

# **City of Manhattan Beach**

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## **Meeting Minutes - Draft**

**Tuesday, November 21, 2017**

**6:00 PM**

**Regular Meeting**

**City Council Chambers**

## **City Council Regular Meeting**

*Mayor Amy Howorth  
Mayor Pro Tem Steve Napolitano  
Councilmember Nancy Hersman  
Councilmember Richard Montgomery  
Councilmember David Lesser*

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## A. PLEDGE TO THE FLAG

*Mayor Lesser led the Pledge of Allegiance.*

## B. ROLL CALL

**Present:** 5 - Mayor Lesser, Mayor Pro Tem Howorth, Councilmember Napolitano, Councilmember Hersman and Councilmember Montgomery

## C. REORGANIZATION

1. City Council Reorganization: [17-0450](#)
  - A) Recognition of Outgoing Mayor Lesser
  - B) Selection of Mayor
  - C) Selection of Mayor Pro Tem (City Clerk Tamura).

### APPROVE

*Mayor Pro Tem Howorth presented Mayor Lesser with a plaque in recognition of his service as Mayor for the City of Manhattan Beach.*

*Councilmember Napolitano presented Mayor Lesser with a certificate of commendation for his service as Mayor.*

*Councilmember Hersman and Councilmember Montgomery presented Mayor Lesser with a t-shirt which read "Keep Calm and Trust the Mayor".*

*Hermosa Beach Mayor Pro Tem Jeff Duclos, along with his City Council Colleagues, presented Mayor Lesser with a plaque of recognition.*

*Mayor Pro Tem Howorth stated that a representative from Los Angeles County Supervisor Janice Hahn will be attending a future meeting to recognize Mayor Lesser.*

*Mayor Lesser provided some remarks regarding his time as Mayor.*

**Councilmember Hersman made a motion, seconded by Councilmember Montgomery, to appoint Mayor Pro Tem Howorth as Mayor. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

*Mayor Howorth provided brief comments regarding her goals as the new Mayor of the City of Manhattan Beach and thanked her family, residents and Staff for their support.*

*Mayor Howorth recognized former Mayors in the audience.*

**A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to appoint Councilmember Napolitano as Mayor Pro Tem. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

#### **D. RECESS AND RECONVENE**

*At 6:40 PM City Council recessed and reconvened at 6:57 PM with all Councilmembers present.*

#### **E. CEREMONIAL CALENDAR**

2. Presentation of a Proclamation Declaring November 25, 2017 as Small Business Saturday.

[17-0456](#)

##### **PRESENT**

*City Manager Mark Danaj introduced Economic Vitality Manager Andy Sywak who provided a brief presentation about "Small Business Saturday" taking place on November 25, 2017.*

*Mayor Howorth read the proclamation for "Small Business Saturday".*

#### **F. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

## **G. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*David Ibarra, Senior Recreation Leader for the Parks and Recreation Department, announced the "Annual Family Crafts Night" on December 9, 2017.*

*Stephanie Kou, Registration Supervisor for the Parks and Recreation Department provided an update on Winter registration and noted that "Manhappenings" will be mailed out next week.*

*Melissa McCollum, Manhattan Beach Librarian, spoke of upcoming events at the library.*

*Jacqueline Sun, Beach Cities Health District, invited the community to the upcoming "Design Workshop" on Monday, December 4, 2017.*

*Councilmember Montgomery provided an update on the Beach Cities Toy Drive.*

## **H. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Chris Cagle, South Bay Work Force Investment Board, congratulated Mayor Howorth and provided the quarterly report.*

*Bill Victor, spoke on the Pier, the Greenberg Family and the Roundhouse Aquarium. He further added that he would like to donate \$90,908 as a "Quality of Life Foundation" in memory of his parents to keep the Cafe at the Pier.*

*Will Arvizo spoke about Vista Del Mar.*

## **I. CONSENT CALENDAR (APPROVE)**

**A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to approve the Consent Calendar with the exception of Item Nos. 5 and 8. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

3. City Council Minutes: [17-0457](#)  
This Item Contains Minutes of the Following City Council Meeting:  
City Council Regular Meeting Minutes of November 7, 2017  
(City Clerk Tamura).  
**APPROVE**

**The recommendation for this item was approved on the Consent Calendar.**

4. Financial Report: [17-0391](#)  
Schedules of Demands: October 12, 2017 and October 26, 2017  
(Finance Director Moe).  
**ACCEPT REPORT AND DEMANDS**

**The recommendation for this item was approved on the Consent Calendar.**

5. Consideration to Cancel the January 2, 2018 City Council Meeting (City Clerk Tamura). [17-0477](#)  
**APPROVE**

This item was removed from the Consent Calendar and heard in Section J.  
Items removed from the Consent Calendar.

6. Issuance of an Alleviation Report for the Extension of an Urgency Ordinance for Accessory Dwelling Units (ADU's) Citywide (Community Development Director McIntosh). [17-0448](#)  
**ISSUE REPORT**

The recommendation for this item was approved on the Consent Calendar.

7. Resolution Awarding a Construction Contract to West Coast Netting Construction Services for the Dorsey Field and Live Oak Field Netting Project for \$106,593.00 (Public Works Director Katsouleas). [RES 17-0136](#)  
**ADOPT RESOLUTION NO. 17-0136**

The recommendation for this item was approved on the Consent Calendar.

8. Resolution Awarding a Construction Contract to Monet Construction, Inc. for the Pier Utilities and Roundhouse Exterior Improvements Project in the Amount of \$1,489,303.59, and Appropriation of \$215,000 from the State Pier and Parking Fund, and Appropriation in the Amount of \$120,000 from the Water Enterprise Fund (Public Works Director Katsouleas). [RES 17-0164](#)  
**ADOPT RESOLUTION NO. 17-0164**

This item was removed from the Consent Calendar and heard in Section J.  
Items removed from the Consent Calendar.

**J. ITEMS REMOVED FROM THE CONSENT CALENDAR**

5. Consideration to Cancel the January 2, 2018 City Council Meeting (City Clerk Tamura). [17-0477](#)

**APPROVE**

*Mayor Pro Tem Napolitano opened the discussion with reasons not to cancel the January 2, 2018, meeting.*

*Councilmember Hersman suggested that the meeting be moved to January 9, 2018, and the other Councilmembers concurred.*

*Mayor Howorth opened the floor to public comment.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comment.*

**A motion was made by Councilmember Hersman, seconded by Mayor Lesser, to move the January 2, 2018, City Council Meeting to January 9, 2018. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

8. Resolution Awarding a Construction Contract to Monet Construction, Inc. for the Pier Utilities and Roundhouse Exterior Improvements Project in the Amount of \$1,489,303.59, and Appropriation of \$215,000 from the State Pier and Parking Fund, and Appropriation in the Amount of \$120,000 from the Water Enterprise Fund (Public Works Director Katsouleas). [RES 17-0164](#)

**ADOPT RESOLUTION NO. 17-0164**

*Public Works Director Stephanie Katsouleas provided a brief overview of this item.*

*Mayor Howorth opened the floor to public comment.*

*Bill Victor spoke of his opposition to the removal of the cafe at the Roundhouse.*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.*

**A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to adopt Resolution No. 17-0164, as amended; award a construction contract to Monet Construction, Inc. for the Pier Utilities and Roundhouse Exterior Improvements Project in the amount of \$1,489,303.59; and appropriate \$215,000 from the State Pier and Parking Fund. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

**K. PUBLIC HEARINGS**

9. Public Hearing to Consider Extending Urgency Ordinance No. 17-0025-U for the Prohibition of Cannabis Activity in the Coastal Zone of the City and Issuance of an Alleviation Report (Community Development Director McIntosh).

[ORD  
17-0030-U](#)

**CONDUCT PUBLIC HEARING, ISSUE ALLEVIATION MEASURES  
REPORT, AND ADOPT ORDINANCE NO. 17-0030-U EXTENDING  
THE INTERIM ZONING ORDINANCE FOR A PERIOD OF 10  
MONTHS AND 15 DAYS**

*Community Development Director Anne McIntosh provided a brief overview of the item.*

*Mayor Howorth opened the public hearing.*

*Seeing no requests to speak, Mayor Howorth closed the public hearing.*

*City Attorney Quinn Barrow read the title of the Ordinance No. 17-0030U into the record: "AN INTERIM ORDINANCE OF THE CITY OF MANHATTAN BEACH EXTENDING INTERIM ORDINANCE NO. 17-0025- U AMENDING LOCAL COASTAL PROGRAM TITLE A TO ADD CHAPTER A.82 PROHIBITING ALL COMMERCIAL CANNABIS ACTIVITY IN THE COASTAL ZONE AND ALLOWING LIMITED INDOOR CANNABIS CULTIVATION CONSISTENT WITH STATE LAW, AND DELETING LOCAL COASTAL PROGRAM SECTION A.60.160, AND DECLARING THE URGENCY THEREOF".*

**A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Hersman, to issue the Alleviation Report and adopt Urgency Ordinance No. 17-0025U for a period of 10 months and 15 days for the prohibition of cannabis activity in the Coastal Zone of the City. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

**L. GENERAL BUSINESS**

10. Appoint 5 Boardmembers to the Board of Building Appeals Seat Nos. [17-0373](#)  
1-5 and Appoint 1 Commissioner to the Planning Commission Seat No.  
1 (City Clerk Tamura and Community Development Director McIntosh).  
**APPOINT**

*City Clerk Liza Tamura provided a brief overview of this item.*

*The City Council unanimously moved to appoint/re-appoint the following individuals to the following Boards and Commissions:*

*Boarding of Building Appeals (Seat No. 1) Michael Kling  
Boarding of Building Appeals (Seat No. 2) Dr. Cyrus Adami  
Boarding of Building Appeals (Seat No. 3) Margaret Napier  
Boarding of Building Appeals (Seat No. 4) Tom Freitag  
Boarding of Building Appeals (Seat No. 5) Thomas Nordberg*

*Planning Commission (Seat No. 1) Stewart Fournier*

*On behalf of the City Council, Mayor Howorth congratulated everyone and thanked all those that applied.*

**M. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

*At 7:50 PM the City Council adjourned to the Capital Improvements Corporation Board Meeting.*

**I. CALL MEETING TO ORDER**

*At 7:51 PM the Capital Improvements Board Meeting was called to order.*

**II. ROLL CALL**

*President Lesser, Vice President Howowrth, Boardmember Napolitano, Boardmember Hersman and Boardmember Montgomery.*

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

*None.*

**IV. GENERAL BUSINESS**



11. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Moe).

[17-0476](#)

**ELECT A NEW PRESIDENT AND VICE PRESIDENT**

*Chief Financial Officer Bruce Moe gave a brief overview of the Capital Improvements Corporation.*

*Vice President Howorth opened the floor to public comment.*

*Seeing no requests to speak, Vice President Howorth closed the floor to public comment.*

**A motion was made by President Lesser, seconded by Boardmember Hersman to appoint Vice President Howorth as the new President and Boardmember Napolitano as the new Vice President of the Capital Improvements Corporation. The motion carried by the following vote:**

**Aye:** 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

**N. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING**

*At 7:55 PM President Howorth adjourned the Capital Improvements Corporation Meeting to the Regular Adjourned City Council Meeting.*

**O. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS**

*Councilmember Montgomery reported that he attended the National League of Cities Conference and was appointed to the Board of Directors. He further added that he requested that the conference be held in the City of Manhattan Beach in 2019.*

**P. FUTURE AGENDA ITEMS**

*Mayor Howorth noted that on December 5, 2017, City Council assignments will be agendized. She further added that she may suggest a subcommittee for the Manhattan Village Mall to insure that it keeps progressing and also some Regional Environmental Committees.*

*Councilmember Lesser suggested a City Council discussion regarding transportation as a subcommittee or that it be agendized for discussion. He further added that there is an annual meeting with the County Library Staff and would like the item to be agendized or have the City Manager report on the meeting.*

*Mayor Howorth concurred to agendize the item.*

**Q. CITY MANAGER REPORT**

*None.*

**R. CITY ATTORNEY REPORT**

*None.*

**S. INFORMATIONAL ITEMS**

*By order of the chair these items were received and filed.*

12. Recent Planning Commission Quasi-Judicial Decisions: [17-0462](#)  
Site Development Permit for Construction of Eleven Residential  
Apartment Units - Obelisk Architects (Community Development Director  
McIntosh).  
**INFORMATION ITEM ONLY**
13. Commission Minutes: [17-0479](#)  
This Item Contains Minutes of the following City Commission Meetings:  
Library Commission Meeting Minutes of August 14, 2017 (Parks and  
Recreation Director Leyman).  
**INFORMATION ITEM ONLY**

**T. CLOSED SESSION**

*None.*

**U. ADJOURNMENT**

*At 8:02 PM the Regular City Council Meeting was adjourned to 5:00 PM on December 5, 2017.*

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**Martha Alvarez**  
**Recording Secretary**

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**Amy Howorth**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**