

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
[www.manhattanbeach.gov](http://www.manhattanbeach.gov) • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, June 7, 2022**

**6:00 PM**

**City Council Chambers and Zoom**



### ELECTED OFFICIALS

**Mayor** Hildy Stern

**Mayor Pro Tem** Steve Napolitano

**Councilmember** Richard Montgomery

**Councilmember** Joe Franklin

**Councilmember** Suzanne Hadley

**City Treasurer** Tim Lilligren

### EXECUTIVE TEAM

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Community Development Director** Carrie Tai

**Finance Director** Steve Charelian

**Fire Chief** Michael Lang

**Human Resources Director** Lisa Jenkins

**Information Technology Director** Terry Hackelman

**Parks and Recreation Director** Mark Leyman

**Interim Police Chief** Derrick Abell

**Public Works Director** Erick Lee

---

### MISSION STATEMENT:

Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*The City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, June 7, 2022 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or*
- 3) Telephone Message Recorded at (310) 802-5030*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item G (Public Comments).*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, June 1, 2022, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

*Saylor Cravatt, Pacific Elementary School*

**C. ROLL CALL**

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

*(a) notify the public of any changes to the agenda;*

*(b) remove items from the consent calendar for individual consideration; or*

*(c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. REORGANIZATION**

1. City Council Reorganization:
  - a) Recognition of Outgoing Mayor Stern
  - b) Selection of Mayor
  - c) Selection of Mayor Pro Tem  
(City Clerk Tamura).**APPROVE**

[22-0223](#)

**F. RECESS AND RECONVENE**

**G. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

**VI. GENERAL BUSINESS**

2. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Charelian). [CIC-11](#)

**ELECT A NEW PRESIDENT AND VICE PRESIDENT**

**H. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATIONS AND RECONVENE CITY COUNCIL MEETING**

**I. CEREMONIAL CALENDAR**

**J. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**K. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, June 7, 2022 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov) or*
- 3) Telephone Message Recorded at (310) 802-5030*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

**IN PERSON PUBLIC PARTICIPATION**

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**ZOOM PUBLIC PARTICIPATION**

*If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.*

- 1) Join Zoom Meeting via the internet:*

*Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

*Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.*

**L. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**3. Declaration of Proclamations for the Following:** [22-0260](#)

- a) June 19, 2022, as Juneteenth
- b) Month of June 2022, as LGBTQ+ (Lesbian, Gay, Bisexual, Transgender & Queer or Questioning) Pride Month.

**PROCLAIM**

Attachments: [Proclamation - Juneteenth](#)  
[Proclamation - LGBTQ+ Pride Month](#)

**4. City Council Minutes:** [22-0224](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Budget and Capital Improvements Projects Study Session) of May 10, 2022
- b) City Council Adjourned Regular Meeting Minutes of May 12, 2022
- c) City Council Regular Meeting Minutes of May 17, 2022
- d) City Council Adjourned Regular Meeting Minutes (Budget Study Session) of May 24, 2022  
(City Clerk Tamura).

**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes \(Budget and Capital Improvements Projects Study Session\) of May 10, 2022](#)  
[City Council Adjourned Regular Meeting Minutes of May 12, 2022](#)  
[City Council Regular Meeting Minutes of May 17, 2022](#)  
[City Council Adjourned Regular Meeting Minutes \(Budget Study Session\) of May 24, 2022](#)

**5. Financial Reports:** [22-0256](#)

- a) Schedule of Demands May 5, 2022 and May 12, 2022
- b) Investment Portfolio for the Month Ending April 30, 2022
- c) Month End Report for April 30, 2022  
(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

Attachments: [Schedule of Demands for May 5 and May 12, 2022](#)  
[Investment Portfolio for the Month Ending April 30, 2022](#)  
[Month End Report for April 30, 2022](#)

- 
6. City Council Reconsideration of the Circumstances of the Declared COVID-19 Emergency to Facilitate Remote Attendance at Public Meetings by Councilmembers and Other City Legislators Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow). [22-0222](#)  
**ACCEPT STAFF RECOMMENDATION**
7. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with Harris & Associates for Direct Assessment Services to Increase the Maximum Compensation to \$93,000, and Extend the Term of the Agreement. (Finance Director Charelian). [22-0230](#)  
**ADOPT RESOLUTION NO. 22-0073**  
**Attachments:** [Resolution No. 22-0073](#)  
[Amendment No. 1 - Harris & Associates](#)  
[Agreement - Harris & Associates \(2020\)](#)
8. Consideration of a Resolution Approving a Five-Year Agreement with Wittman Enterprises LLC for Emergency Medical and Fire Inspection Billing and Collection Services for an Estimated Annual Amount of \$64,000 (Finance Director Charelian). [22-0232](#)  
**A) WAIVE FORMAL BIDDING (COOPERATIVE PURCHASING)**  
**B) ADOPT RESOLUTION NO. 22-0074**  
**Attachments:** [Resolution No. 22-0074](#)  
[Agreement - Wittman Enterprises LLC](#)
9. Second Reading for an Ordinance Adopting a Military Equipment Policy, Pursuant to Assembly Bill 481 (Interim Police Chief Abell). [22-0251](#)  
**ADOPT ORDINANCE NO. 22-0006**  
**Attachments:** [Ordinance No. 22-0006 \(with Exhibit A\)](#)  
[Military Equipment Inventory List](#)
10. Consideration of a Resolution Approving a Three-Year Agreement with McGowan Consulting, LLC for Environmental Professional Services Pertaining to the Implementation of the Municipal Separate Storm Sewer System at a Cost Not-to-Exceed \$260,500 (Public Works Director Lee). [22-0167](#)  
**ADOPT RESOLUTION NO. 22-0075**  
**Attachments:** [Resolution No. 22-0075](#)  
[Agreement – McGowan Consulting, LLC](#)

11. Consideration of a Resolution Formally Accepting as Complete the Cycle 2 Storm Drain Infrastructure Improvement Project Constructed by Ramona, Inc. (Public Works Director Lee). [22-0087](#)  
**ADOPT RESOLUTION NO. 22-0076**  
**Attachments:** [Resolution No. 22-0076](#)  
[Change Order No.3 - Ramona, Inc.](#)  
[Location Map](#)  
[Budget and Expenditure Summary Report](#)
12. Consideration of a Resolution Approving a Professional Services Agreement with PACE, Inc. for Final Design Services for the Voorhees Avenue and the Pacific Avenue Sewer Lift Station Projects at a Cost Not-to-Exceed \$576,603 (Public Works Director Lee). [22-0180](#)  
**ADOPT RESOLUTION NO. 22-0077**  
**Attachments:** [Resolution No. 22-0077](#)  
[Agreement - PACE Inc. \(2022\)](#)  
[Agreement - PACE Inc.\(2020\)](#)  
[Location Map](#)  
[Design Reports \(Web-Links Provided\)](#)  
[Budget and Expenditures Summary](#)  
[Pacific Avenue Gravity Pipeline Rendering](#)  
[Pacific Avenue Present Value Analysis Summary](#)
13. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with Triad Consulting and System Design Group for Additional Services for the City Facility Security Camera Project in the Amount of \$45,435 (Public Works Director Lee). [22-0231](#)  
**ADOPT RESOLUTION NO. 22-0078**  
**Attachments:** [Resolution No. 22-0078](#)  
[Amendment No. 1 - Triad Consulting and System Design Group](#)  
[Agreement - Triad Consulting and System Design Group](#)  
[Location Map](#)  
[Budget and Expenditure Summary Report](#)

## M. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*



## N. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

14. Conduct Public Hearing and Consideration of a Resolution Adopting New Water Rates and Charges Effective November 1, 2022, Through November 1, 2026, and All Protests to the Proposed Water Rates (Public Works Director Lee). [22-0201](#)

(Estimated Time: 1 Hr.)

**A) CONDUCT PUBLIC HEARING**

**B) ADOPT RESOLUTION NO. 22-0079**

**Attachments:** [Resolution No. 22-0079](#)  
[2022 Water Rate Study \(Raftelis\) \(Web-Link Provided\)](#)  
[Copy of Proposition 218 Notice](#)  
[Proposition 218 Outreach Summary](#)  
[PowerPoint Presentation](#)

15. Conduct Public Hearing and Consideration of a Resolution Regarding the Proposed 5-Year Capital Improvement Program for Fiscal Year 2022-2023 Through Fiscal Year 2026-2027 (Public Works Director Lee). [22-0199](#)

(Estimated Time: 15 Min.)

**A) CONDUCT PUBLIC HEARING**

**B) ADOPT RESOLUTION NO. 22-0080**

**Attachments:** [Resolution No. 22-0080](#)  
[Schedule of Capital Improvement Projects by Fund](#)  
[Final 5-Year CIP FY 2022-2023 Through FY 2026-2027 Including Project Summary Sheets](#)  
[PowerPoint Presentation](#)

16. Conduct Public Hearing and Consideration of Resolutions Adopting the Fiscal Year 2022-2023 Operating Budget and the Gann Appropriations Limit (Finance Director Charelian). [22-0216](#)

(Estimated Time: 15 Min.)

**A) CONDUCT PUBLIC HEARING**

**B) ADOPT RESOLUTION NOS. 22-0081 AND 22-0082**

**Attachments:** [Resolution No. 22-0081 \(Budget Adoption and Exhibit "A"\)](#)  
[Resolution No. 22-0082 \(Gann Appropriations Limit and Calculation\)](#)  
[Proposed Budget for Fiscal Year 2022-2023 \(Web-Link Provided\)](#)  
[Ceramics Studio Financial Overview](#)  
[PowerPoint Presentation](#)

## O. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

**P. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**Q. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

17. Review of Prior City Council Requested Future Agenda Items (City Manager Moe).

[22-0253](#)

(Estimated Time: 15 Min.)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Prior City Council Requests for Future Agenda Items](#)

**R. CITY MANAGER REPORT****S. CITY ATTORNEY REPORT****T. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

18. Agenda Forecast (City Clerk Tamura).  
**INFORMATION ITEM ONLY**

[22-0225](#)

19. Commission Minutes:  
This Item Contains Minutes of the following City Commission Meetings:  
a) Planning Commission Meeting Minutes of April 27, 2022 (Community Development Director Tai)  
b) Planning Commission Meeting Minutes of May 25, 2022 (Cancelled) (Community Development Director Tai)  
c) Parking and Public Improvements Commission Meeting Minutes of May 26, 2022 (Cancelled) (Community Development Director Tai)  
**INFORMATION ITEM ONLY**

[22-0252](#)

Attachments: [Planning Commission Meeting Minutes of April 27, 2022](#)  
[Planning Commission Meeting Minutes of May 25, 2022 \(Cancelled\)](#)  
[Parking and Public Improvements Commission Meeting Minutes of May 26, 2022 \(Cancelled\)](#)

**U. CLOSED SESSION****V. ADJOURNMENT**

## W. FUTURE MEETINGS

### **CITY COUNCIL MEETINGS**

*June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting*

### **BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*June 8, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*June 13, 2022 - Monday - 5:00 PM - Library Commission Meeting*  
*June 20, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting*  
*July 11, 2022 - Monday - 5:00 PM - Library Commission Meeting*  
*July 13, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*July 18, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting*  
*July 25, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*July 27, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*July 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*  
*August 8, 2022 - Monday - 5:00 PM - Library Commission Meeting*  
*August 10, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*August 15, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting*  
*August 22, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*August 24, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*August 25, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*  
*September 12, 2022 - Monday - 5:00 PM - Library Commission Meeting*  
*September 14, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*September 19, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting*  
*September 22, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*  
*September 26, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*September 28, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting*

**X. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*July 4, 2022 - Monday - Independence Day*

*September 5, 2022 - Monday - Labor Day*

*October 10, 2022 – Monday – Columbus Day*

*November 11, 2022 – Friday – Veterans Day*

*November 24-25, 2022 - Thursday & Friday - Thanksgiving Holiday*

*December 26, 2022 - Monday - Christmas Day Observed (Sunday, December 25, 2022)*

*January 2, 2023 – Monday – New Years Day Observed (Sunday, January 1, 2023)*

*January 16, 2023 – Monday – Martin Luther King Day*

*February 20, 2023 - Monday - Presidents Day*

*May 29, 2023 – Monday – Memorial Day*