

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, May 17, 2022

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Hildy Stern

Mayor Pro Tem Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

Councilmember Suzanne Hadley

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Interim Police Chief Derrick Abell

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

The City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, May 17, 2022 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov or*
- 3) Telephone Message Recorded at (310) 802-5030*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item G (Public Comments).

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 11, 2022, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Nora Maynard, Grand View Elementary School

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Recognition in Honor of Mayor Stern's Kindness Initiative to Manhattan Beach Middle School Teacher, David Levy, for the Kindness and Compassion that he Exhibits to his Students and the Community.

[22-0214](#)

(Estimated Time: 10 Min.)

PRESENT

Attachments: [Certificate of Recognition - David Levy](#)

2. Presentation of Plaques to Outgoing Commissioners: Parking and Public Improvements Commissioner Murillo, Parks and Recreation Commissioners Turkmany Jr. and Grampp, Cultural Arts Commissioner Manna, Library Commissioner Parikh, and Los Angeles County West Vector Control Board Trustee Frazee.

[22-0213](#)

(Estimated Time: 5 Min.)

PRESENT

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, May 17, 2022 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov or*
- 3) Telephone Message Recorded at (310) 802-5030*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:*

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

Presentations/Updates:

3. **Presentation from Director Desi Alvarez from the West Basin Municipal Water District (Public Works Director Lee).**
(Estimated Time: 15 Min.)
4. **Presentation from Leadership Manhattan Beach with an Update on the Class of 2022 Donation Project - Community Painting Mural (Parks and Recreation Director Leyman).**
(Estimated Time: 5 Min.)
5. **Presentation of the New Bicycle Safety Awareness Campaign (Acting Police Chief Abell).**
(Estimated Time: 15 Min.)

H. COVID-19

6. **City Manager Update on COVID-19 Response.**

I. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7. City Council Minutes: [22-0220](#)
This Item Contains the City Council Regular Meeting Minutes of May 3, 2022
(City Clerk Tamura).
APPROVE

Attachments: [City Council Regular Meeting Minutes of May 3, 2022](#)

8. Financial Reports: [22-0185](#)
 - a) Schedule of Demands April 21, 2022 and April 28, 2022
 - b) Investment Portfolio for the Month Ending March 31, 2022
 - c) Month End Report for March 31, 2022(Finance Director Charelian).
ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for April 21, and April 28, 2022](#)
[Investment Portfolio March 31, 2022.pdf](#)
[Month End Report for March 31, 2022](#)

9. Consideration of Approval of the Fiscal Year 2022-2023 City Council Work Plan (City Manager Moe). [22-0239](#)
APPROVE

Attachments: [Fiscal Year 2022-2023 City Council Work Plan \(35 Items\)](#)
[Work Plan Summary](#)
[Completed Work Plan Items \(20 Items\)](#)
[Department Work Plan Items](#)
[Commission Work Plan Items](#)
[Departmental Involvement Matrix](#)
[Notable Department Accomplishments](#)
10. Quarterly Update on the City's Homelessness Initiatives (Continued from the May 3, 2022, City Council Meeting) (City Manager Moe). [22-0238](#)
RECEIVE AND FILE

Attachments: [Manhattan Beach Outreach Outcomes](#)
[South Bay Beach Cities Homelessness Project \(November 2019 – December 2021\)](#)
[Round 2 of South Bay Beach Cities Homelessness Project \(January 2022 – Present\)](#)
11. City Council Reconsideration of the Circumstances of the Declared COVID-19 Emergency to Facilitate Remote Attendance at Public Meetings by Councilmembers and Other City Legislators Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow). [22-0221](#)
ACCEPT STAFF RECOMMENDATION
12. Consideration of Approving Assessment Engineer's Report for Annual Levy of Street Lighting Assessments for Fiscal Year 2022-2023 (Finance Director Charelian). [22-0102](#)
ADOPT RESOLUTION NO. 22-0066

Attachments: [Resolution No. 22-0066](#)
[Engineers Report LLMD FY 2022-2023](#)
[Lighting and Assessment District Map](#)

13. Declaration of Intention to Provide for Annual Levy and Collection of Assessments for Street Lighting Maintenance and Setting of Public Hearing for June 21, 2022 (Finance Director Charelian). [22-0103](#)
A) ADOPT RESOLUTION NO. 22-0067
B) SETTING PUBLIC HEARING DATE TO CONSIDER ASSESSMENTS FOR JUNE 21, 2022
Attachments: [Resolution No. 22-0067](#)
[Engineer's Report FY 2022-2023](#)
[Lighting and Assessment District Map](#)
14. Consideration of a Resolution Approving a Classification and Compensation Plan for Part-Time Unrepresented Employees (Human Resources Director Jenkins). [22-0241](#)
ADOPT RESOLUTION NO. 22-0068
Attachments: [Resolution No. 22-0068](#)
15. Consideration of a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Classification Plan (Human Resources Director Jenkins). [22-0050](#)
ADOPT RESOLUTION NO. 22-0013
Attachments: [Resolution No. 22-0013](#)
16. Consideration of a Resolution Approving Amendment No. 3 to the Design Services Agreement with SA Associates, Inc. for \$194,000 for Additional Design Services for the Cycle 3 Sewer Infrastructure Improvement Project (Public Works Director Lee). [22-0154](#)
ADOPT RESOLUTION NO. 22-0069
Attachments: [Resolution No. 22-0069](#)
[Amendment No.3 - SA Associates, Inc.](#)
17. Consideration of a Resolution Authorizing an \$8,535,000 Funding Agreement with the State Water Resources Control Board for the 28th Street Stormwater Infiltration Project (Public Works Director Lee). [22-0243](#)
ADOPT RESOLUTION NO. 22-0065
Attachments: [Resolution No. 22-0065](#)

J. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

K. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

18. Ordinance Adopting a Military Equipment Policy, Pursuant to Assembly Bill 481 (Interim Police Chief Abell). [22-0219](#)
(Estimated Time: 15 Min.)
INTRODUCE ORDINANCE NO. 22-0006

Attachments: [Draft Ordinance No. 22-0006](#)
[Military Equipment Policy](#)
[Military Equipment Inventory List](#)

19. Public Hearing *De Novo* to Consider a Use Permit to Upgrade An Existing Alcohol License From Allowing Off-Sale Beer and Wine to Allow Off-Sale Beer, Wine, and Distilled Spirits At An Existing Convenience Store at 1221 Artesia Boulevard, Suite 101, and Associated Environmental Determination in Accordance with the California Environmental Quality Act. (7-Eleven) (Community Development Director Tai). [22-0182](#)
(Estimated Time: 1 Hr. 15 Min.)
A) CONDUCT PUBLIC HEARING DE NOVO
B) CONSIDER DIRECTING STAFF TO DRAFT RESOLUTION
MAKING AN ENVIRONMENTAL DETERMINATION OF
CATEGORICAL EXEMPTION IN ACCORDANCE WITH THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND
CONDITIONALLY APPROVING THE SUBJECT USE PERMIT
FOR CONSIDERATION AT A SUBSEQUENT COUNCIL
MEETING

Attachments: [Draft Conditions of Approval](#)
[Planning Commission Minutes \(February 9, 2022\)](#)
[Link to Planning Commission Report and Attachments \(February 9, 2022\) \(Web-Link Provided\)](#)
[Appellant Materials \(Richard McQuillin\)](#)
[Use Permit Application \(Floor Plan, Site Plan & Applicant Narrative\)](#)
[PowerPoint Presentation](#)

L. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

20. Request by the Manhattan Beach Education Foundation to Place a Donor Appreciation Community Recognition Wall in Metlox Plaza; Allocate up to \$2,000 Annually From the Public Arts Trust Fund for Maintenance; and if Approved, Delegate Authority to the City Manager to Execute Agreement (Parks and Recreation Director Leyman). [22-0233](#)

(Estimated Time: 30 Min.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [PowerPoint Presentation \(MBEF\)](#)

21. Consideration of a Letter Supporting South Bay Regional Housing Trust Legislation and State Budget Request in Coordination with the South Bay Cities Council of Governments (City Manager Moe). [22-0248](#)

(Estimated Time: 30 Min.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Draft Letter of Support](#)

[Staff Report - May 3, 2022](#)

[PowerPoint Presentation - SBCCOG](#)

[Frequently Asked Questions - SBCCOG](#)

[Proposed South Bay Regional Housing Trust JPA Formation Legislation](#)

22. Consideration of the Senior and Scout Community Center Memorandum of Understanding (Parks and Recreation Director Leyman). [22-0194](#)

(Estimated Time: 1 Hr.)

A) DISCUSS AND PROVIDE DIRECTION

B) APPROVE MEMORANDUM OF UNDERSTANDING

C) ADOPT RESOLUTION NO. 22-0071

Attachments: [Resolution No. 22-0071](#)

[Memorandum of Understanding - Friends of Senior & Scout Community Center \(2022\)](#)

[Memorandum of Understanding - Friends of Senior & Scout Community Center \(2014\)](#)

[Exhibit A - Project Overview](#)

[Exhibit B - Sources of Funds](#)

[Exhibit C -Estimated Project Schedule](#)

[Exhibit D - Irrevocable License](#)

[MB Scout House Construction Estimate](#)

[Construction, Permitting and Contingency Costs](#)

23. Consider Adopting a Resolution Approving an Agreement between the City of Manhattan Beach, Friends of the Senior and Scout Community Center and the Manhattan Beach Property Owners Association for an \$800,000 Donation for Construction of the Senior and Scout Community Center (Parks and Recreation Director Leyman). [22-0236](#)

(Estimated Time: 15 Min.)

ADOPT RESOLUTION NO. 22-0072 APPROVING A CONTRIBUTION AGREEMENT AMONG THE MANHATTAN BEACH PROPERTY OWNERS ASSOCIATION, FRIENDS OF SENIOR & SCOUT COMMUNITY CENTER, AND THE CITY OF MANHATTAN BEACH REGARDING THE SCOUT HOUSE RECONSTRUCTION PROJECT

Attachments: [Resolution No. 22-0072](#)
[Manhattan Beach Property Owners and Friends of the Senior and Scout Community Center](#)

24. Consideration of a Resolution Awarding a Professional Services Agreement to Michael Baker International to Provide Environmental Consulting Services for the Scout House Project with a Not-to-Exceed Amount of \$153,254.00 (Community Development Director Tai). [22-0173](#)

(Estimated Time: 15 Min.)

ADOPT RESOLUTION NO. 22-0057

Attachments: [Resolution No. 22-0057](#)
[Agreement - Michael Baker International](#)
[PowerPoint Presentation](#)

M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

N. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

O. CITY MANAGER REPORT

P. CITY ATTORNEY REPORT

Q. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

25. Agenda Forecast (City Clerk Tamura). [22-0206](#)
INFORMATION ITEM ONLY

26. Commission Minutes:[22-0234](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of November 25, 2021 (Rescheduled) (Community Development Director Tai)
- b) Parking and Public Improvements Commission Meeting Minutes of December 2, 2021 (Community Development Director Tai)
- c) Cultural Arts Commission Meeting Minutes of December 20, 2021 (Parks and Recreation Director Leyman)
- d) Parking and Public Improvements Commission Meeting Minutes of December 23, 2021 (Rescheduled) (Community Development Director Tai)
- e) Cultural Arts Commission Meeting Minutes of February 7, 2022 (Parks and Recreation Director Leyman)
- f) Library Commission Meeting Minutes of February 14, 2022 (Parks and Recreation Director Leyman)
- g) Cultural Arts Commission Meeting Minutes of February 21, 2022 (Cancelled) (Parks and Recreation Director Leyman)
- h) Parking and Public Improvements Commission Meeting Minutes of February 24, 2022 (Cancelled) (Community Development Director Tai)
- i) Planning Commission Meeting Minutes of March 9, 2022 (Community Development Director Tai)
- j) Library Commission Meeting Minutes of March 14, 2022 (Parks and Recreation Director Leyman)
- k) Cultural Arts Commission Meeting Minutes of March 21, 2022 (Parks and Recreation Director Leyman)
- l) Planning Commission Meeting Minutes of March 23, 2022 (Community Development Director Tai)
- m) Parking and Public Improvements Commission Meeting Minutes of March 24, 2022 (Cancelled) (Community Development Director Tai)
- n) Parks and Recreation Commission Meeting Minutes of March 28, 2022 (Parks and Recreation Director Leyman)
- o) Library Commission Meeting Minutes of April 11, 2022 (Parks and Recreation Director Leyman)
- p) Planning Commission Meeting Minutes of April 13, 2022 (Cancelled) (Community Development Director Tai).

INFORMATION ITEM ONLY

Attachments: [Parking and Public Improvements Commission Meeting Minutes of November 25, 2021 \(Rescheduled\)](#)
[Parking and Public Improvements Commission Meeting Minutes of December 2, 2021](#)
[Cultural Arts Commission Meeting Minutes of December 20, 2021](#)
[Parking and Public Improvements Commission Meeting Minutes of December 23, 2021 \(Rescheduled\)](#)
[Cultural Arts Commission Meeting Minutes of February 7, 2022](#)
[Library Commission Meeting Minutes of February 14, 2022](#)
[Cultural Arts Commission Meeting Minutes of February 21, 2022 \(Cancelled\)](#)
[Parking and Public Improvements Commission Meeting Minutes of February 24, 2022 \(Cancelled\)](#)
[Parking and Public Improvements Commission Meeting Minutes of March 24, 2022 \(Cancelled\)](#)
[Planning Commission Meeting Minutes of March 9, 2022](#)
[Library Commission Meeting Minutes of March 14, 2022](#)
[Cultural Arts Commission Meeting Minutes of March 21, 2022](#)
[Planning Commission Meeting Minutes of March 23, 2022](#)
[Parks and Recreation Commission Meeting Minutes of March 28, 2022](#)
[Library Commission Meeting Minutes of April 11, 2022](#)
[Planning Commission Meeting Minutes of April 13, 2022 \(Cancelled\)](#)

R. CLOSED SESSION

S. ADJOURNMENT

T. FUTURE MEETINGS

CITY COUNCIL MEETINGS

May 24, 2022 - Tuesday -- 6:00 PM - Budget Study Session
June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting
November 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
November 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
December 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
December 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

May 23, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
May 25, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting
May 26, 2022 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
June 8, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting
June 13, 2022 - Monday - 5:00 PM - Library Commission Meeting
June 20, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting
July 11, 2022 - Monday - 5:00 PM - Library Commission Meeting
July 13, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting
July 18, 2022 - Monday - 5:00 PM - Cultural Arts Commission Meeting
July 25, 2022 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
July 27, 2022 - Wednesday - 3:00 PM - Planning Commission Meeting
July 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

U. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 30, 2022 – Monday – Memorial Day
July 4, 2022 - Monday - Independence Day
September 5, 2022 - Monday - Labor Day
October 10, 2022 – Monday – Columbus Day
November 11, 2022 – Friday – Veterans Day
November 24-25, 2022 - Thursday & Friday - Thanksgiving Holiday
December 26, 2022 - Monday - Christmas Day Observed (Sunday, December 25, 2022)
January 2, 2023 – Monday – New Years Day Observed (Sunday, January 1, 2023)
January 16, 2023 – Monday – Martin Luther King Day
February 20, 2023 - Monday - Presidents Day