

REVIEW OF THE COMMUNITY DEVELOPMENT DEPARTMENT WORK PLAN AND PRIORITIES

JANUARY 18, 2022



BACKGROUND

- August 24, 2021 – City Council directed staff to add a Work Plan item to study long-term outdoor business and dining uses in the public right-of-way and private property
- December 21, 2021 – City Council inquired about prioritizing this item in the Work Plan



DISCUSSION

- Department's Work Plan items are a direct response to State regulation or to rectify a deficiency
- City and staff are obligated to complete existing Work Plan items in a timely manner



WORK PLAN

A

Housing Policy and
Regulation Updates

Climate Resiliency
Program

Triennial Building
Code Update
(New for 2022)

B

Code Enforcement
Review

Environmental
Sustainability Work
Plan

Long-Term Outdoor
Dining and Business
Uses *(New for 2022)*

Historic Preservation
Ordinance Update
(Reinstated for 2022)

C

Modernize Parking
Standards

Wireless Tele-
communications
Program



SECONDARY/NON-WORK PLAN ITEMS

Work Plan Items Supporting Role

Document Management
Systems

Contract Management
Systems

Agenda Management
Solutions

Park Master Plan

Arts Program

Historic Resources

Scout House Project

Technology Upgrades

Non-Work Plan Requests

Energy Efficiency

Low-Impact Development

Regulation of "Unique Pets"
(Bees, Chickens, Pigs)

EIR Comment Letter for LAX
Expansion

Review of Historic
Preservation Ordinance

Brand-Huang-Mendoza
Initiative Support Resolution

SB 9 Interim Ordinance

Pending/In- Progress Items

Long-Term Outdoor
Dining

Energy Efficiency
Requirements in
Municipal Facilities

Sustainability Task
Force

Community
Development Work
Plan Priorities



RESOURCES NEEDED

- Internal City team generally led by a senior-level Planner or Planning Manager
 - Outreach/community Input
 - Managing a task force or subcommittee
 - Facilitating discussions/forming consensus
 - Environmental review
 - Coordination/compliance with Coastal Act
 - Implementation program
- Many government agencies use outside professional expertise
- The use of in-house staff can be more efficient



RESOURCES NEEDED

- Planning Division: one Manager, four full-time Planners, two part-time interns, one Office Assistant
- Involved in 8 of the Department's 12 Work Plan items, and oversees City compliance with the General Plan, zoning, and Local Coastal Program

Daily Operational Demands

Customer Inquiries
Development Requests
Building Plan Review
Encroachments
Tree Protection

Regular Tasks

130 Planning Applications
3,600 Building Plan Reviews
10,000 Phone Calls
Counter Service
Planning Commission Meetings



RESOURCES NEEDED

- Daily workload exceeds ability to meet expected turnaround times
- Additional resources are needed to support the Long-Term Outdoor Dining and Business Use Work Plan item
 - Outside professional expertise
 - In-house staff resources



POLICY ALTERNATIVES

- **Alternative 1:** No Changes to the Work Plan Priorities
- **Alternative 2a:** Accelerate the Long-Term Dining and Business Use Work Plan Item to Priority A, By Using Contracted Professional Staff
- **Alternative 2b:** Accelerate the Long-Term Dining and Business Use Work Plan Item to Priority A, By Adding In-House Staff Resources

