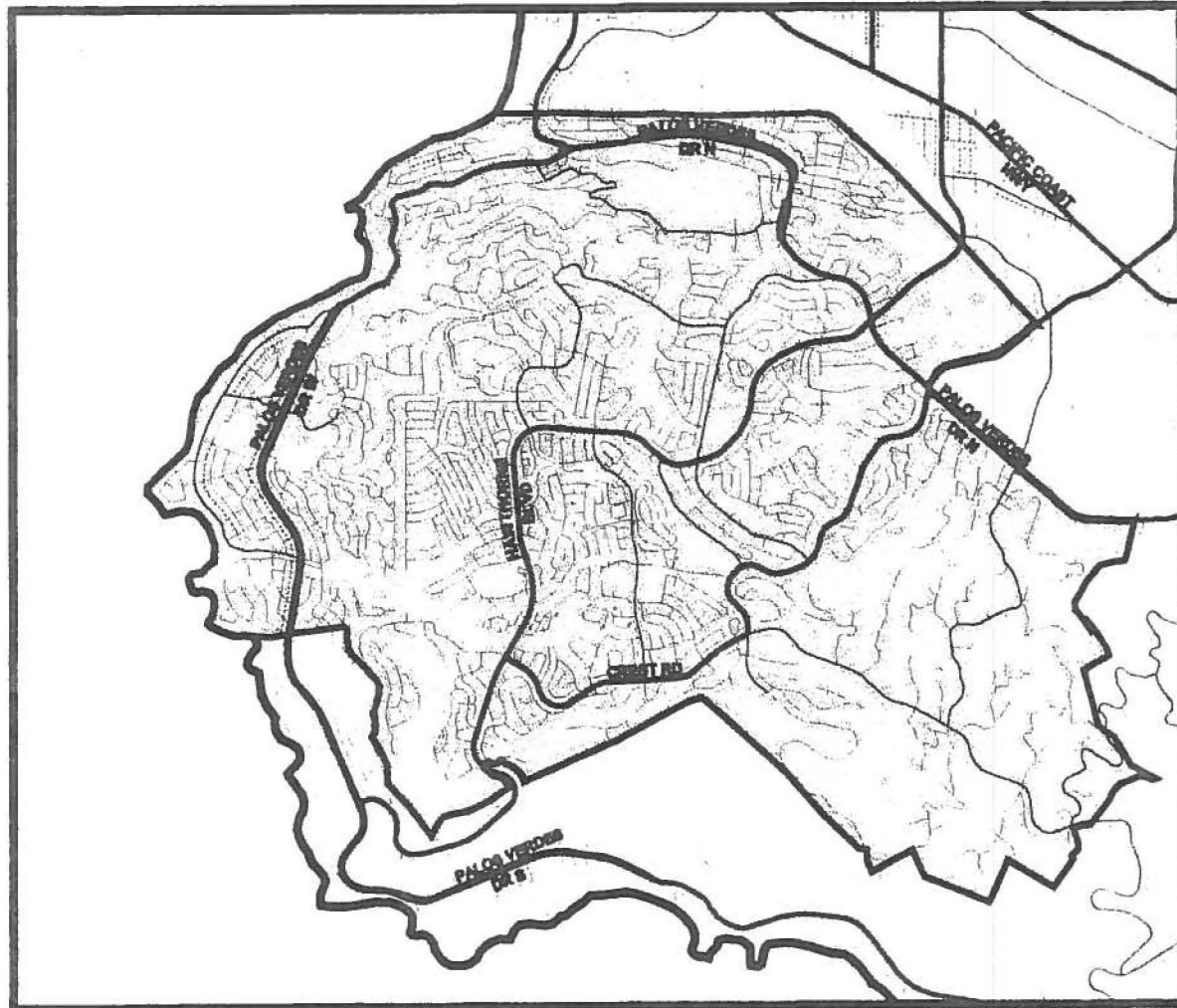
0.2 0 0.2 0.4 Miles



County of Los Angeles
Fire Department



**Manhattan Beach/LAC
Exhibit 3
City to District**

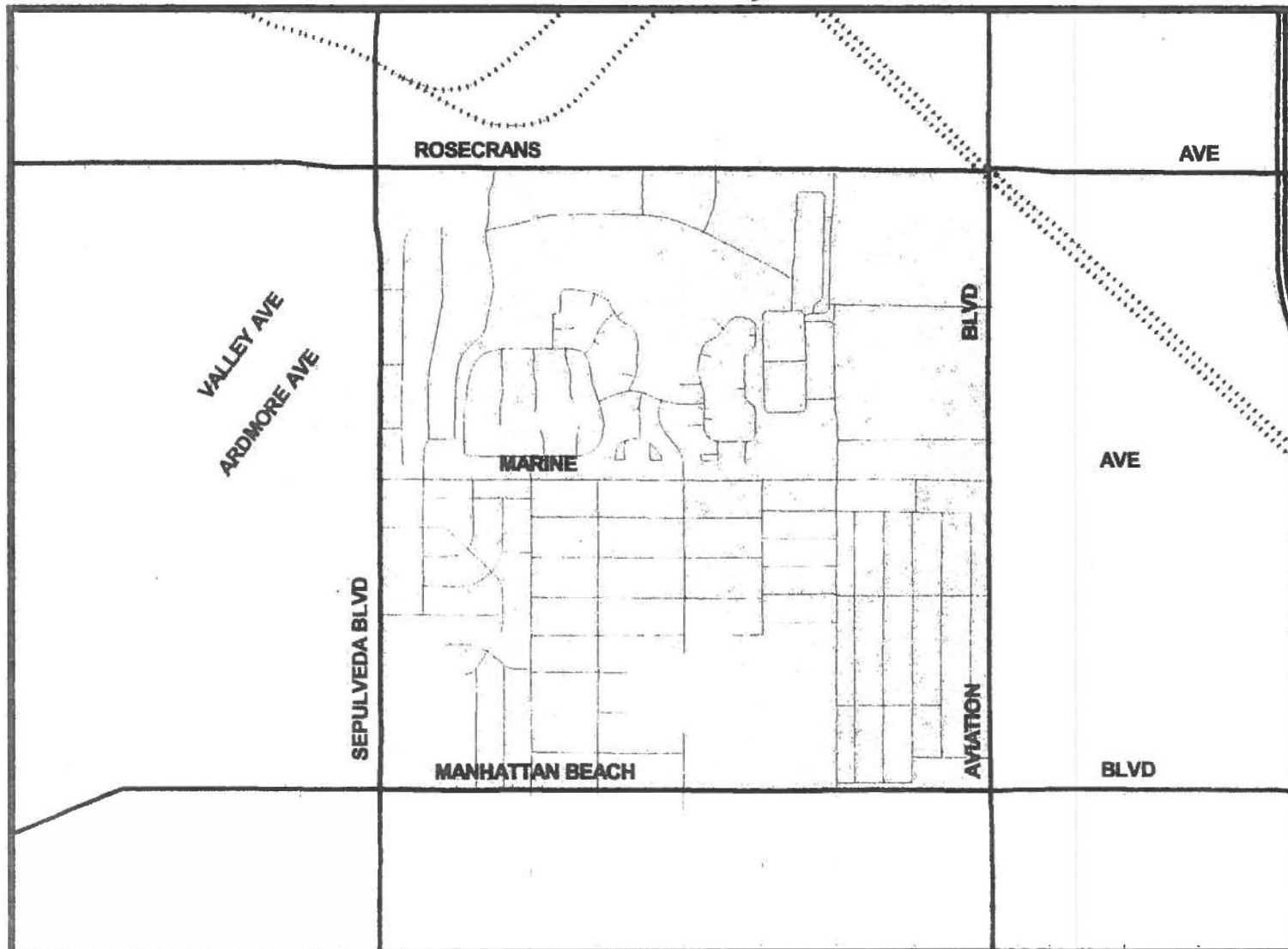


0.3 0 0.3 0.6 Miles

County of Los Angeles
Fire Department



**LAC/Manhattan Beach
Exhibit 4
District to City**

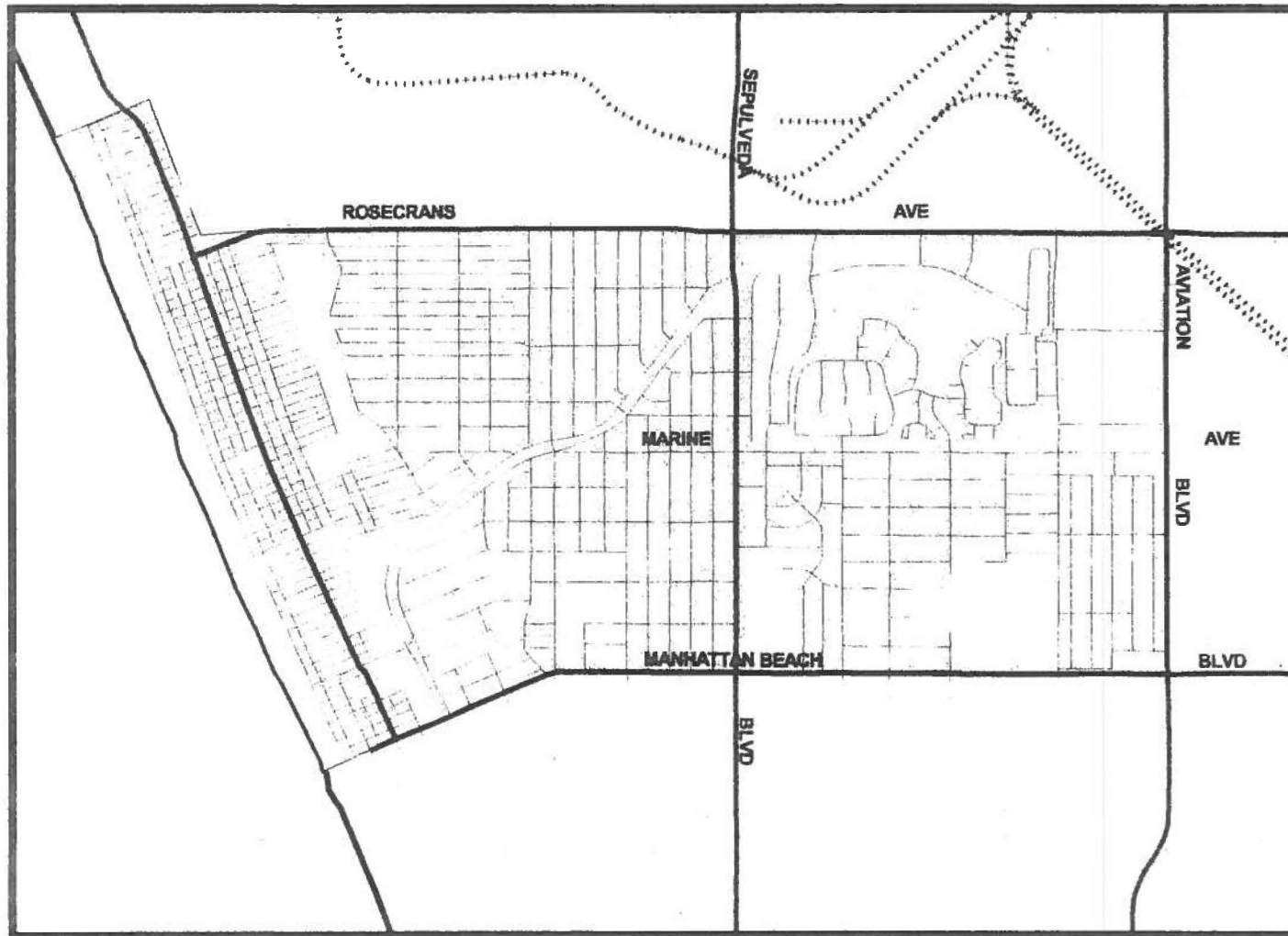


0.2 0 0.2 0.4 Miles

County of Los Angeles
Fire Department



**LAC/Mahattan Beach
Exhibit 5
District to City**



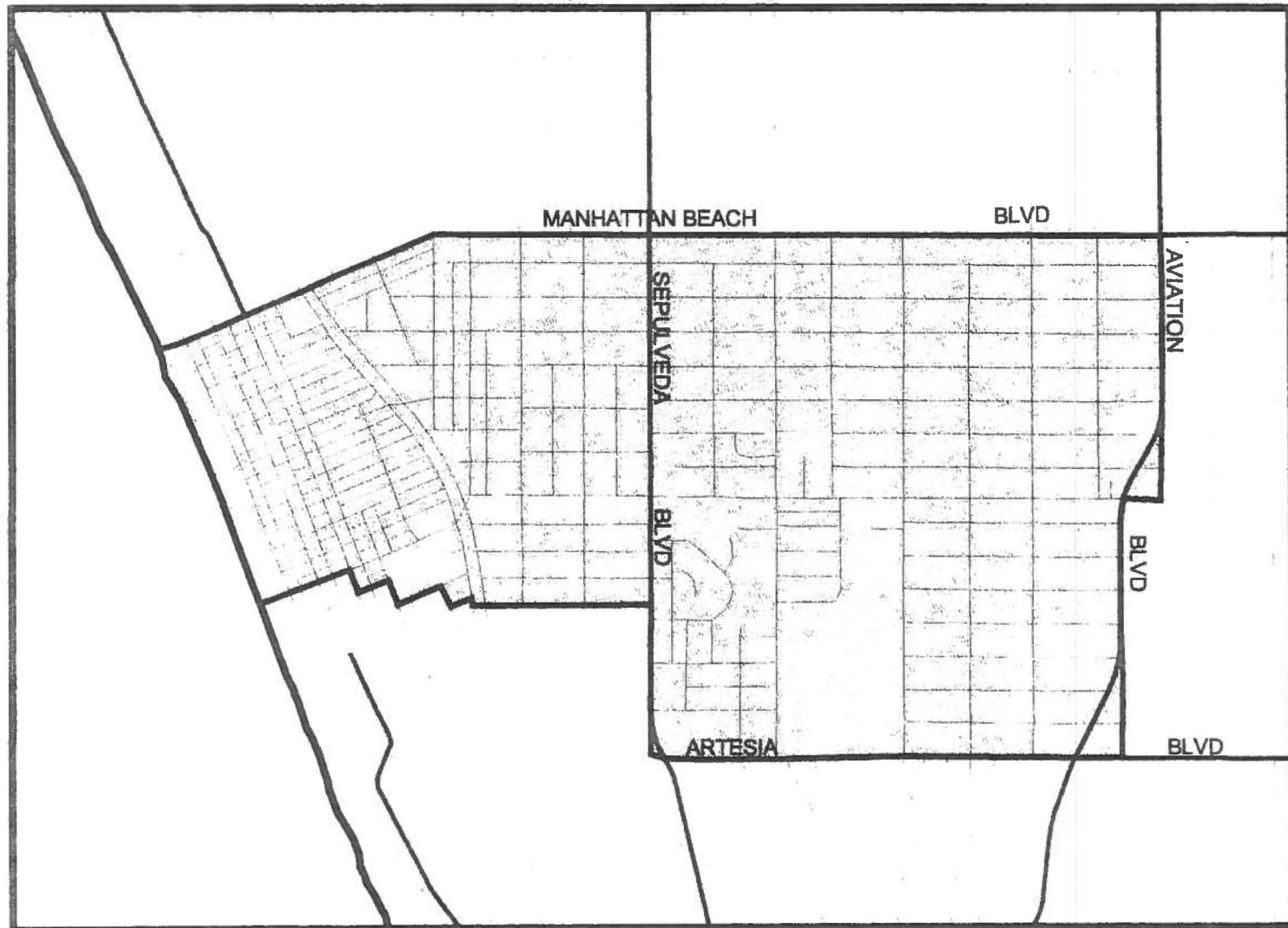
0.3 0 0.3 0.6 Miles



County of Los Angeles
Fire Department



**LAC/Mahattan Beach
Exhibit 6
District to City**



0.2 0 0.2 0.4 Miles

County of Los Angeles
Fire Department

