

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Wednesday, January 3, 2018

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

*Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser*

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A. PLEDGE TO THE FLAG

Mark Lipps, President Manhattan Beach Chamber of Commerce, led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Howorth, Mayor Pro Tem Napolitano, Councilmember Hersman, Councilmember Montgomery and Councilmember Lesser

C. CEREMONIAL CALENDAR

None.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Community Development Director Anne McIntosh displayed a flyer on the document reader noting a Los Angeles Community Choice Energy (LACCE) Regional Community Workshop on January 10, 2018, at 6:30 PM in the City of Duarte, with a webinar also available.

Acting City Manager Bruce Moe announced the swearing in and badge pinning of Police Chief Derrick Abell on January 16, 2018, at 9 AM, in the Joslyn Community Center.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

None.

G. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Lesser, seconded by Councilmember Hersman, to approve the Consent Calendar Item Nos. 1-2. The motion carried by the following vote:

Aye: 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

1. City Council Minutes: [18-0001](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Telecommunication) of November 16, 2017
- b) City Council Adjourned Regular Meeting Minutes (Closed Session) of December 5, 2017
- c) City Council Special Meeting Minutes (Closed Session) of December 14, 2017
- d) City Council Special Meeting Minutes (Closed Session) of December 19, 2017
- e) City Council Regular Meeting Minutes of December 19, 2017
- f) City Council Adjourned Regular Meeting Minutes (Closed Session) of December 27, 2017

(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

2. Financial Report: [18-0003](#)

- a) Schedule of Demands: December 7, 2017
 - b) Investment Portfolio for the Month Ending November 30, 2017
 - c) Month End Report for November 30, 2017
- (Acting Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

I. PUBLIC HEARINGS

None.

J. GENERAL BUSINESS

3. Budget Policies and Biennial Budget for Fiscal Year 2018-2019 and Fiscal Year 2019-2020 (Acting Finance Director Charelian).

[18-0004](#)

APPROVE AND PROVIDE DIRECTION

Acting City Manager Bruce Moe provided a brief summary of this item and Financial Analyst Libby Bretthauer provided the Staff presentation outlining the budget process for the upcoming two-year budget.

Acting City Manager Moe, Acting Finance Director Steve Charelian, and Financial Analyst Bretthauer responded to City Council questions.

Mayor Howorth opened the floor to public comment

Bill Victor stated that it is helpful to encourage residents to participate in the budget process, and if action was taken from their participation, it would motivate more residents.

Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.

A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to approve the Budget Policies and the tentative Budget Calendar, with the caveat that they can be revised, The motion carried by the following vote:

Aye: 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

4. Discussion of Prior Policy Redirecting CDBG Grant Funding to Non-Profit Community Based Organizations (Acting Finance Director Charelian).

[18-0006](#)

DISCUSS AND PROVIDE DIRECTION

Financial Analyst Libby Bretthauer provided the Staff presentation and explained the background for Community Development Block Grant (CDBG) funds for unrestricted dollars.

Public Works Director Stephanie Katsouleas and Financial Analyst Bretthauer responded to City Council questions.

Mayor Howorth opened the floor to public comment.

Bill Victor, spoke of the Wellness Community Organization and suggested that the organization be considered for the funds.

Seeing no further requests to speak, Mayor Howorth closed the floor to public comment..

A motion was made by Councilmember Hersman, seconded by Mayor Pro Tem Napolitano, to approve policy alternative #1 "Do not approve funding Non-Profit Assistance Grants program". The motion carried by the following vote:

Aye: 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

5. Discussion of Strand Alcove Bench & Tree and Bench Donation Programs (Parks and Recreation Director Leyman).

[18-0005](#)

DISCUSS AND PROVIDE DIRECTION

Parks and Recreation Director Mark Leyman provided the Staff presentation providing the history of the two programs.

Parks and Recreation Director Leyman, Cultural Arts Manager Martin Betz, Public Works Director Stephanie Katsouleas and City Attorney Quinn Barrow responded to City Council questions.

Mayor Howorth opened the floor to public comment.

Bill Victor questioned whether or not the program is profitable for the City and noted opposition to add terms, if not already in the current contracts, but to enforce them if they are in place.

Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.

Mayor Pro Tem Napolitano commented that it was a good program that had gone "amok". He is not in favor of some of the bench designs, and prefers memorializing people in a different venue. He further added that he is not in favor of continuing the Strand Alcove Program.

Councilmember Lesser stated that he thought it was a creative way to introduce artistic ideas in benches. He would like to continue the bench program. He further added that with regard to trees, he would welcome ways for residents to donate trees, without plaques on the trees, but rather maintain a central location for bricks, where the donation is recognized.

Councilmember Montgomery reported that the City Council may have previously made mistakes with the bench program and now possibly the City could use Public Arts Trust Money to finish the benches. He would also like a tree dedication program.

Mayor Howorth agrees with an option for a Tree Fund and also agrees with Councilmember Lesser that the Strand Alcove Bench Program has been successful and possibly could be placed on hold for further study.

Councilmember Hersman noted that she is fine with maintaining the bench program, but still supports working on the contracts. She also likes the idea of a Tree Fund to replace trees in burned-out areas.

A motion was made by Councilmember Lesser, seconded by Mayor Howorth, to maintain, but suspend the current (Strand Alcove) bench program until certain program elements can be clarified, including consistent donor recognition language and a specific term, and that would come back to the City Council. In addition, for the Tree and Bench Donations Program would be similar: to maintain the current program, but have it return to the City Council to talk about the language, a potential fund, and how to to recognize those that chose to donate. Councilmember Hersman made a friendly amendment, accepted by the maker to explore an alternative recognition program. The motion carried by the following vote:

Aye: 4 - Howorth, Hersman, Montgomery and Lesser

Nay: 1 - Napolitano

At 7:53 PM City Council recessed and reconvened at 7:58 PM with all Councilmembers present.

- 6.** Resolution No. 18-0010 Awarding RFP No. 1129-18 to Commercial Cleaning Service for a Three-Year Janitorial Services Contract for an Estimated Value of \$1,584,135 (Public Works Director Katsouleas).
ADOPT RESOLUTION NO. 18-0010

[RES 18-0010](#)

Public Works Director Stephanie Katsouleas provided a brief Staff presentation.

Public Works Director Katsouleas responded to City Council questions.

Mayor Howorth opened the floor to public comment.

Bill Victor stated that the Staff report could have been more complete and should have included the chemicals being used for cleaning.

Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.

A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to adopt Resolution No. 18-0010 awarding RFP No. 1129-18 to Commercial Cleaning Service for a three year Janitorial Services Contract for an estimated value of \$1,584,135. The motion carried by the following vote:

Aye: 5 - Howorth, Napolitano, Hersman, Montgomery and Lesser

K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS

7. Pending Projects in Adjacent Cities: 1) Beach Cities Media Campus Project (El Segundo) and 2) Northrop Grumman Lab Expansion Project (Redondo Beach)(Community Development Director McIntosh). [18-0025](#)
DISCUSS AND PROVIDE DIRECTION

Community Development Director Anne McIntosh provided the Staff presentation.

Community Development Director McIntosh and City Attorney Quinn Barrow responded to City Council questions.

Mayor Howorth opened the floor to public comments.

Seeing no requests to speak, Mayor Howorth closed the floor to public comments.

Community Development Director McIntosh will report back at the next City Council Meeting with related research and documentation for the Northrop Grumman expansion.

L. FUTURE AGENDA ITEMS

Mayor Howorth related that she will be attending the U.S.Conference of Mayors in January in Washington, D.C. She further added that she would like feedback from the City Council on the issue of "Mayors Against Illegal Guns".

Councilmember Montgomery requested that the Finance Subcommittee return with an update on any surveys that have been taken, such as what the actual survey encompassed and what does it cost and also on website data, who manages the website, what information is there and how long does it stay. Mayor Howorth concurred.

Mayor Howorth and Councilmember Montgomery will create an ad hoc website subcommittee to discuss questions and issues with the City's website.

M. CITY MANAGER REPORT

Acting City Manager Bruce Moe introduced Management Analyst Kendra Davis who provided a report on the homeless count on January 24, 2018.

Mayor Howorth proposed a community information session on the homeless that teaches how to approach the homeless, who to contact and what to do.

Councilmember Lesser suggested as part of future agenda items, that an Environmental Workshop be held after 5 PM.

N. CITY ATTORNEY REPORT

City Attorney Quinn Barrow reported on the new state laws on marijuana and that this information could be provide on the website.

O. INFORMATIONAL ITEMS

None.

P. CLOSED SESSION

At 8:44 PM the Regular City Council Meeting was adjourned to the 5:00 PM Closed Session on January 16, 2018.

At 8:45 PM the City Council returned to the reconvened Closed Session.

P. CLOSED SESSION

At 9:43 PM the City Council returned to Open Session.

Please see Closed Session Minutes for announcement.

Q. ADJOURNMENT

At 9:44 PM the meeting was adjourned.

Martha Alvarez
Recording Secretary

Amy Howorth
Mayor

ATTEST:

Liza Tamura
City Clerk