

City of Manhattan Beach

*1400 Highland Avenue
Manhattan Beach, CA 90266*



Meeting Minutes - Draft

Tuesday, October 3, 2017

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

*Mayor David J. Lesser
Mayor Pro Tem Amy Howorth
Councilmember Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery*

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A. PLEDGE TO THE FLAG

Mayor Lesser led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Lesser, Mayor Pro Tem Howorth, City Councilmember Napolitano, City Councilmember Hersman and City Councilmember Montgomery

C. CEREMONIAL CALENDAR

Mayor Lesser announced that at the tragedy in Las Vegas, Nevada, two members of the Manhattan Beach Community were killed: Manhattan Beach Police Department Records Technician Rachael Parker and Manhattan Beach Unified School District Special-Education Teacher Sandy Casey.

City Manager Mark Danaj gave a brief overview of the victims and introduced Police Chief Eve Irvine who provided condolences to all of those impacted by this tragedy and shared memories of Rachael.

Manhattan Beach Unified School District Superintendent Mike Matthews introduced Manhattan Beach Middle School Vice Principal Rose Ahrens who noted memories of Sandy Casey and her commitment to children.

City Manager Danaj announced that a "Candlelight Vigil" will be held at the Manhattan Beach Pier at 6:30 PM on Wednesday, October 4, 2017.

1. Recognition of Past and Present Parks and Recreation Commissioners Involved in the Founding, Planning and Supporting of the Annual Manhattan Beach Salute to the Troops Event.

[17-0359](#)

PRESENT

Mayor Lesser, on behalf of the City Council, presented Certificates of Recognition and Challenge Coins to the past and present Parks and Recreation Commissioners for founding, planning and supporting the annual event of Salute to the Troops. The following Commissioners were recognized:

Founding Commissioners:

*Tom Allard
Russ Allen
Janet Jones
Fred Manna
Kathleen Paralusz
Steve Rothans
Adam Zahn*

Past Commissioners:

*Adam Enomoto
Grace Lauson*

Current Commissioners:

*Sue Allard
Russ Allen
Suzanne Karger
J.J. Turkmany
Olivia Tuffli
Ken Weiner*

2. Presentation of a Certificate of Recognition to George Butts for his Longstanding Service to Our Community Through the MB CERT Program.

[17-0405](#)

PRESENT

Mayor Lesser, on behalf of the City Council, presented a certificate of recognition along with a challenge coin to George Butts recognizing him for his longstanding service to our community through the Manhattan Beach Community Emergency Response Team (CERT) Program.

George Butts thanked the City Council and commented on the success of the 10 Year CERT Program.

3. Presentation of Certificate of Recognition to the Hometown Fair Board in Honor of their 45th Anniversary.

[17-0413](#)

PRESENT

Mayor Lesser, on behalf of the City Council, recognized the Hometown Fair Board on the occasion of their 45th Anniversary and presented a certificate of recognition to Bee Zimbalist President of the Hometown Fair Board.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Hersman, seconded by Mayor Lesser, to approve the agenda as amended, waive full reading of ordinances and removing Item No. 7 (Consideration of Ordinance to Amend Title 9 to Modify the Plan Review and Permit Expiration Sections of the Manhattan Beach Municipal Code and Clarify the Issuance of Permits to Owner-Builders) to be heard in Section H. Items removed from the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Ty Mellinger, Secretary of the Red Cross Youth Club at Manhattan Beach Middle School, spoke of updates regarding emergency preparedness in the Middle School.

Wayne Powell, Communications Director for Community Emergency Response Team (CERT), announced the new CERT Class will be November 2-5.

Melissa McCollum, Manhattan Beach Library Manager, noted upcoming library events.

Joseph Ungoco, Beach Cities Masons, invited the public to a dinner on Thursday, October 5, 2017.

Mayor Pro Tem Howorth reported on the successful North Manhattan Beach Art Walk and announced the passing of former Torrance Mayor Dee Hardison.

Mayor Lesser announced that on October 6, 2017, at the Joslyn Community Center there will be a Community Meeting and Workshop on Disaster Preparedness

Councilmember Montgomery thanked Fred Manna for giving him a tour of the North End Art Walk.

Public Works Director Stephanie Katsouleas announced the kickoff of the trash survey and the various ways to access it.

Management Analyst Nhung Madrid announced the Mobility Plan meeting this Thursday, October 5, 2017, in the City Council Chambers from 6:30-8:00 PM.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Fred Manna voiced approval of the Bicycle Master Plan and suggested that the City Council add sharrows.

Isabelle Hory spoke in favor of the City Council adding more bicycle lanes.

Bruce Greenberg spoke in favor of the Bicycle Master Plan.

Mike Don is looking forward to connecting sharrows from Hermosa Beach to Manhattan Beach.

Jullian Katz echoed the other speakers and expressed support of sharrows.

Bill Victor submitted for the record comments by Robert Bush and spoke on utility undergrounding and bicycling.

Ray Joseph spoke about the importance of better cell phone coverage.

Jackie May thanked the community for the North End Art Walk.

Michelle Murphy spoke about undergrounding and the formation of districts.

Mona Stepczyk spoke about undergrounding and stated that she thinks the City will be fair to all residents.

G. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Montgomery, seconded by Mayor Lesser, to approve the Consent Calendar, removing Item No.7. (Consideration of Ordinance to Amend Title 9 to Modify the Plan Review and Permit Expiration Sections of the Manhattan Beach Municipal Code and Clarify the Issuance of Permits to Owner-Builders) and requested a brief explanation of Item No. 9. (Approval of Resolution No. 17-0127 Amending the Fiscal Year 2017/18 Capital Improvement Plan Budget to Appropriate \$199,430 in Road Maintenance and Rehabilitation Account Revenues Created by Senate Bill 1, the Road Repair and Accountability Act of 2017). The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

4. City Council Minutes:[17-0406](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Regular Meeting Minutes of September 5, 2017

b) City Council Regular Meeting Minutes of September 19, 2017

(City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

5. Financial Report: [17-0388](#)
a) Schedule of Demands: August 31, 2017
b) Investment Portfolio for the Month Ending August 31, 2017
c) Month End Report for August 31, 2017
(Finance Director Moe).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

6. Accept Resignation for Planning Commissioner Ortmann, Declare Vacant Planning Commission Seat No. 1 (Ortmann), and Direct City Clerk to Conduct Public Outreach (City Clerk Tamura). [17-0414](#)

ACCEPT RESIGNATION, DECLARE VACANCY, AND CONDUCT PUBLIC OUTREACH

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of Ordinance to Amend Title 9 to Modify the Plan Review and Permit Expiration Sections of the Manhattan Beach Municipal Code and Clarify the Issuance of Permits to Owner-Builders (Community Development Director McIntosh). [ORD 17-0021](#)

INTRODUCE ORDINANCE NO. 17-0021

This item was removed from the Consent Calendar and heard under Section H.
Items removed from the Consent Calendar.

8. Resolution No. 17-0112 to Accept Public Street Easement and Public Sidewalk Easement at 1000 N. Sepulveda Boulevard (Public Works Director Katsouleas). [RES 17-0112](#)

ADOPT RESOLUTION NO. 17-0112

The recommendation for this item was approved on the Consent Calendar.

9. Resolution No. 17-0127 Amending the Fiscal Year 2017/18 Capital Improvement Plan Budget to Appropriate \$199,430 in Road Maintenance and Rehabilitation Account Revenues Created by Senate Bill 1, the Road Repair and Accountability Act of 2017 (Public Works Director Katsouleas). [RES 17-0127](#)

ADOPT RESOLUTION NO. 17-0127 AND APPROPRIATE FUNDS

The recommendation for this item was approved on the Consent Calendar.

Per City Council questions, Public Works Director Stephanie Katsouleas provided a brief explanation of this item.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

7. Consideration of Ordinance to Amend Title 9 to Modify the Plan Review and Permit Expiration Sections of the Manhattan Beach Municipal Code and Clarify the Issuance of Permits to Owner-Builders (Community Development Director McIntosh).

[ORD 17-0021](#)

INTRODUCE ORDINANCE NO. 17-0021

Community Development Director Anne McIntosh and Building Official Ryan Heise responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

Councilmember Napolitano does not want to leave the time frame open ended.

Councilmember Montgomery stated that neighbors are not a fan of a house taking longer than 2 years to be built and does not want to extend the time frame. He further added that there could be a special hearing for exceptions.

Mayor Pro Tem Howowrth is willing to follow the Staff recommendation but is also willing to compromise and double the amount of time and further remarked that if there is still a problem Staff could bring this item back to the City Council.

Councilmember Hersman noted that the longer it takes to build, the more money it cost and is not certain if having a deadline forces people to act sooner. She is in agreement with Staff recommendation but is also willing to compromise for a more middle ground.

Mayor Lesser echoed the views of Mayor Pro Tem Howorth and Councilmember Hersman and also pointed out that there are problems that arise.

City Attorney Quinn Barrow read the title of Ordinance No. 17-0021 into the record: An Ordinance of the City of Manhattan Beach modifying the Plan Review and Permit Expiration Sections of the Manhattan Beach Municipal Code and clarifying the issuance of permits to Owner-Builders (with the two changes: the 180 days will be changed to 2 years and the 2 year period will be changed to 4 years for permit expiration on residential projects).

A motion was made by Councilmember Napolitano, seconded by Mayor Lesser, to change the recommendation for 180 days to two years and the 2 year period changed to four years for residential properties and introduce Ordinance No. 17-0021. The motion carried by the following vote:

Aye: 4 - Lesser, Howorth, Napolitano and Hersman

Nay: 1 - Montgomery

City Attorney Barrow clarified that the ordinance had been introduced and will come back to the next City Council Meeting on the Consent Calendar for consideration of adoption with the 2 changes.

I. PUBLIC HEARINGS

None.

J. GENERAL BUSINESS

10. Consideration of Policy and Next Steps for Utility Underground Assessment Districts 15 and 4 (Public Works Director Katsouleas).

[17-0409](#)

DISCUSS AND PROVIDE DIRECTION

At 7:32 PM Mayor Lesser recused himself from the dais. He stated that he lives outside of District 4, but close enough that he consulted with the FPPC (Fair Practices Political Commission) and the FPPC concluded that he has an economic interest in the decision made on this item.

Public Works Director Stephanie Katsouleas provided a brief overview of the item.

Mayor Pro Tem Howorth opened the floor to public comment.

Chris Ryan provided a chart for the document reader, spoke in favor of undergrounding, noting the safety & financial benefits that would be provided,

Bill Victor is opposed to undergrounding and thinks that the City should remain neutral.

Tim Walker is in favor of undergrounding and wants the opportunity for the residents to have their opinions heard during the survey.

Sal Nordberg thinks that the undergrounding is a very positive thing.

Earl Kramer is in favor of undergrounding.

Mona Stepzyk reiterated her earlier comments in favor of undergrounding and indicated that she thinks that the earlier survey presented on the document reader is accurate.

Seeing no further requests to speak, Mayor Pro Tem Howorth closed the floor to public comment.

A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to approve the proposed policy direction for Utility Underground Assessment District (UUAD) 15 and former UUAD 4 with the following recommendations: 1. Approve a Survey Validation Threshold of 60% RETURNED surveys to qualify for advancing District 4 to a Proposition 218 vote. 2. Allow District 4 property owners to provide the funding necessary for reviewing and updating the previous utility design plans for SCE, Frontier and Spectrum, so that work can begin prior to conducting the Survey Validation process. 3. Accept a bond or some other form of guaranteed payment for the amount the City will spend on Assessment Engineering Services for District 4. The motion carried by the following vote:

Aye: 4 - Howorth, Napolitano, Hersman and Montgomery

Recused: 1 - Lesser

At 7:53 PM City Council recessed and reconvened at 8:04 PM with all Councilmembers present. (Mayor Lesser returned to the dais.)

11. Presentation of the Proposed Citywide Wayfinding Signage Program
(Public Works Director Katsouleas).

[17-0305](#)

DISCUSS AND PROVIDE DIRECTION

Public Works Director Stephanie Katsouleas provided the Staff presentation and introduced Selbert Perkins Design Partner, Clifford Selbert, who provided the PowerPoint Presentation.

Partner Selbert responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Bill Victor appreciates the concern with the cost, but doesn't want to use signage to bring more people into town. He further remarked that handicapped signage is very defective in this City.

Seeing no further requests to speak, Mayor Lesser closed the floor to public comment.

Partner Selbert, Public Works Director Katsouleas and City Manager Mark Danaj responded to City Council questions.

A motion was made by Mayor Pro Tem Howorth, seconded by Mayor Lesser, to use the remainder of the approved contract for the current consultant, not to exceed \$44,000, return to the City Council at a future meeting with a Master Plan that incorporates Option # 2, provide funding options, focus on enhancements and graphics, include examples of materials and opportunities to reconsider banner/sign placement will then be discussed. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

At 9:20 PM City Council recessed and reconvened at 9:27 PM with all Councilmembers present.

12. Status Update on Various Community Choice Aggregation ("CCA") Programs that Enable Cities to Purchase Electricity from Renewable Energy Sources (Community Development Director McIntosh).

[17-0055](#)

DISCUSS AND PROVIDE DIRECTION

Community Development Director Anne McIntosh responded to City Council questions and introduced Environmental Programs Manager Dana Murray who provided a brief overview of the item.

County of Los Angeles, LACCE (Los Angeles County Office of Sustainability) Manager Matthew Skolnik presented a PowerPoint presentation and responded to City Council questions.

Representing South Bay Clean Power, Community Choice Partners President Samuel Golding, presented a PowerPoint presentation.

Environmental Programs Manager Murray and LACCE Manager Skolnik responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Seeing no requests to speak, Mayor Lesser closed the floor to public comment.

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Howorth, to pursue the CCA (Community Choice Aggregation) approach for energy conservation, go with the LACCE (Los Angeles Community Choice) for its facilities, residents and businesses. A friendly amendment, accepted by the maker, is to direct Staff to come up with a public outreach plan very quickly, to let people know that the City Council is considering joining the County Plan (LACCE), and that the City Council wants to have their input, their awareness of the program, want the peoples feedback with a clear understanding of what it means before the City Council makes a final decision in November. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

13. Discussion on Bicycle Master Plan and Prioritization (Community Development Director McIntosh).

[17-0300](#)

DISCUSS AND PROVIDE DIRECTION

Community Development Director Anne McIntosh introduced Traffic Engineer Erik Zandvliet who presented the Staff presentation.

Traffic Engineer Zandvliet responded to City Council questions.

Mayor Lesser opened the floor to public comment.

Mike Don spoke in favor of the Bicycle Master Plan as suggested by Staff.

David Sundius noted that it helps to have visible signage for bike usage and thus, encourages others to use bikes instead of cars.

Seeing no further requests to speak, Mayor Lesser closed the floor to public comment.

Traffic Engineer Zandvliet responded to City Council questions.

A motion was made by Councilmember Montgomery, seconded by Councilmember Hersman, to approve what Staff has outlined as "Low Hanging Fruits" (low Cost and easy to implement), install bike route signs only and further direct Staff to return to the City Council providing options on sharrows on various streets in the Bicycle Master Plan, including reconsideration of Pacific Avenue, with an emphasis on routes adjacent to schools and connectivity, and conduct community outreach prior to the installation of sharrows. The motion carried by the following vote:

Aye: 5 - Lesser, Howorth, Napolitano, Hersman and Montgomery

**K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING
AB 1234 REPORTS**

Councilmember Montgomery attended the Contract Cities Fall Education Summit.

L. FUTURE AGENDA ITEMS

Mayor Lesser, requested that the City Attorney report on how much time is allocated to speakers, specifically if someone can speak on an item during Public Comment and then speak again on the same item when it is heard later on the agenda.

M. CITY MANAGER REPORT

None.

N. CITY ATTORNEY REPORT

None.

O. INFORMATIONAL ITEMS**14. Commission Minutes:**[17-0425](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of October 27, 2016 (Community Development Director McIntosh)
- b) Parking and Public Improvements Commission Meeting Minutes of February 23, 2017 (Community Development Director McIntosh)
- c) Parking and Public Improvements Commission Meeting Minutes of March 23, 2017 (Community Development Director McIntosh)
- d) Parking and Public Improvements Commission Meeting Minutes of April 27, 2017 (Community Development Director McIntosh)
- e) Planning Commission Action Meeting Minutes of September 13, 2017 (Community Development Director McIntosh).

INFORMATION ITEM ONLY

By order of the Chair this item was received and filed.

P. CLOSED SESSION

None.

Q. ADJOURNMENT

At 10:59 PM the City Council adjourned in memory of Manhattan Beach Records Technician/Matron Rachael Parker and Manhattan Beach Middle School Special-Education Teacher Sandy Casey and the many others killed in the Las Vegas shooting and former Torrance Mayor Dee Hardison.

Martha Alvarez
Recording Secretary

David Lesser
Mayor

ATTEST:

Liza Tamura
City Clerk