

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
[www.manhattanbeach.gov](http://www.manhattanbeach.gov) • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, December 6, 2022**

**6:00 PM**

**City Council Chambers and Zoom**



#### **ELECTED OFFICIALS**

**Mayor** Steve Napolitano

**Mayor Pro Tem** Richard Montgomery

**Councilmember** Joe Franklin

**Councilmember** Suzanne Hadley

**Councilmember** Hildy Stern

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Police Chief** Rachel Johnson

**Public Works Director** Erick Lee

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*The City continues to offer an opportunity to participate in Council meetings via Zoom. The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, December 6, 2022 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or*
- 3) Telephone Message Recorded at (310) 802-5030*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item G (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, November 30, 2022, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

*Leo Rogin, Robinson Elementary School*

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of Certificates of Recognition to the 2022 Fire Department Annual, "Home Escape Plan" Contest Winners.  
**PRESENT**

[22-0438](#)

**Attachments:** [Certificates-Home Escape Plan Contest Winners](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, December 6, 2022 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or
- 3) Telephone Message Recorded at (310) 802-5030

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

**IN PERSON PUBLIC PARTICIPATION**

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**ZOOM PUBLIC PARTICIPATION**

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.*

- 1) Join Zoom Meeting via the internet:

*Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

*Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.*

**H. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

2. City Council Minutes: [22-0487](#)  
This Item Contains the City Council Regular Meeting Minutes of November 15, 2022 (City Clerk Tamura).  
**APPROVE**

**Attachments:** [City Council Regular Meeting Minutes of November 15, 2022](#)

3. Financial Reports: [22-0483](#)  
Schedule of Demands November 3, 2022, and November 10, 2022  
(Finance Director Charelian).  
**ACCEPT REPORTS AND DEMANDS**

**Attachments:** [Schedule of Demands November 3, 2022 and November 10, 2022](#)

4. City Council Reconsideration of the Circumstances of the Declared COVID-19 Emergency to Facilitate Remote Attendance at Public Meetings by Councilmembers and Other City Legislators Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow). [22-0488](#)  
**ACCEPT STAFF RECOMMENDATION**

5. Consideration of a Resolution Confirming Emergency Order Nos. 28 and 29 Issued by the Director of Emergency Services During the Local Emergency Proclaimed to Address COVID-19 (City Attorney Barrow). [22-0505](#)  
**ADOPT RESOLUTION NO. 22-0165**

**Attachments:** [Resolution No. 22-0165](#)  
[Emergency Order No. 28](#)  
[Emergency Order No. 29](#)

6. Consideration to Approve a Purchase Order in the Amount of \$169,538.85 with South Coast Lighting & Design, Inc. for the Polliwog Park Lighted Pathway Project (Public Works Director Lee). [22-0428](#)  
**APPROVE**

**Attachments:** [Proposed Site Lighting Replacement](#)

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7. Consideration of a Resolution to Accept a Public Street, Utility, Sidewalk, and Driveway Easement from Manhattan Beach Unified School District at 110 S. Rowell Avenue at the Frontage of Pennekamp Elementary School (Public Works Director Lee). [22-0436](#)
- A) **ACCEPT**  
B) **AUTHORIZE**  
C) **ADOPT RESOLUTION NO. 22-0159**
- Attachments:** [Resolution No. 22-0159](#)  
[Grant of Easement Agreement - Manhattan Beach Unified School District](#)  
[Project Location Map](#)
8. Consideration of the Use of Budgeted CIP Funds in the Amount of \$250,000 for the Manhattan Beach Unified School District's Security Camera Project (Public Works Director Lee). [22-0451](#)
- APPROVE**
9. Consideration of a Resolution Approving the Highland Avenue Corridor Improvement Project and Authorizing the Public Works Director to Submit an Application to the Los Angeles County Metropolitan Transportation Authority for Measure M Grant Funding (Public Works Director Lee). [22-0453](#)
- ADOPT RESOLUTION NO. 22-0161**
- Attachments:** [Resolution No. 22-0161](#)
10. Consideration of Resolutions Awarding a Construction Agreement to Crosstown Electrical & Data, Inc. for the Marine Avenue at Cedar Avenue Traffic Signal and Intersection Improvements Project for \$389,953; Approving an Inspection Services Agreement with Quantum Quality Consulting, Inc. in the Amount of \$120,250 (Public Works Director Lee). [22-0454](#)
- ADOPT RESOLUTION NOS. 22-0162 AND 22-0163**
- Attachments:** [Resolution No. 22-0162](#)  
[Agreement – Crosstown Electrical & Data, Inc.](#)  
[Bid Proposal – Crosstown Electrical & Data, Inc.](#)  
[Resolution No. 22-0163](#)  
[Agreement - Quantum Quality Consulting, Inc.](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary](#)

11. Consideration of a Resolution Approving Amendment No. 4 Extending by One-Year the Professional Services Agreement with Granicus for Civic Engagement Services for \$171,660 (Information Technology Director Hackelman and City Clerk Tamura). [22-0420](#)  
**ADOPT RESOLUTION NO. 22-0164**

Attachments: [Resolution No. 22-0164](#)  
[Amendment No. 4 - Granicus](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

12. Consideration of an Annual Military Equipment Usage Report, Pursuant to Assembly Bill 481 (Police Chief Johnson). [22-0459](#)  
(Estimated Time: 20 Mins.)  
**APPROVE**

Attachments: [Annual Military Equipment Usage Report](#)  
[Military Equipment Inventory List](#)

13. Public Hearing to Consider Extending Interim Ordinance No. 21-0009-U Implementing Objective Development Standards for Senate Bill (SB) 9 Development (Community Development Director Tai). [22-0477](#)  
(Estimated Time: 15 Mins.)  
**A) CONDUCT PUBLIC HEARING**  
**B) ADOPT URGENCY ORDINANCE NO. 22-0012-U EXTENDING THE INTERIM ZONING ORDINANCE FOR ONE YEAR**

Attachments: [Urgency Ordinance No. 22-0012-U](#)  
[Urgency Ordinance No. 21-0009-U](#)  
[PowerPoint Presentation](#)

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

14. Consideration of a Resolution Awarding a Construction Agreement to Applied Restoration, Inc. for the Pier Railing Replacement Project for \$1,962,257 Including Contingency, and Approving an Appropriation in the Amount of \$350,000 from the Pier Fund to the Pier Railing Replacement Project (Public Works Director Lee).

[22-0346](#)

(Estimated Time: 15 Mins.)

### ADOPT RESOLUTION NO. 22-0158

**Attachments:** [Resolution No. 22-0158](#)  
[Agreement - Applied Restoration Inc.](#)  
[Bid Proposal](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary](#)  
[City Response to Bid Protest](#)  
[PowerPoint Presentation](#)

15. Review of the City's Procedures Related to Modification of Street Configurations (Community Development Director Tai).

[22-0399](#)

(Estimated Time: 30 Mins.)

### DISCUSS AND PROVIDE DIRECTION

16. Consideration of Reimbursement for City Fees Paid for American Martyrs Mustang Main Event (Community Development Director Tai).

[22-0478](#)

(Estimated Time: 10 Mins.)

### DISCUSS AND PROVIDE DIRECTION

**Attachments:** [Invoice - Entertainment Permit](#)  
[Invoice – Sound Amplification Permit](#)  
[Invoice – Electrical Permit](#)  
[Invoice – Tent Permit](#)  
[Invoice – Fire Permit \(For Tent\)](#)

## L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

## M. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*



**N. CITY MANAGER REPORT****O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

17. Agenda Forecast (City Clerk Tamura). [22-0489](#)  
**INFORMATION ITEM ONLY**

18. Commission Minutes: [22-0486](#)  
This Item Contains Minutes of the following City Commission Meetings:  
a) Parks and Recreation Commission Minutes of August 22, 2022 (Parks and Recreation Director Leyman)  
b) Library Commission Meeting Minutes of September 12, 2022 (Parks and Recreation Director Leyman)  
c) Cultural Arts Commission Meeting Minutes of September 19, 2022 (Parks and Recreation Director)  
d) Library Commission Meeting Minutes of October 11, 2022 (Parks and Recreation Director Leyman).  
**INFORMATION ITEM ONLY**

**Attachments:** [Parks and Recreation Commission Meeting Minutes of August 22, 2022](#)  
[Library Commission Meeting Minutes of September 12, 2022](#)  
[Cultural Arts Commission Meeting Minutes of September 19, 2022](#)  
[Library Commission Meeting Minutes of October 11, 2022](#)

**Q. CLOSED SESSION****R. ADJOURNMENT**

## **S. FUTURE MEETINGS**

### **CITY COUNCIL MEETINGS**

*December 13, 2022 - Tuesday -- 6:00 PM - City Council Adjourned Regular Meeting (Election Results and Reorganization)*

*December 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting*

*January 3, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Cancelled)*

*January 9, 2023 - Monday -- 6:00 PM - City Council and Parks and Recreation Commission, Cultural Arts Commission, and Library Commission Work Plan Meeting*

*January 17, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*January 18, 2023 - Wednesday -- 6:00 PM - City Council and Planning Commission and Parking and Public Improvements Commission Work Plan Meeting*

*February 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*February 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*March 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*March 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

*April 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*April 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*April 25, 2023 - Tuesday -- TBD - Boards and Commissions Interviews*

*May 2, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*May 16, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*June 6, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*June 20, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*July 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Holiday)*

*July 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*August 1, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*August 15, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*September 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*September 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*October 3, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*October 17, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*November 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*November 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*December 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

*December 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting*

### **BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*December 14, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*

*December 19, 2022 - Monday - 4:00 PM - Cultural Arts Commission Meeting*

*December 22, 2021 - Thursday - 6:00 PM - Parking and Public Improvements Commission Meeting (Rescheduled to December 1, 2022)*

*December 26, 2022 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*

*December 28, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*December 26, 2022 - Monday - Christmas Day Observed (Sunday, December 25, 2022)*

*January 2, 2023 – Monday – New Years Day Observed (Sunday, January 1, 2023)*

*January 16, 2023 – Monday – Martin Luther King Day*

*February 20, 2023 - Monday - Presidents Day*

*May 29, 2023 – Monday – Memorial Day*

*July 4, 2023 - Tuesday - Independence Day*

*September 4, 2023 - Monday - Labor Day*

*October 9, 2023 – Monday – Columbus Day*

*November 10, 2023 – Friday – Veterans Day (Observance of November 11, 2023)*

*November 23-24, 2023 - Thursday & Friday - Thanksgiving Holiday*