

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Tuesday, November 7, 2017

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

*Mayor David J. Lesser
Mayor Pro Tem Amy Howorth
Councilmember Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery*

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A. PLEDGE TO THE FLAG

Colin Freelin, Meadows Elementary School, led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Lesser, Mayor Pro Tem Howorth, Councilmember Napolitano, Councilmember Hersman and Councilmember Montgomery

C. CEREMONIAL CALENDAR

1. Presentation of Certificates of Recognition to the Past and Present Founders and Facilitators of the Mayor's Youth Council (2011 - Present).

[17-0454](#)

PRESENT

Mayor Lesser, on behalf of the City Council, presented certificates of recognition to the past and present founders and facilitators of the Mayor's Youth Council:

Founders

<i>Portia Cohen</i>	<i>Jim Oswald</i>
<i>Amy Howorth</i>	<i>Sarah Perahia Parenteau</i>
<i>Carol Glover</i>	<i>Elizabeth Vos</i>
<i>John Marston</i>	<i>Liza Tamura</i>

Past and Present Facilitators

<i>Gary Amaral</i>	<i>Michelle Lautanen</i>
<i>Kate Bergin</i>	<i>Ed Lear</i>
<i>Penny Bordokas</i>	<i>Denise Loversky</i>
<i>Ellen Chao</i>	<i>Loralie Ogden</i>
<i>Wendy Coate</i>	<i>Martha Olson</i>
<i>Candi Currie</i>	<i>Kathleen Paralusz</i>
<i>Chris Davis</i>	<i>Brigitte Pratt</i>
<i>Stephanie Love Deur</i>	<i>Jan Rhees</i>
<i>Joyce Fahey</i>	<i>Tina Stout</i>
<i>Grettel Fournell</i>	<i>Daisy Swan</i>
<i>Cheryl Furlan</i>	<i>Sheryl Rooker Thaler</i>
<i>Mike Gleason</i>	<i>J.J. Turkmany</i>
<i>Nancy Hersman</i>	<i>Jeff Wilson</i>
<i>Bill Hory</i>	<i>Kathy Winterhalder</i>
<i>Laura Inlow</i>	<i>Paki Wolfe</i>
<i>Laurie James</i>	<i>Laurel Wright</i>

Staff

<i>Martha Alvarez</i>	<i>Deborah Hom</i>
<i>Andrew Berg</i>	<i>Patricia Matson</i>

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to approve the agenda. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Melissa McCollum, Manhattan Beach Librarian, announced upcoming events at the library.

Mark Lipps, Chamber of Commerce, reported that a symposium "Women's MasterMind" will be held at the Joslyn Community Center on Wednesday, November 8, 2017.

Kelly Stroman, Executive Director, Downtown Manhattan Beach Business and Professionals Association, announced the "Holiday Open House and Pier Lighting" on Wednesday, November 15, 2017.

Mark Leyman, Parks and Recreation Director, announced that the "Marine Avenue Park Skate Spot" received a "Best of " second place award from the APWA (American Public Works Association) in the Creative and Innovative Project area.

Mayor Pro Tem Howorth spoke of the TEDx event last weekend.

Councilmember Montgomery reported that all lane restorations on Vista Del Mar have now been completed.

Mayor Lesser thanked everyone who attended the earthquake preparedness event and spoke about the "Map Your Neighborhood" program. He encouraged residents to become involved in the Manhattan Beach CERT (Community Emergency Response Team) program. He further added that emergency preparedness information is available on the City's Website including a link to the video clip of the Lucy Jones presentation.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Rod Spackman, Regional Manager of Government and Public Affairs for Chevron, spoke of the incident that recently occurred at the Chevron Facility and the response received from the Manhattan Beach Fire Department and other surrounding areas.

Mark Lipps, Chamber of Commerce, provided an update on the Chamber Office remodel and small business seminars.

Charlene Dipaala, President of the South Bay Bicycle Coalition, spoke in favor of Item No. 11 regarding Sharrows. (Thirteen people stood with her.)

Mike Dodd spoke in favor of Item No. 11 regarding Sharrows. (Thirteen people stood with him.)

Karla Mendelson, Director of Keep LA Moving, thanked the City Council for their support on Vista Del Mar and provided an update on the Playa Del Rey road diets.

Jacqueline Sun, Community Policy Analyst of the Beach Cities Health District, echoed support for the Sharrows.

Megan Neal, Ian McKeown and Kellie Flowers spoke on behalf of 310 Young Professionals and "Straws Upon Request" to ban single use straws in order to contribute to environmental sustainability.

Barry Fisher, Item No. 10, Marine Avenue Traffic Management, spoke in favor of keeping the alley between 21st Place and Marine Avenue open.

Brigitte Pratt echoed Barry Fisher's comments.

Terry Reitz opposes closing the alley between 21st and Marine Avenue.

Jane Reitz agrees with the other speakers regarding Marine Avenue.

James Gill spoke about the Chevron incident and encouraged the City Council to further develop the notification system for its residents.

Kisa Gray spoke about the options regarding Marine Avenue traffic.

Kathy Fisher opposes closing the alley between 21st and Marine Avenue.

Bill Victor, spoke about the cost of the Waste Management Contract, potentially creating a "Quality of Life" department in Manhattan Beach and the importance of keeping the cafe at the end of the pier open.

G. CONSENT CALENDAR (APPROVE)

A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Hersman, to approve the Consent Calendar Item Nos. 2-7. Councilmember Napolitano offered a friendly amendment, accepted by the maker, to pull Item No. 7. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

2. City Council Minutes: [17-0455](#)
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes (Closed Session) of October 17, 2017
b) City Council Regular Meeting Minutes of October 17, 2017
(City Clerk Tamura).
APPROVE

The recommendation for this item was approved on the Consent Calendar.

3. Financial Report: [17-0390](#)
a) Schedule of Demands: September 28, 2017
b) Investment Portfolio for the Month Ending September 30, 2017
c) Month End Report for September 30, 2017
(Finance Director Moe).
ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

4. Status Report on Grant Applications and Awards (Finance Director Moe). [17-0432](#)
RECEIVE AND FILE

The recommendation for this item was approved on the Consent Calendar.

5. Second Reading of Ordinance Nos. 17-0024 and 17-0025 for [17-0422](#)
Amendments to the Municipal Code and the Local Coastal Program to Prohibit All Commercial Cannabis Activity in the City, and to Allow Limited Indoor Cannabis Cultivation Consistent with State Law and Adoption of Resolution No. 17-0131 Transmitting the Local Coastal Program Amendments to the California Coastal Commission (Community Development Director McIntosh).
ADOPT ORDINANCE NOS. 17-0024 AND 17-0025 AND RESOLUTION NO. 17-0131

The recommendation for this item was approved on the Consent Calendar.

6. Resolution No. 17-0137 Awarding a Professional Services Agreement to [RES 17-0137](#)
HF&H Consultants, LLC to Assist the City with its Selection of New Residential and Commercial Solid Waste Hauling Franchise Services (Public Works Director Katsouleas).
ADOPT RESOLUTION NO. 17-0137

The recommendation for this item was approved on the Consent Calendar.

7. Resolution No. 17-0132 Authorizing the Public Works Director or Designee to Execute Certain Ancillary Agreements and Documents to Streamline Capital Improvement Projects Funded by the State of California Department of Transportation (Caltrans) (Public Works Director Katsouleas).

[RES 17-0132](#)

ADOPT RESOLUTION NO. 17-0132

This item was removed from the Consent Calendar and heard under Section H.
"Items Removed from the Consent Calendar."

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

7. Resolution No. 17-0132 Authorizing the Public Works Director or Designee to Execute Certain Ancillary Agreements and Documents to Streamline Capital Improvement Projects Funded by the State of California Department of Transportation (Caltrans) (Public Works Director Katsouleas).

[RES 17-0132](#)

ADOPT RESOLUTION NO. 17-0132

Public Works Director Stephanie Katsouleas provided a brief overview of this item.

Public Works Director Katsouleas and Assistant City Attorney Michael Estrada responded to City Council questions.

Councilmember Napolitano stated that he has significant concerns regarding the Sepulveda Overpass Project and he would prefer that the City Council have oversight, given the impact that it is going to have on traffic in the future and during construction. He further added that he does not support the project and does not think it should go any faster.

Mayor Lesser opened the floor to public comments.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Hersman, seconded by Councilmember Napolitano, to adopt Resolution No. 17-0132 approving all projects with the addition of a new first sentence to Section 2 Line 1 be changed to "the authority delegated in Section 1 does not apply to the Sepulveda Overpass Project." The motion failed by the following vote:

Aye: 2 - Napolitano and Hersman

Nay: 3 - Lesser, Howorth and Montgomery

A motion was made by Councilmember Hersman, seconded by Councilmember Montgomery, to adopt Resolution No. 17-0132. The motion carried by the following vote:

Aye: 4 - Lesser, Howorth, Hersman and Montgomery

Nay: 1 - Napolitano

At 7:34 PM City Council recessed and reconvened at 8:02 PM with all Councilmembers present.

I. PUBLIC HEARINGS

None.

J. GENERAL BUSINESS

8. Introduction and Approval of Environmental Work Plan for 2018-2020
(Community Development Director McIntosh).

[17-0402](#)

APPROVE

Community Development Director Anne McIntosh provided a brief summary of the item and Environmental Programs Manager Dana Murray provided the PowerPoint presentation.

City Manager Mark Danaj, Community Development Director McIntosh and Environmental Programs Manager Murray responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Craig Cadwallader spoke in favor of the City Council moving forward with more proactive projects that can help the City and also using an Environmental Task Force to assist in these projects.

Seeing no further requests to speak, Mayor Lesser closed the floor to public comment.

Environmental Programs Manager Murray responded to City Council questions.

City Manager Danaj responded to Councilmember Hersman's question stating that there would be a 3-4 month timeline to return to the City Council with the proposed motion.

A motion was made by Councilmember Napolitano, seconded by Mayor Lesser, to direct Staff to have the Environmental Programs Manager work with other departments to identify where we've been, what we've accomplished over the past ten years, where we are now in terms of the efforts that have been put forth by all of our departments and to use that as a baseline for discussion among the City Council. In addition to schedule a workshop identifying the deadline-driven priorities first and then modifying priorities based on public comment at that meeting. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

9. Sepulveda Corridor Planning Initiatives (Community Development Director McIntosh).

[17-0301](#)

DISCUSS AND PROVIDE DIRECTION

Community Development Director Anne McIntosh provided the Staff presentation outlining the scope and the schedule of this item.

City Manager Mark Danaj and Community Development Director McIntosh responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Napolitano, seconded by Councilmember Montgomery, to approve the Sepulveda Initiatives Work Plan and establish an Ad Hoc Working Group to be appointed by the City Manager. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

10. Approve the West Marine Avenue Neighborhood Traffic Management Plan Initial Measures as Recommended by the Parking and Public Improvements Commission (Community Development Director McIntosh).

[17-0444](#)

APPROVE

Community Development Director Anne McIntosh introduced City Traffic Engineer Erik Zandveliet who provided the Staff presentation.

City Traffic Engineer Zandveliet responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Nancy Cook spoke about the sharrows, especially the ones being placed on Marine, and noted that people don't follow the rules so enforcement is really needed.

Kevin Pratt spoke about keeping the alley open and that making 21st Street one-way would cause a lot of problems, including accidents and more traffic.

Mike Bohannon spoke about the blind intersection and speed bumps that could be coming in the future.

Ilia Dickey shared her suggestions regarding speed and safety.

Peter Rech spoke in opposition to closing the unnamed alley between 542 and 544 Marine Avenue.

Ron Romero spoke in opposition to closing the alley, as mentioned by all of the speakers earlier during public comments and during this item.

Simon Newton spoke in support of not making changes to the alley and about the traffic and the speed limits.

Barry Fisher spoke in opposition to closing the alley, but suggested more signage or enforcement to force drivers to slow down when driving around the area and possibly adding speed bumps.

Scott Dickey spoke about safety and convenience.

Kathy Fisher spoke about the alley, going South onto 21st Place, where vehicles cannot go through because there is a utility pole.

Paul Goncalves spoke about the alley, the stop sign on Manor, safety being considered before convenience, above anything else, and that outside people coming into the neighborhood, driving through the alley to cut through traffic.

Terry Reitz suggested that neighbors should work towards a solution on these issues first and postpone the City Council vote.

Seeing no further requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Mayor Pro Tem Howorth, seconded by Mayor Lesser, to approve the recommendations as set by the PPIC (Parking and Public Improvements Commission) and to allow the residents to work on this issue to improve the safety of the neighborhood. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

- 11.** Consider Addition of Shared Lane Markings (Sharrows) in Citywide Bicycle Master Plan and Prioritization (Community Development Director McIntosh).

[17-0441](#)

DISCUSS AND PROVIDE DIRECTION

City Traffic Engineer Erik Zandvleit provided the Staff presentation using the document reader to display the Manhattan Beach Bikeway Map which outlines the priority levels for consideration of adding Sharrows.

City Traffic Engineer Zandvleit responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Kisa Gray asked about the visual impact of the signage.

Nancy Cook spoke about bicycle safety and on enforcement for vehicles and bicyclists.

Jon Chaykowski would like the sharrows painted and thinks it would be an improvement for the community.

Charlene Dipaala noted that the South Bay Bicycle Coalition offers safety programs for cyclists and asked support for the sharrows.

Seeing no further requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Mayor Pro Tem Howorth, seconded by Councilmember Hersman, to direct Staff to add Sharrows (Shared Lane Markings) to certain streets described as the Low-Hanging Fruit and the Quick Wins highlighted in yellow as part of the Bicycle Master Plan with minimal signage and the not-to-exceed cost of \$65,000 to come from future year allocations of the Non-Motorized Transportation Fund. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

At 10:21 PM City Council recessed and reconvened at 10:28 PM with all Councilmembers present.

12. Consideration and Approval of a Hardship Exemption Request from the Sepulveda Boulevard Health Care Facilities Interim Zoning Ordinance (IZO) to Allow a New Medical/Massage Use at 2405 North Sepulveda Boulevard (Community Development Director McIntosh).

[17-0461](#)

DISCUSS AND APPROVE REQUEST

Community Development Director Anne McIntosh introduced Planning Manager Laurie Jester who provided the Staff presentation.

Planning Manager Jester and Assistant City Attorney Michael Estrada responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Napolitano, seconded by Mayor Pro Tem Howorth, to approve a hardship exemption from the Sepulveda Boulevard Health Care Facilities Interim Zoning Ordinance (IZO) to allow a new Medical Massage use at 2405 North Sepulveda Boulevard. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS

13. Consideration of Increasing the Duration of Free Parking During the Holiday Season From Three Weeks to Four Weeks (Finance Director Moe).

[17-0442](#)

DISCUSS AND PROVIDE DIRECTION

Finance Director Bruce Moe provided the staff presentation of this item.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

Mayor Lesser stated that he is not in support of the additional week due to the financial consequences for the City. He further stated that the fund is used to offset other deficits and thinks that three weeks is a reasonable amount of time for bagging the meters.

A motion was made by Councilmember Napolitano, seconded by Councilmember Hersman, to increase the duration of Free Parking during the Holiday Season from three to four weeks and to direct Staff to return to the City Council at a future date with options on a potential parking meter rate increase. The motion carried by the following vote:

Aye: 4 - Howorth, Napolitano, Hersman and Montgomery

Nay: 1 - Lesser

ADDITIONAL CITY COUNCIL REPORTS

Mayor Lesser requested a set day and time to interview the candidates for the appointment of the Boards and Commission vacant seats.

The consensus of the City Council was not to set an interview process, but to reach out to the applicants individually.

Mayor Lesser and Councilmember Montgomery met with the new Government Affairs Representative of Southern California Edison discussing the power outages in the City. In addition a discussion was held about a major project and how to improve advanced notifications for the community and possibly using City platforms.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Howorth, to continue the meeting past 11:00 PM. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

L. FUTURE AGENDA ITEMS

Councilmember Hersman requested to agendize adding an extra hour to the parking meter time limit in the evenings throughout the City, changing the limit from 2 to 3 hours beginning at 6:00 PM.

Councilmember Montgomery asked about the item regarding public comments.

City Clerk Liza Tamura confirmed that the item regarding public comments is scheduled for December 19, 2017.

Mayor Pro Tem Howorth asked for Staff to return with an agendized item to discuss Reverse 911, if its automatic or to opt-in, what raises the level for public notifications when things happen and to send a notification the day after an event to let people know what the status update is.

Councilmember Napolitano concurred with Mayor Pro Tem Howorth and added that the incident report be presented at the next scheduled City Council Meeting.

Assistant City Attorney Michael Estrada reminded City Council that this matter could not be discussed now and that the discussion would need to take place when agendized at a later time.

M. CITY MANAGER REPORT

None.

N. CITY ATTORNEY REPORT

None.

O. INFORMATIONAL ITEMS

14. Commission Minutes: [17-0464](#)
- This Item Contains Minutes of the following City Commission Meetings:
- a) Cultural Arts Commission Meeting Minutes of August 21, 2017 (Parks and Recreation Director Leyman)
 - b) Cultural Arts Commission Meeting Minutes of September 18, 2017 (Parks and Recreation Director Leyman)
 - c) Planning Commission Action Meeting Minutes of October 11, 2017 (Community Development Director McIntosh)
 - d) Planning Commission Action Meeting Minutes of October 25, 2017 (Community Development Director McIntosh).
- INFORMATION ITEM ONLY**

15. Recent Planning Commission Quasi-Judicial Decisions:
Site Development Permit for Construction of Eleven Residential
Apartment Units - Obelisk Architects (Community Development Director
McIntosh).

[17-0462](#)

INFORMATION ITEM ONLY

P. CLOSED SESSION

None.

Q. ADJOURNMENT

At 11:00 PM the Regular City Council Meeting of November 7, 2017, was adjourned to the November 16, 2017, Adjourned Regular Meeting to be held in the City Council Chambers in said City.

Martha Alvarez
Recording Secretary

David Lesser
Mayor

ATTEST:

Liza Tamura
City Clerk