

**CITY OF MANHATTAN BEACH**  
**MINUTES OF THE PARKS AND RECREATION COMMISSION**  
**Manhattan Beach City Hall**  
**1400 Highland Ave.**  
**Manhattan Beach, CA 90266**  
**June 26, 2017**  
**6:00 PM**

**CONTENTS**

**A. CALL TO ORDER**

The meeting was called to order at 6:00 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Karger, Weiner, Allard, Turkmany,

Absent: Commissioners Tuffli, Allen

Others present: Director of Parks and Recreation, Mark Leyman; Linda Robb, Recording Secretary

**D. APPROVAL OF MINUTES**

Commissioner Turkmany moved to approve the May 22, 2017 minutes as written. The motion was seconded by Commissioner Weiner. The motion passed.

Ayes: Commissioners Karger, Weiner, Allard, Turkmany

Nays: None

Abstain: None

Absent: Commissioners Tuffli, Allen

**E. CEREMONIAL**

None

**F. AUDIENCE PARTICIPATION (3-Minute Limit)**

Commissioner Karger opened the floor to audience participation.

Seeing none, the floor was closed to public comment.

**G. GENERAL BUSINESS –**

**15/1027.1 Discussion of Salute to the Troops Event –**

Commissioner Allard reported that Dennis McNeil has been in touch directly with the band and unfortunately is unable to attend the meeting tonight.

Mr. McNeil will receive all of the sponsor, band and color guard info for announcements prior to the event.

Commissioner Karger stated that the flyover is still pending and may end up being a last minute thing. Commissioner Weiner stated that he would assist any way he can.

The Commissioners reviewed the schedule and map.

Commissioner Karger proposed assigning commissioners to specific tasks as follows:

Band and stage – 2 people

Organizing and overseeing Cake cutting

## Challenge Coin Booth

### Coordinating volunteers

Audience member, James Gill, addressed the Salute to the Troops and stated that Dennis McNeil is very experienced at emceeing this event so he does not have to be heavily scripted. We need to definitely recognize the CGOG volunteers at the event. Perhaps volunteers can circulate and coin attendees. Commissioner Weiner mentioned that the band should be given challenge coins as well and that they should be held back. Mr. Gill stated that cutting the cake would also be an appropriate duty for the volunteers.

April Hoelzer, volunteer coordinator with the Air Force, stated that more specific instructions would help to get more people to volunteer. She mentioned that she initially thought it was ironic that the event is a salute to the troops but there was a call for military volunteers to work. Commissioner Karger apologize for any offense and reported that initially there was no intention to request volunteers but the commission was told in a meeting with some Air Force personnel, that the best way to get attendance was to ask for volunteers because people could get credit for going.

Commissioner Weiner volunteered to manage the cake, coin and area at the back of the event near the gazebo where the cake will be. He asked that the volunteers meet at the gazebo where the cake is.

Commissioner Weiner showed a Caskey and Caskey marketing piece that showed a property on the front and a full page for Salute to the Troops on the back.

Commissioner Karger called for public comment.

Lee Barr, resident, stated that the Challenge coins are not just a 30 minute thing, it has to be an ongoing thing throughout the event. Commissioner Weiner stated that the challenge coin booth would be active but there would also be volunteers distributing throughout the crowd.

The floor was closed to public comment.

### **Work plan discussion –**

Commissioner Turkmany stated that he felt that the commission was underprepared for the joint meeting with City Council. Commissioner Karger stated that this is the first time that work plans have been established and everyone is on a learning curve. Manager Vincent stated that the goal tonight is to approve a list of items to present for City Council approval on July 18<sup>th</sup>. She stated that it would be good to keep the timeline fluid because there are some items that will take up much more time than others.

### **Proposed workplan items:**

1. Salute to the Troops
2. Commissioners attend and support Parks and Recreation events and activities
3. Park Master Plan - Manager Vincent mentioned that discussion of a permanent pickle ball court has been added to the Parks Master Plan item. Commissioner Weiner asked about the size of a pickle ball court. Manager Vincent stated that 4 pickle ball courts can fit on one tennis court and two can fit on one paddle board court.
4. User group field allocation policy – Manager Vincent reminded the commission that Councilmember Napolitano also asked that the use fees also be reviewed.

5. Senior Scouthouse – Commissioner Turkmany asked about the role of the Commission on the Scout House. Commissioner Allard stated that there will be fundraising for the project and the scope of the project is not complete. Manager Vincent advised the Commission that the plans for the project would come through the Commission for recommendation to the City Council.

6. Receive updates on Capital Projects

Commissioner Weiner inquired how other items from the community get added to the agenda. Manager Vincent stated that there is a process for asking City Council to add additional items to the agenda. Manager Vincent stated that the items on the list are a good representation of staff needs as well as City Council direction.

Commissioner Karger opened the floor to public comment. Seeing none, the floor was closed.

Commissioner Allard moved to approve the work plan as presented. Commissioner Turkmany seconded the motion. Unanimous

Ayes: Commissioners Karger, Weiner, Allard, Turkmany  
Nays: None  
Abstain: None  
Absent: Commissioners Tuffli, Allen

H. **COMMISSION ITEMS –**  
None

I. **STAFF ITEMS –** Manager Vincent gave the following updates:

Summer activities are in full swing and many programs are at full capacity.

The South Bay Film Festival is currently happening in partnership the City of Hermosa Beach.

MBO Tennis Tournament will be held July 20-23.

The 6-Man Volleyball Tournament was rescheduled for Friday and Saturday, August 4-5. Jr. 6-man will held on August 6<sup>th</sup>. The Sandcastle contest will also be held August 6<sup>th</sup>.

MBO Volleyball August 17-20 – the footprint has changed to accommodate more people in the paid sky deck seating. The Downtown Business Association will be having a reception Thursday evening after the pier plaque ceremony, in the sky deck, on August 17th. Friday events include sunrise yoga and movie night. There will also be sunrise yoga on Sunday morning. The finals will be broadcast live on NBC.

Regarding capital projects, staff has been meeting with user groups to discuss funding the Village re-turf project scheduled for the Summer of 2018.

J. **ADJOURNMENT**

Commissioner Turkmany moved to adjourn. Commissioner Allard seconded the motion. The motion passed. The meeting was adjourned at 6:57pm to July 26, 2017 in the City Council Chambers.

Ayes: Commissioners Karger, Weiner, Allard, Turkmany  
Nays: None  
Abstain: None  
Absent: Commissioners Tuffli, Allen