

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.citymb.info • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, November 2, 2021

6:00 PM

Zoom Meeting



ELECTED OFFICIALS

Mayor Hildy Stern

Mayor Pro Tem Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

Councilmember Suzanne Hadley

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Carrie Tai

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Derrick Abell

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

By participating in City Council meetings, you are participating in the process of representative government. To encourage that participation, the City Council provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

The City continues to offer an opportunity to participate in Council meetings via Zoom. In the interest of maintaining appropriate social distancing, the City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, November 2, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>;*
- 2) email to cityclerk@manhattanbeach.gov; or*
- 3) telephone message recorded at (310) 802-5030.*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting. Instructions are provided on item F (Public Comments).

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 27, 2021, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Keira McCracken, Meadows Elementary School

C. ROLL CALL**D. CEREMONIAL CALENDAR**

1. Presentation of a Proclamation Declaring the Week of November 14 - November 20, 2021, as United Against Hate Week. [21-0233](#)

PRESENT

Attachments: [Proclamation - United Against Hate Week 2021](#)

2. Presentation of Certificates of Recognition In Honor of Mayor Stern's Kindness Initiative to Diana Skaar and Madeline Kaplan for their Efforts in Supporting Manhattan Beach Families by Condemning Acts of Hate Against Asian American and Pacific Islander Community Members Through Sidewalk Chalk Art. [21-0257](#)

PRESENT

Attachments: [Ceremonial - Diana Skaar & Madeline Kaplan - Kindness Initiative](#)

3. Presentation of Certificates of Recognition to the 2021 Fire Department Annual, "Home Escape Plan" Contest Winners and the Two Recipients of 10 Years of Outstanding Leadership for Fire Prevention Week. [21-0165](#)

PRESENT

Attachments: [Home Escape Plan Winners 2021](#)

4. Presentation of a Proclamation Declaring the Month of November 2021, as National Family Caregivers Month. [21-0162](#)

PRESENT

Attachments: [Proclamation - National Family Caregivers Month 2021](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) *notify the public of any changes to the agenda;*
(b) *remove items from the consent calendar for individual consideration; or*
(c) *rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 5:30 PM, November 2, 2021 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>;
- 2) email to cityclerk@manhattanbeach.gov; or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the “raise hand” feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk’s Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the “raise hand” button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):
Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone’s dial pad at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public’s use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City’s use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. COVID-19

5. City Manager Report on EOC (Emergency Operations Center) and Update on COVID-19 Response.

I. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

6. City Council Minutes: [21-0166](#)
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes of October 19, 2021
b) City Council Regular Meeting Minutes of October 19, 2021
(City Clerk Tamura).
APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of October 19, 2021](#)
[City Council Regular Meeting Minutes of October 19, 2021](#)
7. Financial Reports: [21-0332](#)
Schedule of Demands for October 7, 2021, and October 14, 2021 (Finance Director Charelian).
ACCEPT REPORT AND DEMANDS

Attachments: [Schedule of Demands for October 7, 2021, and October 14, 2021](#)
8. City Council Reconsideration of the Circumstances of the Declared COVID-19 Emergency to Facilitate Remote Attendance at Public Meetings by Councilmembers and Other City Legislators Pursuant to AB 361's Special Teleconferencing Requirements (City Attorney Barrow). [21-0367](#)
ACCEPT STAFF RECOMMENDATION
9. Update on Fiscal Year 2021-2022 City Council Work Plan Report (Continued from the October 19, 2021, City Council Meeting) (City Manager Moe). [21-0335](#)
RECEIVE REPORT

Attachments: [City Council Work Plan \(35 Items\)](#)
[Work Plan Summary](#)
[Completed Work Plan Items \(19 Items\)](#)
[Departmental Involvement Matrix](#)
10. Adoption of Annual Investment Policy for Fiscal Year 2021-2022 and Delegation of Responsibility for Investing Funds to the City Treasurer (Finance Director Charelian). [21-0192](#)
ADOPT

Attachments: [Investment Policy for Fiscal Year 2021-2022](#)

11. Consideration of a Resolution Approving Amendment No. 2 with Laz Parking California LLC and Conditionally Authorizing the City Manager to Negotiate and Execute a One-Year Agreement with Laz Parking for Supplemental Parking Enforcement Services at a Total Cost Not-to-Exceed \$350,000 (Police Chief Abell and Human Resources Director Jenkins). [21-0295](#)
ADOPT RESOLUTION NO. 21-0078
Attachments: [Resolution No. 21-0078](#)
[Amendment No. 2 - Laz Parking California, LLC](#)
[Agreement and Amendment No. 1 – Laz Parking California, LLC \(2021\)](#)
12. Second Reading and Adoption of an Ordinance Amending the Manhattan Beach Municipal Code by Adding Chapter 5.25 (Mandatory Organic Waste Disposal Reduction) to Title 5 (Sanitation and Health) and Making a Determination of Exemption Under CEQA (Public Works Director Lee). [21-0343](#)
ADOPT ORDINANCE NO. 21-0006
Attachments: [Ordinance No. 21-0006](#)
13. Consideration of the Following Regarding the Rosecrans Avenue Street Resurfacing Project: [21-0324](#)
a) Formally Accepting as Complete the Construction Contract for the Rosecrans Avenue Street Resurfacing Project;
b) Authorizing the Filing of the Notice of Completion with the County Recorder; and
c) Releasing the Retention of \$36,564.72 (Public Works Director Lee).
ACCEPT AND AUTHORIZE
14. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with McGowan Consulting, LLC for Environmental Consulting Services Under the Requirements of the Federal Clean Water Act at a Cost Not-to-Exceed \$78,551 (Public Works Director Lee). [21-0296](#)
ADOPT RESOLUTION NO. 21-0079
Attachments: [Resolution No. 21-0096](#)
[Amendment No. 1 - McGowan Consulting, LLC](#)
[Agreement - McGowan Consulting, LLC \(2021\)](#)

15. Consideration of the Following Regarding Parking Structure Lot 3 Repairs Project: [21-0313](#)
- a) Adopting a Resolution Awarding a Construction Agreement to Pro Finish Painting, Inc., dba Pro Finish Construction Services, Inc., for the Parking Structure Lot 3 Repairs Project for \$372,762.50; Approving the Plans and Specifications for the Project; and Authorizing the City Manager to Approve Additional Work, if Necessary, Not-to-Exceed \$55,837.50; and
 - b) Adopting a Resolution Awarding an Inspection Services Agreement to Ardurra for \$61,400 (Public Works Director Lee).

ADOPT RESOLUTION NOS. 21-0097 AND 21-0098

Attachments: [Resolution No. 21-0097](#)
[Agreement - Pro Finish Construction Services, Inc.](#)
[Bid Proposal](#)
[Resolution No. 21-0098](#)
[Agreement – Ardurra](#)
[Plans and Specifications](#)
[Budget Expenditure Summary](#)
[Location Map](#)

J. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

K. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

16. Public Hearing for the Draft 2020 Urban Water Management Plan/Water Shortage Contingency Plan and Consideration of Adoption of a Resolution for the 2020 Urban Water Management Plan and Adoption of a Resolution for the Water Shortage Contingency Plan (Public Works Director Lee). [21-0263](#)
- A) CONDUCT PUBLIC HEARING**
 - B) ADOPT RESOLUTION NOS. 21-0099 AND 21-0100**

Attachments: [Resolution No. 21-0099](#)
[Resolution No. 21-0100](#)
[2020 Draft UWMP](#)
[PowerPoint Presentation \(Stetson Engineers, Inc.\)](#)

L. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

17. Presentation from the History Advisory Board Regarding the Proposed Language for Plaques to be Placed at Bruce's Beach Park and the County Lifeguard Administration Building (City Manager Moe). [21-0331](#)
- A) APPROVE LANGUAGE**
- B) ALLOCATE FUNDING FROM THE PUBLIC ARTS TRUST FUND**
- C) AUTHORIZE THE CITY MANAGER TO AWARD CONTRACTS NOT-TO-EXCEED \$20,000 TOTAL IN ACCORDANCE WITH THE MUNICIPAL CODE PURCHASING REQUIREMENTS**

Attachments: [Proposed Language for the Plaque at the Strand \(Plaque No. 1\)](#)
[Proposed Language for the Plaque at Bruce's Beach Park \(Plaque No. 2\)](#)
[Proposed Photographs to be Used on the Plaques](#)
[Process Explanation from the History Advisory Board](#)
[Proposed Plaque Examples](#)
[Photographs of Proposed Locations](#)
[Los Angeles County Board of Supervisors' Motion, October 5, 2021](#)
[Public Arts Trust Fund Summary](#)

18. Update on the Draft 6th Cycle Housing Element (Community Development Director Tai). [21-0321](#)
- RECEIVE AND FILE**

Attachments: [Draft 6th Cycle Housing Element \(Web-Link Provided\)](#)
[Staff Report - September 21, 2021](#)
[PowerPoint Presentation](#)

19. Update on the Continued Placement of Temporary Encroachment Areas (Outdoor Dining Areas) in the Public Right-of-Way (COVID-19 Purposes) during the Holiday Fireworks Event (Community Development Director Tai and Parks and Recreation Director Leyman). [21-0336](#)
- RECEIVE AND FILE**

M. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

20. City Council AB 1234 Reports.

21. Consider Request by Mayor Pro Tem Napolitano and Councilmember Franklin to Discuss the City's Historic Preservation Regulations (City Manager Moe). [21-0338](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Manhattan Beach Municipal Code Chapter 10.86 – Historic Preservation](#)

N. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

O. CITY MANAGER REPORT

P. CITY ATTORNEY REPORT

Q. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

22. Agenda Forecast (City Clerk Tamura). [21-0268](#)
INFORMATION ITEM ONLY

23. Commission Minutes: [21-0326](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Cultural Arts Commission Meeting Minutes of August 30, 2021 (Parks and Recreation Director Leyman)
b) Library Commission Meeting Minutes of September 13, 2021 (Parks and Recreation Director Leyman)
c) Parks and Recreation Commission Meeting Minutes of September 27, 2021 (Parks and Recreation Director Leyman)
c) Planning Commission Meeting Minutes of October 27, 2021 (Cancelled) (Community Development Director Tai)
d) Parking and Public Improvements Commission Meeting Minutes of October 28, 2021 (Cancelled) (Community Development Director Tai)
INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Meeting Minutes of August 30, 2021](#)
[Library Commission Meeting Minutes of September 13, 2021](#)
[Parks and Recreation Commission Meeting Minutes of September 27, 2021](#)
[Planning Commission Meeting Minutes of October 27, 2021 \(Cancelled\)](#)
[Parking and Public Improvements Commission Meeting Minutes of October 28, 2021 \(Cancelled\)](#)

R. CLOSED SESSION

S. ADJOURNMENT

Adjourning in memory of Former Mayor Walt Dougher and City of Duarte, Mayor Bryan Urias.

T. FUTURE MEETINGS

CITY COUNCIL MEETINGS

November 16, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 7, 2021 - Tuesday -- 6:00 PM - City Council Meeting
December 21, 2021 - Tuesday -- 6:00 PM - City Council Meeting
January 3, 2022 - Monday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting (Rescheduled to January 11, 2022)
January 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Cancelled)
January 11, 2022 - Tuesday -- 6:00 PM - Joint City Council/Parks and Recreation Commission, Cultural Arts Commission and Library Commission Meeting (Rescheduled From January 3, 2022)
January 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting
January 19, 2022 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting
February 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
February 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 1, 2022 - Tuesday -- 6:00 PM - City Council Meeting
March 8, 2022 - Tuesday -- 6:00 PM - Work Plan Meeting (Police/Fire Conference Room)
March 15, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
April 26, 2022 - Tuesday -- TBD - Boards and Commissions Interviews
May 3, 2022 - Tuesday -- 6:00 PM - City Council Meeting
May 10, 2022 - Tuesday -- 6:00 PM - Budget Study Session
May 17, 2022 - Tuesday -- 6:00 PM - City Council Meeting
May 24, 2022 - Tuesday -- 6:00 PM - Budget Study Session
June 7, 2022 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
June 21, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2022 - Tuesday -- 6:00 PM - City Council Meeting
July 19, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 2, 2022 - Tuesday -- 6:00 PM - City Council Meeting
August 16, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 6, 2022 - Tuesday -- 6:00 PM - City Council Meeting
September 20, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 4, 2022 - Tuesday -- 6:00 PM - City Council Meeting
October 18, 2022 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

October 25, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
October 27, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
October 28, 2021 - Thursday - 4:00 PM - Parking and Public Improvements Commission
November 8, 2021 - Monday - 5:00 PM - Library Commission Meeting
November 10, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 15, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
November 22, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
November 24, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
November 25, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Thanksgiving Holiday)
December 2, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled from November 25, 2021 and December 23, 2021)
December 8, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 13, 2021 - Monday - 5:00 PM - Library Commission Meeting
December 20, 2021 - Monday - 5:00 PM - Cultural Arts Commission Meeting
December 22, 2021 - Wednesday - 3:00 PM - Planning Commission Meeting
December 23, 2021 - Thursday - 4:00 PM - PPIC (Rescheduled to December 2, 2021 Due to Christmas Holiday)
December 27, 2021 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

U. CITY OFFICES CLOSED**CITY HOLIDAYS:**

November 11, 2021 – Thursday – Veterans Day
November 25-26, 2021 - Thursday & Friday - Thanksgiving Holiday
December 24, 2021 - Friday - Christmas Day Observed (Saturday, December 25, 2021)
December 31, 2021 – Friday – New Years Day Observed (Saturday, January 1, 2022)
January 17, 2022 – Monday – Martin Luther King Day
February 21, 2022 - Monday - Presidents Day
May 30, 2022 – Monday – Memorial Day
July 4, 2022 - Monday - Independence Day
September 5, 2022 - Monday - Labor Day
October 10, 2022 – Monday – Columbus Day