

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, June 7, 2022

6:00 PM

Regular Meeting

City Council Chambers and Zoom

## City Council Regular Meeting

### ***ELECTED OFFICIALS***

***Mayor Steve Napolitano***

***Mayor Pro Tem Richard Montgomery***

***Councilmember Joe Franklin***

***Councilmember Suzanne Hadley***

***Councilmember Hildy Stern***

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**A. CALL MEETING TO ORDER**

*Mayor Stern called the meeting to order.*

**B. PLEDGE TO THE FLAG**

*Saylor Cravatt of Pacific Elementary School led the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll Call by City Clerk Liza Tamura.*

**Present:** 5 - Mayor Stern, Mayor Pro Tem Napolitano, Councilmember Montgomery, Councilmember Franklin, and Councilmember Hadley

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

A motion was made by Councilmember Montgomery, seconded by Mayor Pro Tem Napolitano, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

**Aye:** 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

## E. REORGANIZATION

1. City Council Reorganization:
  - a) Recognition of Outgoing Mayor Stern
  - b) Selection of Mayor
  - c) Selection of Mayor Pro Tem  
(City Clerk Tamura).

[22-0223](#)

### **APPROVE**

*Mayor Stern opened the floor to public comments. The following individual(s) spoke:*

*Jeremy Stern  
Kim Brant-Lucich*

*Seeing no further requests to speak, Mayor Stern closed the floor to public comments.*

*Mayor Pro Tem Napolitano, Councilmember Montgomery, Councilmember Franklin, and Councilmember Hadley recognized outgoing Mayor Stern for her service during her tenure as Mayor of Manhattan Beach.*

*Assemblymember Al Muratsuchi, Congressman Ted Lieu, and Hermosa Beach Councilmember Mary Campbell, presented outgoing Mayor Stern with certificates and plaques and thanked her for her service during her tenure as Mayor of Manhattan Beach.*

*Outgoing Mayor Stern provided comments regarding her time as Mayor and thanked her family, colleagues, and staff.*

**A motion was made by Councilmember Montgomery, seconded by Councilmember Hadley, to nominate Mayor Pro Tem Napolitano as Mayor. The motion carried by the following vote:**

**Aye:** 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

*Mayor Napolitano provided comments regarding his upcoming term as Mayor.*

**A motion was made by Councilmember Hadley, seconded by Councilmember Stern, to nominate Councilmember Montgomery as Mayor Pro Tem. The motion carried by the following vote:**

**Aye:** 5 - Napolitano, Montgomery, Franklin, Hadley and Stern

*Mayor Pro Tem Montgomery provided comments.*

*Mayor Napolitano announced that the City Council assignments would appear on the June 21, 2022, Regular City Council Meeting agenda.*

## F. RECESS AND RECONVENE

*At 6:48 PM, the City Council recessed and reconvened at 7:07 PM with all City Councilmembers present.*

## **G. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

*At 7:07 PM, the City Council recessed to the Capital Improvements Corporation Board Meeting.*

### **I. CALL MEETING TO ORDER**

*At 7:08 PM, the Capital Improvements Board Meeting was called to order.*

### **II. ROLL CALL**

*Roll Call led by Secretary Liza Tamura*

**Present:** 5 - President Stern, Vice President Napolitano, Boardmember Montgomery, Boardmember Franklin and Boardmember Hadley

### **III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

*Vice President Napolitano opened the floor to public comments.*

*Seeing no requests to speak, Vice President Napolitano closed the floor to public comments.*

### **VI. GENERAL BUSINESS**

2. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian).

[CIC-11](#)

#### **ELECT A NEW PRESIDENT AND VICE PRESIDENT**

*Chief Financial Officer Steve Charelian provided the Staff presentation.*

**A motion was made by Boardmember Montgomery, seconded by Boardmember Hadley, to appoint Vice President Napolitano as the new President. The motion carried by the following vote:**

**Aye:** 5 - Stern, Napolitano, Montgomery, Franklin and Hadley

**A motion was made by President Napolitano, seconded by Boardmember Franklin, to appoint Boardmember Montgomery as the new Vice President. The motion carried by the following vote:**

**Aye:** 5 - Napolitano, Montgomery, Franklin, Hadley and Stern

## **H. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATIONS AND RECONVENE CITY COUNCIL MEETING**

*At 7:10 PM, President Napolitano adjourned the Capital Improvements Corporation Meeting and reconvened the Regular City Council Meeting, with all City Councilmembers present.*

## **I. CEREMONIAL CALENDAR**

*Mayor Napolitano recognized past Mayors and Manhattan Beach Unified School District Boardmembers in attendance.*

## **J. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Wayne Powell announced two events on June 25, 2022, at 11:00 AM in Polliwog Park: the annual meeting of the Manhattan Beach Community Emergency Response Team and the annual meeting of the Manhattan Beach Historical Society.*

*Library Manager Josh Murray announced Books By the Beach for kids grades 4-8 on June 21, 2022, at 4:00 PM.*

*Public Works Director Erick Lee announced that the West Basin Municipal Water District acknowledged that Manhattan Beach is the only City out of 17 agencies that has enacted water shortage measures as required by the Governor and region.*

*Chamber of Commerce President and CEO David Archer announced the first monthly mixer at Nine24 Kitchen on June 16, 2022, from 5:30 PM to 7:00 PM.*

*Heather Kim announced that the Recall George Gascon effort is still underway and that a permanent signing location is available at All Yoo Boutique from 11:30 AM to 7:00 PM Monday-Thursday and until 7:30 PM on Friday and Saturday.*

*Mayor Pro Tem Montgomery announced that the Manhattan Beach Education Foundation held their annual wine auction on June 4, 2022, and praised them for the work they did to make the event happen.*

*Lucia La Rosa Ames announced the ongoing recall effort of District Attorney George Gascon and the discussion regarding the recall effort that will be held at Metlox Plaza at the southeast corner of Morningside Drive on June 9, 2022, at 6:00 PM.*

## **K. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Assistant City Clerk Martha Alvarez announced that the following public comments were received prior to the June 7, 2022, Regular City Council Meeting.*

*Agenda Item No. 16  
2 emails*

*Other Items Not on the Agenda  
1 eComment  
1 email*

*Mayor Napolitano opened the floor to public comments. The following individual(s) spoke:*

*Elyse Gura  
Alison  
Lucia La Rosa Ames  
Lee Phillips  
Heather Kim  
Amy Howorth  
Jim Burton  
Karen Komatinsky  
Maureen  
Charlene Harding*

*Seeing no further requests to speak, Mayor Napolitano closed the floor to public comments.*

**L. CONSENT CALENDAR (APPROVE)**

A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Stern, to approve the Consent Calendar. The motion carried by the following vote:

**Aye:** 5 - Napolitano, Montgomery, Franklin, Hadley and Stern

**3.** Declaration of Proclamations for the Following: [22-0260](#)

- a) June 19, 2022, as Juneteenth
- b) Month of June 2022, as LGBTQ+ (Lesbian, Gay, Bisexual, Transgender & Queer or Questioning) Pride Month.

**PROCLAIM**

The recommendation for this item was approved on the Consent Calendar.

**4.** City Council Minutes: [22-0224](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Budget and Capital Improvements Projects Study Session) of May 10, 2022
- b) City Council Adjourned Regular Meeting Minutes of May 12, 2022
- c) City Council Regular Meeting Minutes of May 17, 2022
- d) City Council Adjourned Regular Meeting Minutes (Budget Study Session) of May 24, 2022  
(City Clerk Tamura).

**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

**5.** Financial Reports: [22-0256](#)

- a) Schedule of Demands May 5, 2022 and May 12, 2022
- b) Investment Portfolio for the Month Ending April 30, 2022
- c) Month End Report for April 30, 2022  
(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

**6.** City Council Reconsideration of the Circumstances of the Declared [22-0222](#)

COVID-19 Emergency to Facilitate Remote Attendance at Public Meetings by Councilmembers and Other City Legislators Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow).

**ACCEPT STAFF RECOMMENDATION**

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with Harris & Associates for Direct Assessment Services to Increase the Maximum Compensation to \$93,000, and Extend the Term of the Agreement. (Finance Director Charelian). [22-0230](#)  
**ADOPT RESOLUTION NO. 22-0073**

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of a Resolution Approving a Five-Year Agreement with Wittman Enterprises LLC for Emergency Medical and Fire Inspection Billing and Collection Services for an Estimated Annual Amount of \$64,000 (Finance Director Charelian). [22-0232](#)  
**A) WAIVE FORMAL BIDDING (COOPERATIVE PURCHASING)**  
**B) ADOPT RESOLUTION NO. 22-0074**

The recommendation for this item was approved on the Consent Calendar.

9. Second Reading for an Ordinance Adopting a Military Equipment Policy, Pursuant to Assembly Bill 481 (Interim Police Chief Abell). [22-0251](#)  
**ADOPT ORDINANCE NO. 22-0006**

The recommendation for this item was approved on the Consent Calendar.

10. Consideration of a Resolution Approving a Three-Year Agreement with McGowan Consulting, LLC for Environmental Professional Services Pertaining to the Implementation of the Municipal Separate Storm Sewer System at a Cost Not-to-Exceed \$260,500 (Public Works Director Lee). [22-0167](#)  
**ADOPT RESOLUTION NO. 22-0075**

The recommendation for this item was approved on the Consent Calendar.

11. Consideration of a Resolution Formally Accepting as Complete the Cycle 2 Storm Drain Infrastructure Improvement Project Constructed by Ramona, Inc. (Public Works Director Lee). [22-0087](#)  
**ADOPT RESOLUTION NO. 22-0076**

The recommendation for this item was approved on the Consent Calendar.

12. Consideration of a Resolution Approving a Professional Services Agreement with PACE, Inc. for Final Design Services for the Voorhees Avenue and the Pacific Avenue Sewer Lift Station Projects at a Cost Not-to-Exceed \$576,603 (Public Works Director Lee). [22-0180](#)  
**ADOPT RESOLUTION NO. 22-0077**

The recommendation for this item was approved on the Consent Calendar.



13. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with Triad Consulting and System Design Group for Additional Services for the City Facility Security Camera Project in the Amount of \$45,435 (Public Works Director Lee). [22-0231](#)  
**ADOPT RESOLUTION NO. 22-0078**

The recommendation for this item was approved on the Consent Calendar.

## M. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

## N. PUBLIC HEARINGS

14. Conduct Public Hearing and Consideration of a Resolution Adopting New Water Rates and Charges Effective November 1, 2022, Through November 1, 2026, and All Protests to the Proposed Water Rates (Public Works Director Lee). [22-0201](#)  
(Estimated Time: 1 Hr.)  
**A) CONDUCT PUBLIC HEARING**  
**B) ADOPT RESOLUTION NO. 22-0079**

*Public Works Director Erick Lee introduced Public Works Senior Management Analyst Anna Luke-Jones who provided the PowerPoint presentation.*

*Finance Director Steve Charelian, Public Works Director Lee, Raftelis Consultant Steve Gagnon, and City Attorney Quinn Barrow responded to City Council questions.*

*Mayor Napolitano opened the public hearing. The following individual(s) spoke:*

*Jim Burton  
Louis Pastor  
Diane Wallace*

*Seeing no further requests to speak, Mayor Napolitano closed the public hearing.*

*City Clerk Liza Tamura declared and confirmed that the total amount of protests received was 75.*

**A motion was made by Mayor Prom Tem Montgomery, seconded by Councilmember Stern, to adopt Resolution No. 22-0079, adopting water rates and charges for the period of November 1, 2022 through November 1, 2027. The motion carried by the following vote:**

**Aye:** 4 - Napolitano, Montgomery, Franklin and Stern

**Nay:** 1 - Hadley

15. Conduct Public Hearing and Consideration of a Resolution Regarding the Proposed 5-Year Capital Improvement Program for Fiscal Year 2022-2023 Through Fiscal Year 2026-2027 (Public Works Director Lee). [22-0199](#)

(Estimated Time: 15 Min.)

**A) CONDUCT PUBLIC HEARING**

**B) ADOPT RESOLUTION NO. 22-0080**

*Public Works Director Erick Lee introduced City Engineer Katie Doherty who provided the PowerPoint presentation.*

*Mayor Napolitano opened the public hearing.*

*Seeing no requests to speak, Mayor Napolitano closed the public hearing.*

**A motion was made by Councilmember Hadley, seconded by Councilmember Franklin, to adopt Resolution No. 22-0080, approving the Capital Improvement Plan for Fiscal Years 2022-2023 through 2026-2027. The motion carried by the following vote:**

**Aye:** 5 - Napolitano, Montgomery, Franklin, Hadley and Stern

16. Conduct Public Hearing and Consideration of Resolutions Adopting the Fiscal Year 2022-2023 Operating Budget and the Gann Appropriations Limit (Finance Director Charelian). [22-0216](#)

(Estimated Time: 15 Min.)

**A) CONDUCT PUBLIC HEARING**

**B) ADOPT RESOLUTION NOS. 22-0081 AND 22-0082**

*Finance Director Steve Charelian provided the PowerPoint presentation.*

*Mayor Napolitano opened the public hearing.*

*Seeing no requests to speak, Mayor Napolitano closed the public hearing.*

**A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Stern, to adopt Resolution No. 22-0081, adopting the Fiscal Year 2022-2023 operating budget and authorizing the City Manager to take certain personnel-related actions; and adopting Resolution No. 22-0082, establishing the appropriations limit for Fiscal Year 2022-2023. The motion carried by the following vote:**

**Aye:** 3 - Napolitano, Montgomery and Stern

**Nay:** 2 - Franklin and Hadley

**O. GENERAL BUSINESS**

*None.*

**P. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*None.*

**Q. FUTURE AGENDA ITEMS**

17. Review of Prior City Council Requested Future Agenda Items (City Manager Moe).

[22-0253](#)

*(Estimated Time: 15 Min.)*

**DISCUSS AND PROVIDE DIRECTION**

*Community Development Director Tai and Parks and Recreation Director Mark Leyman responded to City Council questions.*

*The City Council provided the following direction regarding the list of future agenda items that were previously requested:*

*Remove the request for information and report on construction hours on Saturdays.*

*Keep the following requests with specified direction to staff, including: return with the report on energy efficiency for municipal facilities in 6 months; return with an update on the increase of transparency by the Sustainability Task Force in 6 months; return with the current regulations regarding lights placed above walk streets in 6 months; and return with the donation policy updates for a military wall and discussion of a park non-profit foundation in the fall.*

**R. CITY MANAGER REPORT**

*City Manager Bruce Moe thanked Mayor Stern for her time as Mayor and congratulated the newly appointed Mayor Napolitano.*

**S. CITY ATTORNEY REPORT**

*None.*

**T. INFORMATIONAL ITEMS**

18. Agenda Forecast (City Clerk Tamura).  
**INFORMATION ITEM ONLY**

[22-0225](#)

*This item was received and filed by order of the Chair.*

**19. Commission Minutes:**[22-0252](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Planning Commission Meeting Minutes of April 27, 2022 (Community Development Director Tai)
- b) Planning Commission Meeting Minutes of May 25, 2022 (Cancelled) (Community Development Director Tai)
- c) Parking and Public Improvements Commission Meeting Minutes of May 26, 2022 (Cancelled) (Community Development Director Tai)

**INFORMATION ITEM ONLY**

This item was received and filed by order of the Chair.

**U. CLOSED SESSION**

*None.*

**V. ADJOURNMENT**

*At 9:24 PM, Mayor Napolitano adjourned the meeting to the June 20, 2022, Adjourned Regular City Council Meeting at 6:00 PM.*

*City Attorney Barrow responded to City Council questions.*

*Mayor Napolitano clarified that the meeting would be scheduled only if the Measure A Parcel Tax passes.*

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**Patricia Matson**  
**Recording Secretary**

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**Steve Napolitano**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**